



**Minutes from Central Square Community Center Board**  
Thursday, January 19, 2017

**Board Attendees:** Beth Kelsey, Marcia Lally, Diana Lucca, Luke Olson, Luke Roszak

**Board Absentees:** Susan Berg-Williams

**Other Attendees:** Chris Esser – Director of Parks and Recreation, Shannon Young – Recreation Supervisor, Nikki Laliberte – Board of Education Liaison, Bill Flatley – City Council Liaison, Jeanne Zehnder – Community Education Coordinator

**Call to Order (Lally)**

1. **Introductions**
2. **Approval of Meeting Minutes**
  - Review of November 17, 2016 minutes
  - One correction – Marcia Lally called the 11/17/16 meeting to order, not Diana Lucca
3. **Old Business:**
  - A. **Budget Review (Esser)**
    - Review of unaudited 2016 YTD budget (12/31/16)
    - Revenues slightly down to budget, Expenditures lower than budgeted, overall up ~\$6K for the year
  - B. **Fitness Room Update (Esser)**
    - 4 new HDTVs have been installed in the Fitness Room
  - C. **CSCC Program and Senior Center Updates – Gymnastics Registration (Young)**
    - The gymnastics registration process was changed to accommodate families who do not have Internet access: registration was opened to in-person registration first, online registration the next day. 67 people showed up for in-person registration, but that resulted in an up to 1.5 hour wait time. We will continue to look at other options to improve the process.
  - D. **Cameras/electronic devices in locker rooms policy (Esser)**
    - A policy is being worked on, which will most likely mirror the school district's policy
  - E. **Holiday/New Year Promotion Update**
    - Postcards were sent out at the end of December; 56 of the 5-for-\$5 coupons have been purchased so far
  - F. **Facility Updates – Media Entrance Displays(Esser)**
    - New media displays have been installed at entrances
4. **New Business:**
  - A. **Recreation Supervisor Duties and Position Vacancy**
    - Alyssa Kellas resigned effective December 23, 2016
    - Restructuring of some duties – Shannon Young will take over the Senior Center and Parks & Recreation, the other Recreation Supervisor will handle youth programs, specials events, and aquatics

- Approximately 60 applications have been received; looking to have new hire start early March

**B. Pool Rental Proposal**

- Private swim clubs interested in renting the pool for the members
- Need to balance access between Central Square membership, school district, and private swim clubs to make most efficient use of resource

**C. 2017 Project Review**

- \$60K available for Capital projects. Projects include renovations to meeting rooms, new carpeting in lobby and hallways

**D. Winter Membership Newsletter**

- Tara Klegin-Laska working on Winter Membership newsletter. Suggested topics include: new TV/Displays boards, no phone/electronic devices in locker rooms policy, gymnastics registration feedback/process improvements, reminder about no street shoes in fitness room (due to salt)

**E. 2017 Board appointments**

- Available appointments: 1 School Board (Lucca), 1 City (Roszak) – applications need to be in by February 10th

**5. Other Business**

- New Health Insurance Reimbursement provider (NIHCA out of Fargo) – less paperwork, individuals will have access to a personal website to view their reimbursement, starting March 1st
- Tax preparation will again be offered by AARP, 1 hour time slots

**6. Adjournment**

Motion to adjourn the meeting (Kelsey) – Second (Roszak). Next meeting will be Thursday, March 23, 2017

Respectfully submitted,

Luke Roszak