



**South St. Paul  
Parks and Recreation Advisory Commission  
Minutes of February 9, 2016**

The Parks and Recreation Advisory Commission meeting was called to order by Chair Josh Dormady at 6:05 pm at Central Square Community Center.

Members Present: Ron Morgan, Michael Heidelberger, Josh Dormady, Matt Helwig, Laura Miller, Shawn Meck, Rich Dippel

Members Absent: none

Others Present: Chris Esser, Shannon Young, Todd Podgorski, Monica Weber

**1. INTRODUCTIONS** – Monica Weber – Kaposia Landing Dog Park (member)

**2. APPROVAL OF MINUTES**

Motion by Laura Miller and second by Matthew Helwig to approve the Minutes of December 8, 2015.  
6 Yays. 0 Nays. Motion Passed.

*Agenda moved forward to accommodate guests.*

**4B. Off-Leash Dog Area Lighting Request**

Monica Weber frequents the dog park and has some concerns with no lights at the dog park. Ms. Weber noted that in the winter months there is not enough daylight to bring her dog to the park. Ms. Weber also noted that without lighting it can be a safety hazard with holes from the winter thaw. Ms. Weber would like to see a light placed near the entrance of the dog park to light that area and some area for dogs to be seen in the evening. Mr. Esser noted that lighting is very expensive but will look into options to see if this is something that can be completed in the future.

**3. OLD BUSINESS**

**A. Recreation Program Updates**

Shannon Young noted the outdoor rinks are in rough shape and will be closing soon due to the warm weather. Ms. Young noted the Safety Camp partnership they have with West St. Paul will not be in place this year. Parks and Recreation will still be partnering with Mendota Heights in this year's camp. Ms. Young noted she is working with Tara Klegin-Laska in finalizing this year's newly formatted brochure and will be in the mail the first week of March.

**B. Kaposia Landing Phase 1 Construction**

Mr. Esser noted that the concession building is still under construction and will continue pending the weather. When the weather warms they will finish the inside of the building. The second lift of paving to the parking lot will take place in the spring along with curbing around the islands.

**C. Off-Ice Training Facility Update**

Mr. Esser noted that the training facility is 75% done. The flooring is down, netting is in up and the plyometric training pieces are in place. We will keep the commission updated as it moves forward.

#### **D. Doug Woog Arena Update – Signage and Dedication**

Mr. Esser noted the Doug Woog Arena sign was in place for the dedication. Mr. Esser credited Jayson Dwelle and George Emerson with doing a great job getting everything ready at the arena for the event and Mayor Baumann for the organizing of the formal program and securing sponsorships. The event was highly attended and will be re-broadcast on local cable television. Many thanks to all involved!

#### **E. Fees and Charges 2016 Update - Letter**

Mr. Esser noted that a letter was sent out to all youth and adult associations affected, outlining the new fees and charges for 2016. Included in the letter was an update on the park referendum projects and timeline.

#### **F. McMorrow Field Plans and Specifications**

Mr. Esser presented to the commission the 50% designs for McMorrow Field. Mr. Esser discussed the ideas for the parking bays, fields, concession building and playground. Some concerns were expressed that there are not enough drinking fountains in the design. The commission members also requested the need to maximize parking with a design that make sense according to overall parking spaces, locations, and drainage. Mr. Esser will discuss with the architect and report back on his findings. Mr. Esser noted the fields will be closed beginning August 1, 2016 so construction can begin.

#### **G. Park Assignments/Visits**

None.

### **4. NEW BUSINESS**

#### **A. McMorrow Field Design and Timeline**

See 3F above.

#### **B. Off-Leash Dog Area Lighting Request**

*Moved forward to accommodate guest. See page 1 for item*

#### **C. State of the City Statistics – Presentation February 23**

Mr. Esser passed out statistics from 2015 and provided an overview of accomplishments. He informed the commission of the new format for the State of the City and encouraged all to attend.

### **5. OTHER BUSINESS** –

Mr. Dippel asked about Kaposia Landing dedication and that if there are any plans for the High School or other organizations to schedule an event to get out ahead as the planning is very early with these groups to get things scheduled. Staff agreed to discuss with stakeholders their timelines to schedule games and tournaments for 2017.

### **6. ADJOURNMENT**- No further business, meeting adjourned at 7:30 p.m.

Respectfully submitted,

Shannon Young