

**SOUTH ST. PAUL CITY COUNCIL  
MINUTES OF JANUARY 17, 2017**

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Mayor James Francis called the regular meeting of the City Council to order at 7:15 P.M. on Tuesday, January 17, 2017

**ROLL CALL:**

Present,	Mayor Francis Councilmembers Flatley, Forester, Hansen, Podgorski,
Absent,	Councilmembers Rothecker, Seaberg
Also Present,	City Administrator, Steve King City Attorney, Kori Land City Engineer, Chris Hartzell City Clerk, Christy Wilcox City Planner, Peter Hellegers

**5) Presentations**

- Deb Griffith, Community Affairs Liaison, presented the *South St. Paul Day at the Capitol Event* to be held on Saturday, January 28-2017. Residents can take part in a free tour of the Capitol, House and Senate Chambers.

**6) Citizens' Comments**

- There were no citizen comments.

**7) Agenda**

Moved by Flatley/Podgorski

MOVED: To approve the agenda.

Motion carried 5 ayes/0 nays

**8) Consent Agenda**

Moved by Hansen/Flatley

Resolved, that the South St. Paul City Council does hereby approve the following:

1. City Council meeting minutes of January 3, 2017
2. Resolution No. 2017-23, approving accounts payable
3. Resolution No. 2017-7, concurring with the Issuance of a Lawful Gambling Exemption Permit for Pheasants Forever (Chapter 385)
4. Resolution No. 2017-8, Redevelopment Incentive Grant Application to the Dakota County Community Development Agency
5. Resolution No. 2017-17, accepting donation from Long Cheng, Inc.
6. Amendment No. 1 to Purchase Agreement with MidWestOne Bank

7. Resolution No. 2017-9, Community Development Block Grant Application
8. Resolution No. 2017-10, approving the City of South St. Paul Emergency Operations Plan – 2017
9. Letter of resignation from Police Sergeant David Hughes effective January 27, 2017
10. Appoint Richard Schwab to the rank of Police Sergeant effective February 13, 2017
11. Resolution No. 2017-11, authorizing the City of South St. Paul to continue the Joint Powers Agreement with Dakota County for Emergency Management Services for 2017-2019
12. Business Licenses
13. Resolution No. 2017-12, concurring with the issuance of a Lawful Gambling Exemption for Holy Trinity Parish
14. Resolution No. 2017-13, approving sponsoring agency agreement between Minnesota Task Force One Urban Search and Rescue Team and the City of South St. Paul
15. Final Compensating Change Order NO. 1 for an increase of \$1,050.00 to the original contract amount of \$54,635.00 with DNL Builders, LLC for the Engineering/Licensing & Code Enforcement Office Remodel, resulting in a final contract amount of \$55,685.00
16. Resolution No. 2016-14, declaring certain City property as surplus and approving donation of the surplus property
17. Resolution No. 2016-15, authorizing the City of South St. Paul to approve the Dakota County All-Hazard Mitigation Plan
18. Resolution No. 2017-16, accepting donations to the 2016 Every Child Should Receive a New Book this Holiday Season Campaign in the amount of \$3,631.48
19. Authorize the scheduled purchase of replacement computers and related equipment
20. Authorize purchase of park turf maintenance equipment from Frontier AG & Turf in the amount of \$73,069.00
21. Authorize purchase of a Kromer Field Maintainer Tractor from Kromer Co. LLC in the amount of \$29,657.00
22. Resolution No. 2017-18, approving land lease at Fleming Field with AV8R Storage, LLC
23. Purchase of a front end loader and plowing equipment from Ziegler, Inc. in the amount of \$219,800.00
24. Approve job description for Finance Specialist and authorize recruitment process

Motion carried 5 ayes/0 nays

**10a) Holiday C-Store EMC Sign CUP and Variances – 1040 South Concord Street**

Moved by Flatley/Podgorski

MOVED: To adopt Resolution No. 2017-19, approving a Conditional Use Permit for an electronic message center sign and Variances for the size of an individual sign and total amount of signage allowed on parcel for the property at 1040 Concord Street South.

Motion carried 5 ayes/0 nays

**10b) Certified Auto Repair Conditional Use Permits – 324-332 Concord Exchange South**

Moved by Podgorski/Forester

MOVED: To adopt Resolution No. 2017-20, approving a Conditional Use Permit for automotive repair, accessory automotive sales, and minor automotive repair on the properties at 324 Concord Exchange South.

Motion carried 5 ayes/0 nays

Moved by Podgorski/Forester

MOVED: To adopt Resolution No. 2017-26, approving a Conditional Use Permit for automotive repair at 332 Concord Exchange South.

Motion carried 5 ayes/0 nays

**10c) Rihm-Kenworth Development – 425 Concord Street South**

Moved by Hansen/Forester

MOVED: To adopt Resolution No. 2017-27, denying a Variance for a pylon sign at 425 Concord Street South.

Motion carried 5 ayes/0 nays

Moved by Flatley/Hansen

MOVED: To adopt Resolution No. 2017-28, approving a Variance for total amount of signage allowed on a parcel for the property at 425 Concord Street South.

Motion carried 5 ayes/0 nays

Moved by Flatley/Hansen

MOVED: To adopt Resolution No. 2017-29, approving Conditional Use Permit for exterior storage, automotive sales, and automotive repair for the property at 425 Concord Street South.

Motion carried 5 ayes/0 nays

**10d) Scannell Development – 843 Hardman Avenue South**

Moved by Flatley/Podgorski

MOVED: To adopt Resolution No. 2017-22, approving a Conditional Use Permit, Lot Combination, and Planned Unit Development for the property at 843 Hardman Avenue South.

Motion carried 5 ayes/0 nays

**10e) Support for Removal of Flowage Easement at 843 Hardman Avenue South**

Moved by Podgorski/Hansen

MOVED: To adopt Resolution No. 2017-24, supporting removal of flowage easements currently applied to 843 Hardman Avenue South.

Motion carried 5 ayes/0 nays

**10f) Housing and Redevelopment Authority Structure and Membership**

Moved by Hansen/Podgorski

MOVED: To accept the resignations of current Housing and Redevelopment Board of Commissioners.

Motion carried 5 ayes/0 nays

Moved by Forester/Flatley

MOVED: To approve the expansion to the number of Board Members on the Housing and Redevelopment Board of Commissioners from five (5) to seven (7).

Motion carried 5 ayes/0 nays

Moved by Podgorski/Hansen

MOVED: To concur with the appointment of Mayor and City Councilmembers as the new Housing and Redevelopment Board of Commissioners.

Motion carried 5 ayes/0 nays

10g) Appointment of Mayor and City Councilmembers to Liaison Roles with Boards and Commissions

Moved by Forester/Hansen

MOVED: To concur with the appointment of Mayor Francis to the South Metro Fire Department Board of Directors for one year expiring in 2018.

Motion carried 5 ayes/0 nays

Moved by Flatley/Forester

MOVED: To concur with the appointment of Councilmember Hansen as Director and Councilmember Seaberg as Alternate to the Dakota Communications Commission for 2017 and 2018.

Motion carried 5 ayes/0 nays

Moved by Podgorski/Hansen

MOVED: To concur with the appointment of Councilmember Forester to the Park and Recreation Advisory Commission.

Motion carried 5 ayes/0 nays

Moved by Hansen/Podgorski

MOVED: To concur with the appointment of Councilmember Flatley to the Central Square Board of Directors.

Motion carried 5 ayes/0 nays

11) Adjournment

Moved by Flatley/Forester

MOVED: To adjourn the meeting at 8:43 p.m.

Motion carried 5 ayes/0 nays

Approved: February 6, 2016

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City Clerk