

**MINUTES OF THE ECONOMIC DEVELOPMENT AUTHORITY
CITY OF SOUTH ST. PAUL
DAKOTA COUNTY, MINNESOTA**

**Regular Meeting
July 11, 2016
City of South St. Paul, Training Room**

1. CALL TO ORDER

Chair Beth Baumann called the meeting to order at 6:35 p.m.

2. ROLL CALL

Members Present: Chair Baumann and Commissioners Flatley, Hansen, Niederkorn, Podgorski, Rothecker, Seaberg

Members Absent: None

Staff Present: EDA Executive Director, Stephen King, Branna Lindell, Housing Division Manager, Ryan Schroeder, Michelle Pietrick, Chris Hartzell, Edie Kleinboehl

Others Present: Bridget Nason, legal counsel, John Erickson, Progress Plus

3. AGENDA

Motion/Second: Commissioner Seaberg moved and Commissioner Niederkorn seconded approval of the agenda.

Motion carried 7 ayes/0 nays

4. CONSENT AGENDA

Motion/Second: Commissioner Hansen moved and Commissioner Rothecker seconded approval of the consent agenda.

A. EDA Minutes of May 9, 2016.

Motion carried 7 ayes/0 nays

5. PUBLIC HEARINGS

There were no public hearings.

6. GENERAL BUSINESS

A. Approval to Award Bid and Execute Contract for Nan McKay Highrise Carpet Replacement Project – 200 Marie Avenue

Motion/Second: Commissioner Hansen moved and Commissioner Niederkorn seconded the motion to approve the low bid of \$125,740 from Hammernick’s Decorating and to execute a contract for the carpet replacement project at the Nan McKay Highrise.

Motion carried 7 ayes/0 nays

B. Update on Development Activities

Ryan Schroeder provided a status update on the following development activities: Dakota Premium site, Midwest One Bank, Walser potential expansion and the Twin City Hide/Tanning addition.

C. Approval of Proposal for a TIF Financial Management Plan from Ehlers

Motion/Second: Commissioner Rothecker moved and seconded by Commissioner Seaberg seconded the motion to approve the proposal from Ehlers for an amount not-to-exceed \$15,000 for a TIF Financial Management Plan.

Motion carried 7 ayes/0 nays

D. Progress Plus Report

John Erickson provided a Progress Plus report that included:

- i) meeting with the brewery instructor from Dakota County Technical College to discuss attracting a brewery and the economic impacts in a community.
- ii) contacts with Pancheros Mexican Grill and Tim Horton’s regarding traffic counts required for the businesses to locate to a community.
- iii) requesting EDA feedback regarding the draft development process overview report previously submitted.

ADJOURNMENT

Motion/Second: Commissioner Seaberg moved and Commissioner Hansen seconded the motion to adjourn the meeting at 7:05 p.m.

Approved: _____

Edie Kleinboehl, Secretary