

City of South St. Paul

COUNCIL AGENDA

Tuesday, July 5, 2016

7:15 p.m.

(If you use the hearing assistance PA system, please remove your hearing aid so it does not cause a feedback problem.)

1. CALL TO ORDER:

2. ROLL CALL:

3. INVOCATION:

4. PLEDGE OF ALLEGIANCE:

5. PRESENTATIONS:

6. CITIZEN'S COMMENTS *(Comments are limited to 3 minutes in length.)*

7. AGENDA:

A. Approval of Agenda

Action – Motion to Approve

Action – Motion to Approve as Amended

8. CONSENT AGENDA:

All items listed on the Consent Agenda are items, which are considered to be routine by the City Council and will be approved by one motion. There will be no separate discussion of these items unless a Council member or citizen so requests, in which event the item will be removed from the consent agenda and considered at the end of the Consent Agenda.

A. City Council Meeting Minutes of June 20, 2016

B. Accounts Payable

C. Business Licenses

D. Request for Release of Capital Improvement Funds for Space Study and Mechanical Needs Assessment of Library

E. Accept Resignation from Office Manager Jean Welle

F. Doug Woog Arena – Deduct Change Order Final Settlement for Refrigeration Project

9. PUBLIC HEARINGS:

A. Second Reading / Consider Adopting An Ordinance Amendment for the Minimum Building Size in the Industrial Zoning District

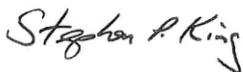
10. GENERAL BUSINESS:

- A. Special Event License Requests – Gallagher Hansen Post #295
- B. Award of Bid – Miscellaneous Concrete Repair
- C. Award of Bid – Levee Rehabilitation Project -2012-008C
- D. Approve Hire of Economic Development Division Manager
- E. Approval of Grant Application Submittals and Authorization to Provide a Letter of Support for Transportation Advisory Board 2016 Federal Funding Solicitation Process

11. MAYOR AND COUNCIL COMMUNICATIONS:

12. ADJOURNMENT:

Respectfully Submitted,



Stephen P. King, City Administrator

**SOUTH ST. PAUL CITY COUNCIL
MINUTES OF JUNE 20, 2016**

The regular meeting of the City Council was called to order by Mayor Beth Baumann at 7:15 P.M. on Monday, June 20, 2016.

ROLL CALL:

Present, Mayor Baumann
Councilmembers Flatley, Hansen, Niederkorn,
Podgorski, Rothecker, Seaberg

Absent, None

Also Present, City Administrator, Steve King
City Attorney, Kori Land
City Engineer, John Sachi
City Engineer, Chris Hartzell
City Clerk, Christy Wilcox

5) Presentations

- There were no presentations.

6) Citizens' Comments

- There were no citizen comments.

7) Agenda

Moved by Seaberg/Flatley

MOVED: To approve the agenda.

Motion carried 6 ayes/0 nays

Councilmember Podgorski took his chair at 7:16 pm

8) Consent Agenda

Moved by Hansen/Niederkorn

Resolved, that the South St. Paul City Council does hereby approve the following:

1. City Council meeting minutes of June 6, 2016
2. Resolution No. 2016-119, approving accounts payable
3. To accept the 2016 1st Quarter Financial Report
4. Resolution No. 2016-120, authorizing 2016 Budget Amendments
5. Business Licenses
6. Resolution No. 2016-112, concurring with the issuance of a Minnesota Lawful Gambling Exemption for South St. Paul Rod & Gun Club

7. Resolution No. 2016-115, approving amendment #3 to Grant Agreement between the City and State of Minnesota
8. Settlement Agreement with John & Jamie Joseph for their property at 650 10th Avenue North regarding sewer service line repair
9. Approve conditional job offer to Brianna Rosburg as Police Office Manager
10. Resolution No. 2016-116, approving a Joint Powers Agreement with Dakota County for subsurface sewage treatment system maintenance program
11. Resolution No. 2016-118, accepting Grants and Gifts from the South St. Paul Lions Club for the Citywide Camp-out
12. Resolution No. 2016-117, rejecting the bids for Project 2016-117, Police Storage Building

Motion carried 7 ayes/0 nays

10a) Special Event License Requests by The Garden Bar

Moved by Rothecker/Hansen

MOVED: To approve the Special Event License for Al's Corral Bar located at 440 South Concord Exchange for Saturday, June 25th from 2:00 pm to 6:00 pm subject to the speakers being directed to the east.

Motion carried 7 ayes/0 nays

10b) Rejecting the Bids – 2015-15 Sanitary Sewer System Improvement with UPRR

Moved by Flatley/Niederkorn

MOVED: To adopt Resolution No. 2016-113, rejecting the bids for Project 2015-15, Sanitary Sewer Relocation Project and authorizing a re-bid of the project.

Motion carried 7 ayes/0 nays

10c) Southview Boulevard Improvements

Moved by Podgorski/Niederkorn

MOVED: To adopt Resolution No. 2016-116, adoption of the 12th Avenue intersection control for Southview Boulevard & 3rd Avenue Improvements Final Design (Project No. 2014-011) with mini-roundabout.

Motion failed 3 ayes (Hansen, Niederkorn, Podgorski)
4 nays (Flatley, Rothecker, Seaberg, Baumann)

Moved by Seaberg/Rothecker

MOVED: To adopt Resolution No. 2016-116, adoption of the 12th Avenue intersection control for Southview Boulevard & 3rd Avenue Improvements Final Design (Project No. 2014-011) with a 2 way stop.

Motion carried 5 ayes/2 nays (Nieder Korn, Podgorski)

10d) **Change Order No. 1 – Sanitary Sewer Relining & Televising**

Moved by Seaberg/Nieder Korn

MOVED: To approve Change Order No. 1 in the amount of \$81,936.85 increasing the total contract amount to \$195,933.35 with Visu-Sewer, Inc.

Motion carried 7 ayes/0 nays

11) **Adjournment**

Moved by Seaberg/Flatley

MOVED: That the meeting of the City Council adjourn at 8:28 p.m.

Motion carried 7 ayes/0 nays

Approved: July 5, 2016

City Clerk



CITY COUNCIL AGENDA REPORT

DATE: JULY 5, 2016

DEPARTMENT: Finance

ADMINISTRATOR: *[Signature]*

8-B

AGENDA ITEM: Accounts Payable

ACTION TO BE CONSIDERED:

Motion to adopt Resolution 2016-124 approving accounts payable.

OVERVIEW:

The City Council approves all payments of claims. Approval of audited claims is required before issuance of payment.

SOURCE OF FUNDS:

N/A

CITY OF SOUTH ST PAUL
 Council Check Register by GL
 Council Check Register and Summary

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Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description	Business Unit
123067	6/24/2016		1005 2020 BRAND SOLUTIONS							
		264.71	TEMPORARY TATTOOS		39807	19536-1	10210.6430		MISCELLANEOUS	POLICE PROTECTION
		<u>264.71</u>								
123068	6/24/2016		1011 ABC RENTALS INC.							
		177.00	CONCORD EXCHANGE 6/2/16		39808	244018	50605.6220		REPAIR & MAINTENANCE SUPPLIES	WATER UTILITY
		<u>177.00</u>								
123069	6/24/2016		3739 ACCOUNTEMPS							
		2,593.50	WEEKENDED 6/3/2016		39926	45933779	20260.6302		PROFESSIONAL SERVICES	HOUSING GENERAL
		3,412.50	WEEKENDED 6/10/2016		39927	45985331	20260.6302		PROFESSIONAL SERVICES	HOUSING GENERAL
		<u>6,006.00</u>								
123070	6/24/2016		1016 ACE HARDWARE & PAINT							
		22.95	PEST CONTROL		39928	528471/5	50678.6220		REPAIR & MAINTENANCE SUPPLIES	JOHN CARROLL APT BLDG
		<u>22.95</u>								
123071	6/24/2016		1018 ADVANCED GRAPHIX, INC.							
		12.75	INVESTIGATOR BADGE APPLICATION		39929	194798	10210.6430		MISCELLANEOUS	POLICE PROTECTION
		<u>12.75</u>								
123072	6/24/2016		6679 AMERICAN ENGINEERING TESTING, INC							
		3,198.75	445 HARDMAN AVE		39809	91956	40490.6530		IMPR OTHER THAN BUILDING	CONCORD TIF
		<u>3,198.75</u>								
123073	6/24/2016		1050 ANOTHER LOCKSMITH, STEVE BECHTOLD							
		18.73	KEYS FOR PLAYHOUSE		39810	1960	10529.6210		OPERATING SUPPLIES	RECREATIONAL PROGRAMS
		<u>18.73</u>								
123074	6/24/2016		5978 BAUER SERVICES							
		930.00	DIGOUT WATER VALVE		39811	91	40432.6371	201608	REPAIRS & MAINT CONTRACTUAL	2016 LOCAL IMPROVEMENTS
		2,140.00	SEWER WORK/DALE PALCE		39811	91	50606.6371		REPAIRS & MAINT CONTRACTUAL	SEWER UTILITY
		680.00	FIND BURIED MANHOLE/VISA PROJE		39811	91	50610.6371	201609	REPAIRS & MAINT CONTRACTUAL	STORM WATER UTILITY
		500.00	DOOR & BUMPER		39812	92	60703.6371		REPAIRS & MAINT CONTRACTUAL	CENTRAL GARAGE FUND
		<u>4,250.00</u>								
123075	6/24/2016		6676 BDS LAUNDRY MANAGEMENT CO							
		731.62	300 GRAND		39813	V317414	50678.6381		OTHER RENTALS	JOHN CARROLL APT BLDG
		548.71	200 MARIE		39814	V317413	50677.6381		OTHER RENTALS	NAN MCKAY APT BLDG
		731.62	300 GRAND		39815	V315579	50678.6381		OTHER RENTALS	JOHN CARROLL APT BLDG
		548.71	200 MARIE		39816	V315584	50677.6381		OTHER RENTALS	NAN MCKAY APT BLDG

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Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description	Business Unit
123084	6/24/2016		6753 DEPARTMENT OF HUMAN SERVICES						Continued...	
		2,173.85	ROOM NAME PLATES		39826	S0000009229	20243.6220		REPAIR & MAINTENANCE SUPPLIES	DOUG WOOG ARENA
		<u>2,173.85</u>								
123085	6/24/2016		5852 DUNN, PAT							
		210.60	4/25-5/23/2016		39827	6/15/2016	10320.6331		CONFERENCES, TRAINING, TRAVEL	PUBLIC WORKS
		<u>210.60</u>								
123086	6/24/2016		1326 EARL F. ANDERSEN, INC							
		128.42	STREET SIGNS		39934	0111274-IN	10320.6220		REPAIR & MAINTENANCE SUPPLIES	PUBLIC WORKS
		143.66	NE LIFT STATION		39934	0111274-IN	50606.6220		REPAIR & MAINTENANCE SUPPLIES	SEWER UTILITY
		<u>272.08</u>								
123087	6/24/2016		1380 FACTORY MOTOR PARTS CO							
		69.78	DEL65AGM C750 R120		39828	1-Z07753	60703.6220		REPAIR & MAINTENANCE SUPPLIES	CENTRAL GARAGE FUND
		<u>69.78</u>								
123088	6/24/2016		6658 FIRST SCRIBE							
		80.00	WEB HOSTING		39829	2469619	20260.6375		OTHER CONTRACTED SERVICES	HOUSING GENERAL
		<u>80.00</u>								
123089	6/24/2016		4725 FIRST SUPPLY LLC - TWIN CITIES							
		12.32	OD COMP X MIP LF BRS ADPT		39830	1360156-00	50605.6220		REPAIR & MAINTENANCE SUPPLIES	WATER UTILITY
		40.90	PVC PIPE/OAK PARK PROJECT		39935	1367487-00	40432.6220	201608	REPAIR & MAINTENANCE SUPPLIES	2016 LOCAL IMPROVEMENTS
		105.09	PIPE WRENCH		39936	1371817-00	50605.6220		REPAIR & MAINTENANCE SUPPLIES	WATER UTILITY
		33.67	COMP SEAL TAPE BLUE MONSTER		39937	1372518-00	50605.6220		REPAIR & MAINTENANCE SUPPLIES	WATER UTILITY
		42.18	WATER PARTS FOR SPLASH POOL		39938	1372365-00	10527.6220		REPAIR & MAINTENANCE SUPPLIES	SPLASH POOL
		36.63	SEALANT		39939	1372551-00	10340.6220		REPAIR & MAINTENANCE SUPPLIES	PARKS FACILITIES AND MTNCE
		84.84	PART FOR TACK MACHINE		39940	1373060-00	10320.6220		REPAIR & MAINTENANCE SUPPLIES	PUBLIC WORKS
		<u>355.63</u>								
123090	6/24/2016		1440 FREEDOM SERVICES INC							
		28.50	JUNE 2016 ADMIN FEE		39831	6395	10150.6375		OTHER CONTRACTED SERVICES	FINANCE
		15.00	JUNE 2016 ONLINE ACCESS		39831	6395	10150.6375		OTHER CONTRACTED SERVICES	FINANCE
		<u>43.50</u>								
123091	6/24/2016		1440 FREEDOM SERVICES INC							
		385.25			39898	0622161419243	10101.2179		FLEXIBLE BENEFIT PLAN	GENERAL FUND
		<u>385.25</u>								
123092	6/24/2016		1444 FRONTIER AG & TURF							

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Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description	Business Unit
123111	6/24/2016		1813 LEAGUE OF MN CITIES INSURANCE TRUST						Continued...	
		5,341.29	3RD QUARTER PREM/MUNICIPAL		39845	53332	10110.6361		INSURANCE	MAYOR AND COUNCIL
		13,551.08	3RD QUARTER PREM/MUNICIPAL		39845	53332	10210.6361		INSURANCE	POLICE PROTECTION
		6,836.75	3RD QUARTER PREM/MUNICIPAL		39845	53332	10320.6361		INSURANCE	PUBLIC WORKS
		2,336.03	3RD QUARTER PREM/MUNICIPAL		39845	53332	10330.6361		INSURANCE	BUILDINGS
		5,550.03	3RD QUARTER PREM/MUNICIPAL		39845	53332	10340.6361		INSURANCE	PARKS FACILITIES AND MTNCE
		2,522.23	3RD QUARTER PREM/MUNICIPAL		39845	53332	20230.6361		INSURANCE	LIBRARY
		3,036.25	3RD QUARTER PREM/MUNICIPAL		39845	53332	20243.6361		INSURANCE	DOUG WOOG ARENA
		13,007.10	3RD QUARTER PREM/MUNICIPAL		39845	53332	20245.6361		INSURANCE	AIRPORT
		7,325.94	3RD QUARTER PREM/MUNICIPAL		39845	53332	50605.6361		INSURANCE	WATER UTILITY
		1,763.87	3RD QUARTER PREM/MUNICIPAL		39845	53332	50606.6361		INSURANCE	SEWER UTILITY
		5,828.43	3RD QUARTER PREM/MUNICIPAL		39845	53332	60703.6361		INSURANCE	CENTRAL GARAGE FUND
		<u>67,099.00</u>								
123112	6/24/2016		1813 LEAGUE OF MN CITIES INSURANCE TRUST							
		201.00	GLEN STEFFEN C0042402		39846	5/31/2016	10320.6151		WORKERS COMP DEDUCTIBLE	PUBLIC WORKS
		211.18	MIKE RUNNING C0042978		39846	5/31/2016	10210.6151		WORKERS COMP DEDUCTIBLE	POLICE PROTECTION
		<u>412.18</u>								
123113	6/24/2016		1813 LEAGUE OF MN CITIES INSURANCE TRUST							
		500.00	CLAIM DEDUCTABLE/DOL 4/3/2008		39847	C0022788	10210.6365		INS CLAIMS WITHIN DEDUCTIBLE	POLICE PROTECTION
		<u>500.00</u>								
123114	6/24/2016		6864 LENDER, STEFANIE							
		61.00	CANCELLED SP-2 CAMP		39848	6/16/2016	10520.4461		SUMMER PROGRAMS	PARKS ADMINISTRATION
		5.00	SURCHARGE		39848	6/16/2016	10520.4461		SUMMER PROGRAMS	PARKS ADMINISTRATION
		<u>56.00</u>								
123115	6/24/2016		1826 LEXISNEXIS RISK SOLUTIONS							
		50.00	USAGE FEE		39849	1411215-2016053	10210.6375		OTHER CONTRACTED SERVICES	POLICE PROTECTION
		<u>50.00</u>				1				
123116	6/24/2016		1843 LOCAL GOVERNMENT INFORMATION SYSTEMS							
		290.00	APPLSUP-POLICE APS		39954	41958	10210.6375		OTHER CONTRACTED SERVICES	POLICE PROTECTION
		1,554.00	APPL SUP-POLICE MCD		39954	41958	10210.6375		OTHER CONTRACTED SERVICES	POLICE PROTECTION
		2,461.00	APPL SUP-FINANCE		39954	41958	10150.6375		OTHER CONTRACTED SERVICES	FINANCE
		1,906.00	APPL SUP-HR/PAYROLL		39954	41958	10150.6375		OTHER CONTRACTED SERVICES	FINANCE
		4,141.00	APPL SUP-UTILITY BILLING		39954	41958	10150.6375		OTHER CONTRACTED SERVICES	FINANCE
		42.00	APPL SUP-UB (RETIREEES)		39954	41958	10150.6375		OTHER CONTRACTED SERVICES	FINANCE
		2,092.00	APPL SUP-PIMS		39954	41958	10420.6375		OTHER CONTRACTED SERVICES	LICENSING & CODE ENFORCEMENT

CITY OF SOUTH ST PAUL
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Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description	Business Unit
123123	6/24/2016		1989 MINNESOTA DEPARTMENT OF LABOR & INDUSTRY						Continued...	
123124	6/24/2016		1283 MINNESOTA DNR-OMB							
		1,000.00	SSP FLOOD CONTROL IMPROV		39961	2016-1042	40405.6530	201208	IMPR OTHER THAN BUILDING	FLOODWALL CONSTRUCTION
		<u>1,000.00</u>								
123125	6/24/2016		2024 MINNESOTA VALLEY TESTING LABS							
		84.75	WATER TESTING		39962	812086	50605.6302		PROFESSIONAL SERVICES	WATER UTILITY
		<u>84.75</u>								
123126	6/24/2016		2096 NATIONWIDE RETIREMENT SOLUTIONS							
		5,253.66			39891	06221614192410	10101.2175		OTHER RETIREMENT	GENERAL FUND
		<u>5,253.66</u>								
123127	6/24/2016		6660 NATUS CORP							
		1,130.00	FURNISH/INSTALL CARPET JC		39963	CG607068	50678.6375		OTHER CONTRACTED SERVICES	JOHN CARROLL APT BLDG
		1,130.00	FURNISH/INSTALL CARPET JC		39964	CG607069	50678.6375		OTHER CONTRACTED SERVICES	JOHN CARROLL APT BLDG
		1,489.00	FURNISH/INSTALL FLOORING JC		39965	CG607632	50678.6375		OTHER CONTRACTED SERVICES	JOHN CARROLL APT BLDG
		1,538.00	FURNISH/INSTALL FLOORING JC		39966	CG607634	50678.6375		OTHER CONTRACTED SERVICES	JOHN CARROLL APT BLDG
		<u>5,287.00</u>								
123128	6/24/2016		2008 NCPERS MINNESOTA							
		32.00			39902	0622161419247	10101.2170		ACCRUED PAY DED PAYABLE	GENERAL FUND
		<u>32.00</u>								
123129	6/24/2016		5682 NITTI SANITATION							
		120.91	TRASH SERVICE / PUBLIC WORKS		39857	411895	20243.6379		CONT SERV/REFUSE & SANITATION	DOUG WOOG ARENA
		57.00	TRASH SERVICE LIBRARY		39858	411893	20230.6379		CONT SERV/REFUSE & SANITATION	LIBRARY
		141.49	TRASH SERVICE CITY HALL		39859	411891	10330.6379		CONT SERV/REFUSE & SANITATION	BUILDINGS
		70.00	DUMPSTER CARTS/ENG		39859	411891	10330.6375	229000	OTHER CONTRACTED SERVICES	BUILDINGS
		157.95	TRASH SERVICE PUBLIC WORKS		39860	411892	10320.6379		CONT SERV/REFUSE & SANITATION	PUBLIC WORKS
		191.81	TRASH SERVICE/KAPOSIA PARK		39861	411896	10340.6379		CONT SERV/REFUSE & SANITATION	PARKS FACILITIES AND MTNCE
		25.00	RECYCLING		39861	411896	10170.6375		OTHER CONTRACTED SERVICES	RECYCLING PROGRAM
		191.81	TRASH SERVICE/MCLAIN POOL		39862	411897	10340.6379		CONT SERV/REFUSE & SANITATION	PARKS FACILITIES AND MTNCE
		191.81	TRASH SERVICE/NORTHVIEW POOL		39863	411898	10340.6379		CONT SERV/REFUSE & SANITATION	PARKS FACILITIES AND MTNCE
		25.00	RECYCLING		39863	411898	10170.6375		OTHER CONTRACTED SERVICES	RECYCLING PROGRAM
		191.81	TRASH SERVICE/MCMORROW FLD		39864	411899	10340.6379		CONT SERV/REFUSE & SANITATION	PARKS FACILITIES AND MTNCE
		25.00	RECYCLING		39864	411899	10170.6375		OTHER CONTRACTED SERVICES	RECYCLING PROGRAM
		14.61	TRASH CONTAINER		39865	411901	10170.6379		CONT SERV/REFUSE & SANITATION	RECYCLING PROGRAM
		236.93	TRASH SERVICE PUBLIC WORKS		39967	41644	10320.6379		CONT SERV/REFUSE & SANITATION	PUBLIC WORKS
		236.92	TRASH SERVICE PARKS		39967	41644	10340.6379		CONT SERV/REFUSE & SANITATION	PARKS FACILITIES AND MTNCE

CITY OF SOUTH ST PAUL
 Council Check Register by GL
 Council Check Register and Summary

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Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description	Business Unit
123129	6/24/2016		5682 NITTI SANITATION						Continued...	
		1,878.05								
123130	6/24/2016		6685 NORDQUIST, GLORIA							
		100.00	KEY PERSON / JOHN CARROLL		39866	6/1/2016	50678.6371		REPAIRS & MAINT CONTRACTUAL	JOHN CARROLL APT BLDG
		100.00								
123131	6/24/2016		3953 NORTHERN TECHNOLOGIES, LLC							
		546.25	TESTING FOR BP CT		39968	17824	40431.6530	201513	IMPR OTHER THAN BUILDING	2015 LOCAL IMPROVEMENTS
		546.25								
123132	6/24/2016		6764 OERTEL ARCHITECTS							
		755.00	ENG DEPT		39867	#3	10330.6375	229000	OTHER CONTRACTED SERVICES	BUILDINGS
		755.00								
123133	6/24/2016		2155 OLLOM APPLIANCE							
		102.83	A/C POWER CORD		39868	34014	50678.6220		REPAIR & MAINTENANCE SUPPLIES	JOHN CARROLL APT BLDG
		169.90	127 7TH AVE N/BACKSTROM OVEN		39972	38918	20280.6375		OTHER CONTRACTED SERVICES	ECON DEV GENERAL
		272.73								
123134	6/24/2016		6662 OPTAGE HOME DELIVERED MEALS							
		1,140.00	MAY MEALS FOR ILP		39869	36066	50671.6375		OTHER CONTRACTED SERVICES	CHSP PROGRAM
		391.80	MAY MEALS FOR ILP		39869	36066	50671.6375		OTHER CONTRACTED SERVICES	CHSP PROGRAM
		1,531.80								
123135	6/24/2016		6683 POPP COMMUNICATIONS							
		114.60	PHONE CHARGES		39969	992345729	50677.6385		UTILITY SERVICE	NAN MCKAY APT BLDG
		114.60	PHONE CHARGES		39969	992345729	50678.6385		UTILITY SERVICE	JOHN CARROLL APT BLDG
		229.20								
123136	6/24/2016		6663 PREMIUM WATERS INC							
		8.78	KANDIYOHI WATER FOR COOLER		39870	303656-05-16	20260.6201		OFFICE SUPPLIES	HOUSING GENERAL
		8.78								
123137	6/24/2016		6360 PROFORMA POWERHOUSE SOLUTIONS							
		518.62	TASK FORCE		39871	90H4702204	20216.6210		OPERATING SUPPLIES	GRANTS/DONATIONS COMM AFFAIRS
		518.62								
123138	6/24/2016		2289 R&R SPECIALTIES OF WISCONSIN, INC.							
		132.00	BLADE SHARPENING		39875	0059825-IN	20243.6210		OPERATING SUPPLIES	DOUG WOOG ARENA
		73.50	BLADE SHARPENING		39876	00597967-IN	20243.6210		OPERATING SUPPLIES	DOUG WOOG ARENA

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Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description	Business Unit
123145	6/24/2016		6686 SHEPHERD, JW						Continued...	
		50.00	KEY PERSON / NAN MCKAY		39841	063016	50677.6371		REPAIRS & MAINT CONTRACTUAL	NAN MCKAY APT BLDG
		<u>50.00</u>								
123146	6/24/2016		2464 SHORT ELLIOTT HENDRICKSON INC							
		3,375.68	2016 ODOR SUPPORT		39887	315925	10420.6302		PROFESSIONAL SERVICES	LICENSING & CODE ENFORCEMENT
		<u>3,375.68</u>								
123147	6/24/2016		2505 SOUTH EAST TOWING INC							
		95.00	TOW CHARGE		39973	199676	10210.6371		REPAIRS & MAINT CONTRACTUAL	POLICE PROTECTION
		<u>95.00</u>								
123148	6/24/2016		2558 STATE INDUSTRIAL PRODUCTS							
		237.49	D-STROY WITH MORNING FRESH		39974	97830762	50678.6375		OTHER CONTRACTED SERVICES	JOHN CARROLL APT BLDG
		97.00	AIR CARE PROGRAM JC		39975	97823821	50678.6375		OTHER CONTRACTED SERVICES	JOHN CARROLL APT BLDG
		<u>334.49</u>								
123149	6/24/2016		2560 STATE OF MINNESOTA							
		1,316.00	ADMIN HEARING / TAKUANYI		39888	497601	10420.6302		PROFESSIONAL SERVICES	LICENSING & CODE ENFORCEMENT
		<u>1,316.00</u>								
123150	6/24/2016		2608 TAHO SPORTSWEAR, INC							
		1,652.82	SUMMER STAFF/PLAYGROUND SHIRTS		39889	16TF1102	10529.6210		OPERATING SUPPLIES	RECREATIONAL PROGRAMS
		210.75	POOL STAFF		39889	16TF1102	10527.6210		OPERATING SUPPLIES	SPLASH POOL
		210.75	POOL STAFF		39889	16TF1102	10528.6210		OPERATING SUPPLIES	NORTHVIEW POOL
		<u>2,074.32</u>								
123151	6/24/2016		6682 TIDY SERVICE OF MN, INC							
		330.00	2 UNITS/NAN MCKAY		39905	20025	50677.6375		OTHER CONTRACTED SERVICES	NAN MCKAY APT BLDG
		630.00	3 UNITS/JOHN CARROLL		39905	20025	50678.6375		OTHER CONTRACTED SERVICES	JOHN CARROLL APT BLDG
		<u>960.00</u>								
123152	6/24/2016		2648 T-MOBILE							
		32.80	PHONE CHARGES		39977	941459303 6/12/2016	50677.6385		UTILITY SERVICE	NAN MCKAY APT BLDG
		32.80	PHONE CHARGES		39977	941459303 6/12/2016	50678.6385		UTILITY SERVICE	JOHN CARROLL APT BLDG
		65.14	PHONE CHARGES		39978	828792863 6/12/2016	20260.6385		UTILITY SERVICE	HOUSING GENERAL
		117.12	PHONE CHARGES		39978	828792863 6/12/2016	50671.6385		UTILITY SERVICE	CHSP PROGRAM

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123152	6/24/2016		2648 T-MOBILE						Continued...	
		88.57	PHONE CHARGES		39978	828792863 6/12/2016	50677.6385		UTILITY SERVICE	NAN MCKAY APT BLDG
		147.70	PHONE CHARGES		39978	828792863 6/12/2016	50678.6385		UTILITY SERVICE	JOHN CARROLL APT BLDG
		<u>484.13</u>								
123153	6/24/2016		2655 TOTAL CONTROL SYSTEMS, INC.							
		2,149.30	WELL #3 PLC UPGRADE		39906	7547	50605.6371		REPAIRS & MAINT CONTRACTUAL	WATER UTILITY
		<u>2,149.30</u>								
123154	6/24/2016		6866 TRAFFIC DATA, INC							
		700.00	TUBE COUNTS ON CONCORD ST		39989	4327	40432.6371	201611	REPAIRS & MAINT CONTRACTUAL	2016 LOCAL IMPROVEMENTS
		<u>700.00</u>								
123155	6/24/2016		2692 TWIN CITY HARDWARE							
		735.00	INSIDE/OUTSIDE DOORS		39979	799117	10330.6220		REPAIR & MAINTENANCE SUPPLIES	BUILDINGS
		<u>735.00</u>								
123156	6/24/2016		3646 U.S. BANK EQUIPMENT FINANCE							
		102.00	COPY MACHINE LEASE/JUNE		39911	306588468	20230.6378		COPIER MAINTENANCE AGREEMENT	LIBRARY
		<u>102.00</u>								
123157	6/24/2016		2705 UNIFORMS UNLIMITED							
		77.99	SHOES		39907	29901-1	10210.6245		CLOTHING ALLOWANCE	POLICE PROTECTION
		58.98	SHIRT EMBROIDERY		39908	30249-1	10210.6245		CLOTHING ALLOWANCE	POLICE PROTECTION
		69.98	RETURNED 2 T SHIRTS		39909	29862-1	10210.6245		CLOTHING ALLOWANCE	POLICE PROTECTION
		50.99	CAP		39910	30635-1	10210.6430		MISCELLANEOUS	POLICE PROTECTION
		<u>117.98</u>								
123158	6/24/2016		6710 USA SECURITY							
		300.00	NAN MCKAY QUARTERLY FEE		39912	12373332	50677.6371		REPAIRS & MAINT CONTRACTUAL	NAN MCKAY APT BLDG
		300.00	JOHN CARROLL QUARTERLY FEE		39913	6710	50678.6371		REPAIRS & MAINT CONTRACTUAL	JOHN CARROLL APT BLDG
		<u>600.00</u>								
123159	6/24/2016		2731 USABLE LIFE							
		1,699.75	LIFE INSURANCE JULY 2016		39980	40000673945	10101.2178		LIFE INSURANCE	GENERAL FUND
		<u>1,699.75</u>								
123160	6/24/2016		2744 VAN PAPER COMPANY							
		350.40	TISSUE/HAND TOWELS/SOAP/LINERS		39914	389107-00	10330.6210		OPERATING SUPPLIES	BUILDINGS

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123160	6/24/2016		2744 VAN PAPER COMPANY						Continued...	
		350.40								
123161	6/24/2016		2762 VISU-SEWER CLEAN & SEAL INC							
		86,688.69	PAY EST 1		39981	1 PARTIAL	50606.6371	201610	REPAIRS & MAINT CONTRACTUAL	SEWER UTILITY
		86,688.69								
123162	6/24/2016		2788 WATSON COMPANY INC							
		119.02	RETURN SLUSHY BASE		39915	152166	10528.6250		MERCHANDISE FOR RESALE	NORTHVIEW POOL
		804.02	CONCESSION ITEMS FOR RESALE		39916	865294	10528.6250		MERCHANDISE FOR RESALE	NORTHVIEW POOL
		119.02	RETURNED SLUSHY MIX		39917	151443	10527.6250		MERCHANDISE FOR RESALE	SPLASH POOL
		750.70	CONCESSION ITEMS FOR RESALE		39918	865295	10527.6250		MERCHANDISE FOR RESALE	SPLASH POOL
		151.82	NORTHVIEW POOL / SLUSHIE MIX		39919	865091	10528.6250		MERCHANDISE FOR RESALE	NORTHVIEW POOL
		1,241.41	NORTHVIEW POOL/START UP		39920	864994	10528.6250		MERCHANDISE FOR RESALE	NORTHVIEW POOL
		1,306.85	SPLASH POOL/START UP CONCESSIO		39921	864995	10527.6250		MERCHANDISE FOR RESALE	SPLASH POOL
		151.82	SPLASH POOL/SLUSHIE MIX		39922	865090	10527.6250		MERCHANDISE FOR RESALE	SPLASH POOL
		69.82	BAGS OF ICE		39923	864872	20243.6210		OPERATING SUPPLIES	DOUG WOOG ARENA
		4,238.40								
123163	6/24/2016		2844 WSB & ASSOC INC							
		577.50	SURVEY OAK PARK 3 APRIL		39924	1	40432.6371	201608	REPAIRS & MAINT CONTRACTUAL	2016 LOCAL IMPROVEMENTS
		416.00	MSA TRAFFIC COUNTS APRIL		39925	1	10315.6302		PROFESSIONAL SERVICES	ENGINEERING
		993.50								
123164	6/24/2016		2849 XCEL ENERGY							
		1,224.38	CITY HALL MAY		39982	504184173	10330.6385		UTILITY SERVICE	BUILDINGS
		103.66	STREET LIGHT UTILITY FUND		39982	504184173	50615.6385		UTILITY SERVICE	STREET LIGHT UTILITY
		847.11	REPAIR GAS LINE THAT WAS HIT		39983	504468971	50605.6385		UTILITY SERVICE	WATER UTILITY
		53.41	POLICE MAY		39984	504185908	10210.6385		UTILITY SERVICE	POLICE PROTECTION
		868.78	SEWER MAY		39985	504194393	50606.6385		UTILITY SERVICE	SEWER UTILITY
		11,228.32	STREET LIGHT UTILITY FUND MAY		39986	503824437	50615.6385		UTILITY SERVICE	STREET LIGHT UTILITY
		14,325.66								
123165	6/24/2016		2864 ZEE MEDICAL SERVICE							
		53.50	SUNSCREEN		39988	54162783	10340.6220		REPAIR & MAINTENANCE SUPPLIES	PARKS FACILITIES AND MTNCE
		53.50								
123166	6/27/2016		2804 WELLS FARGO REMITTANCE CENTER							
		144.99	SOLAR SHIELD-WINDOW TINT		39991	RF62	10210.6210		OPERATING SUPPLIES	POLICE PROTECTION
		262.00	GRANDVIEW LODGE-CONF LODGING		39992	0TLD	10210.6331		CONFERENCES, TRAINING, TRAVEL	POLICE PROTECTION
		10.50	KWIK TRIP-SCALE USE		39993	HWKV	60703.6220		REPAIR & MAINTENANCE SUPPLIES	CENTRAL GARAGE FUND

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123166	6/27/2016		2804 WELLS FARGO REMITTANCE CENTER						Continued...	
		2.00	KWIK TRIP-SCALE USE		39994	HWS9	60703.6220		REPAIR & MAINTENANCE SUPPLIES	CENTRAL GARAGE FUND
		541.26	SUNBELT RENTALS-ASPHALTROLLER		39995	KZBG	10340.6220		REPAIR & MAINTENANCE SUPPLIES	PARKS FACILITIES AND MTNCE
		23.55	SUNBELT RENTALS-ASPHALTROLLER		39996	SGFL	10340.6220		REPAIR & MAINTENANCE SUPPLIES	PARKS FACILITIES AND MTNCE
		115.00	BCA-TRAINING		39997	WBDR	10210.6331		CONFERENCES, TRAINING, TRAVEL	POLICE PROTECTION
		67.91	FEDEX OFFICE-CERTIFICATES		39998	XMDH	10210.6430		MISCELLANEOUS	POLICE PROTECTION
		14.99	AMAZON-SCREEN PROTECTOR		39999	21J9	10210.6245		CLOTHING ALLOWANCE	POLICE PROTECTION
		146.50	AMAZON-GPS RECEIVERS		40000	21J9	10210.6240		MINOR EQUIPMENT AND FURNITURE	POLICE PROTECTION
		54.05	OFFICE DEPOT-RECEIPT BOOK/BIND		40001	70HS	10210.6201		OFFICE SUPPLIES	POLICE PROTECTION
		49.98	AMAZON-FACE PLUGS		40002	KZ7H	10210.6210		OPERATING SUPPLIES	POLICE PROTECTION
		234.16	AMAZON-GPS RECEIVERS		40003	EHNW	10210.6240		MINOR EQUIPMENT AND FURNITURE	POLICE PROTECTION
		61.99	AMAZON-HAND SANITIZER		40004	NY6R	10210.6210		OPERATING SUPPLIES	POLICE PROTECTION
		2.36-	BROWELLS,INC-RETURN		40005	VDHW	10210.6210		OPERATING SUPPLIES	POLICE PROTECTION
		65.00	ANGELOS-PIZZA FOR EXPLORERS		40006	A0S2	10210.6430		MISCELLANEOUS	POLICE PROTECTION
		1,337.76	NET WELL-MELAMINE FOAM		40007	95X3	10210.6331		CONFERENCES, TRAINING, TRAVEL	POLICE PROTECTION
		15.00	BATTLE ARMS-GUN PART		40008	5TE4	10210.6371		REPAIRS & MAINT CONTRACTUAL	POLICE PROTECTION
		109.27	TOPPERS&MORE-FLOOR MATS		40009	4MPR	10210.6210		OPERATING SUPPLIES	POLICE PROTECTION
		75.60	HC WAREHOUSE-HAND CUFFS		40010	Z2Y2	10210.6210		OPERATING SUPPLIES	POLICE PROTECTION
		109.00	TOPPERS&MORE-FLOOR MATS		40011	XSK9	10210.6210		OPERATING SUPPLIES	POLICE PROTECTION
		7.27-	TOPPERS&MORE-TAX CHARGED		40012	WQQJ	10210.6210		OPERATING SUPPLIES	POLICE PROTECTION
		.51	MN DVS-TAX FOR TITLE		40013	LSAP	10210.6210		OPERATING SUPPLIES	POLICE PROTECTION
		20.75	MN DVS-TITLE FEE		40014	LSP3	10210.6210		OPERATING SUPPLIES	POLICE PROTECTION
		24.00	TOWNSQUARE TV-TRAINING DVD		40015	6PBD	10210.6331		CONFERENCES, TRAINING, TRAVEL	POLICE PROTECTION
		19.96	LOWES-MATTRESS STORAGE COVER		40016	SB6S	20245.6220		REPAIR & MAINTENANCE SUPPLIES	AIRPORT
		29.98	LOWES-LOCK BOX		40017	SB6S	20245.6220		REPAIR & MAINTENANCE SUPPLIES	AIRPORT
		54.68	SAMS-CUPS/WATER/COOKIES		40018	D2KA	20245.6220		REPAIR & MAINTENANCE SUPPLIES	AIRPORT
		649.99	QUILL-VIDEO PROJECTOR		40019	K65M	20245.6240		MINOR EQUIPMENT AND FURNITURE	AIRPORT
		128.31	LOWES-PAINT & TAPE		40020	YE6Q	20245.6220		REPAIR & MAINTENANCE SUPPLIES	AIRPORT
		99.00	SKILLPATH-JOE CONFERENCE		40021	5H9J	20245.6331		CONFERENCES, TRAINING, TRAVEL	AIRPORT
		54.86	CUB-WATER/COFFEE/MUFFINS		40022	SN3V	10530.6210		OPERATING SUPPLIES	COMMUNITY AFFAIRS
		378.00	SWANK-MOVIE LICENSE		40023	EXLE	20216.6210	227573	OPERATING SUPPLIES	GRANTS/DONATIONS COMM AFFAIRS
		123.72	ESUPPLY STORE-BOXES FOR CAMPOU		40024	S4S6	20216.6210	227573	OPERATING SUPPLIES	GRANTS/DONATIONS COMM AFFAIRS
		203.99	OFFICE DEPOT-TONER CARTRIDGE		40025	2J6K	10170.6342		PRINTING AND BINDING	RECYCLING PROGRAM
		5,218.63								
123167	7/5/2016		3739 ACCOUNTEMPS							
		3,178.50	WEEK ENDED 6/17/2016		40031	46035860	20260.6302		PROFESSIONAL SERVICES	HOUSING GENERAL
		3,178.50								
123168	7/5/2016		1016 ACE HARDWARE & PAINT							
		18.98	SPLASH POOL		40032	528444/5	10527.6220		REPAIR & MAINTENANCE SUPPLIES	SPLASH POOL

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123168	7/5/2016		1016 ACE HARDWARE & PAINT						Continued...	
		18.98	NORTHVIEW POOL		40032	528444/5	10528.6220		REPAIR & MAINTENANCE SUPPLIES	NORTHVIEW POOL
		3.95	NUTS / BOLTS / NAILS		40033	K28512/5	10340.6220		REPAIR & MAINTENANCE SUPPLIES	PARKS FACILITIES AND MTNCE
		15.98	SPLASH POOL		40034	528540/5	10527.6220		REPAIR & MAINTENANCE SUPPLIES	SPLASH POOL
		15.98	NORTHVIEW POOL		40034	528540/5	10528.6220		REPAIR & MAINTENANCE SUPPLIES	NORTHVIEW POOL
		39.98	2 PROPANE FILLS		40098	528548/5	50678.6220		REPAIR & MAINTENANCE SUPPLIES	JOHN CARROLL APT BLDG
		<u>113.85</u>								
123169	7/5/2016		5257 AL SERVICES LLC							
		1,345.00	2ND AVE NORTH		40035	4733	50615.6371		REPAIRS & MAINT CONTRACTUAL	STREET LIGHT UTILITY
		597.00	FIXED LIGHT/SPLASH POOL/PARTS		40036	4737	10340.6220		REPAIR & MAINTENANCE SUPPLIES	PARKS FACILITIES AND MTNCE
		450.00	LABOR		40036	4737	10340.6371		REPAIRS & MAINT CONTRACTUAL	PARKS FACILITIES AND MTNCE
		<u>2,392.00</u>								
123170	7/5/2016		1053 APWA							
		315.00	APWA-PUBLIC WORKS EXPO		40037	AUG 28-31 2016	10320.6331		CONFERENCES, TRAINING, TRAVEL	PUBLIC WORKS
		180.00	APWA-PUBLIC WORKS EXPO		40037	AUG 28-31 2016	10340.6331		CONFERENCES, TRAINING, TRAVEL	PARKS FACILITIES AND MTNCE
		180.00	APWA-PUBLIC WORKS EXPO		40037	AUG 28-31 2016	50605.6331		CONFERENCES, TRAINING, TRAVEL	WATER UTILITY
		90.00	APWA-PUBLIC WORKS EXPO		40037	AUG 28-31 2016	60703.6331		CONFERENCES, TRAINING, TRAVEL	CENTRAL GARAGE FUND
		<u>765.00</u>								
123171	7/5/2016		3632 BOLTON & MENK, INC.							
		4,400.70	APRON RECONSTRUCTION		40038	0191018	40404.6530	201415	IMPR OTHER THAN BUILDING	AIRPORT CAPITAL FUND
		<u>4,400.70</u>								
123172	7/5/2016		1129 BOYER FORD TRUCKS INC							
		123.86	FOR REPAIR TO TRUCK #331		40039	1065925	60703.6220		REPAIR & MAINTENANCE SUPPLIES	CENTRAL GARAGE FUND
		<u>123.86</u>								
123173	7/5/2016		6670 BROTHERS FIRE & SECURITY							
		20,836.42	JOHN CARROLL FIRE ALARM PROJ		40040	BFP INVOICE 99650	50678.6560		BUILDING FIXTURES AND IMPRS	JOHN CARROLL APT BLDG
		<u>20,836.42</u>								
123174	7/5/2016		1158 CADD/ENGINEERING SUPPLY,INC.							
		1,175.00	HP T2300 REPAIR		40048	INV041219	10315.6371		REPAIRS & MAINT CONTRACTUAL	ENGINEERING
		<u>1,175.00</u>								
123175	7/5/2016		1173 CDW GOVERNMENT INC							
		406.93	FIBER CABLES		40041	DKV6343	10160.6240		MINOR EQUIPMENT AND FURNITURE	INFORMATION TECHNOLOGY
		336.18	IP PHONES		40042	DKV5435	40402.6580	IT-110	OTHER EQUIPMENT	CAPITAL PROGRAMS FUND

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123175	7/5/2016		1173 CDW GOVERNMENT INC						Continued...	
		550.94	IP PHONES		40043	DHD4696	40402.6580	IT-110	OTHER EQUIPMENT	CAPITAL PROGRAMS FUND
		9,692.59	IP PHONE SYSTEM		40044	DFR2377	40402.6580	IT-110	OTHER EQUIPMENT	CAPITAL PROGRAMS FUND
		332.80	IP PHONE SOFTWARE		40045	DDF5339	40402.6580	IT-110	OTHER EQUIPMENT	CAPITAL PROGRAMS FUND
		553.70	IP PHONE BRACKETS		40046	DGP5910	40402.6580	IT-110	OTHER EQUIPMENT	CAPITAL PROGRAMS FUND
		7,652.94	IP PHONES		40047	DGP5967	40402.6580	IT-110	OTHER EQUIPMENT	CAPITAL PROGRAMS FUND
		<u>19,526.08</u>								
123176	7/5/2016		1184 CINTAS CORPORATION #754							
		21.22	WORK SHIRTS		40049	754598907	10320.6245		CLOTHING ALLOWANCE	PUBLIC WORKS
		17.92	WORK SHIRTS		40049	754598907	10340.6245		CLOTHING ALLOWANCE	PARKS FACILITIES AND MTNCE
		6.72	WORK SHIRTS		40049	754598907	50605.6245		CLOTHING ALLOWANCE	WATER UTILITY
		6.72	WORK SHIRTS		40049	754598907	50606.6245		CLOTHING ALLOWANCE	SEWER UTILITY
		32.20	WORK SHIRTS		40049	754598907	60703.6245		CLOTHING ALLOWANCE	CENTRAL GARAGE FUND
		81.29	WORK SHIRTS		40050	754601415	10320.6245		CLOTHING ALLOWANCE	PUBLIC WORKS
		17.92	WORK SHIRTS		40050	754601415	10340.6245		CLOTHING ALLOWANCE	PARKS FACILITIES AND MTNCE
		6.72	WORK SHIRTS		40050	754601415	50605.6245		CLOTHING ALLOWANCE	WATER UTILITY
		6.72	WORK SHIRTS		40050	754601415	50606.6245		CLOTHING ALLOWANCE	SEWER UTILITY
		32.20	WORK SHIRTS		40050	754601415	60703.6245		CLOTHING ALLOWANCE	CENTRAL GARAGE FUND
		15.09	WORK SHIRTS		40051	754604003	10320.6245		CLOTHING ALLOWANCE	PUBLIC WORKS
		17.92	WORK SHIRTS		40051	754604003	10340.6245		CLOTHING ALLOWANCE	PARKS FACILITIES AND MTNCE
		6.72	WORK SHIRTS		40051	754604003	50605.6245		CLOTHING ALLOWANCE	WATER UTILITY
		6.72	WORK SHIRTS		40051	754604003	50606.6245		CLOTHING ALLOWANCE	SEWER UTILITY
		64.20	WORK SHIRTS & SHOP RAGS		40051	754604003	60703.6245		CLOTHING ALLOWANCE	CENTRAL GARAGE FUND
		15.09	WORK SHIRTS		40052	754606504	10320.6245		CLOTHING ALLOWANCE	PUBLIC WORKS
		17.92	WORK SHIRTS		40052	754606504	10340.6245		CLOTHING ALLOWANCE	PARKS FACILITIES AND MTNCE
		6.72	WORK SHIRTS		40052	754606504	50605.6245		CLOTHING ALLOWANCE	WATER UTILITY
		6.72	WORK SHIRTS		40052	754606504	50606.6245		CLOTHING ALLOWANCE	SEWER UTILITY
		32.20	WORK SHIRTS		40052	754606504	60703.6245		CLOTHING ALLOWANCE	CENTRAL GARAGE FUND
		165.35	MATS		40053	754607305	10320.6210		OPERATING SUPPLIES	PUBLIC WORKS
		<u>584.28</u>								
123177	7/5/2016		1192 CITY OF ST. PAUL							
		3,959.01	ASPHALT FOR PATCHING		40054	IN00016277	10320.6220		REPAIR & MAINTENANCE SUPPLIES	PUBLIC WORKS
		<u>3,959.01</u>								
123178	7/5/2016		2884 COMCAST							
		110.92	200 MARIE		40055	877210595029682 8 6/17/16	50677.6385		UTILITY SERVICE	NAN MCKAY APT BLDG
		110.92	300 GRAND AVE W		40056	877210595029685	50678.6385		UTILITY SERVICE	JOHN CARROLL APT BLDG

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123178	7/5/2016		2884 COMCAST						Continued...	
						1 6/16/16				
		221.84								
123179	7/5/2016		6407 DARTS							
		3,484.00	PERSONAL AIDES APR 2016		40057	DARTS-SSPAIDE-4 /1/16	50671.6375		OTHER CONTRACTED SERVICES	CHSP PROGRAM
		1,426.75-	FEES EARNED APR 2016		40057	DARTS-SSPAIDE-4 /1/16	50671.4493		OTHER CHARGE FOR SERVICE - COM	CHSP PROGRAM
		46.10	MEAL PREP APR 2016		40057	DARTS-SSPAIDE-4 /1/16	50671.6375		OTHER CONTRACTED SERVICES	CHSP PROGRAM
		4,127.37	PERSONAL AIDES MAY 2016		40058	DARTS-SSPAIDE-5 /1/16	50671.6375		OTHER CONTRACTED SERVICES	CHSP PROGRAM
		1,212.25-	FEES EARNED MAY 2016		40058	DARTS-SSPAIDE-5 /1/16	50671.4493		OTHER CHARGE FOR SERVICE - COM	CHSP PROGRAM
		46.10	PERSONAL AIDES/MEAL PREP		40058	DARTS-SSPAIDE-5 /1/16	50671.6375		OTHER CONTRACTED SERVICES	CHSP PROGRAM
		45.48	GLOVES MAY 2016		40058	DARTS-SSPAIDE-5 /1/16	50671.6210		OPERATING SUPPLIES	CHSP PROGRAM
		5,110.05								
123180	7/5/2016		1279 DEMCO, INC.							
		164.24	SIGN HOLDERS & DISC CLEANING		40059	5895452	20230.6201		OFFICE SUPPLIES	LIBRARY
		164.24								
123181	7/5/2016		1341 EHLERS & ASSOCIATES, INC							
		430.00	TIF PROJECTIONS DAKOTA PREMIUM		40099	70572	20280.6302		PROFESSIONAL SERVICES	ECON DEV GENERAL
		430.00								
123182	7/5/2016		1370 ESSER, CHRISTOPHER							
		509.00	NRPA CONFERENCE REGISTRATION		40106	5/23/2016	10520.6331		CONFERENCES, TRAINING, TRAVEL	PARKS ADMINISTRATION
		218.17	NRPA LODGING DEPOSIT		40106	5/23/2016	10520.6331		CONFERENCES, TRAINING, TRAVEL	PARKS ADMINISTRATION
		215.96	NRPA AIRFARE		40106	5/23/2016	10520.6331		CONFERENCES, TRAINING, TRAVEL	PARKS ADMINISTRATION
		187.92	MILEAGE REIMBURSE 1/14-5/19/16		40106	5/23/2016	10520.6331		CONFERENCES, TRAINING, TRAVEL	PARKS ADMINISTRATION
		1,131.05								
123183	7/5/2016		6871 EVERGREEN RECYCLING LLC							
		3,212.25	ELECTRONIC DISPOSAL/CLEANUPDAY		40060	1899	10170.6391		CLEAN UP DAY	RECYCLING PROGRAM
		3,212.25								
123184	7/5/2016		5669 FIRST-SHRED							

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123192	7/5/2016		6678 HD SUPPLY FACILITIES MAINTENANCE , LTD						Continued...	
123193	7/5/2016		4214 HEALTHPARTNERS GROUP HEALTH-WORKSITE							
		157.50	EAP JUNE 2016		40070	W812843	10125.6302		PROFESSIONAL SERVICES	HUMAN RESOURCES
		157.50								
123194	7/5/2016		6398 INNOVATIVE OFFICE SOLUTIONS LLC							
		71.98	CALCULATOR & BATTERIES		40071	IN1213279	10150.6201		OFFICE SUPPLIES	FINANCE
		2.45	LANYARDS FOR ID'S		40109	IN1217671	10120.6201		OFFICE SUPPLIES	CITY ADMINSTRATION
		53.22	MAGNETS/POST ITS/DATE STAMP		40110	IN1229553	10120.6201		OFFICE SUPPLIES	CITY ADMINSTRATION
		127.65								
123195	7/5/2016		1719 KAPOSIA TREE SERVICE							
		1,550.00	300 BLOCK OF 5TH AVE NORTH		40072	06102016	10320.6221	201605	SEAL COATING & TREE MAIN	PUBLIC WORKS
		1,550.00								
123196	7/5/2016		3577 LANDMARK ENVIRONMENTAL, LLC							
		1,356.25	BONFE/900 & 920 SOUTHVIEW TIF		40073	14021.01-2	20284.6530		IMPR OTHER THAN BUILDING	DEVELOPMENT
		1,356.25	BONFE/900 & 920 SOUTHVIEW TIF		40073	14021.01-2	40490.6530		IMPR OTHER THAN BUILDING	CONCORD TIF
		3,062.50	EPA CONCORD TIF/DAKOTA PREMIUM		40073	14021.01-2	40490.6530		IMPR OTHER THAN BUILDING	CONCORD TIF
		5,775.00								
123197	7/5/2016		1825 LEVANDER, GILLEN & MILLER PA							
		1,500.00	MAY LEGAL SERVICES 2016		40074	5/31/2016	10130.6306		PROFESSIONAL SVCS - RETAINER	CITY ATTORNEY
		6,641.92	MAY LEGAL SERVICES 2016		40074	5/31/2016	10130.6302		PROFESSIONAL SERVICES	CITY ATTORNEY
		312.50	MAY LEGAL SERVICES 2016		40074	5/31/2016	20245.6302		PROFESSIONAL SERVICES	AIRPORT
		1,100.00	MAY LEGAL SERVICES 2016		40074	5/31/2016	20280.6302		PROFESSIONAL SERVICES	ECON DEV GENERAL
		100.00	MAY LEGAL HRA		40074	5/31/2016	20284.6302		PROFESSIONAL SERVICES	DEVELOPMENT
		335.50	MAY LEGAL SERVICES -KAPOSIA		40074	5/31/2016	40429.6302	201480	PROFESSIONAL SERVICES	PARK REFERENDUM PROJS
		9,989.92								
123198	7/5/2016		1832 LILLIE SUBURBAN NEWSPAPERS							
		122.00	ADs FOR AVAILABLE APARTMENTS		40111	031496-00013 6/27/16	50677.6341		ADVERTISING	NAN MCKAY APT BLDG
		122.00	ADs FOR AVAILABLE APARTMENTS		40111	031496-00013 6/27/16	50678.6341		ADVERTISING	JOHN CARROLL APT BLDG
		244.00								
123199	7/5/2016		1843 LOCAL GOVERNMENT INFORMATION SYSTEMS							
		825.00	NETWORK SUPPORT		40075	41889	10160.6302		PROFESSIONAL SERVICES	INFORMATION TECHNOLOGY
		440.00	VIRTUAL SERVER SUPPORT		40075	41889	40402.6571	IT-112	COMPUTER HARDWARE	CAPITAL PROGRAMS FUND

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123199	7/5/2016		1843 LOCAL GOVERNMENT INFORMATION SYSTEMS						Continued...	
		770.00	NETWORK SUPPORT		40076	41919	10160.6302		PROFESSIONAL SERVICES	INFORMATION TECHNOLOGY
		78.95	NETWORK SUPPORT		40077	41986	10160.6302		PROFESSIONAL SERVICES	INFORMATION TECHNOLOGY
		<u>2,113.95</u>								
123200	7/5/2016		6681 MANN ENTERPRISES							
		220.50	NAN MCKAY ONLY/NO JCARROLL		40078	6/10/16	50677.6210		OPERATING SUPPLIES	NAN MCKAY APT BLDG
		<u>220.50</u>								
123201	7/5/2016		1926 METROPOLITAN COUNCIL ENVIRONMENT SVCS							
		213,632.20	JULY 2016 SEWER SERVICE		40103	0001056573	50606.6376		METRO WASTE CONTROL COMMISSION	SEWER UTILITY
		<u>213,632.20</u>								
123202	7/5/2016		1949 MIDWEST TAPE							
		81.95	DVDs		40079	94038086	20230.6230		BOOKS, MATERIALS & PERIODICALS	LIBRARY
		77.94	CDs		40080	94038087	20230.6230		BOOKS, MATERIALS & PERIODICALS	LIBRARY
		199.94	BOOKS ON CD		40081	94044197	20230.6230		BOOKS, MATERIALS & PERIODICALS	LIBRARY
		22.99	DVD		40082	94060011	20230.6230		BOOKS, MATERIALS & PERIODICALS	LIBRARY
		52.96	CDs		40083	94060012	20230.6230		BOOKS, MATERIALS & PERIODICALS	LIBRARY
		17.99	DVD		40084	94060014	20230.6230		BOOKS, MATERIALS & PERIODICALS	LIBRARY
		<u>453.77</u>								
123203	7/5/2016		6880 PNC EQUIPMENT FINANCE, LLC							
		61,611.95	NAN MCKAY BUILDING		40104	183878000	50677.2610		NOTES PAYABLE - SHORT TERM	NAN MCKAY APT BLDG
						7/15/16				
		20,890.94	NAN MCKAY BUILDING		40104	183878000	50677.6612		INTEREST EXPENSE	NAN MCKAY APT BLDG
						7/15/16				
		38,489.35	JOHN CARROLL BUILDING		40104	183878000	50678.2610		NOTES PAYABLE - SHORT TERM	JOHN CARROLL APT BLDG
						7/15/16				
		13,050.69	JOHN CARROLL BUILDING		40104	183878000	50678.6612		INTEREST EXPENSE	JOHN CARROLL APT BLDG
						7/15/16				
		<u>134,042.93</u>								
123204	7/5/2016		2286 QUILL CORP							
		84.16	POST IT/DRYERASE MARKER/SHARPI		40085	6555849	10320.6220		REPAIR & MAINTENANCE SUPPLIES	PUBLIC WORKS
		8.95	CLIPBOARDS		40085	6555849	60703.6220		REPAIR & MAINTENANCE SUPPLIES	CENTRAL GARAGE FUND
		83.29	WOOD LITERATURE ORGANIZER		40086	6605692	10320.6220		REPAIR & MAINTENANCE SUPPLIES	PUBLIC WORKS
		<u>176.40</u>								
123205	7/5/2016		6870 REHDER & ASSOCIATES, INC							
		249.50	APRIL SURVEY WORK		40087	4952	40431.6530	201513	IMPR OTHER THAN BUILDING	2015 LOCAL IMPROVEMENTS

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123205	7/5/2016		6870 REHDER & ASSOCIATES, INC						Continued...	
		249.50								
123206	7/5/2016		2389 SAINT PAUL PUBLISHING COMPANY							
		48.82	ADVERTISING SSP VOICE		40112	24534	50677.6341		ADVERTISING	NAN MCKAY APT BLDG
		48.83	ADVERTISING SSP VOICE		40112	24534	50678.6341		ADVERTISING	JOHN CARROLL APT BLDG
		97.65								
123207	7/5/2016		6865 SCHROEDER, RYAN R.							
		2,437.50	PROJECT CONSULTATION SERVICES		40088	MAY 2016 INVOICE	10120.6302		PROFESSIONAL SERVICES	CITY ADMINISTRATION
		2,437.50								
123208	7/5/2016		2460 SHI							
		7,642.66	HP VIRTUAL SERVER		40089	B05034746	40402.6571	IT-112	COMPUTER HARDWARE	CAPITAL PROGRAMS FUND
		7,642.66								
123209	7/5/2016		2506 SOUTH METRO FIRE DEPARTMENT							
		39,287.50	DEBT PAYMENT - HRA CAP LEASE		40105	DS6/2/16	30317.6381		OTHER RENTALS	2010A CAP EQUIP REV BONDS
		39,287.50								
123210	7/5/2016		6504 SUSSEL CORPORATION							
		1,000.00	PERMIT # 021072		40090	SS021072	40410.2205		DEPOSITS	LOCAL IMPROVEMENT CONST
		1,000.00								
123211	7/5/2016		2648 T-MOBILE							
		33.85	HOT SPOT		40091	487685314 6/17/16	10315.6390		POSTAGE AND TELEPHONE	ENGINEERING
		33.85								
123212	7/5/2016		6729 TWIST OFFICE PRODUCTS							
		121.80	BANKERS BOXES - LASERFICHE		40092	758536-0	10420.6201		OFFICE SUPPLIES	LICENSING & CODE ENFORCEMENT
		121.80								
123213	7/5/2016		6639 WHEELCO BREAK & SUPPLY, INC.							
		20.52	7 WAY JUNCTION BOX		40093	5261590016	60703.6220		REPAIR & MAINTENANCE SUPPLIES	CENTRAL GARAGE FUND
		20.52								
2016194	6/24/2016		1338 EFTPS							
		39,517.17			39890	0622161419241	10101.2171		FEDERAL WITHHOLDING	GENERAL FUND
		36,696.46			39897	0622161419242	10101.2173		FICA TAX WITHHOLDING	GENERAL FUND

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2016203	7/1/2016		1338 EFTPS						Continued...	
2016204	7/1/2016		2013 MINNESOTA REVENUE (C)							
		151.09			40028	062816809393	10101.2172		STATE WITHHOLDING	GENERAL FUND
		<u>151.09</u>								
2016205	7/1/2016		2200 PERA							
		382.00			40030	062816809395	10101.2174		PERA	GENERAL FUND
		<u>382.00</u>								
2016206	7/1/2016		2018 MINNESOTA STATE RETIREMENT SYSTEM (EFT)							
		2,464.68			40029	062816809394	10101.2175		OTHER RETIREMENT	GENERAL FUND
		<u>2,464.68</u>								
2016207	6/20/2016		6037 HEALTHPARTNERS-DENTAL							
		1,728.96	DENATL CLAIMS PAID		40094	06/09-06/15/2016	60709.6132		DENTAL CLAIMS PAID	SELF-INSURED DENTAL
		<u>1,728.96</u>								
2016208	6/21/2016		2013 MINNESOTA REVENUE (C)							
		226.25	SALES TAX FOR MAY 2016		40095	MAY 2016	10101.2081		DUE TO OTHER GOVT-SALES	GENERAL FUND
		.51-	CASH OVER/SHORT		40095	MAY 2016	10101.4673		CASH OVER/SHORT	GENERAL FUND
		37.57	SALES TAX FOR MAY 2016		40095	MAY 2016	20230.2081		DUE TO OTHER GOVT-SALES	LIBRARY
		1,232.57	SALES TAX FOR MAY 2016		40095	MAY 2016	20243.2081		DUE TO OTHER GOVT-SALES	DOUG WOOG ARENA
		36.10	SALES TAX FOR MAY 2016		40095	MAY 2016	20245.2081		DUE TO OTHER GOVT-SALES	AIRPORT
		1,033.63	SALES TAX FOR MAY 2016		40095	MAY 2016	20250.2081		DUE TO OTHER GOVT-SALES	CENTRAL SQUARE
		454.39	SALES TAX FOR MAY 2016		40095	MAY 2016	50605.2081		DUE TO OTHER GOVT-SALES	WATER UTILITY
		<u>3,020.00</u>								
2016209	6/27/2016		6037 HEALTHPARTNERS-DENTAL							
		1,004.00	DENTAL CLAIMS PAID		40113	06/16-06/22/2016	60709.6132		DENTAL CLAIMS PAID	SELF-INSURED DENTAL
		<u>1,004.00</u>								
2016210	6/30/2016		6673 LARSON, DEBRA							
		50.00	KEY PERSON NAN MCKAY		40097	6/30/2016	50677.6371		REPAIRS & MAINT CONTRACTUAL	NAN MCKAY APT BLDG
		<u>50.00</u>								
2016211	6/8/2016		6860 WELLS FARGO PURCHASING CARDS							
		240.00	GFOA - PRECONF AND FINALE		40114	M452183907	10150.6331		CONFERENCES, TRAINING, TRAVEL	FINANCE
		15.00	MNGFOA - MAY MEETING		40115	M455278248	10150.6331		CONFERENCES, TRAINING, TRAVEL	FINANCE

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2016211	6/8/2016		6860 WELLS FARGO PURCHASING CARDS						Continued...	
		.47	CAD TO USD CONVER FEE		40116	M456626118	10150.6331		CONFERENCES, TRAINING, TRAVEL	FINANCE
		47.42	TAXI - AIRPORT TO HOTEL		40117	M456626119	10150.6331		CONFERENCES, TRAINING, TRAVEL	FINANCE
		25.00	DELTA - BAG FEE PIETRICK		40118	M456626120	10150.6331		CONFERENCES, TRAINING, TRAVEL	FINANCE
		25.00	DELTA - BAG FEE HILGER		40119	M456626121	10150.6331		CONFERENCES, TRAINING, TRAVEL	FINANCE
		.25	CAD TO USD CONVER FEE		40120	M457361230	10150.6331		CONFERENCES, TRAINING, TRAVEL	FINANCE
		.25	CAD TO USD CONVER FEE		40121	M457361231	10150.6331		CONFERENCES, TRAINING, TRAVEL	FINANCE
		25.36	DELTA - BAG FEE PIETRICK		40122	M457361232	10150.6331		CONFERENCES, TRAINING, TRAVEL	FINANCE
		25.36	DELTA - BAG FEE PIETRICK		40123	M457361233	10150.6331		CONFERENCES, TRAINING, TRAVEL	FINANCE
		11.14	CAD TO USD CONVER FEE		40124	M458091863	10150.6331		CONFERENCES, TRAINING, TRAVEL	FINANCE
		1,113.94	DELTA - TORONTO GFOA HOTEL		40125	M458091864	10150.6331		CONFERENCES, TRAINING, TRAVEL	FINANCE
		50.28	CUB - REG SAFETY TRNG SUPPLIES		40126	M455827583	10125.6331		CONFERENCES, TRAINING, TRAVEL	HUMAN RESOURCES
		65.77	TARGET - WELLNESS ACTIVITY TUB		40127	M457076819	10125.6302		PROFESSIONAL SERVICES	HUMAN RESOURCES
		166.42	SAMS - WELLNESS HEALTHY SNACKS		40128	M457076820	10125.6302		PROFESSIONAL SERVICES	HUMAN RESOURCES
		85.69	OFFICE MAX - WIRELESS KEYBOARD		40129	M458091865	10125.6240		MINOR EQUIPMENT AND FURNITURE	HUMAN RESOURCES
		263.03	EYEMED - MAY 2016 PREMIUM		40130	M458173274	10101.2181		EYE MED INSURANCE	GENERAL FUND
		40.00	CROWN TROPHY - NAME PLATE		40131	M457651041	10110.6430		MISCELLANEOUS	MAYOR AND COUNCIL
		125.52	BAUDVILLE - CERTIFICATE PAPER		40132	M457651042	10125.6302		PROFESSIONAL SERVICES	HUMAN RESOURCES
		107.30	TURITTOS - FOOD CLEANUP		40133	M456626122	10170.6391		CLEAN UP DAY	RECYCLING PROGRAM
		59.05	WALMART - CLEANING SUPPLIES		40134	M454275352	20250.6210		OPERATING SUPPLIES	CENTRAL SQUARE
		428.24	LOWES - POOL DECK CHAIRS		40135	M456626123.1	10528.6240		MINOR EQUIPMENT AND FURNITURE	NORTHVIEW POOL
		428.25	LOWES - POOL DECK CHAIRS		40136	M456626123.2	10527.6240		MINOR EQUIPMENT AND FURNITURE	SPLASH POOL
		71.77	FIRST AID SUPPLIES - BANDAIDS		40137	M456626124.1	10527.6210		OPERATING SUPPLIES	SPLASH POOL
		71.78	FIRST AID SUPPLIES - BANDAIDS		40138	M456626124.2	10528.6210		OPERATING SUPPLIES	NORTHVIEW POOL
		41.14	THE LG STORE - WHISTLES		40139	M456626125.1	10527.6210		OPERATING SUPPLIES	SPLASH POOL
		41.14	THE LG STORE - WHISTLES		40140	M456626125.2	10528.6210		OPERATING SUPPLIES	NORTHVIEW POOL
		7.86	AMAZON - CL TEST STRIPS		40141	M456817943.1	10528.6201		OFFICE SUPPLIES	NORTHVIEW POOL
		7.86	AMAZON - CL TEST STRIPS		40142	M456817943.2	10527.6201		OFFICE SUPPLIES	SPLASH POOL
		192.34	POWER SYSTEM - FIT ROPES 2		40143	M458091866	20250.6210		OPERATING SUPPLIES	CENTRAL SQUARE
		8.95-	FUN EXPRESS - PLAYGROUND PROGR		40144	M458091867	10529.6210		OPERATING SUPPLIES	RECREATIONAL PROGRAMS
		134.49	FUN EXPRESS - PLAYGROUND PROGR		40145	M458091868	10529.6210		OPERATING SUPPLIES	RECREATIONAL PROGRAMS
		35.01	KNOWLANS - REFRESHMENTS		40146	M455083006	20216.6210	227573	OPERATING SUPPLIES	GRANTS/DONATIONS COMM AFFAIRS
		43.53	KNOWLANS - RIVER CLEAN-UP SUP		40147	M455827584	10530.6210		OPERATING SUPPLIES	COMMUNITY AFFAIRS
		50.00	MATTIES - PRIZES		40148	M456123561	10530.6210		OPERATING SUPPLIES	COMMUNITY AFFAIRS
		100.00	MATTIES - ICE CREAM SOCIAL		40149	M456626126	10530.6210		OPERATING SUPPLIES	COMMUNITY AFFAIRS
		10.25	BLACK SHEEP - FARMERS MARKET M		40150	M457361234	10530.6210		OPERATING SUPPLIES	COMMUNITY AFFAIRS
		24.20	KNOWLANS - PIZZA PARTY SUPPLI		40151	M457361235	20216.6210	227573	OPERATING SUPPLIES	GRANTS/DONATIONS COMM AFFAIRS
		40.99	KNOWLANS - REFRESHMENTS		40152	M457651043	10530.6210		OPERATING SUPPLIES	COMMUNITY AFFAIRS
		43.38	MENARDS -		40153	M454576787	20243.6220		REPAIR & MAINTENANCE SUPPLIES	DOUG WOOG ARENA
		51.87	KNOWLANS - WATER FOR RESALE		40154	M456626127	20243.6250		MERCHANDISE FOR RESALE	DOUG WOOG ARENA

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2016211	6/8/2016		6860 WELLS FARGO PURCHASING CARDS						Continued...	
		20.33	CEMSTONE - KNEELING PADS		40155	M457651044	20243.6220		REPAIR & MAINTENANCE SUPPLIES	DOUG WOOG ARENA
		1.41	ACE - NUTS & BOLTS		40156	M455827585	20243.6220		REPAIR & MAINTENANCE SUPPLIES	DOUG WOOG ARENA
		41.50	MN SURV AND ENG SOCIETY - DUES		40157	M455827586	10315.6471		DUES & SUBSCRIPTIONS	ENGINEERING
		77.10	SAMS - CONDAC MTG REFRESHMENT		40158	M456626128	10315.6331		CONFERENCES, TRAINING, TRAVEL	ENGINEERING
		124.40	KAPOSIA - CONDAC MTG SANDWICH		40159	M456626129	10315.6331		CONFERENCES, TRAINING, TRAVEL	ENGINEERING
		139.98	NORTHERN TOOL - 8-TON COMB HIT		40160	M457076821	60703.6220		REPAIR & MAINTENANCE SUPPLIES	CENTRAL GARAGE FUND
		99.99	NORTHERN TOOL - TRI-BALL W/PIN		40161	M457651045	60703.6220		REPAIR & MAINTENANCE SUPPLIES	CENTRAL GARAGE FUND
		49.95	FRONTIER - CHAINSAW CASE		40162	M457651046	60703.6220		REPAIR & MAINTENANCE SUPPLIES	CENTRAL GARAGE FUND
		73.25	WERNER - HVAC WATER SHUT OFF V		40163	M457361236	60703.6220		REPAIR & MAINTENANCE SUPPLIES	CENTRAL GARAGE FUND
		3.74	ACE - FOAM INSULATION - RETURN		40164	M458091869	60703.6220		REPAIR & MAINTENANCE SUPPLIES	CENTRAL GARAGE FUND
		3.74	ACE - FOAM INSULATION		40165	M458091870	60703.6220		REPAIR & MAINTENANCE SUPPLIES	CENTRAL GARAGE FUND
		17.59	AMAZON - ANF DIY KIT SUPPLIES		40166	M454576788	20230.6230		BOOKS, MATERIALS & PERIODICALS	LIBRARY
		5.40	AMAZON - ANF DIY KIT SUPPLIES		40167	M455083007	20230.6230		BOOKS, MATERIALS & PERIODICALS	LIBRARY
		2.90	AMAZON - ANF DIY KIT SUPPLIES		40168	M455083008	20230.6230		BOOKS, MATERIALS & PERIODICALS	LIBRARY
		36.87	AMAZON - PS SLVR CHAINS 4 PRGM		40169	M455083009	20230.6430		MISCELLANEOUS	LIBRARY
		15.78	AMAZON - PS WIRE FOR NECKLACE		40170	M455083010.1	20230.6430		MISCELLANEOUS	LIBRARY
		16.78	AMAZON - PS DISPLAY CASE LIGHT		40171	M455083010.2	20230.6430		MISCELLANEOUS	LIBRARY
		27.42	AMAZON - ANF DIY KIT SUPPLIES		40172	M455083010.3	20230.6230		BOOKS, MATERIALS & PERIODICALS	LIBRARY
		3.50	AMAZON - ANF DIY KIT SUPPLIES		40173	M455083011	20230.6230		BOOKS, MATERIALS & PERIODICALS	LIBRARY
		53.62	AMAZON - ANF DIY KIT SUPPLIES		40174	M455083012	20230.6230		BOOKS, MATERIALS & PERIODICALS	LIBRARY
		29.99	TARGET - LITERACY EVENT CAKE		40175	M456123562	20230.6430		MISCELLANEOUS	LIBRARY
		45.00	SAMS CLUB - MEMBERSHIP RENEW		40176	M458091871	20230.6471		DUES & SUBSCRIPTIONS	LIBRARY
		56.88	TARGET - PS SUPPLIES/SILVER TE		40177	M457651047	20230.6430		MISCELLANEOUS	LIBRARY
		19.99	Tme N81h73 P - SPANISH MAGAZIN		40178	M458091872	20230.6230		BOOKS, MATERIALS & PERIODICALS	LIBRARY
		31.95	MICHAELS - PS JEWELRY PLIERS		40179	M454275353.1	20230.6430		MISCELLANEOUS	LIBRARY
		7.98	MICHAELS - M SHADOW BOX DISPLA		40180	M454275353.2	20230.6430		MISCELLANEOUS	LIBRARY
		21.79	MICHAELS - SRC LOBBY DISPLAY		40181	M454275353.3	20230.6430		MISCELLANEOUS	LIBRARY
		17.23	PARTY CITY - SRC PRIZES AND DI		40182	M454275354	20230.6430		MISCELLANEOUS	LIBRARY
		8.00	TARGET - SRC PRIZES AND DISPLA		40183	M454275355	20230.6430		MISCELLANEOUS	LIBRARY
		301.35	TARGET - PRIZES AND PROG SUPPL		40184	M455083013	20230.6430		MISCELLANEOUS	LIBRARY
		8.47	JOANNS - PS LIT NIGHT POMS AND		40185	M455539800.1	20230.6430		MISCELLANEOUS	LIBRARY
		14.38	JOANNS - SRC DISPLAY BOARDS		40186	M455539800.2	20230.6430		MISCELLANEOUS	LIBRARY
		5,678.18								
		<u>1,400,466.24</u>	Grand Total							
									<u>Payment Instrument Totals</u>	
								Checks	1,237,678.02	
								EFT Payments	162,788.22	
								Total Payments	1,400,466.24	



CITY COUNCIL AGENDA REPORT

DATE: JULY 5, 2016

DEPARTMENT: Licensing & Code Enforcement Division

ADMINISTRATOR: SPK

8-C

AGENDA ITEM: Business Licenses

ACTION TO BE CONSIDERED:

Motion to adopt attached list, approving Business Licenses.

OVERVIEW:

Municipal code requires that a license be obtained prior to engaging in any trade, profession or business in the city. All City licenses are annual running April 1st to May 31st. Municipal Code requires that all licenses be approved by the City Council and subject to filing of insurance certificates, background investigations, and submittal of all required forms and documents prior to issuance.

The following new applications are also listed on the attachment:

<u>License Type</u>	<u>Name of Applicant</u>	<u>Address</u>	<u>License No.</u>
Housing Evaluator-TOS (Time of Sale)	Kim Van Langen	N/A	00005466
Rental Housing	Loren K. Jotblad	459 1 st Ave S	00005422
Rental Housing	Paul R. Miksic	428 3 rd Ave S	00005468
Rental Housing	Eric E. Alms	842 21 st Ave N	00005471

SOURCE OF FUNDS:

N/A

**CITY OF SOUTH ST. PAUL
CITY COUNCIL REPORT, JULY 5, 2016**

Acct. No.	Company	License No.	License Type	Status	Expires	Address	Detail
14916	Kim Van Langen	00005466	Housing Evaluator-TOS	A	06/10/2016		Time of Sale Only; Pending Background Investigation
11816	Debra D. Lee	00004526	Rental Housing	A	05/31/2017	522 16th Ave N	
11920	Ryan Partners, LLC	00004548	Rental Housing	A	05/31/2017	903 18th Ave N	
13455	Thomas E. Murr	00004587	Rental Housing	A	05/31/2017	712-716 1st Ave S	
13358	Julianne Kovacic Johnson	00004621	Rental Housing	A	05/31/2017	229 2nd Ave S	
14730	Ryan Ferguson	00004961	Rental Housing	A	05/31/2017	1607 Southview Blvd	
13455	Thomas E. Murr	00004971	Rental Housing	A	05/31/2017	233 Spruce St E	
13460	P & M Properties	00004994	Rental Housing	A	05/31/2017	255 Wentworth Ave	
13460	P & M Properties	00004995	Rental Housing	A	05/31/2017	265 Wentworth Ave	
12020	Gunter Corp.	00005004	Rental Housing	A	05/31/2017	1560 Willis Ave	Supportive Services/GRH2
14550	Jay Hanson	00005032	Rental Housing	A	05/31/2017	309 2nd Ave S	
14830	James Chang	00005332	Rental Housing	A	05/31/2017	203 11th Ave N	
14898	Loren K. Jotblad	00005422	Rental Housing	A	05/31/2017	459 1st Ave S	
14908	Houses, LLC	00005446	Rental Housing	A	05/31/2017	1209 Dwane St	
14908	Houses, LLC	00005447	Rental Housing	A	05/31/2017	236 Poplar St E	
14917	Paul R. Miksic	00005468	Rental Housing	A	05/31/2017	428 3rd Ave S	Pending Background Investigation
14919	Eric E. Alms	00005471	Rental Housing	A	05/31/2017	842 21st Ave N	Pending Background Investigation



CITY COUNCIL AGENDA REPORT

DATE: July 5, 2016

DEPARTMENT: Library

ADMINISTRATOR: SPK

8-D

AGENDA ITEM: Request for Release of Capital Improvement Funds for Space Study and Mechanical Needs Assessment of Library

ACTION TO BE CONSIDERED:

Motion to release budgeted capital improvement funds for the completion of a space study and mechanical needs assessment of the library.

OVERVIEW:

The city has budgeted \$35,000 in the CIP account for a space study and mechanical needs assessment of the library. It is our expectation that a qualified professional consultant will study the library's facility and recommend improvements to the efficiency, security, and service delivery of the library. The library was originally built in 1927; in 1964, the library was expanded to provide better service to the community. The bookmobile garage was converted into a meeting room in 1999.

With library services changing to accommodate a technology-driven world, our library has been struggling to meet these needs in a building that was created to meet the needs of patrons of the 1920s and the 1960s. In addition, libraries are increasingly becoming community gathering places for programs, quiet study, lively discussions, and interactive learning.

After soliciting letters of interest from 12 architectural firms known for their work with libraries, city staff narrowed the eight responses to two firms of interest, Gensler and LSE Architects. A panel of city staff and one library board member interviewed both firms and unanimously voted to recommend architect Mohammed Lawal of LSE Architects to conduct the library's study.

A contract with a delineated scope of services by LSE Architects was presented to the library board on June 13, 2016, and approved unanimously with work anticipated to begin in July 2016. The study is expected to be completed by the end of October 2016. The library board requests release of capital improvement funds for this project.

SOURCE OF FUNDS:

2016 CIP Budget



CITY COUNCIL AGENDA REPORT

DATE: JULY 5, 2016

DEPARTMENT: Police

ADMINISTRATOR: SPK

8-E

AGENDA ITEM: Accept Letter of Resignation

ACTION TO BE CONSIDERED:

Pass a Motion to Accept Letter of Resignation from Office Manager Jean Welle.

OVERVIEW:

Attached you will find a letter from Police Department Office Manager Jean Welle giving notice of her intent to retire her position with the South St. Paul Police Department effective August 12, 2016. Jean was hired as a secretary with the South St. Paul Police Department on August 16, 2004. On April 8, 2014 she was promoted to Office Manager with the Police Department.

Jean will be relocating out of the area due to her husband's job transfer. Jean has kept us informed of the impending transfer which allowed us to hire her replacement and will allow her to spend some valuable time training her replacement.

Throughout her 12 years with the Police Department, Jean has shown herself to be an outstanding employee. Jean has guided us through numerous technological advances and system changes in the last several years making the transitions seamlessly. Jean has been an integral part of our Department and she will be sorely missed by all of us not only on a professional level, but also on a personal basis.

Jean's last day of employment will be August 12, 2016. Members of the Department wish Jean the best as she moves to a new location and starts work with a new employer. We thank her for her dedicated service to our Department for the last twelve (12) years. A copy of her letter of resignation is attached.

SOURCE OF FUNDS:

N/A

May 10, 2016

Chief Messerich –

As you and I have discussed, due to an employment change for my husband, I will be moving out of South St. Paul. In that regard, please accept this as my resignation letter. I have been with the Department for 12 years and have learned so much. It is my hope to use the experience and knowledge I have gained from this Department and continue employment in the law enforcement field.

My last day of employment will be Friday, August 12th. Thank you for this experience and I wish everyone in the Department the best of luck.


Jean Welle



COUNCIL AGENDA REPORT
DATE: July 5, 2016
DEPARTMENT: Parks and Recreation
ADMINISTRATOR: SPK

8-F

AGENDA ITEM: Doug Woog Arena Deduct Change Order and Final Settlement for Refrigeration project

DESIRED MEETING OUTCOMES:

Pass a Motion to Approve Change Order No. 1 for Doug Woog Arena refrigeration contract with Total Mechanical in the amount of \$10,283, accept Liquidated Damages from Total Mechanical for \$16,965 of lost revenue, for a Deduct Change Order of -\$6,682.

OVERVIEW:

The contract with Total Mechanical was awarded by the City Council in the amount of \$1,445,326. During the course of the project there was work that had to be done due to unforeseen conditions. The work was deemed necessary by both City staff and Stevens Engineers to complete the project, maintain code compliance, and return the facility to a fully functioning status.

The following items were included in the change order

1. Electrical conduit that was embedded in concrete floors that was cut while saw cutting the floors.
Justification: The electrical service that was cut was not properly installed during initial construction in 1997. The available blueprints did not indicate that the electric service that was severed would be in that location.
2. Re-piping of the compressor room domestic water.
Justification: The as built condition of the domestic water piping was different from what was indicated on the available drawings. A piping change was required to maintain code compliance.
3. The fire alarm and associated wiring change in compressor room.
Justification: The pull station and horn strobe that are part of the fire alarm system were not indicated on the available drawings. The scrub tank, which is used for capturing any ammonia if a safety valve were to engage, is very large and required the removal and replacement of the fire system components.

The total change order request is for \$10,283.

The City has also evaluated the revenue losses related to delays in completing the project on time. The losses were not based on liquidated damages calculation, but rather actual lost ice time revenue. The system was intended to be started on September 19, 2014, but was actually started on October 15, 2014. The loss was determined to be 87 hours at \$195.00 per hour for a total of \$16,965.

SOURCE OF FUNDS:

Park Referendum Bond Funds credit

May 31, 2016

Mr. Jayson Dwelle
City of South St. Paul
125 Third Avenue North
South St. Paul, MN 55075
Via email: jdwelle@southstpaul.org

Re: **Change Order No. 1**
Wakota Arena Improvements
Stevens File No. 900-14-205

Dear Mr. Dwelle:

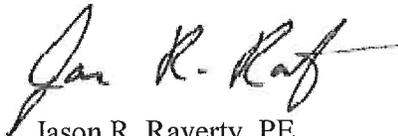
Enclosed is Change Order No. 1 for the Wakota Arena Improvement Project. This change order includes the addition of various items related to unforeseen conditions encountered during the prosecution of the Work and the deduction of lost revenue resulting from delays in completing the project on time. A detailed summary of the Change Order is included on the following page.

We recommend the City accept this **DEDUCT** change order in the amount of -\$6,682.

Please have the first page of the change order signed and emailed back to me and I will distribute to the Contractor.

If you have any questions regarding this documentation or the project in general please feel free to call us anytime. Our office number is 651.436.2075.

Sincerely,
STEVENS



Jason R. Raverty, PE
Project Manager

C:

Enclosures: Change Order No. 1

Date of Issuance: 05/13/2016 Effective Date: 05/13/2016

Project: Wakota Arena Improvements	Owner: City of South St. Paul	Date of Contract: May 6, 2014
Contractor: Total Mechanical Services Inc.		Engineer's Project No.: 900-14-205

The Contract Documents are modified as follows upon execution of this Change Order:

Description:

Total Mechanical has requested a Change Order due to unforeseen conditions encountered during the persecution of the Work. The requested work includes repair of an unknown electrical service that was cut during concrete floor demolition; modifications to existing water piping to allow the new water piping to be correctly installed per code; and relocating an existing fire alarm pull station and horn / strobe to install the ammonia diffusion tank. We have reviewed the request dated October 12, 2015 in the amount of \$10,283 and recommend approval to the City.

The City of South St. Paul has evaluated the revenue losses at Wakota Arena related to delays in completing the project on time. The revenue losses are not based on liquidated damages calculations, but rather actual lost ice revenue resulting from not having the new refrigeration system completed and started until October 15, 2014 when the Contract identified completion and start up by September 19, 2014. The City has determined the total loss of ice revenue to be \$16,965 (87-hours at \$195 / hour). This amount will be applied as liquidated damages in the form of a deduct to the total Contract amount.

The resulting net effect of the lost ice revenue (\$16,965) and the requested change order (\$10,283) will be a DEDUCT to the Contract in the amount of \$6,682.

CHANGE IN CONTRACT PRICE:

CHANGE IN CONTRACT TIMES:

Original Contract Price:

\$ 1,445,326

Original Contract Times: Working days Calendar days
Substantial completion (days or date): 9/16/2016
Ready for final payment (days or date): 10/15/2016

Change from previously approved Change Orders
No. 0 to No. 0:

N/A

Change from previously approved Change Orders
No. 0 to No. 0:
Substantial completion (days): N/A
Ready for final payment (days): N/A

Contract Price prior to this Change Order:

\$ 1,445,326

Contract Times prior to this Change Order:
Substantial completion (days or date): N/A
Ready for final payment (days or date): N/A

DECREASE of this Change Order:

(\$ 6,682)

Change from this Change Order:
Substantial completion (days or date): N/A
Ready for final payment (days or date): N/A

Contract Price incorporating this Change Order:

\$ 1,438,644

Contract Times with all approved Change Orders:
Substantial completion (days or date): N/A
Ready for final payment (days or date): N/A

RECOMMENDED:
By: [Signature]
Engineer (Authorized Signature)
Date: 05/12/2016

ACCEPTED:
By: _____
Owner (Authorized Signature)
Date: _____

ACCEPTED:
By: [Signature]
Contractor (Authorized Signature)
Date: 5/17/16



Total Mechanical Services, Inc.
420 Broadway Avenue
St. Paul Park, MN 55071
651-768-9367
FAX 651-768-9258

October 12, 2015

Mr. Jason Raverty
Stevens Engineers
2211 O'Neill Road
Hudson, WI
54016

Re: Wakota Arena Improvements, Misc. Changes
TMS Job No. C1087
TMS COR No. C1087-004

Dear Mr. Raverty,

The purpose of this letter is to request consideration for a change order. During the course of this project we have encountered a few unforeseen conditions that had to be dealt with. We respectfully request a change order for the following:

1. Electrical conduit that was embedded in the concrete floors that got cut while saw cutting the floors.
2. The as built condition of the domestic water piping was different from what was indicated on the drawings requiring a change in water piping.
3. The fire alarm and associated wiring needed to be relocated to install the scrub tank.

The above listed unforeseen conditions have the net cost effect of an add of \$10,283.

The attached breakdown and recap is provided for your information.

This change request includes only the direct costs associated with the changed condition that is readily apparent or can be anticipated at this time. We reserve the right to assess the impact of this change order at a later date and to submit these costs, as they become known.

It is anticipated that all work required in this change request will be performed on a straight time basis.

This request is for acceptance within 30 days and is subject to escalation thereafter.

A contract extension of 0 days is required.

Please advise as soon as possible if this request is accepted

Respectfully,

Bruce Pylkas
President
Total Mechanical Services, Inc.
651-768-9367 x102
Cell 651-768-9258
bpylkas@totalmech.com



Total Mechanical Services, Inc.
 420 Broadway Avenue
 St. Paul Park, MN 55071
 Ph: 651-768-9367
 Fax: 651-768-9258

PROJECT: Wakota Arena Improvements	
TMS PROJECT NUMBER:	C1087C1087
COR# C1087-004	
WORK DESCRIPTION: Misc Changes, Unforeseen conditions	
DATE:	10/12/2015

IN-HOUSE COSTS:

MATERIAL and EQUIPMENT

Material see takeoff and summary	\$ 250.00

Material & Equip Subtotal	250.00
7.125% Sales Tax	17.81

TOTAL MATERIAL, EQUIPMENT & SALES TAX	267.81
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<u>Labor</u>	<u>Net hrs</u>				
	12	See summary	\$ 82.00	/ Hour =	984.00

	2	Supervision Premium	\$ 3.00	/ Hour =	6.00

TOTAL LABOR DOLLARS	990.00
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SUBTOTAL	1,257.81
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OTHER DIRECT COSTS:

Freight	50.00

Parking	-

Forklift	-

TOTAL OTHER DIRECT COSTS	50.00
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SUBTOTAL	1,307.81
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15% Mark-up for overhead and profit	196.17
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TOTAL NET IN-HOUSE COSTS	1,503.98
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SUBCONTRACTORS:

Merit Elec.	Relocate fire alarm and conduit in mech room	1,275.00

Merit Elec.	L&M to relocate electrical that got sawed thru in concrete	6,875.00

TOTAL SUBCONTRACTORS	8,150.00
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5% Mark-up for overhead and profit	407.50
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TOTAL SUBCONTRACTOR COSTS	8,557.50
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SUBTOTAL	10,061.48
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2% Bond premium	201.23
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SUBTOTAL	\$ 10,262.71
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Permits	0%	-

TOTAL ESTIMATED COST OF PROPOSAL REQUEST	\$ 10,263
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CITY COUNCIL AGENDA REPORT

DATE: JUNE 30, 2016

DEPARTMENT: Planning

ADMINISTRATOR: SPK

9-A

AGENDA ITEM: Second Reading – Minimum Building Size in the Industrial Zoning District

ACTION TO BE CONSIDERED:

Continue the public hearing opened at the First Reading of the ordinance on June 6, 2016. Consider adopting an ordinance that would amend the minimum building size regulations for the Industrial zoning district

OVERVIEW:

The current regulations for the Industrial district simply state a minimum building size of 5,000 square feet regardless of the size of the parcel. This could result in very small buildings even on lots of several acres which is inconsistent with good business park land use and would also be inconsistent with the Comprehensive Plan. Furthermore almost all of the development that has occurred in the Industrial area has been for buildings that are at least 3-4 times the minimum size.

Guiding and zoning properties in the Industrial area to achieve more building coverage and better building quality complies with goals stated in the Comprehensive Plan to set standards for better development quality in that area and also to develop a more robust tax base for the entire city. The proposed ordinance amendment would help the city to achieve those goals by replacing the static minimum size with a percentage based figure called the Floor Area Ratio or FAR. The FAR differs from having a simple minimum lot coverage percentage in that the FAR is looking for the total floor area of the building rather than just a percentage of ground covered so multi-storied buildings can achieve the same floor area with less ground coverage. The builder/developer would still have the option to build a 1-story building and cover more of the lot but they would also have the flexibility to build additional stories to achieve the same effect as having the minimum lot coverage. The proposed ordinance has a minimum FAR of 0.2. The ordinance amendment does not currently include a maximum FAR as the maximum lot coverage by building of 40% of the site wasn't thought to have been an issue. However it might be good to have both numbers as FAR's for consistency (i.e. maximum FAR of 0.4).

As an example on a 100,000 square foot parcel (approximately 2.3 acres) the builder/developer would be able meet the minimum FAR requirement by building a single story building at 20,000 square feet – covering 20% of the site, or another way to achieve that would be by constructing a 2-story building at 10,000 square feet per floor.

UPDATE:

The first reading of the proposed amendment was held on June 6, 2015. Subsequent to the first reading staff mailed notice to properties in the Industrial zoning district and BridgePoint area advising them of the proposed ordinance amendment and this hearing date.

The ordinance was originally introduced for a first reading on June 15, 2015 but a second reading was not held. Due to the amount of time since that original first reading staff has published notice for a new public hearing.

PLANNING COMMISSION RECOMMENDATION:

The Planning Commission reviewed the case at their June 3, 2015 meeting and at the conclusion of the meeting the Commissioners voted to recommend approval of the proposed amendment to the minimum building size for the Industrial zoning district (6-0).

STAFF RECOMMENDATION:

The staff recommendation is to approve the proposed ordinance amendment.

60-DAY REVIEW DEADLINE: N/A

SOURCE OF FUNDS: N/A

City of South St. Paul
Dakota County, Minnesota

ORDINANCE NO. 1306

**AN ORDINANCE AMENDING CHAPTER 118 OF THE
SOUTH ST. PAUL CITY CODE RELATING TO MINIMUM BUILDING SIZES IN THE
INDUSTRIAL DISTRICT**

The City Council of the City of South St. Paul does ordain:

SECTION 1. AMENDMENT. South St. Paul City Code Chapter 118 Article II Section 118-8 regarding definitions and Article IV Section 118-129 Subsection (f) regarding minimum principal building sizes is hereby amended as follows:

Sec. 118-8. Lots, Distances, and Definitions.

(c) *Definitions.* For the purposes of this chapter, certain words and phrases are defined as follows:

Floor Area Ratio

Floor area ratio (FAR) is the ratio of the floor area, excluding the areas described below, of all principal and accessory buildings on a site to the site area. To calculate FAR, floor area is divided by site area, and typically expressed as a decimal. For example, if the floor area of all buildings on a site totals 20,000 square feet, and the site area is 10,000 square feet, the FAR is expressed as 2.0.

A. Excluded from Floor Area in Calculating FAR.

1. **Basements.** Usable basements and cellars below finished grade.
2. **Parking.** Parking areas located entirely below finished grade or entirely beneath the finished floor of habitable space where the vertical distance between the finished floor of habitable space and finished.

Sec. 118-129. I, Industrial District.

(f) *Lot area, yard and building height.* Within the I district, the following requirements shall be met:

- (1) No structure shall be more than 50 feet in height except by conditional use permit.
- (2) Minimum building setbacks measured from the property line or right-of-way line shall be as follows:

Front yard (any street frontage).	30 feet
Side yard	20 feet
Rear yard	20 feet
Side or rear facing RR siding	0 feet

(3) Minimum lot size shall be one acre.

(4) ~~The Minimum principal building square footage shall be 5,000 square feet~~ floor area ratio shall be 0.2

SECTION 2. SUMMARY PUBLICATION. Pursuant to Minnesota Statutes Section 412.191, in the case of a lengthy ordinance, a summary may be published. While a copy of the entire ordinance is available without cost at the office of the City Clerk, the following summary is approved by the City Council and shall be published in lieu of publishing the entire ordinance:

An ordinance eliminating the language for minimum principal building square footage in the Industrial zoning district and replacing it with a minimum floor area ratio and adding a definition into the code for floor area ratio.

SECTION 3. EFFECTIVE DATE. This ordinance shall be in force upon its adoption and publication.

Approved: _____

Published: _____

Adopted this 5th day of July, 2016.

Planning Commission Meeting Date: Wednesday, June 3, 2015	 City of South St. Paul Planning Commission Report	PC Agenda Item: 3.C
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Project Name:	Minimum Building Size Amendment - Industrial Zone
Request:	Consider an ordinance amending signage regulations including allowing some new sign types and expanding aggregate signage area
Proceeding:	<ul style="list-style-type: none"> ▪ Public Hearing ▪ Planning Commission Resolution (Recommendation to City Council)
City Council Meeting Date(s):	City Council – 1 st Reading – June 15, 2015 (tentative) City Council – 2 nd Reading – July 6, 2015 (tentative)
Exhibits:	A. PC Resolution 2015-04 – Minimum Building Size Amendment B. Proposed amendments to the sign requirements.

Request

Review the attached draft ordinance regarding minimum building size for the Industrial zoning district. Conduct the public hearing for the draft ordinance and provide a recommendation to the City Council. Staff has prepared Planning Commission Resolution 2015-04 which would recommend that the City Council adopt the proposed ordinance.

What Would the Proposed Ordinance Do?

The proposed amendment would:

- Introduce a definition for Floor Area Ratio
- Eliminate the current standard of a 5,000 square foot minimum building size
- Replace the minimum building size language with a minimum floor area ratio of 0.20

Why Should the City Take This Action?

The existing regulations only require a 5,000 square foot building regardless of parcel size. The resulting lot coverage on a 1 acre lot is about 11.5% of the lot covered by building whereas the same standard would only require a lot coverage of 2.9% on a 4 acre lot. The intent of the minimum building size was to ensure that properties are being sufficiently used. Typically new buildings in the Industrial district have been built to a size that would meet the new standard. The change would reinforce investment in building on the properties in the Industrial district.

Process / Timeline

Process – The Planning Commission will hold the public hearing, make a recommendation, and the ordinance amendment would be forwarded to the City Council to be considered at two readings of the ordinance.

Timeline - The first reading for this item would be at the June 15th City Council meeting and the 2nd reading, would be scheduled for the July 6th City Council meeting. If approved by the Council the ordinance would be in effect from the date of adoption.

Staff Recommendation

Open the public hearing and discuss the proposed ordinance. Staff recommends approval of PC Resolution No. 2015-04 which would recommend approval of the ordinance amending the sign regulations.

Respectfully Submitted,

Peter Hellegers

Peter Hellegers, City Planner

City of South St. Paul
Dakota County, Minnesota

**PLANNING COMMISSION
RESOLUTION NUMBER 2015-04**

**RECOMMENDING APPROVAL OF AN AMENDMENT TO SECTIONS
118-8 AND 118-129 OF THE CITY CODE REGARDING FLOOR AREA
RATIOS FOR THE INDUSTRIAL ZONING DISTRICT**

WHEREAS, the City Code establishes certain standards for development in the City of South St. Paul, including standards for setbacks and minimum and maximum building sizes; and

WHEREAS, the current minimum building size standard is not indexed to tie to the lot size meaning both small and large properties would be able to build the same minimum sized building; and

WHEREAS, the proposed code amendments would delete the current minimum square footage requirement and would replace them with a minimum floor area ratio which is based on a percentage of the lot size; and

WHEREAS, the Planning Commission held a public hearing on the proposed resolution at their June 3, 2015 meeting; and

NOW THEREFORE, BE IT RESOLVED by the Planning Commission of the City of South St. Paul, Minnesota, as follows:

1. Approval of An Amendment to Section 118-8 and 118-129 of the City Code, regarding floor area ratios for the Industrial zoning district.

Adopted this 3rd day of June, 2015.

Chair

ATTEST:

City Planner



City Council Agenda Report
Date: July 5, 2016
Department: City Clerk
Administrator: SPK

10 - A

Agenda Item: Special Event License Requests by the VFW Post #295

Action to be considered:

Motion to approve Special Event Licenses for the VFW Post #295 located at 111 South Concord Exchange for the following dates subject to the speakers being directed to the east:

- Street Dance Benefit (Frank Koller) – Sunday, August 21st from noon to 8:00 p.m.
- Street Dance & Corn Feed – Saturday, September 10th from 4:00 p.m. to 12:00 midnight

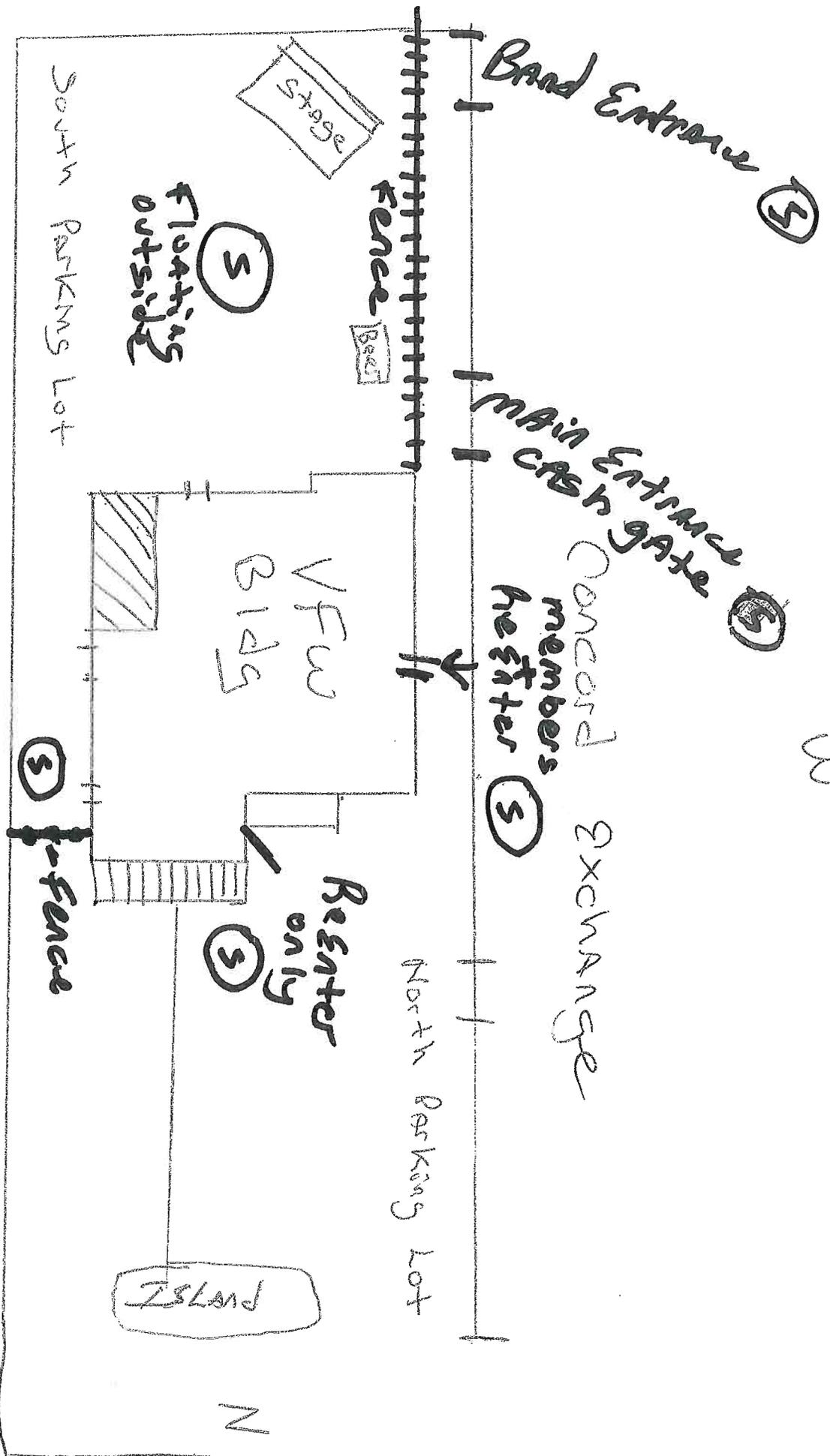
Overview:

The City Council adopted an ordinance establishing Special Event Licenses to allow liquor establishments to have outdoor music events. The VFW Post #295 located at 111 South Concord Exchange is requesting approval of two Special Event Licenses for Sunday, August 21, 2016, for a street dance/benefit for Frank Koller and on Saturday, September 10, 2016, for a street dance and corn feed. The properties nearest to this event have been notified.

The Chief of Police has approved the security plans for these events.

Source of Funds:

n/a



Concord St. South

Ⓢ = Security Personnel

6 on duty at all times.

1



CITY COUNCIL AGENDA REPORT

DATE: July 5, 2016

DEPARTMENT: Engineering

ADMINISTRATOR: *SKA*

10-B

AGENDA ITEM: Award of Bid – Miscellaneous Concrete Repair

ACTION TO BE CONSIDERED:

Adopt Resolution 2016-121 RESOLUTION ACCEPTING THE BIDS AND AWARDING MISCELLANEOUS CONCRETE REPAIR 2016-003 TO TI-ZACK CONCREWTE INC. in the amount of \$ 98,150.00.

OVERVIEW:

The City staff began marking sidewalk for the Miscellaneous Concrete Repair Program last September and October, with a review of the sidewalks this May. Various locations throughout the City were evaluated.

As part of the City policy for the concrete repair program, the City must give the homeowners a 30-day notice to complete the work themselves. Staff began mailing out notices June 10, 2016.

The bids were opened and read as follows:

<i>Bidder:</i>	<i>Bid Amount:</i>
Ti-Zack Concrete Inc.	\$ 98,150.00
Antonsen Construction	\$ 105,785.00
Ryan Contracting, Inc.	\$ 144,650.00

The Engineer's estimate for this project was \$ 95,410.00. Ti-Zack Concrete, Inc. is the low bidder on this project. The City has not worked with Ti-Zack in many years but they have done this type of work in many cities for many years.

SOURCE OF FUNDS:

The funding for this project will be from assessments along with small amounts from the CIP.

City of South St. Paul
Dakota County, Minnesota

RESOLUTION NO. 2016-121

**RESOLUTION ACCEPTING THE BIDS AND AWARDING
MISCELLANEOUS CONCRETE REPAIR 2016-003
TO TI-ZACK CONCRETE INC.**

WHEREAS, pursuant to advertisement for bids for the improvements outlined in the Miscellaneous Concrete Repair Project 2016-003, the bids were received, opened and tabulated according to law, and the following bids were received complying with the advertisement:

<i>Bidder:</i>	<i>Bid Amount:</i>
Ti-Zack Concrete Inc.	\$ 98,150.00
Antonsen Construction	\$ 105,785.00
Ryan Contracting, Inc.	\$ 144,650.00

WHEREAS, it appears that Ti-Zack Concrete, Inc. is the lowest responsible bidder; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of South St. Paul, Minnesota, as follows:

1. The Mayor and City Clerk are hereby authorized and directed to enter into the attached contract with Ti-Zack Concrete Inc. in the name of the City of South St. Paul for the improvements outlined in the Miscellaneous Concrete Repair Project (2016-003), according to the plans and specifications therefore approved by the City Council and on file in the office of the City Clerk.
2. The City Clerk is hereby authorized and directed to return forthwith to all bidders the deposits made with their bids, except that the deposits of the successful bidder and the next lowest bidder shall be retained until a contract has been signed.

Adopted this 5th day of July, 2016.

City Clerk



CITY COUNCIL AGENDA REPORT

DATE: JULY 5, 2016

DEPARTMENT: Engineering

ADMINISTRATOR: Allen

10-C

AGENDA ITEM: Award of Bid – 2012-008C Flood Control System Improvements

ACTION TO BE CONSIDERED:

Approve Resolution 2016-122 RESOLUTION ACCEPTING THE BIDS AND AWARDING 2012-008C FLOOD CONTROL SYSTEM IMPROVEMENTS TO LAMETTI AND SONS INC. in the amount of \$608,700.

OVERVIEW:

Over the four years, the City Staff along with Barr Engineering, Bolton-Menk Inc. and the Corps of Engineers have been working on a project involving the upgrade of the City's levee system. The project was designed to address virtually all of the issues noted by the Corps of Engineers and FEMA in their most recent annual inspection report. After waiting nine months for the Corps of Engineers approval, the plans were finally approved and sent out to the bidders. The project has been broken up in three distinct parts. Project 2012-008A was the improvements along the levee and the pipes going through the levee. Project 2012-008B was the replacement of the storm water pumping station adjacent to the City compost site. 2012-008C is the project to address the one culvert that was installed in 1990 without a closure gate and the relining of that culvert.

The bids for 2012-008C were opened on July 28, 2016 and read as follows:

Contractor	Bid:
Lametti and Sons, Inc.	\$ 608,700.00
Michels Corporation	\$ 1,632,357.00
Engineer's Estimate	\$ 450,000.00

The apparent low bid was received from Lametti and Sons, Inc. The City Staff and consultant engineer both recommend awarding the bid to Lametti and Sons, Inc. in the amount of \$608,700. Although the amount bid is significantly higher than anticipated, the staff knows the importance of completing the levee recertification and the improvements necessary to complete this recertification. The bids shows that the engineering company significantly under-estimated the amount of effort needed for the dewatering and the relining of the large diameter pipe. Barr Engineering used the dewatering prices from the previous contract with Meyer Construction on the levee project as the basis for their estimate. However, the contractors that bid said they could not dewatering in the same manner because of potential damage to the trail. So this time the contractor will be working from the river on barges to install the sheeting needed for dewatering.

This is more expensive (about \$100,000) than a standard dewatering. Their approach seems reasonable but is more expensive than estimated by Barr Engineering.

Overall, the City has about \$ 390,000 remaining in grant monies for the projects needed for recertification. This means the City can perform about \$780,000 in grant eligible work. The City had thought that this project would come in cheaper which would have allowed the City to make the demolition of the old sewage plant building part of a grant eligible project. However, based on this bid outcome the City will have to fund the demolition of the building in another way other than using grant monies for 50% of the costs.

Costs Remaining on the Levee Project:

Unpaid Engineering Costs:	\$ 85,000
Expenses not yet submitted	\$ 72,300
Ungated Culvert Contract:	\$ 608,700
Recertification Costs:	\$ 75,000 (not grant eligible)
Demo of Old Sewage Bldg.	\$ 275,000 (estimated)
Rehab of Motors in Pump Stations	\$ 65,000 (in operating budget but possibly grant eligible)
Staff time not submitted on project	\$ 94,000 (estimated at this time)

Total remaining grant eligible costs = \$ 1,200,000. The Minnesota DNR has already verbally acknowledged that they will be able to increase our grant amount to cover the additional costs at a 50/50 cost sharing ratio, which the same as the rest of the grant.

SOURCE OF FUNDS:

The City still has remaining monies from their State grants for this project. These are 50/50 matching grants.

City of South St. Paul
Dakota County, Minnesota

RESOLUTION NO. 2016-122

**RESOLUTION ACCEPTING THE BIDS AND AWARDING
2012-008C FLOOD CONTROL SYSTEM IMPROVEMENTS
TO LAMETTI AND SONS, INC.**

WHEREAS, pursuant to advertisement for bids for the improvements outlined in the Flood Control System Improvements Project 2012-008C, the bids were received, opened and tabulated according to law, and the following bids were received complying with the advertisement:

Contractor	Bid:
Lametti and Sons, Inc.	\$ 608,700.00
Michels Corporation	\$ 1,632,357.00

WHEREAS, it appears that Lametti and Sons, Inc. is the lowest responsible bidder.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of South St. Paul, Minnesota, as follows:

1. The Mayor and City Clerk are hereby authorized and directed to enter into the attached contract with Lametti and Sons, Inc. the name of the City of South St. Paul for the improvements outlined in the Flood Control System Improvements Project (2012-008), according to the plans and specifications therefore approved by the City Council and on file in the office of the City Clerk.
2. The City Clerk is hereby authorized and directed to return forthwith to all bidders the deposits made with their bids, except that the deposits of the successful bidder and the next lowest bidder shall be retained until a contract has been signed.

Adopted this 5th day of July, 2016.

City Clerk



June 29, 2016

Mr. John Sachi, PE
City Engineer
125 3rd Avenue North
South St. Paul, MN 55075

Re: Recommendation of Bid Acceptance for Flood Control System Improvements 66-Inch RCP Outlet (Gatewell B2) City Project 2012-008C

Dear Mr. Sachi:

Barr Engineering Co. has reviewed the submitted bids for the South St. Paul Flood Control System Improvements 66-Inch RCP Outlet (Gatewell B2) City Project (2012-008C), for which bids were opened on June 28, 2016. Lametti and Sons, Inc., submitted a bid of **\$608,700.00**, which was the low bid. Lametti's bid submittal complies with all the requirements of the Contract Documents and we are formally recommending acceptance of the bid.

Upon Council's acceptance of the bid Lametti will be required to submit the performance bond, payment bond, and insurance information. After the receipt of these documents, the City may issue the Notice to Proceed. In addition, the Form of Agreement will be signed by all parties. Work will commence at the site after the Form of Agreement has been executed and the Notice to Proceed issued. Lametti's preliminary schedule indicates that work will commence in October 2016, wrapping up in December 2016. Lametti has until December 31, 2016 to complete all work.

We look forward to continue working with you to complete the improvements to your flood protection system. If you have any questions please contact me at 952-832-2854 or ncampeau@barr.com.

Sincerely,

A handwritten signature in black ink that reads "Nathan Campeau". The signature is fluid and cursive.

Nathan Campeau, PE

Attachment: Bid Tabulation

City of South St. Paul Flood Control System Improvements (#4530596)

Owner: City of South St. Paul

Solicitor: Barr Engineering

Bids Opened: 06/28/2016 02:00 PM CDT

Line Item	Item Code	Item Description	UoFM	Quantity	Lametti and Sons, Inc.		Michels Mi-Con	
					Unit Price	Extension	Unit Price	Extension
1	A	Mobilization and Demobilization	LS	1	\$32,000.00	\$32,000.00	\$51,815.00	\$51,815.00
2	B	Pre-Construction and Post-Construction Condition Surveys	LS	1	\$10,000.00	\$10,000.00	\$8,500.00	\$8,500.00
3	C	Traffic and Pedestrian Safety Control Measures	LS	1	\$10,000.00	\$10,000.00	\$30,250.00	\$30,250.00
4	D	Dewatering and Control of Water	LS	1	\$147,950.00	\$147,950.00	\$150,766.00	\$150,766.00
5	E	Riprap Clearing, Excavation Stabilization, Excavation, Backfill, Riprap Replacement	LS	1	\$50,000.00	\$50,000.00	\$637,143.00	\$637,143.00
6	F	Concrete Washout Management	LS	1	\$1,000.00	\$1,000.00	\$650.00	\$650.00
7	G	Floating Silt Curtain	Ea	1	\$2,000.00	\$2,000.00	\$2,943.00	\$2,943.00
8	H	Saw Cut, Remove, and Dispose of Existing 66 Inch RCP	LS	1	\$10,000.00	\$10,000.00	\$2,750.00	\$2,750.00
9	I	Excess Levee Fill Disposal	LS	1	\$2,000.00	\$2,000.00	\$2,500.00	\$2,500.00
10	J	Sheet Pile	Sq Ft	112	\$50.00	\$5,600.00	\$85.00	\$9,520.00
11	K	Compacted Select Fill Subgrade	Cu Yd	27	\$50.00	\$1,350.00	\$60.00	\$1,620.00
12	L	Cast-in-Place Reinforced Concrete	Cu Yd	13	\$3,000.00	\$39,000.00	\$4,400.00	\$57,200.00
13	M	66 Inch Flap Gate	Ea	1	\$25,000.00	\$25,000.00	\$25,500.00	\$25,500.00
14	N	66 Inch Cured-In-Place (CIPP) Liner	Ln Ft	440	\$620.00	\$272,800.00	\$1,480.00	\$651,200.00
TOTAL						\$608,700.00		\$1,632,357.00



Agenda Item: Approve Hire of Economic Development Division Manager

Action to Be Considered:

Pass a motion to hire Ryan Garcia as Economic Development Division Manager for the City of South St. Paul, contingent on City Council approval and successful completion of a background check.

Overview:

As part of the April 4, 2016 City Council meeting, Council approved the job description and authorized staff to begin the recruitment process to fill the position of Economic Development Division Manager. A job announcement was placed on the City's website and with the League of Minnesota Cities. An interview panel consisting of Stephen King – City Administrator, Shelly Anderson – Asst. City Admin/HR Director, Beth Baumann – Mayor, and Ryan Schroeder – Consultant interviewed five qualified candidates over a two day period – June 9 and 10. Two candidates were selected for a second interview. Second interviews were held on June 20 and 21. The interview panel consisting of Steve King, Shelly Anderson, Ryan Schroeder and Jennifer Gale – River Heights Chamber of Commerce reached consensus that Ryan Garcia will provide an excellent match for the position requirements and highly recommend his hire. *Interview questions are attached.*

Attached is a redacted copy of Mr. Garcia's application for employment. He is currently employed as a Senior Planner with the Metropolitan Council, where he is the Sector Representative for local planning/development partners and is a Project Manager for the Economic Competitiveness Research, Information, and Technical Assistance Program. Prior to that, he was the Economic Development Coordinator for the City of Janesville, where he managed the downtown, riverfront and commercial corridor redevelopment efforts including business and development point of contact, project financial analysis, and administration of grants.

Proposed Terms of Employment:

The Economic Development Division Manager position is a job class within the Supervisory Association. Terms and conditions of employment are therefore subject to the collective bargaining agreement between the City and that union.

A tentative offer of employment was verbally extended to Mr. Garcia and was accepted. The offer is contingent on Council approval of hire and successful completion of a background check. Ryan is expected to begin work with the City within the next month.

This position is a salaried, exempt position within the FLSA classification system. The 2016 pay range for this position is \$73,621 - \$96,870. Based on Ryan's background and experience it is proposed that he begin at Step 4, or \$85,245 annually. Assuming continuation of a step progression methodology, he would receive a half step after six months of satisfactory performance and another half step after twelve months of satisfactory performance, thereafter steps would occur annually with satisfactory performance. All other benefits are defined within the Supervisory bargaining agreement.

Financial Considerations:

The General Fund provides sufficient resources for the employment of Ryan on the terms described above.

Economic Development Division Manager

Interview Questions: June 9 & 10, 2016

1. Tell us a little about yourself, why you are interested in this position, and what qualities you possess that will make you effective in the position of Economic Development Manager.
2. What would you say are characteristics that make someone successful in economic development work? (*Looking for an answer that gets to the individuals DESIRE to win the deal, not tools that they might use*)
3. Briefly summarize for us your economic development related experience. (*Looking for business retention, TIF, business incubator, downtown development, financial analysis, business recruitment, industrial park development, loan administration, etc.*)

Related/Follow-up Questions if necessary:

What types of economic development work have you done in the past and in what capacity?

Describe your experience in preparing financing packages utilizing tax increment financing and other public and private financing programs.

4. Describe your experience in marketing a community to outside developers or agencies. What is your approach in developing a marketing plan?
5. What attributes of South St. Paul would you market to businesses that you want to attract to the community? What do you see as challenges to development in South St. Paul?
6. The Economic Development Division Manager will work within the Community Development Department team to develop strategies focused on the preservation and growth of the City's tax base. Please provide an example of a strategy or project that you were directly involved with that resulted in local tax base expansion.
7. Provide an example where you had to think outside of the box in order to keep or bring in new development.
8. Tell us about an Economic Development situation where you really blew it. How did you handle it? What did you learn?

9. How do you go about planning your responses and establishing deadlines to economic development issues?
10. South St. Paul is an older first ring suburban community in a large metropolitan area. As a result, in order to create development opportunities, they often must be preceded by redevelopment actions. Please describe your knowledge of and experience in the redevelopment process. (*Looking for experience in negotiations, acquisition, demolition, environmental remediation, property title matters, etc.*)
11. South St. Paul has been very successful in obtaining grants for redevelopment from federal, state and local agencies. Describe your grant writing experience and your knowledge of grant programs in Minnesota
12. The former 50,000 s.f. Wells Fargo building has been vacant and on the market for 2 years. It is listed with a commercial real estate broker. The building is in need of extensive renovations. What would you do to facilitate the redevelopment of the building?
13. This is a newly created position with the City. What do you see as opportunities and challenges in this position?
14. What trait have you heard others use to describe you that you believe to be inaccurate?
15. If you could buy a skill that you do not possess, what would it be and why?
16. Why are you looking to leave your current position?
17. Any questions for us.

Economic Development Division Manager – 2nd Round

Interview Questions: June 20 & 21, 2016

1. Describe your work ethic and why that matters to this position?
2. Describe your experience in negotiating and implementing development agreements for economic development and redevelopment.
3. Describe your experience with housing development/re-development and how that fits in the economic development role.
4. Describe your experience with staff development and supervision, including performance evaluations. How have you coached and developed others? Have you ever had to discipline an employee?
5. Describe your experience with the annual budget and fund management process.
6. Describe your plan and efforts toward personal professional development and improvement. What is your personal involvement with professional organizations and groups related to economic development?
7. What would you look to accomplish in the first 100 days on the job?
8. The Economic Development Division Manager position is an exempt position which does not receive overtime pay. It should be expected that certain work flow peaks will require working hours in excess of the traditional 40-hour work week and will include occasional attendance at evening meetings or events. Does this time commitment create any challenges for you?
9. Any questions for us.

April 10, 2016

RE: Economic Development Division Manager

Dear Sir or Madam,

Please accept this letter and resume as a supplement to my application for the Economic Development Division Manager opportunity with the City of South Saint Paul. I am confident that you will find that my professional background - which includes management-level work in both the private sector and in the public sector in fields of economic development and planning - offers a range and depth of experience that will be essential in leading and collaborating with the City's development partners and management team. My most relevant recent experience is the work I led as the Redevelopment Coordinator for the City of Janesville, Wisconsin. In this position, I exercised complete administrative authority over initiatives including redevelopment planning, developer solicitation and relations, business recruitment and retention, and TIF administration. Although I appreciated some success in that position, I have long sought relocation to the Twin Cities dynamic and livable metro area, and accepted a more "planning-centric" position with the Metropolitan Council in hopes of advancing my career. I had effectively reached a ceiling in Janesville, and now more than 10 years into my career I seek a challenging, active role in urban development.

My professional foundation and philosophy has prepared me to embrace the opportunities awaiting South St. Paul's incoming ED Manager. My career has been marked with steady advancement and evidence of my relentless commitment to pursuing new challenges. I've managed projects ranging from planning and implementing the turnaround of a City's most troubled and declining neighborhoods to creatively capitalizing and administering Revolving Loan Fund Programs for downtown development, and I have worked to author design guidelines, "audit" local zoning and other land development codes, prepare and implement comprehensive plans, and more. I've worked alongside engineers, landscape architects, and elected and appointed officials to engage the public, to deliver consensus-based projects on-time and on-budget, and pride myself at being a trusted and vital member of strong teams.

Throughout my career, I've accepted challenges that prepared me to settle into a leadership position with a visionary, highly motivated agency when I felt I was professionally well-rounded enough to be a strong leader and contributor to that agency's continued vitality and growth. I sincerely believe you'll find that my approach and commitment to the profession are perfectly aligned to the City's core values, and that with my skillset I'll be an immediate asset to the organization. I thank you for your consideration, and I look forward to discussing my prospects with you, in person and at your convenience.

Sincerely,

Ryan Garcia, AICP

ryan garcia

Summary of Professional Background and Philosophy

I am an urban development practitioner with extensive experience in all phases of the development process. I have played a lead role in public and private redevelopment efforts, as well as in implementing economic development policy including business retention, expansion, and attraction. I am proficient in the application of GIS and other software in demographic, economic, and systems analysis.

Relevant Professional History

Metropolitan Council – Senior Planner – 11/2014 – Present

- Sector Representative – main point of contact for local planning/development partners for Comprehensive Planning, Environmental Reviews
- Project Manager for Economic Competitiveness Research, Information, and Technical Assistance Program

City of Janesville - Economic Development Coordinator – 9/2013 – 11/2014

- Managed downtown, riverfront and commercial corridor redevelopment
- Business and developer point-of-contact (recruitment, retention, and expansion)
- Project financial analysis (e.g., pro forma review and modeling, sources/uses preparation, tax credit analysis, TIF)
- Administered of over \$1.3 Million in USEPA Brownfields Grants

SAA Design Group - Senior Planner, 1/2012 – 9/2013

R.H. Batterman & Co., Inc. - Director of Planning Services, 5/2008 – 12/2011

- Procured new client contacts and prepared project proposals
- Managed project timelines, budget, progress, and closeout
- Manage teams of two to eight people, including sub-consultants
- Lead planning and urban design projects for private and public sector clients

City of Whitewater, Wisconsin - City Planner, 5/2007 – 5/2008

- Developed department's work program and budget
- Collaborated with other municipal departments to coordinate public and private sector land development projects and issues
- Prepared and negotiated developer agreements

Rock County, Wisconsin - Planner II, 11/2004 – 5/2007

ryan garcia

Education

Masters in Urban Planning with honors, 2008 - UW-Milwaukee
GIS-Certification for Government and Industry, 2005 - UW-Whitewater
BS in Geography (Urban Area Development), Cum Laude, 2004 - UW-Whitewater
Associates of Arts and Sciences, 1998 - UW-Rock County

Licenses/Affiliations

American Institute of Certified Planners #023573
Member – Economic Development Association of Minnesota
Member - American Planning Association (Minnesota Chapter)

Continuing Education

ED 101 - Economic Development Finance (National Development Council - 2016)
Economic Future Forum (International Economic Development Council - 2015)
ED 202 - Real Estate Finance (National Development Council - 2013)

Selected Project Experience

Renaissance Loan Fund Creation/Administration, City of Janesville, WI, 2014
USEPA Comprehensive Brownfields Program, City of Janesville, WI 2013-2014
Janesville Assembly Plant Redevelopment Concept, City of Janesville, WI, 2013
Wellington Heights Neighborhood Plan, City of Cedar Rapids, IA, 2013
DeKalb: City Center, City of DeKalb, IL, 2013
Transportation Demand Management Plan, UW Hospital, 2012
Shady Wood Neighborhood Plan, Private Developer, 2012
Reliant Redevelopment Design Guidelines, City of Rock Falls, IL, 2012
Beloit-Janesville Bicycle Master Plan and Feasibility Study, 2012
Milwaukee Road Corridor Plan, Greater Beloit Economic Development Corporation, 2011
Village of Rockton Conservation Neighborhood Design Ordinance, 2009
Comprehensive Plan, Town of Beloit, WI, 2008 – 2009

Software/Applications

ArcGIS 10
Google SketchUp Make (2014)
InDesign CS5.5
Microsoft Office

Print

City of South St. Paul Employment Application (Regular FT/PT Positions) - Submission #2456

Date Submitted: 4/9/2016

Which position are you applying for?*

Economic Development Division Manager

Type of employment desired*

Full Time

Part Time

First Name*

Ryan

Last Name*

Garcia

Address*

City*

State*

MN

Zip*

Phone Number*

Email Address*

--

Are you 18 years of age or older?*

Yes

No

Are you willing to work overtime if required?*

Yes

No

Are you eligible to work in the United States?*

Yes

No

Highest Degree Obtained*

GED

Assoc. Degree

Graduate Degree

High School Diploma

Bachelor's Degree

Other

High School

City/State

J.A. Craig High School

Janesville/WI

College

City/State

University of Wisconsin-Milwaukee

Milwaukee/Wisconsin

Degree or Field of Study

Masters of Urban Planning

Address

Other

Degree or Field of Study

Other Education or Experience

UW-Whitewater - Bachelors of Science Geography & Urban Area Development

List any other certificates, education or experience that you feel helps qualify you for the position.

(From Most Recent)

Company*

Position*

Metropolitan Council

Senior Planner

Address*

390 Robert St. N, St. Paul, MN

Employed From - To (Dates)*

11/2014 - Present

Last Wage*

\$38.15/hour

Reason for Leaving

If you are no longer employed here, please list reason for leaving employment.

Supervisor*

Lisa Barajas

Phone Number*

May we contact your previous employer for a reference?*

Yes

No

Job Responsibilities*

Manage all council plan and environmental reviews in Washington County and portions of Ramsey and Anoka County. Extensive project and policy collaboration and coordination with municipal/county/state staff and policymakers. Project manager for the Council's Economic Competitiveness Research, Information, and Technical Assistance Program.

Provide a brief description of the main job duties for this position.

.....

Company

City of Janesville

Position

Economic Development Coordinator

Address

18 N. Jackson St.

Employed From - To (Dates)

9/2013 to 11/2014

Last Wage

\$29/hour

Reason for Leaving

Limited advancement potential

If you are no longer employed here, please list reason for leaving employment.

Supervisor

Mark Freitag

Phone Number

May we contact your previous employer for a reference?

Yes

No

Job Responsibilities

Managed \$1.3M comprehensive brownfields program. Worked closely with the Administration & Common Council to explore opportunities for expanding Janesville's tax base through Downtown and commercial corridor redevelopment, job retention, and attraction of new businesses and industries. Maintained high visibility and professional, sometimes confidential communications. Crafted and implemented the City's Economic Development Policy through the use of Tax Increment Financing to facilitate substantial redevelopment projects. Facilitated smaller but equally important downtown projects through the creation and administration of the Renaissance Revolving Loan Fund, established during my tenure.

Provide a brief description of the main job duties for this position.

.....

Company

SAA Design Group (now Ayres Associates)

Position

Senior Planner

Address

101 E Badger Road

Employed From - To (Dates)

1/2012 to 9/2013

Last Wage

\$26/hour

Reason for Leaving

Procure new client contacts and prepare project proposals, oversee project timelines, budgeting, progress, and closeout, perform lead project planning and project management. Author grant applications for clients - over \$800,000 in grant funds awarded to my clients for public projects due to grant applications I wrote in 2011 & 2012.

If you are no longer employed here, please list reason for leaving.

Supervisor

David Schreiber

Phone Number

May we contact your previous employer for a reference?

Yes

No

Job Responsibilities

Procure new client contacts and prepare project proposals, oversee project timelines, budgeting, progress, and closeout, perform lead project planning and project management. Author grant applications for clients - over \$500,000 in grant funds awarded to my clients for public projects due to grant applications I wrote in 2012.

Provide a brief description of the main job duties for this position.

Please list three professional references.

Full Name*

Gale Price

Phone Number*

Company*

City of Janesville

Relationship*

Former Colleague

Full Name*

Bruce Morrow

Phone Number*

Company*

Ayres Associates

Relationship*

Former Colleague

.....
Full Name*

Al Hulick

Phone Number*

Company*

City of Milton

Relationship*

Former Colleague

I certify that my answers are true and complete to the best of my knowledge and that intentional misrepresentations or omissions may be cause for the rejection of my application and that if hired I may be released from employment.

I understand that the company may require me to successfully complete a pre-employment drug and alcohol test and a background check as a condition of employment and that continued employment may be based on the successful completion of similar tests.

Your electronic signature below indicates your agreement with the following statements: By typing my name in the following box and clicking submit button I certify the above statements to be true and correct, to the best of my knowledge, and that this information can be used for the purpose of processing my employment application and information.

Applicant Signature*

Ryan Garcia

Upload Your Resume

Garcia-SouthStP_EDmgr_apr2016.pdf

Upload Other Application Materials

Browse...

Applicants are considered for all positions and employees are treated during employment without regard to race, color or creed, religion, sex, marital status, national origin, ancestry, age, handicap, status as a disabled or Vietnam-era veteran, or status with regard to public assistance. As an employer, we comply with government regulations and affirmative action responsibilities. To assist with government record keeping, reporting and other legal requirements please fill out the Affirmative Action Survey. (Providing this information is voluntary and refusal to provide information will not have negative effect on your status as an applicant.)



CITY COUNCIL AGENDA REPORT

DATE: JULY 7, 2015

DEPARTMENT: Engineering

ADMINISTRATOR: _____

JPK

10-E

AGENDA ITEM: Approval of Grant Application Submittals and Authorization to Provide a Letter of Support for Transportation Advisory Board 2016 Federal Funding Solicitation Process

ACTION TO BE CONSIDERED:

Approve grant application submittals and authorization to provide a letter of support for projects to be submitted to the Transportation Advisory Board (TAB) for Federal Funding through Fixing America's Surface Transportation (FAST) Act.

OVERVIEW:

On February 11, 2016, the Metropolitan Council Transportation Advisory Board (TAB) adopted the criteria and measures for the biennial regional solicitation for federal transportation projects for program years 2020 and 2021. The Regional Solicitation is part of Metropolitan Council's required distribution of funding per the recently authorized Federal Transportation Act.

Staff believes that the 2016 regional solicitation is the best opportunity to obtain significant funding for several projects in the City's Capital Improvement Plan (CIP) including the Concord Street Improvements, Wentworth Sidewalk Improvements, and Dakota County led Southview Boulevard and 3rd Avenue South (Southview Boulevard) Improvements project. The maximum federal award for the Concord Street Improvements is \$7,000,000 and \$1,000,000 for the Wentworth Sidewalk and Southview Boulevard Improvements projects. All regional solicitation projects require a 20 percent local match from non-federal sources.

The regional solicitation projects will be scored by committees involving the Minnesota Department of Transportation (MnDOT), Metropolitan Council, and local agency representatives in the fall of 2016. The scores and project award recommendations are then submitted to TAB for their consideration and selection for projects to receive federal funds in late 2016 or early 2017. On June 27, 2016, staff presented an update on the status for the projects and discussed strategies for the grant application submittals at the City Council work session meeting. Based on these discussions, staff is preparing grant applications for projects as presented at the July 6, 2016 meeting of the City Council.

RECOMMENDATION:

Staff recommends that the City Council consider approving grant application submittals for the Concord Street Improvements and Wentworth Sidewalk Improvements, and authorize staff to provide a letter of support to be submitted as part of the grant submittal packages for the Concord Street Improvements, Wentworth Sidewalk Improvements, and Southview Boulevard Improvements projects.

SOURCE OF FUNDS:

All projects that are awarded funding through the TAB 2016 Regional Solicitation Process require a 20 percent local match from non-federal sources.

City of South St. Paul
Dakota County, Minnesota

RESOLUTION NO. 2016-123

**RESOLUTION FOR APPROVAL OF GRANT APPLICATION SUBMITTAL AND
AUTHORIZATION TO PROVIDE A LETTER OF SUPPORT
FOR TRANSPORTATION ADVISORY BOARD
2016 FEDERAL FUNDING SOLICITATION PROCESS**

WHEREAS, the Transportation Advisory Board (TAB) is requesting project submittals for federal funding under the Fixing America's Surface Transportation (FAST) Act; and

WHEREAS, on February 11, 2016, the Metropolitan Council Transportation Advisory Board (TAB) adopted the criteria and measures for the biennial regional solicitation for federal transportation projects for program years 2020 and 2021; and

WHEREAS, staff believes that the 2016 regional solicitation is the best opportunity to obtain significant funding for several projects in the City's Capital Improvement Plan (CIP) including the Concord Street Improvements, Wentworth Sidewalk Improvements, and Southview Boulevard and 3rd Avenue South (Southview Boulevard) Improvements; and

WHEREAS, all regional solicitation projects require a 20 percent local match from non-federal sources; and

WHEREAS, the TAB 2016 Federal Funding Solicitation Process project grant applications submittals are due on July 15, 2016; and

WHEREAS, subject to federal funding award, the City Council of South St. Paul, Minnesota, would be asked to consider authorization to execute a grant agreement at a future meeting.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of South St. Paul, Minnesota, as follows:

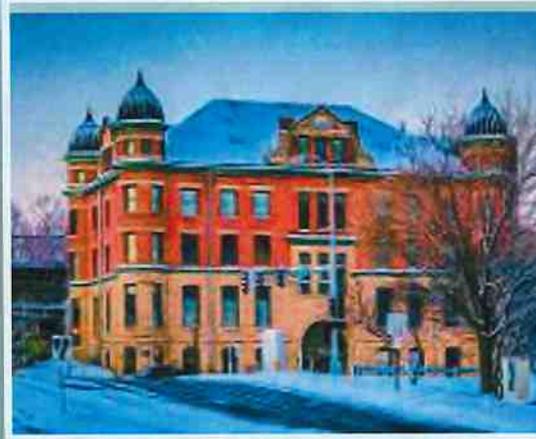
1. Hereby approves the grant application submittals for the Concord Street Improvements and Wentworth Sidewalk Improvements.
2. The City Engineer is hereby authorized to submit a letter of support to be submitted as part of the Concord Street Improvements and Wentworth Avenue Sidewalk Improvements grant submittal package by the City of South St. Paul.
3. The City Engineer is hereby authorized to submit a letter of support for the Southview Boulevard grant submittal package by Dakota County.

4. That, subject to federal funding award of the Dakota County led Southview Boulevard project, the City Council of South St. Paul will provide the City of South St. Paul's required share of the local matching funds consistent with the Dakota County transportation cost sharing policy.

Adopted this 5th day of July, 2016.

City Clerk

GRANT APPLICATION SUBMITTALS AND AUTHORIZATION TO PROVIDE LETTERS OF SUPPORT



CITY COUNCIL
JULY 5, 2016

AGENDA

- ▶ 2016 Regional Solicitation
- ▶ Projects Eligible for Grant Applications
- ▶ Timeline
- ▶ Next steps

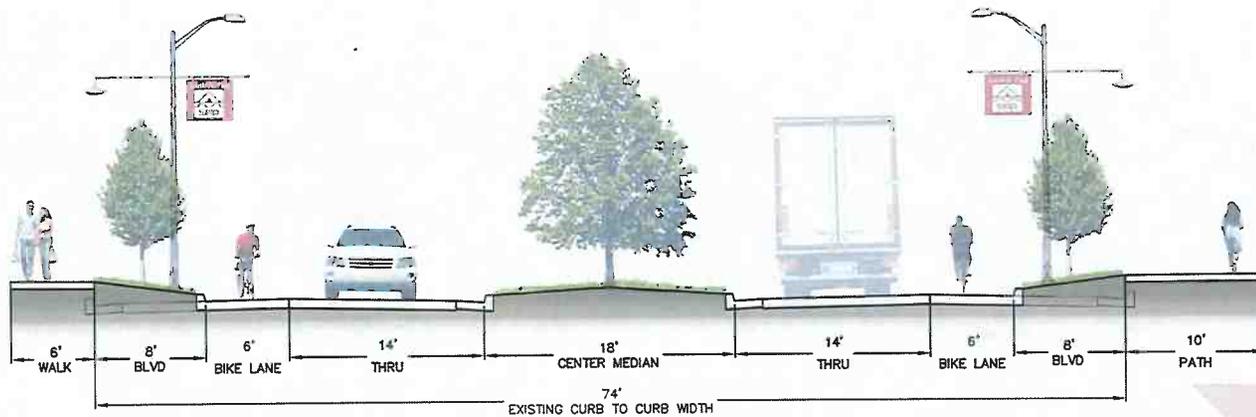


2016 Federal Funding Solicitation

- ▶ Fixing America's Surface Transportation (FAST) Act
- ▶ Transportation Advisory Board (TAB)
- ▶ Biennial Regional Solicitation
- ▶ \$180M available for 2020 & 2021
- ▶ Maximum Awards
 - ▶ \$7M for Reconstruction/Modernization
 - ▶ \$1M for Pedestrian/ADA/Streetscape

Projects Eligible for Regional Solicitation

- ▶ Concord St Improvements
 - ▶ Hardman Ave. S. to Annapolis St. E.
- ▶ Wentworth Ave Sidewalk Improvements
 - ▶ Sidewalk and retaining walls on the south side from 15th Ave. to US 52
- ▶ Southview Blvd Improvements
 - ▶ 20th Ave to 3rd Ave & 3rd Ave. to Marie Ave.



Concord Street

— PLANNING STUDY —



Kimley»Horn

▶ **Section A**

- ▶ 2 – Lane Roadway Section
- ▶ LT & RT Turn Lanes
- ▶ Paths or Walks
- ▶ Bike Lanes

▶ **Section B**

- ▶ 2 – Lane Roadway Section
- ▶ Paths or Walks
- ▶ Bike Lanes

▶ **Section C**

- ▶ 3 – Lane Roadway Section
- ▶ Paths or Walks
- ▶ Bike Lanes

▶ **Section D**

- ▶ 2 – Lane Roadway Section
- ▶ w/Path or Walk on West Side
- ▶ Bike Lanes



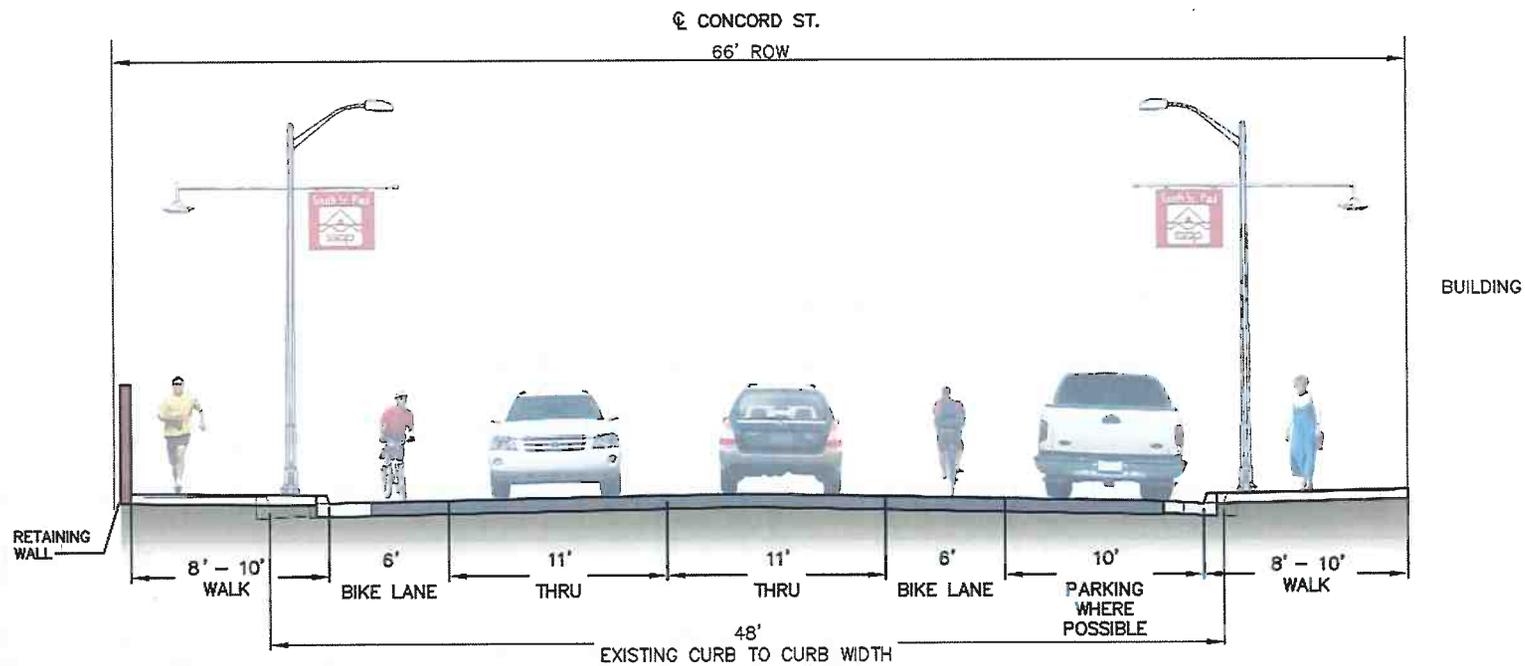
City Council direction & staff recommendation
Project from Hardman Ave to Annapolis St



PROPOSED TYPICAL SECTION

► Section B

- Maintain 2-lane section with narrower lane widths
- Add bike lanes & sidewalks
- Maintain on-street parking on east side where possible
- Replace retaining walls as necessary



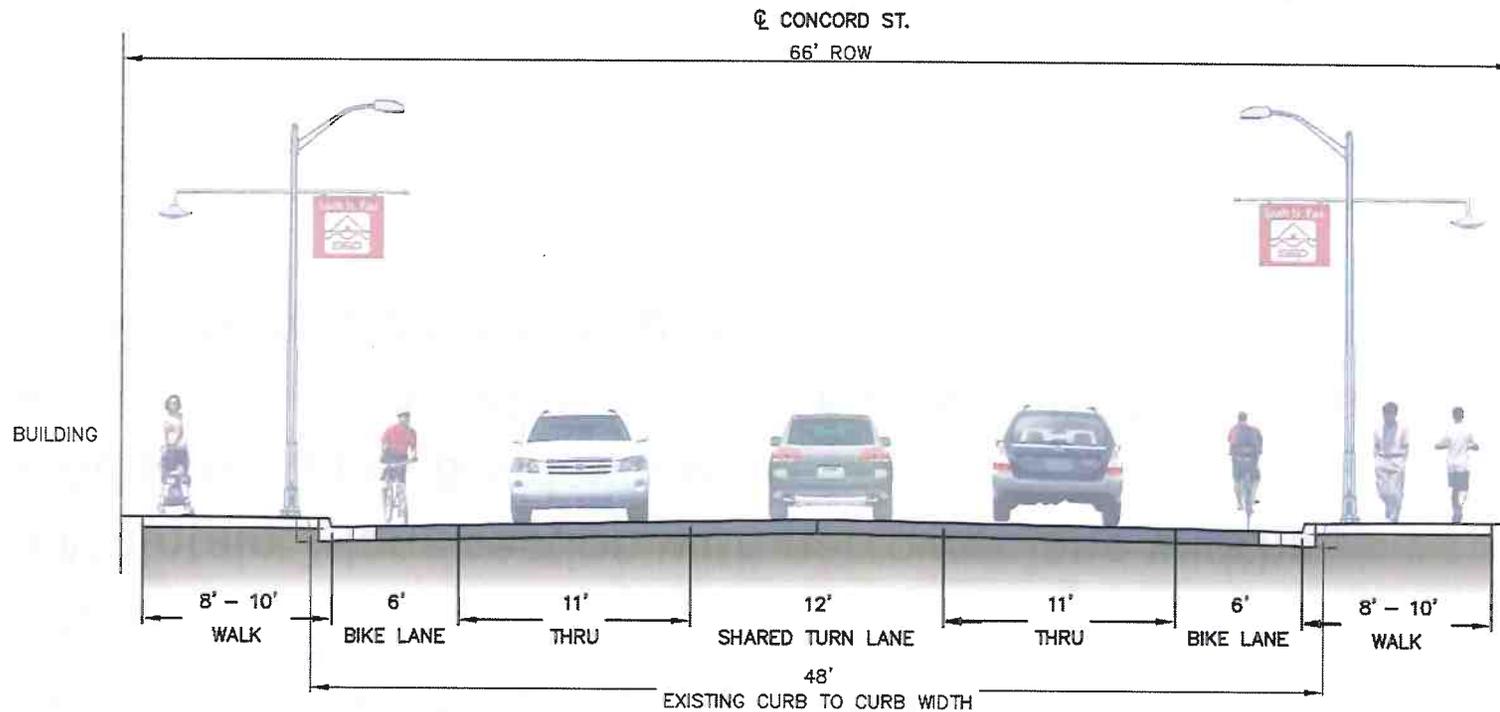
SECTION B
WENTWORTH AVENUE TO
STA. 208+00 (FURY MOTORS)
LOOKING NORTH



PROPOSED TYPICAL SECTION

► Section C

- Convert to 3-lane section with shared center turn lane
- Add bike lanes & sidewalks
- Remove on-street parking from both sides, explore areas for parking bump-outs and off street parking where necessary



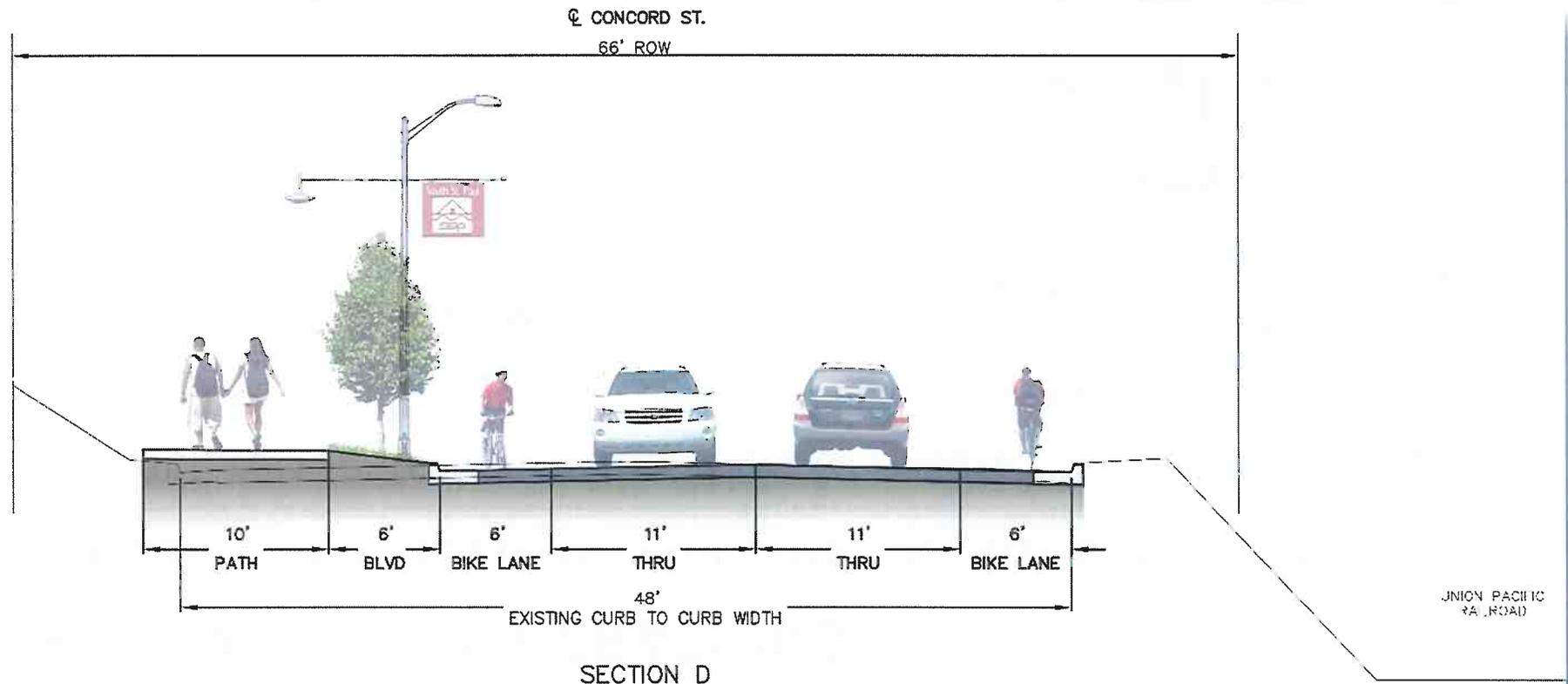
SECTION C
SECTION C STA. 208+00 (FURY MOTORS) TO
STA. 248+00 (CENEX FARMERS OFFICE BLDG.)
LOOKING NORTH



PROPOSED TYPICAL SECTION

► Section D

- Maintain 2-lane section, turn lanes where necessary
- Add bike lanes and off-road path on west side (away from RR)
- Provide path connectivity to Simon's Ravine and MRT
- Maintain on-street parking in parking bays where necessary

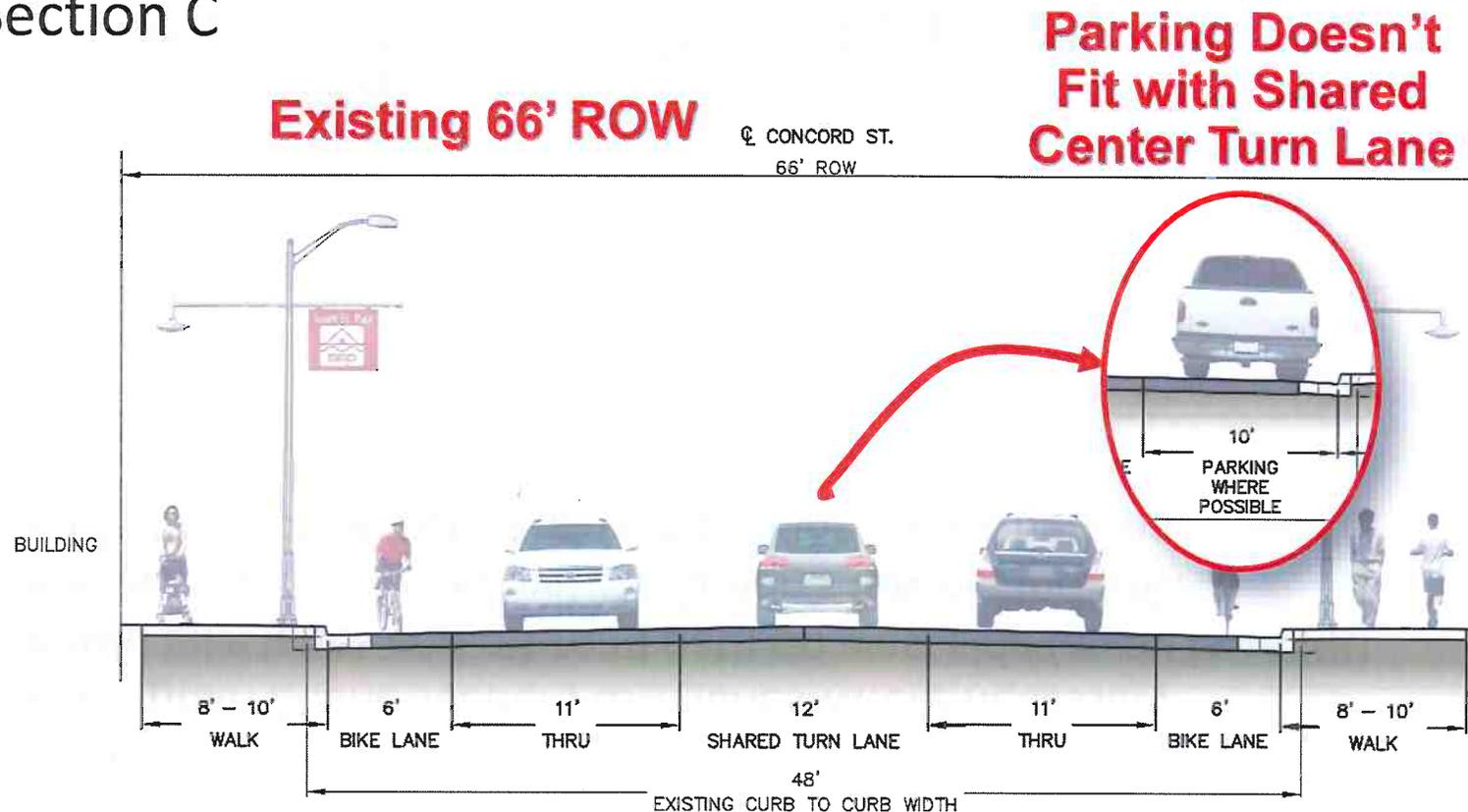


SECTION D
STA. 248+00 (CENEX FARMERS OFFICE BLDG.) TO
ANNAPOLIS STREET EAST
LOOKING NORTH



SECTION C CONSIDERATIONS

- ▶ Concerns from businesses for potential loss of parking
- ▶ Council requested consideration to extend Section B through Section C



SECTION C
SECTION C STA. 208+00 (FURY MOTORS) TO
STA. 248+00 (CENEX FARMERS OFFICE BLDG.)
LOOKING NORTH



SECTION C CONSIDERATIONS

- ▶ Total Number of Crashes in Section C
 - ▶ 12 total crashes over 3 years
 - ▶ 6 rear end, 2 side swipe, on left-turn, and 3 right-angle
 - ▶ The majority of crashes indicate a problem with left-turning conflicts and movements due to access issues
 - ▶ Accidents can be reduced up to 45% with application of a 3-lane roadway
- ▶ Potential grant scoring consequence of extending Section B through Section C
 - ▶ Potential loss of 50 to 100 points in safety and freight criteria
 - ▶ Will significantly impact ability to be competitive in scoring

Potential Parking Solutions

HRA
Owned

Sobaskies
Bar

Riverview
Auto Sales

Rauchwater
Exc.

Pot. Area for
Easements

McPhillips

HRA
Owned

Roberge
Mfg

HRA
Owned

Ries
Electric

HRA
Owned

Fury
Motors



Potential Parking Solutions

HRA
Owned

HRA
Owned

1009
Hall

Area for
Easements

HRA
Owned

Bugg's
Bar





SECTION C RECOMMENDATIONS

- ▶ Include section C within the grant application
- ▶ Safety improvement by crash reduction
- ▶ Better mobility for freight traffic
- ▶ Parking issues are solvable
- ▶ Modify the grant application to not define the limits between Section B & C
 - ▶ Flexibility to modify the limits after funding award
- ▶ An analysis of parking demand and alternatives to be completed if funding is awarded



PUBLIC ENGAGEMENT – COMMENTS RECEIVED

Generally we found;

- ▶ Strong support to improve Concord Street
- ▶ Concerns regarding speeds and lack of ped/bike facilities
- ▶ Support for on street parking and request to have parking in Section C
- ▶ Support for landscaping, aesthetics, trees, and replacement of retaining walls



PROJECT FINANCING/FUNDING

IMPROVEMENT TYPE	AMOUNT
Roadway	\$5,950,000
Storm Sewer	\$1,400,000
Watermain	---
Retaining Walls	\$1,500,000
Landscaping	\$350,000
Eng./Admin. (20%)	1,800,000
TOTAL	\$11,000,000

FUNDING SOURCE	AMOUNT
MnDOT STIP	\$2,500,000 ¹
Federal STP	\$7,000,000 ²
City Funds	\$1,500,000 ³
TOTAL	\$11,000,000

¹Approximate contribution from proposed MnDOT pavement rehab project (FY 2020). Actual funding level could increase

²\$7,000,000 is the maximum amount available through the Met Council Regional Solicitation process

³A minimum of \$1,500,000 is required to provide local match to federal funds. Additional funding sources could reduce this amount



APPROVALS & AUTHORIZATIONS

- ▶ City submits project for 2016 Solicitation
- ▶ Design/Bidding Phase – 2017-2020
 - ▶ If successful in receiving federal funding
- ▶ **Requires approval to submit a grant**
- ▶ **Requires letter of support from the City**

WENTWORTH AVENUE SIDEWALK IMPROVEMENTS



Connect to sidewalks on
US-52 and west along
Wentworth

Wentworth Ave

Connect to
Sidewalks on
15th Ave. N.

PROJECT FINANCING/FUNDING

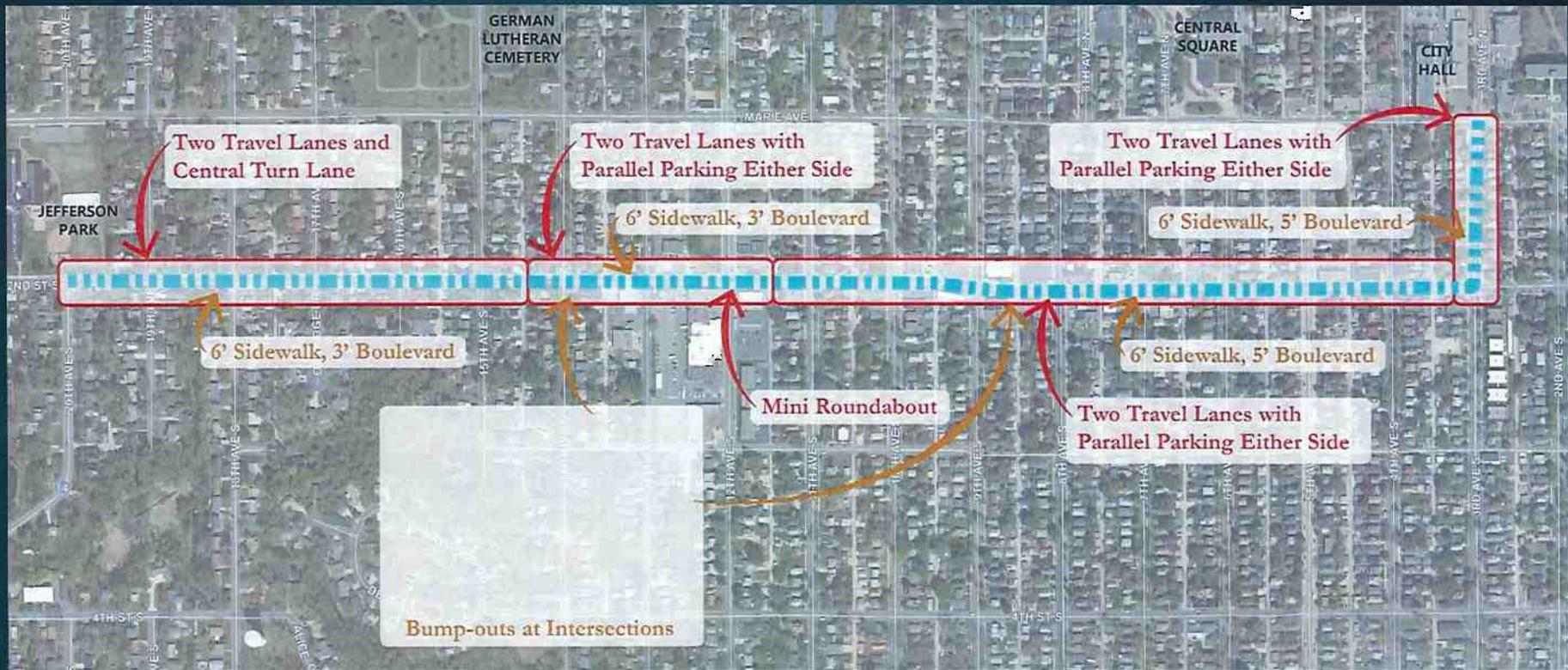
Options	Construction Costs (Federal Funding Eligible)	Engineering (25%) and Easement Costs	Total Project Costs	City Share (amount that can be offset if City does inspections)	County Share
South Side	\$350,000	\$107,000	\$457,000	\$48,000 (\$19,000)	\$59,000

- ▶ **City Council input & staff recommendations**
 - ▶ Sidewalk improvements on the south side have the lowest overall impacts
 - ▶ Lowest overall cost
 - ▶ Provides a much needed connection

APPROVALS & AUTHORIZATIONS

- ▶ City submits project for 2016 Solicitation
- ▶ Design/Bidding Phase – 2017-2020
 - ▶ If successful in receiving federal funding
- ▶ **Requires approval to submit a grant**
- ▶ **Requires letter of support from the City**

SOUTHVIEW BOULEVARD IMPROVEMENTS



AUTHORIZATION

- ▶ Project submitted for 2014 Solicitation
- ▶ Unsuccessful at the time
- ▶ Project should score better due to project readiness
- ▶ Dakota County to resubmit for 2016 Solicitation
- ▶ If awarded, project would be advance constructed with federal funding available in 2020
 - ▶ Reduces City Contribution by approx. \$450k
- ▶ **Requires letter of support from the City**

SCHEDULE

- ▶ City Council Action – July 5, 2016
 - ▶ Approve grant applications
 - ▶ Support federal funding applications
- ▶ Federal STP Application Due – July 15, 2016
- ▶ Federal STP Funding Awarded –
January/February 2017

Questions?