



**South St. Paul
Parks and Recreation Advisory Commission
Minutes of January 10, 2017**

The Parks and Recreation Advisory Commission meeting was called to order by Chair Josh Dormady at 6:03 p.m. at Central Square Community Center.

Members Present: Josh Dormady, Lori Miller, Rich Dippel, Mathew Helwig

Members Absent: Ron Morgan, Michael Heidelberger, Shawn Meck

Others Present: Chris Esser, Shannon Young, Todd Podgorski – City Council Liaison

1. INTRODUCTIONS – Board Introductions, Kaposia Landing Dog Park Patrons

2. APPROVAL OF MINUTES

Motion by Rich Dippel and second by Lori Miller to approve the Minutes of December 13, 2016.
4 Yays. 0 Nays. Motion Passed

Agenda moved forward to accommodate guests

3B. Small/Timid/Frail/Special Needs Off-Leash

The commission hosted a forum for off-leash dog area resident pass holders to provide feedback regarding current operations and future development of an area specific to Small/Timid/Frail/Special Needs dogs. Chris Esser presented an overview of the three design options to add a small off-leash dog area. 12 residents were in attendance and provided opinions on the three options. Topics included cost, need for water, desire for lights, and location adjacent to parking and other park amenities. Audience members also mentioned the possibility of creating a “Friends” group to help support and fundraise for dog park improvements. After hearing the feedback, the commission will discuss further at their February meeting.

3E. Adult Softball Request for Proposals (RFP)

Mr. Esser noted the city published an RFP to operate the Adult Softball League in South St. Paul. Rich Rakness (past league director) and Dallas Apfelbacher both submitted a proposal to operate the Adult Softball League. Mr. Esser presented both proposals for commission review and discussion. Motion by Rich Dippel and second by Matt Helwig that the South St. Paul Parks Commission recommend to the City Council to accept the Proposal of Dallas Apfelbacher to operate the Adult Softball League in South St. Paul for the 2017 season.
4 Yays. 0 Nays – Motion passed

3. Old Business

A. Recreation Program Updates – Winter Break Trips and Activities

Shannon Young noted winter break trip to Wild Mountain was successful. Ms. Young is preparing all summer programming for 2017 in the absence of the other Recreation Supervisor.

B. Moved to accommodate guest. See page 1 for item

C. 2016-17 Outdoor Rinks

Ms. Young reported the outdoor rinks are flooded and the four warming house sites are operational.

D. McMorrow Field Renovation

Mr. Esser noted nothing new to report at this point. The only activity slated for the winter months is the installation of the new picnic shelter, which has not been scheduled to date. Mr. Esser will keep board updated when the contractor resumes after the thaw.

E. Moved to accommodate guest. See page 1 for item

F. Park Assignments/Visit Reports

None.

4. NEW BUSINESS

A. Scannell/FedEx Development, 843 Hardman Ave. So. – Park Dedication

At the commission's request, Mr. Esser provided an overview of the proposed FedEx project on the Danner property adjacent to the boat launch and regional trail. The commission was provided the preliminary site plan and the project status. The commission discussion centered on the park dedication requirements for the project. Council member Podgorski cautioned that FedEx has requested waiver of the park dedication fee. After discussion, the commission requested that city code be followed and if park dedication is owed, it should be paid or contributed in full by the developer. The commission also offered that consideration be given for FedEx to be required to contribute to a physical park project with a dedicated funding amount as a compromise if the full park dedication is not assessed by the city council.

B. Recreation Supervisor duties and job posting

Mr. Esser noted the departure of Alyssa Kellas on December 23, 2016 and the job duties that have been moved between the two Recreation Supervisors.

C. 2017 Commission Appointments

Mr. Esser noted that current commission members Shawn Meck, Matt Helwig, and Michael Heidelberger's terms are to expire February 2017 and encouraged the incumbents to reapply.

5. Other Business

None.

6. ADJOURNMENT- Meeting adjourned at 8:30 p.m. Next meeting is February 14, 2017.

Respectfully submitted by Shannon Young