

**MINUTES OF THE ECONOMIC DEVELOPMENT AUTHORITY
CITY OF SOUTH ST. PAUL
DAKOTA COUNTY, MINNESOTA**

**Regular Meeting
April 4, 2016
City of South St. Paul, Council Chambers**

1. CALL TO ORDER

Chair Beth Baumann called the meeting to order at 7:52 p.m.

2. ROLL CALL

Members Present: Chair Baumann and Commissioners Flatley, Hansen, Niederkorn, Podgorski, Rothecker, Seaberg

Members Absent: None

Staff Present: EDA Executive Director, Stephen King, Christy Wilcox, Secretary City Attorney, Kori Land, Branna Lindell, Housing Division Manager

3. AGENDA

Motion/Second: Commissioner Rothecker moved and Commissioner Niederkorn seconded the approval of the agenda.

Motion carried 7 ayes/0 nays

4. CONSENT AGENDA

Motion/Second: Commissioner Flatley and Commissioner Seaberg seconded the approval of the consent agenda.

A. EDA Minutes of March 7, 2016

Motion carried 7 ayes/0 nays

5. PUBLIC HEARINGS

There were no public hearings.

6. GENERAL BUSINESS

- A. Motion/Seconded: Commissioner Rothecker moved and Commissioner Podgorski seconded the motion to approve the bid and award the contract to RAM Construction Services of MN., LLC for Exterior Sealant Project at Nan McKay Highrise.

Motion carried 7 ayes/0 nays

- B. Motion/Seconded: Commissioner Seaberg moved and Commissioner Hansen seconded the motion to approve the interest write-off of \$13,250.00 and principal write-off of \$5,000.00 on an HRA Rehab Loan for the property located at 149 11th Avenue North.

Motion carried 7 ayes/0 nays

- C. Discussion with CDA regarding lots on Thompson Avenue. Steve King updated the Commission that a meeting was held with the Housing and Planning Division as well as the CDA on March 31st to discuss the development of the 15th and Thompson Avenue lots. A Request for Proposal will be issued in May to develop the six lots for single family homes. The intention is to identify one developer to develop the lots.

- D. Discuss New Meeting Time for EDA Board. Discussion was held regarding changing the time for future meetings. After discussion it was consensus of the Commission to change the meeting day and time.

Motion/Seconded: Commission Seaberg moved and Commissioner Niederkorn seconded the motion to adopt a new meeting schedule effective in May that future meetings will be held on the 2nd and 4th Monday of the month beginning at 6:30 p.m.

Motion carried 7 ayes/0 nays

- E. Scheduling of Economic Development Advisory Commission Meeting. Discussion was held regarding the meeting date and time of the Economic Development Advisory Commission. Staff will be contacting the members of the Economic Development Advisory Commission to get a consensus of what day and time would work. Staff will update Commission when scheduled. The first meeting of the Advisory Board would be an organization type of meeting.

7. ADJOURNMENT

Motion/Second: Commissioner Hansen moved and Commissioner Podgorski seconded the motion to adjourn the meeting at 8:18 p.m.

Approved: _____

Christy Wilcox, Secretary