



# South St. Paul

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**MAYOR/COUNCIL WORKSESSION**  
SSP City Hall  
125 3<sup>rd</sup> Avenue North

Monday, May 23, 2016  
7:00 p.m.

AGENDA:

1. Update on Concord Street Improvements Planning Study
2. Update on Southview Boulevard & 3<sup>rd</sup> Avenue Improvements Final Design
3. CLOSED SESSION: Labor Negotiations – No Attachment



## COUNCIL WORKSESSION REPORT

DATE: MAY 26, 2016

DEPARTMENT: Engineering

ADMINISTRATOR: SPK

1

### AGENDA ITEM: Concord Street Improvements Planning Study

#### **ACTION TO BE CONSIDERED:**

Information item only; no action required

#### **OVERVIEW:**

The Minnesota Department of Transportation (MnDOT) has prepared a project scoping report for Trunk Highway (TH) 156 (Concord Street) from I-494 to Lafayette Freeway in St. Paul. The report indicates this section of roadway in South St. Paul needs concrete pavement rehabilitation, drainage, and sidewalk improvements. This work is anticipated for construction in 2019-2020 at a cost of approximately \$8.4 million (Attachment A – Planning Study Map). On March 21, 2016, the City Council approved an engineering services agreement with Kimley-Horn & Associates, Inc., to develop a planning study for the long-term vision for the Concord Street corridor and to develop a grant application to compete for project funding through the 2016 biennial regional solicitation.

#### **PLANNING STUDY PROGRESS:**

A project management team (PMT) consisting of staff from the City, Dakota County, MnDOT, Metropolitan Council, and the City of St. Paul was formed to develop and evaluate the corridor for multi-modal transportation opportunities & corridor improvements. On May 26, 2016, a public open house has been planned to share information and to take input from the public on a number of concerns including the need for pedestrian and bicycle facilities, on-street parking, roadway capacity, and beautification of the corridor (Attachment B – Open House Newsletter & Comment Card). The PMT has developed a preliminary concept that will be presented to the City Council at the May 23<sup>rd</sup> Worksession (Attachment C – Draft Typical Roadway Corridor) in advance of the public open house.

#### **TIMELINE & SCHEDULE:**

Over the next couple of months, staff will continue to engage the public to share information and take input on the planning study. In addition, staff will present the final study recommendations to the City Council in mid-June with a request for a resolution of project support. The 2016 regional solicitation grant application and supporting materials are currently under development with a final grant application submittal deadline of July 15, 2016.

#### **SOURCE OF FUNDS:**

No fiscal impact at this time.

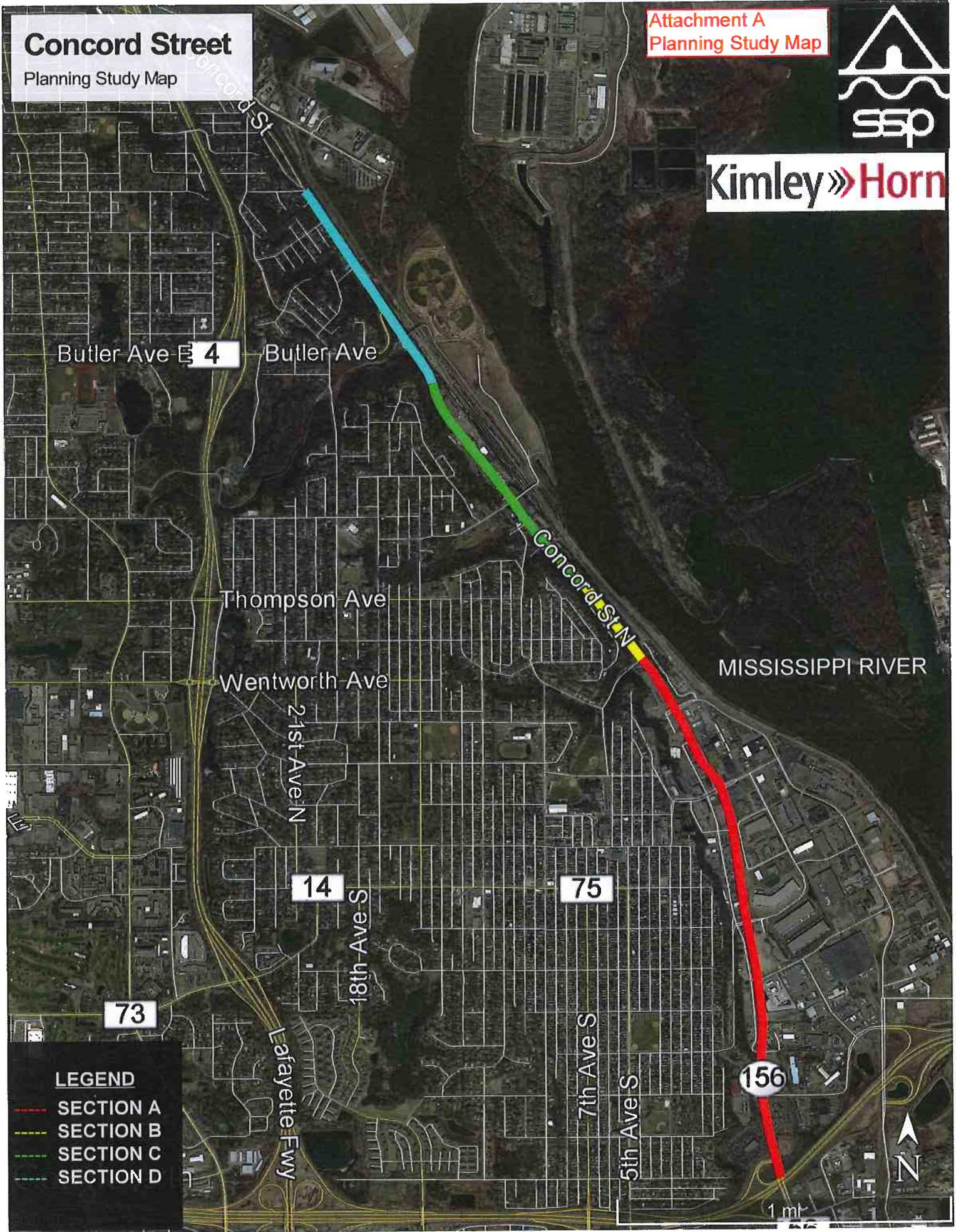
# Concord Street

Planning Study Map

Attachment A  
Planning Study Map

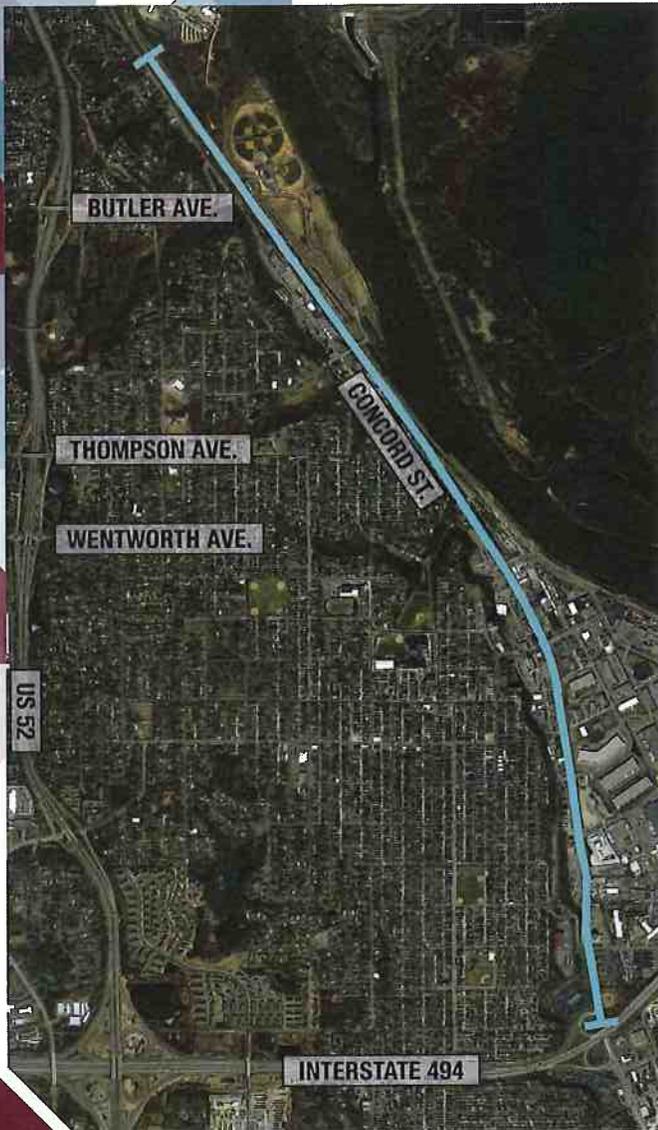


Kimley»Horn



### LEGEND

- SECTION A
- SECTION B
- SECTION C
- SECTION D



Please join us for an  
informal open house meeting:

MAY 26, 2016  
5:00 p.m. to 7:00 p.m.

**City Council Chambers**  
South St. Paul City Hall  
125 3<sup>rd</sup> Avenue North  
South Saint Paul, MN



## What is the Concord Street Planning Study?



The **City of South St. Paul, Dakota County, City of St. Paul,** and the **Minnesota Department of Transportation (MnDOT)** are jointly developing a planning study for the

Concord Street Corridor from I-494 to Annapolis Street in South St. Paul to determine an overall vision for the corridor in advance of the proposed MnDOT pavement resurfacing, drainage upgrades, and pedestrian accommodations in 2019.

## How Can I Participate in the Project?

Please consider attending an informal open house, where staff will introduce the project, answer questions, and solicit your input. The City and project management team is interested in hearing your suggestions and concerns on the following elements:

- » **Need for bicycle facilities (on- and off-road)**
- » **On-street parking needs for businesses and residents**
- » **Need for roadway capacity and safety improvements**
- » **Pedestrian safety and connectivity**
- » **Beautification of the corridor (landscaping/urban design elements)**

This is an informal open house meeting. No presentation will be given. Your input will help ensure the planning team develops a comprehensive understanding of the issues along the corridor from those who use Concord Street every day. Maps and more information will be available for review.

# Concord Street

PLANNING STUDY

NEWSLETTER #1 - MAY 2016

## Project Schedule

- » **Planning Study – April to July 2016**
- » **Final Design – To be determined**
- » **Construction – Not currently funded**

The planning study will position the project for future funding opportunities.

## Need More Information?

Information regarding this project is available at:

[www.southstpaul.org/  
Index.aspx?NID=471](http://www.southstpaul.org/Index.aspx?NID=471)

## Questions or Comments?

The City of South St. Paul and its partners are committed to working with interested individuals throughout this project. If you would like to provide input but cannot attend the Open House, or if you have questions about this study, you are encouraged to contact:

**Chris Hartzell, P.E.**

City Engineer  
City of South St. Paul

(651) 554-3210

[chartzell@sspmn.org](mailto:chartzell@sspmn.org)

City of South St. Paul  
Public Works Department  
125 Third Avenue North  
South Saint Paul, MN 55075



## Project Survey

### OPEN HOUSE #1

**1. SAFETY:** How do you use Concord Street(driving, biking, walking, using transit)? Do you feel safe? What do you feel would improve safety within the corridor?

**2. ON-STREET PARKING:** Do you feel there is a need for on-street parking along the corridor? If so, are there specific areas where on-street parking is most needed?

# Concord Street

PLANNING STUDY



**3. Bicycle and Pedestrian Facilities:** What is your opinion on the need for bicycle (on-street and off-street) and pedestrian (sidewalks) facilities along Concord Street? Would these facilities change the way you travel along Concord Street?

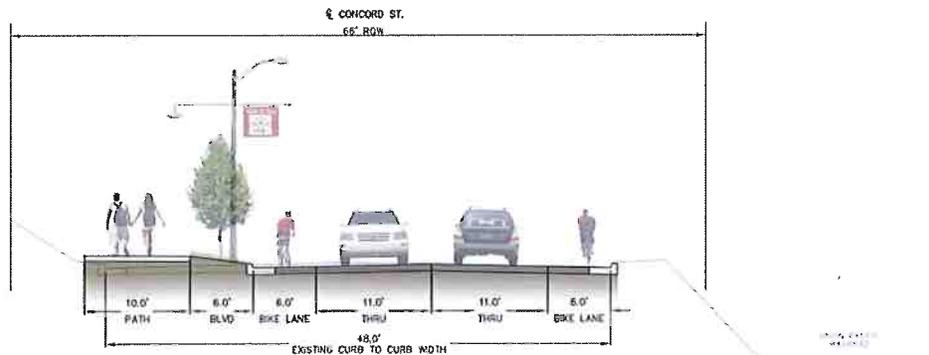
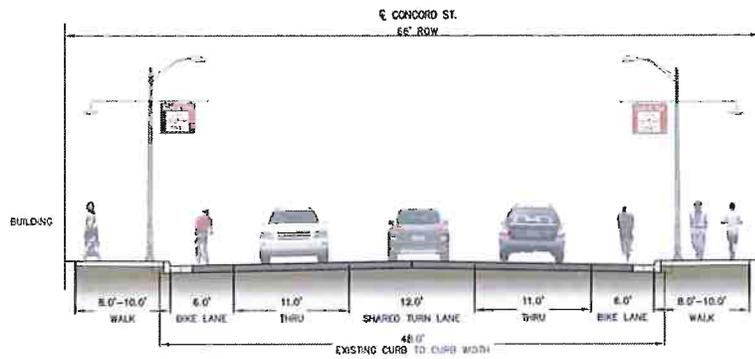
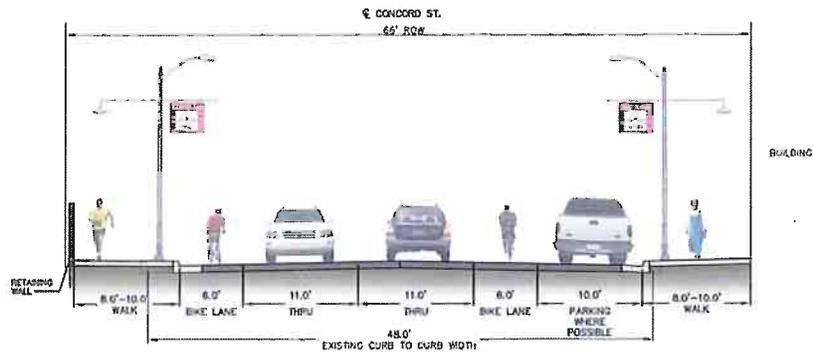
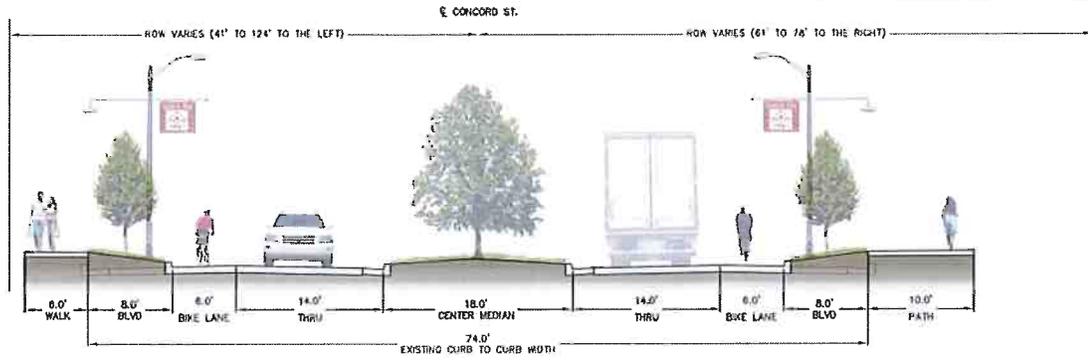
**4. Landscaping/Aesthetics:** How important is the need for landscape improvements along the corridor? Are there specific landscape elements that should be considered (trees, grassed medians, planting beds, benches, plaza areas)?

**5. Additional Comments:** Please let us know if you have any additional input about Concord Street or any of the possible improvements that are being shown.

Name: \_\_\_\_\_ Email: \_\_\_\_\_

Address: \_\_\_\_\_ Phone Number: \_\_\_\_\_

*Additional comments can be provided on the general comment sheets available at the table in the center of the room.*





## COUNCIL WORKSESSION REPORT

DATE: MAY 20, 2016

DEPARTMENT: Engineering

ADMINISTRATOR: \_\_\_\_\_

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### **AGENDA ITEM: Update on Southview Boulevard & 3<sup>rd</sup> Avenue Improvements Final Design**

#### **ACTION TO BE CONSIDERED:**

Information item only; no action required.

#### **OVERVIEW:**

The City of South St. Paul is partnering with Dakota County on Southview Boulevard (CSAH 14) from 20<sup>th</sup> Avenue South to 3<sup>rd</sup> Avenue South and along 3<sup>rd</sup> Avenue South from Southview Boulevard to Marie Avenue. The Southview Boulevard roadway corridor was last reconstructed in the late 1980's. Traffic control devices and infrastructure are in need of updating to improve the safety of intersections, to create pedestrian facilities compliant with the Americans with Disabilities Act (ADA), and to revise the roadway geometry to complement the existing land use and traffic volumes (Attachment A – Southview Boulevard Final Adopted Concept Layout).

#### **FINAL DESIGN PROJECT UPDATE:**

On May 10, 2016, staff held the Business & Citizen Advisory Committee (BAC & CAC) meetings and on June 7, 2016, staff is holding a public open house for Southview Boulevard (Attachment B – Open House Newsletter). The discussion points at these meetings include a project update, a review of the City Council adopted final concept layout, the preliminary staff recommendation of a mini-roundabout at 12<sup>th</sup> Avenue, and streetscape alternatives (Attachment C – Abridged Meeting Presentation Notes). The combined information and input received from the public will be presented to the City Council at an upcoming Worksession meeting.

On May 16, 2016, staff from Dakota County and the City held a meeting to review the right of way acquisition schedule based on a number of considerations including staffing, statutory requirements for eminent domain proceedings, and the County's right of way acquisition process (Attachment D – Right of Way Acquisition Schedule Review). Based on a careful review of the proposed right of way acquisition schedule, staff recommends that we proceed with a more aggressive right of way acquisition schedule. However, if the City determines that there is a benefit to increased negotiations with the property owners or the City is successful in obtaining federal funding in the 2016 regional solicitation we would recommend moving the construction project to spring of 2018.

#### **TIMELINE & SCHEDULE:**

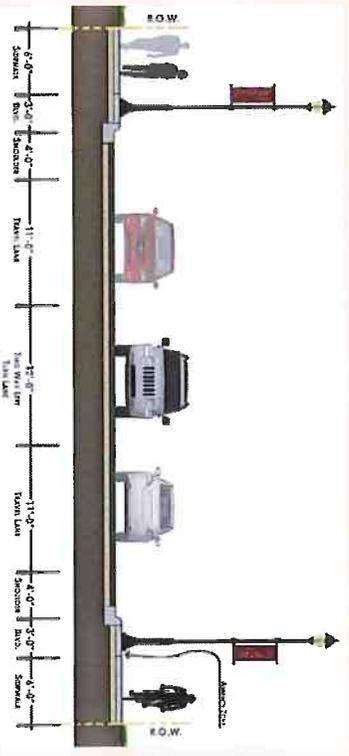
Over the next couple of months, staff will continue to engage the public to share information and take input during the final design. Final recommendations on the traffic control for 12<sup>th</sup> Avenue and streetscaping elements will be presented to the City Council in mid-June. Staff will be working with Dakota County and the consulting engineering firm for staging and phasing recommendations as well as right of way acquisition this summer into the fall.

#### **SOURCE OF FUNDS:**

No fiscal impact at this time.

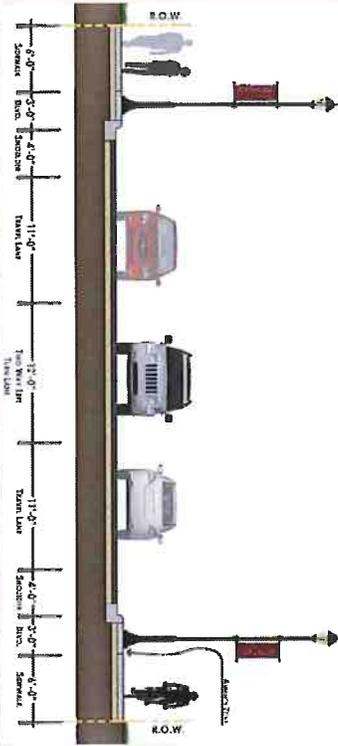


# Improvements Overview: 20<sup>th</sup> to 15<sup>th</sup> Ave.



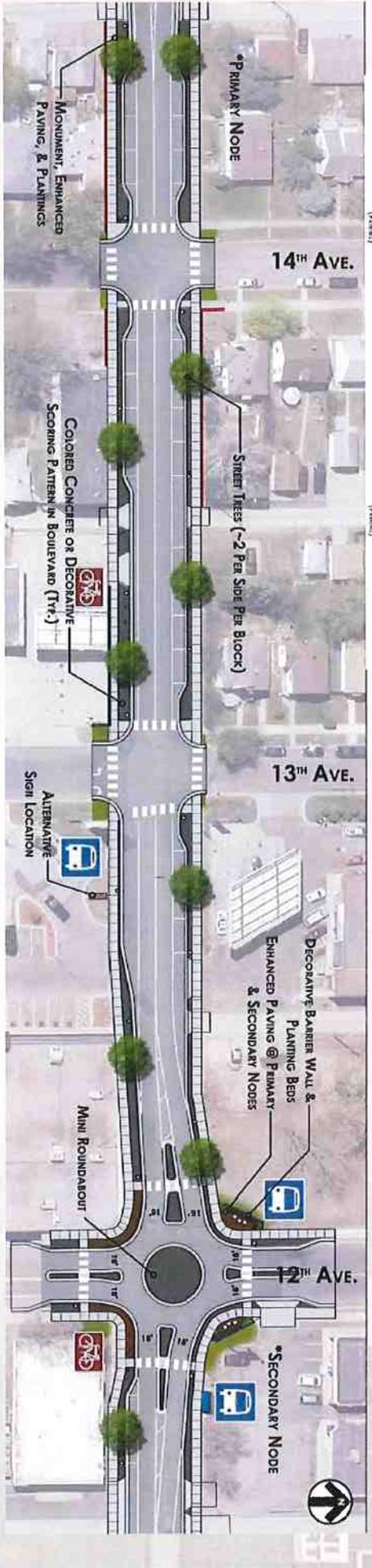
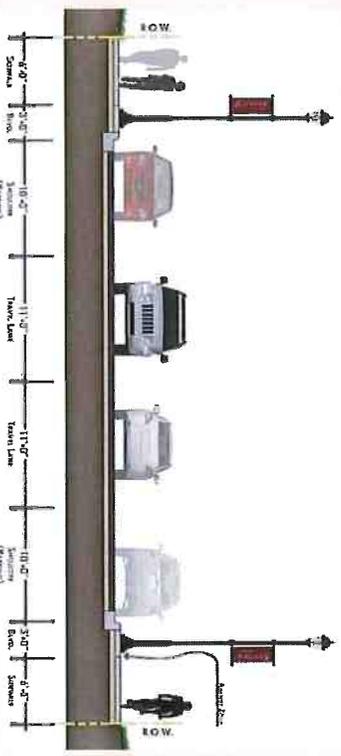


# Improvements Overview: 20<sup>th</sup> to 15<sup>th</sup> Ave.



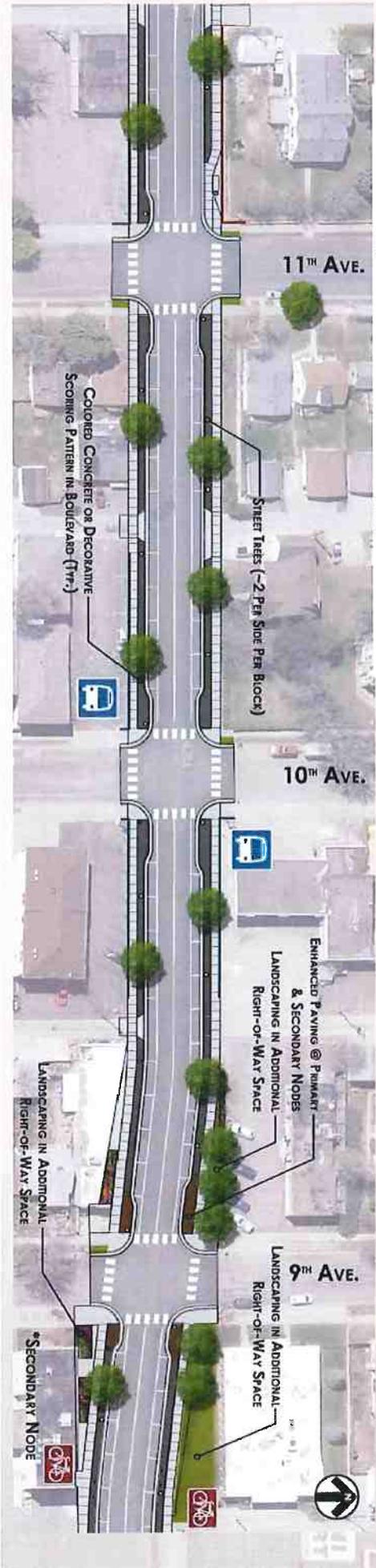
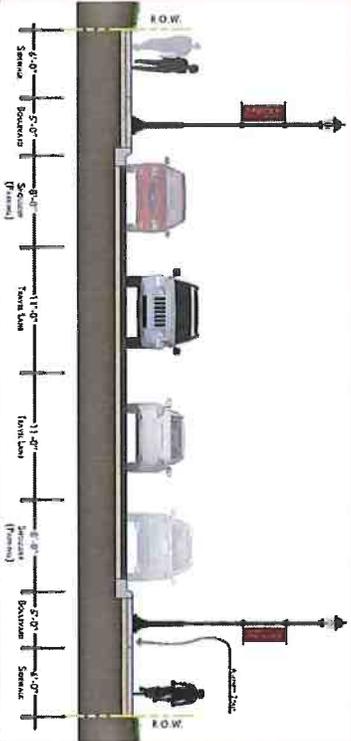


# Improvements Overview: 14<sup>th</sup> to 12<sup>th</sup> Ave.



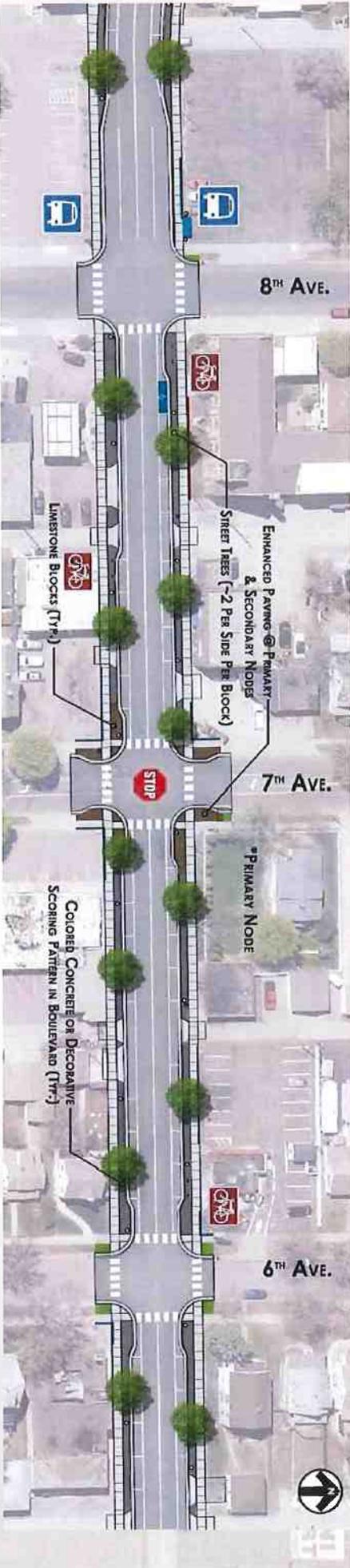
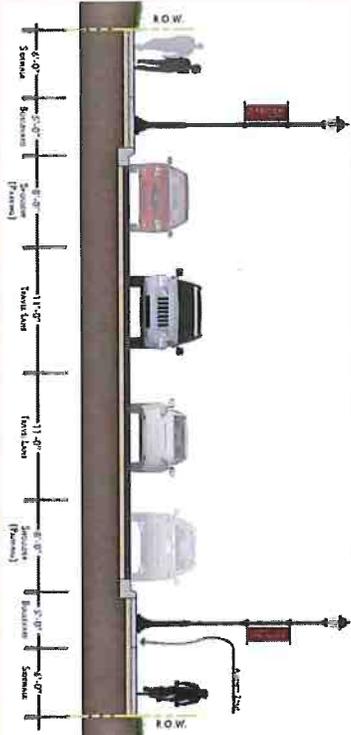


# Improvements Overview: 12<sup>th</sup> to 3<sup>rd</sup> Ave.



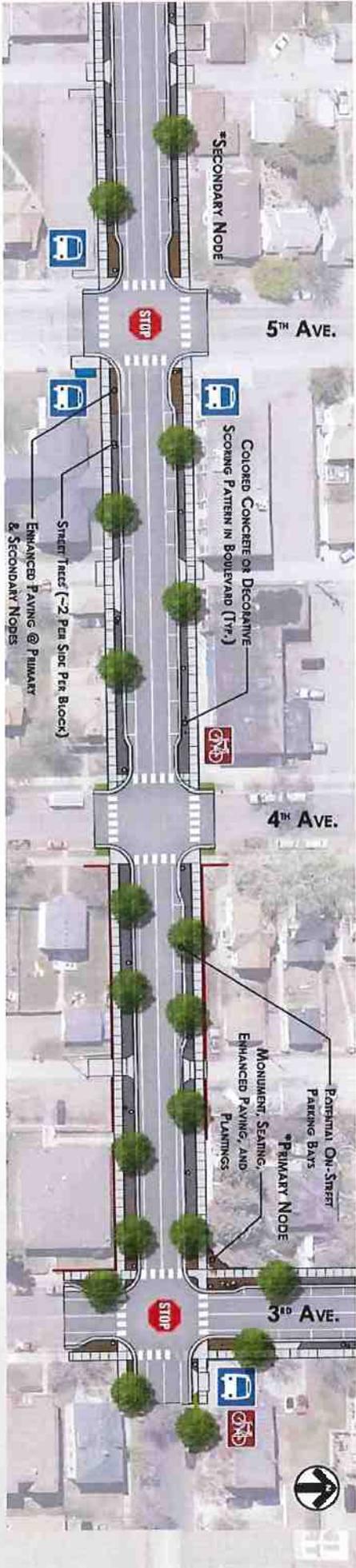
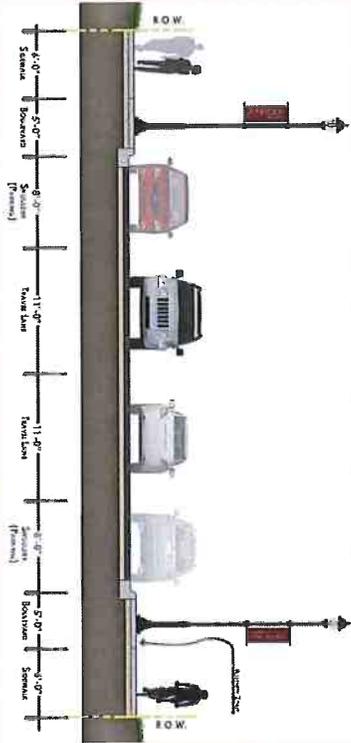


# Improvements Overview: 12<sup>th</sup> to 3<sup>rd</sup> Ave.



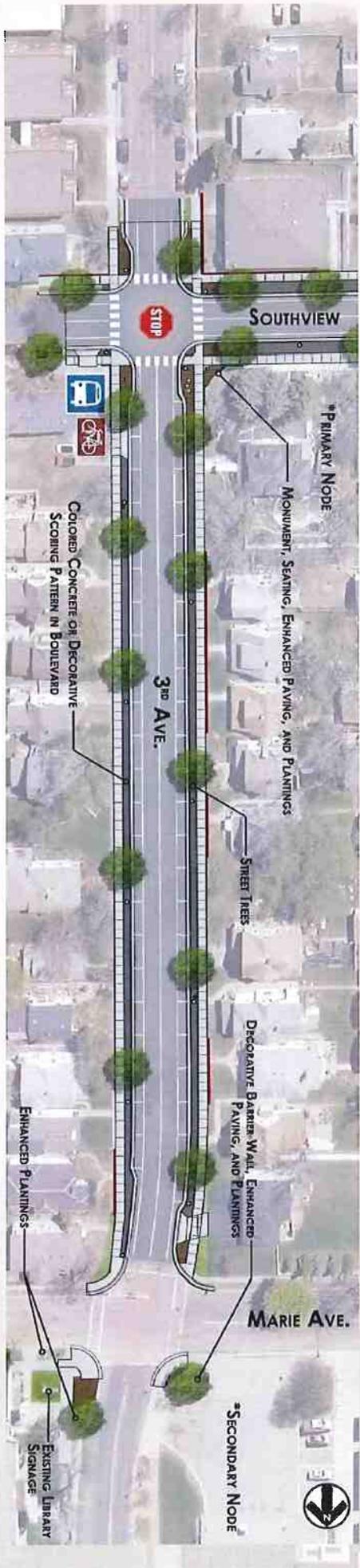
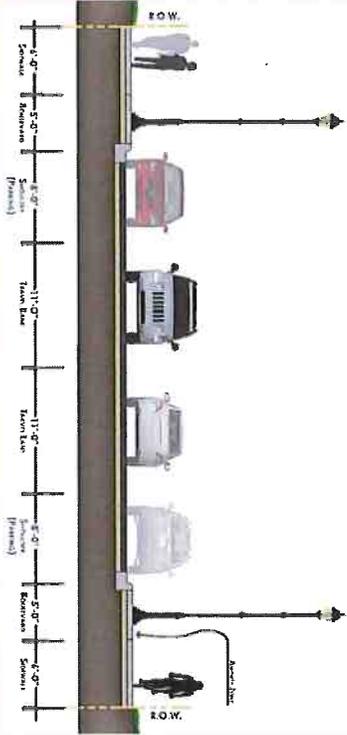


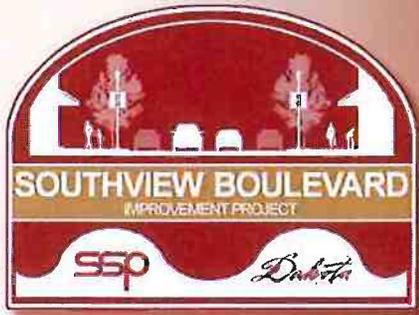
# Improvements Overview: 12<sup>th</sup> to 3<sup>rd</sup> Ave.





# Improvements Overview: 3<sup>rd</sup> Ave.





# PUBLIC OPEN HOUSE

## SOUTHVIEW BLVD AND 3RD AVE IMPROVEMENT PROJECT

You are invited to attend a public open house for the Southview Boulevard and 3rd Avenue Improvement Project.

**WHEN: Tuesday, June 7, 2016  
5-7:00 p.m.**

**WHERE: South St. Paul City Hall,  
City Council Chambers  
125 Third Avenue North**

The meeting will be an open house format; stop by anytime between 5 p.m. and 7 p.m. A presentation will begin at 5:30 p.m.

The purpose of the open house is to hear your comments on the recommended roadway and streetscape plan. Staff will be in attendance to listen and answer questions. Please attend to learn more about this project.

Construction is planned to begin in 2017.



Visit us on the Web:

[www.SouthviewBlvd.com](http://www.SouthviewBlvd.com)

Find us on 

### PROJECT CONTACTS

Chris Hartzell - South St. Paul  
651-554-3210  
chartzell@sspmn.org

Matthew Parent - Dakota County  
952-891-7271  
matthew.parent@co.dakota.mn.us



## Southview Blvd & 3<sup>rd</sup> Avenue Improvement Project

### BUSINESS ADVISORY COMMITTEE

May 10, 2016

7:30 – 9:00 AM

South St. Paul City Hall (Training Room)

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### MEETING SUMMARY

#### 1. Introductions and Meeting Objective

2. **Project Update** – *Chris Chromy (BMI) went through the project process up to this point, including past BAC involvement, the layout as approved by City Council. Chris Hartzell reviewed the cost sharing between City and County and answered questions regarding implications to the properties along the corridor.*

#### 3. Review Recommended Corridor Improvements

- a. *Streetscape Plan – Madeline Peck (BMI) went over streetscape elements in presentation. Received feedback for application of decorative pavement – Hartzell encouraged BAC members to choose preference based on aesthetic, as cost implications for pavement are minimal to property owners. Strong preference in a linear application with 67% of votes. Use of decorative barrier wall as seat wall seen as a positive addition to corridor for outdoor restaurant seating (Coop)*
- b. *12<sup>th</sup> Avenue Intersection Recommendation – Chromy reviewed mini-roundabout as recommendation. Short discussion on pedestrian navigation/safety. Reviewed how trucks and emergency vehicles will navigate through roundabout. It is agreed that the solution implemented in the intersection should be used to slow traffic – both in terms of safety, but also for business visibility.*

*Other topics that came out of discussion:*

- *Question of access at Southview Center*
- *Number of existing versus proposed parking spaces – Chomy explained that many of the existing parking spaces that will be removed are not legal spaces as they are too close to intersections*
- *Question as to whether there will be an increased maintenance costs*

#### 4. Proposed Schedule and Next Steps (10 min)

- a. *Public Open House – June 7<sup>th</sup>, 5:00-7:00 PM (City Hall)*
- b. *Next BAC Meeting - September*
- c. *Construction – May to October 2017*

*Next meeting will focus on construction and staging options*



# Southview Blvd & 3<sup>rd</sup> Avenue Improvement Project

## CITIZENS ADVISORY COMMITTEE

May 10, 2016

5:30 – 7:00 PM

South St. Paul City Hall (Training Room)

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### MEETING SUMMARY

Pre meeting discussion raised questions/discussions regarding

#### 1. Introductions and Meeting Objective

2. **Review Recommended Corridor Improvements-** *Chris Chromy (BMI) went through the project process up to this point, including past CAC involvement, the layout as approved by City Council. Chris Hartzell reviewed the cost sharing between City and County.*

#### 3. Project Update

- a. *Streetscape Plan - Madeline Peck (BMI) went over streetscape elements in presentation. Received feedback for application of decorative pavement – Hartzell encouraged CAC members to choose preference based on aesthetic, as cost implications for pavement are minimal. No strong preference shown.*
- b. *12<sup>th</sup> Avenue Intersection Recommendation - Chromy reviewed mini-roundabout as recommendation. Discussion around traffic volumes, other intersection types that were explored in process, and why mini-roundabouts are not being used at more of the intersections. Signage for pedestrian crossing as a concern and vehicular yield rates at roundabouts were discussed. CAC was concerned about turning radii for busses or larger vehicles, particularly at the 5<sup>th</sup> Ave. intersection – BMI to double check.*

*Other Topics to come out of discussion:*

- *Large discussion around access and queueing into Dairy Queen. Need to remove bumpout from layout at NE corner of 6<sup>th</sup> and Southview. Potentially need to circle back in discussions with business owner.*

#### 4. Proposed Schedule and Next Steps (10 min)

- a. *Public Open House – June 7<sup>th</sup>, 5:00-7:00 PM (City Hall)*
- b. *Next CAC Meeting - September*
- c. *Construction – May to October 2017*



**SOUTHVIEW BOULEVARD & 3<sup>RD</sup> AVENUE (CSAH 14)  
RIGHT OF WAY ACQUISITION SCHEDULE REVIEW**

**MORE AGGRESSIVE SCHEDULE**

**LESS AGGRESSIVE SCHEDULE**

<p><b>PROPOSED DAKOTA COUNTY RIGHT OF WAY ACQUISITION SCHEDULE(S)*</b></p>	<p>Public Open House – June 7, 2016 Finalize Right of Way Needs – June 3 - 10, 2016 Request for Proposals &amp; Select Appraisal Firms – June 9 &amp; 30, 2016 Information Letter to Landowners – June 17, 2016 <b>County Board Authorizes of Contracts – July 12, 2016</b> Stake for Appraisal Viewing – July 20, 2016 Draft MDA (&lt;\$50K) Reports – August 2, 2016 Draft Appraisals – September 28, 2016 Review Appraisals – October 12, 2016 <b>CB Authorizes Eminent Domain – November 1, 2016</b> Send Offer Letters with Appraisals – November 4, 2016 MDA Updated to Appraisal (if needed) – November 22, 2016 <b>CB Authorizes Eminent Domain – December 6, 2016</b> Send Offer Letters with Appraisals – December 9, 2016 File Condemnation Petition – January 12, 2017 Complete Service of Notice of Petition – February 16, 2017 Public Need Hearing – March 9, 2017 90 Day Minimum for “Quick Take” Action – May 17, 2017 <b>Early Possession Date (No challenge) – May 23, 2017</b> <b>Late Possession Date (w-Challenge) – June 26, 2017</b> Advertise – early summer 2017 Letting Date – Mid-summer 2017 <b>County Board Award of Contract – Mid-summer 2017</b></p>	<p>Public Open House – June 7, 2016 Finalize Right of Way Needs – June 3 - 10, 2016 Request for Proposals &amp; Select Appraisal Firms – June 9 &amp; 30, 2016 <b>County Board Authorizes of Contracts – July 12, 2016</b> Information Letter to Landowners – July 29, 2016 Stake for Appraisal Viewing – August 31, 2016 Draft MDA (&lt;\$50K) Reports – October 10, 2016 Draft Appraisals – October 30, 2016 Review Appraisals – November 20, 2016 <b>CB Authorizes Eminent Domain – January 10, 2016</b> Send Offer Letters with Appraisals – January 13, 2016 MDA Updated to Appraisal (if needed) – January 31, 2016 <b>CB Authorizes Eminent Domain – February 14, 2016</b> Send Offer Letters with Appraisals – February 17, 2016 File Condemnation Petition – March 23, 2017 Complete Service of Notice of Petition – April 27, 2017 Public Need Hearing – March May 18, 2017 90 Day Minimum for “Quick Take” Action – July 26, 2017 <b>Early Possession Date (No challenge) – August 1, 2017</b> <b>Late Possession Date (w-Challenge) – September 4, 2017</b> Advertise – late Fall Letting Date – Winter of 2017 - 2018 <b>County Board Award of Contract – Spring of 2018</b></p>
<p><b>PROS</b></p>	<ul style="list-style-type: none"> <li>• The project stays on schedule with a 2017 construction start date.</li> <li>• Oil prices are currently low. We don't have any guarantees that they will continue to remain low in 2017 much less 2018.</li> </ul>	<ul style="list-style-type: none"> <li>• Property owners and staff will have more time to negotiate and settle right of way acquisitions.</li> <li>• The total right of way acquisitions costs will typically be less and fewer properties will require the use of eminent domain.</li> <li>• The bidding climate is typically better in late fall and winter.</li> <li>• The County and City could potentially apply for this project under the reconstruction/modernization 2016 regional solicitation category.</li> </ul>
<p><b>CONS</b></p>	<ul style="list-style-type: none"> <li>• Property owners may feel rushed because we won't have as much time to negotiate and/or make second offers.</li> <li>• The County Board will likely need to authorize more eminent domain properties as a result of a shorter timeline.</li> <li>• The right of way acquisition costs will likely increase although it will be somewhat limited by the value of the acquisitions and the ability for property owners to hire an attorney.</li> <li>• A late summer construction season means this project will carry over into 2018 regardless of construction staging and phasing options.</li> <li>• The bidding climate is usually, but not always worse in summer.</li> </ul>	<ul style="list-style-type: none"> <li>• The schedule for construction slides to 2018.</li> <li>• This project will have taken 3.5 years to develop and construct.</li> <li>• Oil, materials, and construction labor typically rise with inflation.</li> </ul>

\*if the City of South St. Paul was to lead the right of way acquisitions it would require the City Council to authorize the use of eminent domain.