



**South St. Paul
Parks and Recreation Advisory Commission
Minutes of January 10, 2023
City Hall**

The Parks and Recreation Advisory Commission meeting was called to order by Josh Regan at 6:06 p.m. at South St. Paul City Hall

Members Present: Josh Regan, Nicole Hall, Cretia Radman, Sadie Patet, Cindy Bonowitz,

Members Absent: Rich Dippel and Lori Miller

Others Present: Shannon Young, Mercedes Miklya, Joe Kalizewski

1. INTRODUCTIONS –

2. APPROVAL OF MINUTES

Motion by Cindy B and second by Sadie P. to approve the Minutes of December 13, 2022.
5 Yays O Nays Motion Approved.

3. OLD BUSINESS

3A. Recreation Program Updates – Upcoming Break Trips, Winter Events, Brochure, Skate/Breakfast with Santa

Break Trips: Ms. Miklya is pleased with how the winter break trip ran. South St. Paul, Inver Grove Heights, West St. Paul and Mendota Heights partnered to plan a field trip to Fun Zone. Inver Grove Heights hosted the trip and we were able to swim in their indoor pool after lunch.

Winter Events: Mrs. Miklya and Mrs. Young organized a pancake breakfast with the Lions Club and Lioness Club of South St. Paul on December 10th at Lincoln Center Elementary School. The Lions served around 400 plates. Mrs. Miklya and the Lionesses organized Holiday crafts for the kids to create and display on their Christmas trees. Mrs. Miklya and Ms. Young hosted a Skate with Santa at Doug Woog Arena December 4th. Cretia and her daughter helped served cookies and hot chocolate.

3B. Doug Woog Arena Updates- Holiday Tournaments, Roof update, concessions

Doug Woog Arena Updates: Ms. Young noted Mr. Wilcox and arena staff spent a busy week hosting the High School Boys & Girls Hockey Tournament over winter break. The tournament brought in over \$17,000 sales through the concession stand. The staff did an excellent job throughout the week. Big kudos to all the staff at the arena. Roof Update: Ms. Young noted they are working with League of Minnesota Cities and Oertel with the replacement of the roof in rink one. However, there has not been any dates set for construction.

3C. Wakota Trailhead & Overlook

Ms. Young noted they will be adding the construction cost into one document then sending to City Council for approval. Once all completed Ms. Young describes the addition to consists of two restrooms and a bike repair station. Mrs. Young is discussing the possibility of installing fiber to ensure the bathroom locks will be on a timer.

3D. City Hall Renovation Update

Ms. Young noted the police Department Carpet has been installed. Now they are waiting on the furniture to be delivered. The Administration Department will move into their new space shortly after the police

department. Fire Department construction will begin in April. They will move to Public Works until the construction is complete.

3E. Park Master Plan

Ms. Young reported she is 95% complete with the Parks Master plan.

3G. Park Assignments/Visit Reports

Cindy when off the trail at Grand View and noticed a lot of erosion.

4. NEW BUSINESS

A. Master Plan and Facilities

Ms. Young reported the Council requested a facility study about the pools, City Hall, Library, Public Works and other key elements for the cities functionality.

B. Simons Ravine- Kiosk- Dakota County

Mrs. Young mentioned Dakota County is updating bike trail signs for South St. Paul, Inver Grove Heights, Hastings, St. Paul, West St. Paul.

C. Staffing update

Mrs. Young noted that Parks and Recreation has hired Kiley Thompson (administrative assistant) and Colin Trudgeon (Recreation Specialist). The City also hired Kelly Wolowicz (Utility Bulling), and Nick Guilliams City Engineer.

D. 2023 Meeting Calendar

5. OTHER BUSINESS

Ms. Young and Mrs. Miklya gave a tour of the new City Hall employee gym. Cretia R inquired about Kaposia Days events, button swim, and beat the heat skate. She also asked if there could be more benches out on rink 2 for parents to help put their kids skates on before they go out on the ice. She also asked Parks and Receptions involvement in county sports (soccer).

6. ADJOURNMENT – Next Meeting: Feb 14th, 2023, City Hall Training Room.

Motion by Josh R. and second by Cindy B.

Respectfully submitted,
Mercedes Miklya