



**South St. Paul
Parks and Recreation Advisory Commission
Minutes of May 10, 2016**

The Parks and Recreation Advisory Commission meeting was called to order by Chair Josh Dormady at 6:02 pm at Doug Woog Arena.

Members Present: Ron Morgan, Josh Dormady, Matt Helwig, Laura Miller, Shawn Meck, Michael Heidelberger

Members Absent: Rich Dippel

Others Present: Chris Esser, Shannon Young, Jayson Dwelle

1. INTRODUCTIONS - none

2. APPROVAL OF MINUTES

Motion by Laura Miller and second by Michael Heidelberger to approve the Minutes of April 12, 2016. 6 Yays. 0 Nays. Motion Passed.

3. OLD BUSINESS

A. Recreation Program Updates

Shannon Young gave an overview of newly created Disc Golf website. You can access the new website @ www.kpproshop.com. Ms. Young also noted the gardens are tilled, staked, and available for planting.

B. Kaposia Landing Phase 1 Construction

Chris Esser informed the commission that the curbing around the parking lot area will occur soon and landscaping is being discussed. Rachel Contracting is currently working out the rocks and leveling the common areas out for grass seeding. The second lift of asphalt for the roadway and parking areas will be installed in the next two months.

C. McMorrow Field Lights and Shelter

Mr. Esser noted that the existing field lights at McMorrow have value and we will be working with the contractor to see if they can be re-sold. Mr. Esser has also been in contact with a contractor to get a price quote to move the picnic shelter from McMorrow to Lorraine Park per the direction from the commission. When we receive the price, we will determine the value of moving the shelter versus building new. Mr. Esser also announced that the city attorney determined that the cost to move the shelter could be funded through park dedication as an option.

D. Concession Operation

Ms. Young reported the letters went out for solicitation to operate the concession stands for the 2016 season. Response was received from the following organizations-South St. Paul Youth Soccer, Girls Fast pitch, and Youth Wrestling, similar to past years.

E. Park Assignments/Visit Reports

Digger has been replaced at Vets. Swing is broken at Spruce. Staff will relay to Public Works.

4. NEW BUSINESS

A. McMorrow Field Bid Opening

The long anticipated bid opening for the McMorrow project represented six qualified contractors with the low bid almost 22% below WSB's construction estimate at \$1,858,108.22. The project will begin in August with a completion of June 2017. If all goes well with the construction and establishment of the turf, the new flat fields would open summer 2018.

B. Small/Timid/Frail/Special Needs Off-Leash Dog Area Design

Mr. Esser presented two concept plans for construction of the small dog area at Kaposia Lading. The first option is to construct an area within the existing area at an estimated cost of \$10,000-15,000. This option would utilize the existing bull pen area and south-east shelter already contained inside the dog park. The other option was to build a stand-alone separate area with a cost estimate of \$40,000-50,000. A new bull pen area, fencing, and shelter would have to be built south of the existing off-leash area. The commission was split on which option is preferred however recommended hosting a meeting in the fall to get existing dog park user feedback.

C. Pickle Ball Courts and Programming

Tabled for future meeting.

D. Off Ice Training Facility Tour

Mr. Dwelle gave a tour of the new Off-Ice Training Facility to the Parks Commission. The Parks Commission was really impressed with the progress of the room and the future for the facility.

5. OTHER BUSINESS –

Mr. Heidelberger noted his brother in law has a son who is looking into an Eagle Scout project. He asked if he could come and present his idea to the Parks Commission. Mr. Esser noted he will add to the June Agenda.

6. ADJOURNMENT- No further business, meeting adjourned at 7:45 p.m.

Respectfully submitted,

Shannon Young