



**South St. Paul
Parks and Recreation Advisory Commission
Minutes of March 8, 2016**

The Parks and Recreation Advisory Commission meeting was called to order by Chair Josh Dormady at 6:05 pm at Central Square Community Center.

Members Present: Ron Morgan, Michael Heidelberger, Josh Dormady, Matt Helwig, Laura Miller, Shawn Meck, Rich Dippel

Members Absent: none

Others Present: Chris Esser, Shannon Young

1. INTRODUCTIONS - none

2. APPROVAL OF MINUTES

Motion by Laura Miller and second by Ron Morgan to approve the Minutes of February 9, 2016.
6 Yays. 0 Nays. Motion Passed.

3. OLD BUSINESS

A. Recreation Program Updates

Shannon Young gave an overview of the summer brochure with the new layout and programs that are being offered this summer.

B. Kaposia Landing Phase 1 Construction

Mr. Esser noted Xcel Energy is in the process of running electricity over to the site with weather permitting. Construction continues with the dugouts and the building.

C. Off-Ice Training Facility Update

Mr. Esser noted that the training facility is up and running. Facility is not completely finished. He will keep the board updated as it moves forward.

D. McMorrow Field Plans and Specifications – 90% Review, Neighborhood Meeting

Mr. Esser noted the 90% review will take place on March 9th. Mr. Esser met with the McMorrow neighborhood to present the current updated site plans. The concerned neighbors were satisfied with the plans but would like to see a berm on the north side to keep headlights shielded from houses and to deter kids from entering onto the street.

E. Park Assignments/Visit Reports

Digger at Veterans Park is missing parts. Kaposia Landing sign frame graffiti. Staff will report damages to Public Works.

4. NEW BUSINESS

A. Doug Woog Arena Maintenance and Operations Position

Mr. Esser noted that Seth Anderson has been hired to fill the Maintenance and Operations position. Mr. Anderson started today March 8th. Mr. Anderson job will consist of the overall operation of the building, ice surface and refrigeration system maintenance.

B. McMorrow Play Structure Design

Mr. Esser presented to the Commission four different designs for the Play Structure at McMorrow. Mr. Esser noted the city has selected Landscape Structures, who is represented locally by Flagship Recreation. The installation of the equipment will be the last step in the McMorrow construction process.

C. Kaposia Days Planning

Mr. Esser reported that the Kaposia Days Committee will be creating a subcommittee and will be looking for representation from our Parks and Recreation Commission for the Kaposia Days 2017.

D. Spring Projects and Schedule

Mr. Esser presented the Parks and Recreation C.I.P list for 2016. The current list included upgrades to Jefferson and Lorraine Ice rinks, Volleyball courts at Kaposia Park and Lorraine Park, exterior painting at Northview Pool, and the remodel of the McMorrow concession stand.

5. OTHER BUSINESS –

Commission member Michael Heidelberger presented to the board his ideas to link bike and walking trails using utility easements. Mr. Heidelberger produced a map to show how parks can be connected using routes that follow the utility corridor. Mr. Esser replied that the recent bike and pedestrian survey analyzed this as well. Staff will look into the possibility of connections using the easements and report back.

6. ADJOURNMENT- No further business, meeting adjourned at 7:12 p.m.

Respectfully submitted,

Shannon Young