

**MINUTES OF THE ECONOMIC DEVELOPMENT AUTHORITY
CITY OF SOUTH ST. PAUL
DAKOTA COUNTY, MINNESOTA**

**Regular Meeting
May 9, 2016
City of South St. Paul, Training Room**

1. CALL TO ORDER

Chair Beth Baumann called the meeting to order at 6:32 p.m.

2. ROLL CALL

Members Present: Chair Baumann and Commissioners Flatley, Hansen, Niederkorn, Podgorski, Rothecker, Seaberg

Members Absent: None

Staff Present: EDA Executive Director, Stephen King, Ken Rohlf, Branna Lindell, Housing Division Manager, Jennifer Gale and John Erickson, Progress Plus/Chamber of Commerce, Edie Kleinboehl

3. AGENDA

Motion/Second: Consent item 4D. Approval of Satisfaction of Mortgage was added to the agenda. Commissioner Rothecker moved and Commissioner Niederkorn seconded the approval of the agenda as amended.

Motion carried 6 ayes/0 nays

4. CONSENT AGENDA

Motion/Second: Commissioner Hansen and Commissioner Rothecker seconded the approval of the consent agenda as amended.

A. EDA Minutes of April 4, 2016.

B. Approval of Closeout Agreement between the South Saint Paul Housing & Redevelopment Authority/City of South Saint Paul and U.S. Environmental Protection Agency.

C. Approval to Call for a Public Hearing to Sell 339 – 5th Avenue South.

D. Approval of Satisfaction of Mortgage – 130 Hardman Avenue South - Resolution No. 2016-3.

Motion carried 6 ayes/0 nays

5. PUBLIC HEARINGS

There were no public hearings.

6. GENERAL BUSINESS

A. Motion/Seconded: Commissioner Hansen moved and Commissioner Seaberg seconded the motion to approve Amendment No. 4 to the Purchase Agreement with Interstate Partners extending the due diligence period to September 30, 2016 and a closing date extension until November 30, 2016.

Discussion ensued regarding options to assist Interstate Partners with financing the extensive costs to correct the soil at 425 South Concord Street. Staff will prepare an analysis for the next EDA meeting.

Motion carried 7 ayes/0 nays

B. Motion/Seconded: Commissioner Seaberg moved and Commissioner Flatley seconded the motion to approve the agreement for professional services with Ryan R. Schroeder.

Motion carried 7 ayes/0 nays

C. Project Manager Report – Steve King reported Ryan Schroeder will be working on the Central Bank and Danner property projects. Mr. Schroeder will attend the next EDA meeting to provide an update of activities.

D. Progress Plus Report – Jennifer Gale introduced John Erickson and presented an update of Progress Plus activities. John reported on Progress Plus website enhancements, provided an update on Grow MN visits and marketing efforts. He is working on a property flyer showcasing South St Paul. A Progress Plus update will be included on future EDA meeting agendas.

7. ADJOURNMENT

Motion/Second: Commissioner Seaberg moved and Commissioner Niederkorn seconded the motion to adjourn the meeting at 7:00 p.m.

Approved: _____

Edie Kleinboehl, Acting Secretary