

Library Board Meeting

May 9, 2016

Members present: Haugen, Hoehn, LaBrosse, McManus, Niederkorn, Rund, Tetrick, and Halgren (staff)

Absent: Radloff (excused), Trisko (excused)

Meeting called to order: 7:05 pm

Consent Agenda

Minutes: M/S/P

Bills: M/S/P

Unfinished Business

Repair and Maintenance -- DCL recently upgraded our ILS (Symphony). A DCL IT staff member (Vang) was out the end of April to fix dropped network connections, incomplete installations, and other issues resulting from the upgrade.

Mechanical Needs/Space Assessment Update -- Halgren received eight responses from the 12 architects she sent a request for a letter of interest for our study. Of the eight, two declined and six provided information regarding their experience, design team, expected cost, and other details. Halgren met with city engineers Sachi and Hartzell to narrow down the field to two architects of interest: Sara Rothholz Weiner of Gensler and Mohammed Lawal of LSE. A panel of Sachi, Halgren, Rodriguez and a library board member (TBD) will interview each firm to see what each will provide as a scope of services. Meeting dates are planned for May 23 and 24. These meetings will be a substitute for the official RFP process.

New Business

Circulation stats – Circulation was up 1.53% in April.

Elections – The current officers (on year 2 of serving) are Trisko (President), Rund (VP) and LaBrosse (Secretary). Due to key board members not present at the meeting, the board decided to table the discussion and appointment of elections for the June meeting. Current officers will continue their roles through the June meeting.

Law Library Grant – The Dakota County Law Library graciously provided \$400 to SSP Library for the purchase of legal materials for 2016. We have had a very positive relationship with the Law Library and are pleased with the continued donation.

Book Sale – The book sale ran from April 18-23 and we made \$286. We had only 14 boxes of leftover books to pack up for A Greener Read.

Summer Reading Club – Halgren explained the 2016 Summer Reading Club plans for kids and teens. This year's theme is the sports-based "On Your Mark, Get Set . . . Read!" along with Melsa's Bookawocky and it starts June 1. Program guides are ready since Amy will be visiting

the schools this month. The children's club ends on August 3 with the Roe Family Singers as entertainment. The teen club ends on August 5 at Mattie's Lanes.

- Pre-readers "First Steps" reading club: Participants (birth to 5) have one sheet of activities to enjoy with their caregivers. They will receive a bag at sign up and will need to complete 15 of the 25 activities to receive a book as a prize.
- Readers: This year readers (3 to 12 years of age) have a game board to earn prizes. The board consists of reading in 20-minute time periods as well as other activities. Prizes include a book bag, a small prize from the treasure box, a sports magnet kit, and finally a free book. Those that complete the entire game board get a slip for the grand prize drawing. Level Up Games will once again generously donate bicycles and we will purchase a membership to a museum, the zoo, etc., of their choice.
- Teens: We'll be changing it up a little this year as participants (10 to 18 years of age) read "face-off" books (for example, The Future vs. The Past, Fantasy vs. Reality) and fill out slips for weekly drawings (rounds) for prizes.

Selection Process Discussion – A recent request for inclusion in our collection highlighted the kinds of issues librarians face every day and provided a new sensitivity for those who want to have materials removed. Halgren brought other materials to the meeting that were already in the library's collection that discussed the topic more successfully from varying viewpoints. Board members discussed reviews of the book, and the selection process.

Current Programming:

A. **Adult Programs** -- 19 heard author Sarah Stonich speak about *Vacationland* and her other projects (4/14); 12 participants enjoyed creating their Felted Soap (4/18). *Upcoming*: Silver Tea with Lila Ammons (5/26); Wire Bird's Nest Necklaces (6/13); Online Travel Tips (6/16).

B. **Children's Programs** – Author Stephanie Watson engaged 140 kids and teachers on (4/12); Flutter By, Butterfly (4/20) was presented to 25 participants; eight community preschool teachers toured the library (4/22). *Upcoming*: Family Literacy Event for 300 Books Grant (5/19); Creating Happily Ever After: Story Fest (5/21); school visits and Summer Reading Club.

Other/Correspondence --Mark Johnson's celebration of life on May 18; glass-blowing demonstration May 12 at Woog Arena

Meeting Adjourned: 8:11 pm

Next meeting: June 13, 2016

Respectfully submitted,
Dawn LaBrosse