

Library Board Meeting August 8, 2016

Members present: Haugen, LaBrosse, McManus, Niederkorn, Radloff, Rund and Halgren (staff)

Members absent: Hoehn (excused), Tetrick (excused), Trisko (excused)

Meeting called to order at 7:02 p.m.

Consent Agenda

- Minutes: M/S/P
- Bills: M/S/P

Unfinished Business

Repair and Maintenance

- The library's ductwork and furnace were cleaned on 7/23 (last cleaned in 2008)
- The self-check software was updated and a new chip-enabled credit card reader was installed on 8/3.
- A new city phone system is being installed this month with training occurring next week and a "live" date of 8/24. Because of the new phone system and an upcoming new security system, we also are now connected to the city's wireless network.

Hiring of Substitute Asst. Information Specialist

- An ad has been placed on the city's/library's website and Metronet, a website specifically geared towards library employment.
- As of today, one application has been received.
- The deadline for applications is 8/19.

Mechanical Needs/Space Study

- On 7/26, a walk around of the library was conducted with Paul E. Quirin of KFI Engineers and Jennifer Anderson-Tuttle and Mohammed Lawal of LSE Architects. Jon Elg and Ian Hardie of SSP were on hand to help answer any mechanical and IT questions. Following the walk around, Halgren discussed plans for meetings with the public and library staff.
- The first polling of the public occurred at the Summer Reading Club Party on 8/3 at the Historical Society Museum. Many people spoke with Anderson-Tuttle and Halgren and filled out a brief questionnaire. The tag board and questionnaire are now in the library for patrons to fill out. Lawal and Anderson-Tuttle will be meeting with staff on Wednesday. A larger community meeting is expected in September.

New Business

Circulation Stats

- Circulation was down 8.53% for July.

Summer Reading Club Wrap Up

- The reading programs drew less participation this year than last year, perhaps due to the theme of "On Your Mark, Get Set . . . Read!" Twenty-six pre-readers signed up with 7 completing the program. For the reader portion of the program, 308 children enrolled with 68 completing the program for a book. Twenty-nine programs were offered for children with 793 attending. Prize winners at the Summer Reading Club Party included Hazel Goodpaster for the family membership to a zoo or museum, Lucy Fadden for a bicycle and Daniel Richter for a bicycle. For the teen program, 32 signed up, but only 58 book reviews were turned in. Eighteen teen/tween programs were offered with 76 in attendance. Paul Chan won the teen grand prize of a \$50 gift certificate to Level Up Games.

Dakota County Library System's iLab

- DCL has a new makerspace, named iLab, which opened for the public on 7/28. Halgren ran down the basic pieces of equipment and encouraged board members to visit the site.

Donations

- Halgren passed around materials purchased with donation money recently received. Linne Rund's birthday honorarium: *The Story of Irish Dance* by Helen Brennan; *When I Grow Up I'll Be a Firefighter* by Connie Colwell Miller; and an *Irish Dance* CD. Don Skallerud memorial by Diane Harayda: *Dog Heaven* by Cynthia Rylant and *A Dog's Purpose* by W. Bruce Cameron. Items on order for Robert Bonacorda memorial by Carol Johnson: *Between the World and Me* by Ta-Nehisi Coates audiobook; for Ollie Rivard by Carol Johnson: *Where You Go Is Not Who You'll Be* by Frank Bruni and *Lady Cop Makes Trouble* by Amy Stewart; for Ollie Rivard by Karen Griffin: *Signs of Life: 40 Catholic Customs and Their Biblical Roots* by Scott Hahn and *Mercy in the City: How to Feed the Hungry, Give Drink to the Thirsty, Visit the Imprisoned, and Keep Your Day Job* by Kerry Weber; for Ollie Rivard by Robert and Mary Erickson: ten books in the very popular Percy Jackson and the Olympians and Heroes of Olympus series by Rick Riordan; by the South-West Lioness Club: audiobooks *Commonwealth* by Ann Patchett, *The Girls* by Emma Cline and *Sweet Tomorrows* by Debbie Macomber. Level Up Games donated a \$50 gift card, ten \$10 gift cards, and two bicycles for the Summer Reading Club as well as 15 board games to the teen area of the library.

Current Programming

- **Adult Programs** – Book discussions begin again in September. The two clubs have been reading Ken Follett's *The Pillars of the Earth* over the summer.
- **Children's Programs** - Summer Reading Club stats: 26 prereaders; 308 readers; 32 teens for a total of 366. Toy Lab with Artistry (7/12) attracted 16 participants while 11 showed up for Creative Catapults with Artistry (7/19); World Flags Scavenger Hunt (7/25) was quite successful with 38 participants; Kids' Summer Reading Party (8/3) drew 84 to the DCHS Museum; 12 teens bowled at the Teen Summer Reading Party (8/5). *Upcoming*: Storytimes begin the week of 9/12.

Other/Correspondence

- Damage to Lucy outside.
- Thank-you note to Commers.
- Honora is back from maternity leave half-days the week of 8/22.
- Halgren on vacation 8/29 through Labor Day.

Meeting Adjourned 8:10 p.m.

Next meeting: September 12, 2016

Respectfully submitted,
Megan Haugen