

HOUSING AND REDEVELOPMENT AUTHORITY  
OF THE CITY OF SOUTH ST. PAUL

MINUTES  
ANNUAL MEETING  
BOARD OF COMMISSIONERS  
JUNE 11, 2018

The Annual Meeting of the Board of Commissioners of the Housing and Redevelopment Authority of the City of South St. Paul, Minnesota was held on June 11, 2018 in the Training Room of the South St. Paul City Hall. Chairperson Hansen called the meeting to order at 6:34 P.M.

The following Commissioners were present: Lori Hansen, Bill Flatley, Joe Forester, Jimmy Francis, Todd Podgorski. Absent: Tom Seaberg and Marilyn Rothecker.

Staff was represented by Ryan Garcia, Edie Kleinboehl, Steve King and Michelle Pietrick. Legal Counsel Ken Rohlf was present.

APPROVAL OF AGENDA

Motion/Second: Commissioner Francis moved and Commissioner Flatley seconded the motion to approve the agenda.

Motion carried            5 ayes / 0 nays

PUBLIC HEARINGS

There were no public hearings.

CONSENT

Motion/Second: Commissioner Flatley moved and Commissioner Forester seconded the motion to approve the consent agenda as follows:

- A. Approval of Minutes – Special Meeting – October 9, 2017
- B. Approval of Minutes – Special Meeting – May 7, 2018

Motion carried            5 ayes / 0 nays

GENERAL BUSINESS

- A. Election of Officers

Roberts Rules of Order were strictly adhered to in the selection and the results are indicated as follows:

### Office of Chairperson

Chairperson Hansen invited nominations for the Office of Chairperson.

Motion/Second: Commissioner Flatley moved and Commissioner Podgorski seconded nominating Lori Hansen for the Office of Chairperson.

After three successive calls and no further nominations to come from the floor, it was moved by Commissioner Forester and seconded by Commissioner Flatley that nominations be closed and that a unanimous ballot be cast for Lori Hansen for the Office of Chairperson.

### Office of Vice Chairperson

Chairperson Hansen invited nominations for the Office of Vice Chairperson.

Motion/Second: Commissioner Flatley moved and Commissioner Francis seconded nominating Joe Forester for the Office of Vice Chairperson.

After three successive calls and no further nominations to come from the floor, it was moved by Commissioner Francis and seconded by Commissioner Hansen that nominations be closed and that a unanimous ballot be cast for Joe Forester for the Office of Vice Chairperson.

### Secretary

Chairperson Hansen invited nominations for the Office of Secretary.

Motion/Second: Commissioner Forester moved and Commissioner Francis seconded nominating Bill Flatley for the Office of Vice Chairperson.

After three successive calls and no further nominations to come from the floor, it was moved by Commissioner Podgorski and seconded by Commissioner Forester that nominations be closed and that a unanimous ballot be cast for Bill Flatley for the Office of Secretary.

### B. Appoint Executive Director

Motion/Second: Commissioner Francis moved and Commissioner Forester seconded the motion to appoint Ryan Garcia as HRA Executive Director.

Motion carried            5 ayes / 0 nays

### C. Designation of Depository

Motion/Second: Commissioner Flatley moved and Commissioner Forester seconded approval of Resolution No. 18-3321 designating Bremer Bank as the HRA's depository for highrise federal funds activity.

Motion carried            5 ayes / 0 nays

The above resolution is attached and made part of these minutes.

### D. Designation of Official Newspaper

Motion/Second: Commissioner Francis moved and Commissioner Forester seconded the motion to designate Lillie Suburban Newspapers (SouthWest Review) as the official newspaper.

Motion carried        5 ayes / 0 nays

E.     Notice to Amend HRA By-Laws

Motion/Second: Commissioner Forester moved and Commissioner Francis seconded the motion to provide written notice that amendment of the HRA By-Laws will be considered at the June 25<sup>th</sup> HRA Special Meeting.

F.     HRA Special Meeting – June 25, 2018

Mr. Garcia reported on the items for the June 25, 2018 Special Meeting agenda. Discussion ensued. The consensus was to hold the meeting at 7:15 P.M. in the Training Room of City Hall.

ADJOURNMENT

Motion/Second: Commissioner Podgorski moved and Commissioner Flatley seconded the motion to adjourn at 6:48 P.M.

Respectfully submitted,

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Bill Flatley, Secretary

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Lori Hansen, Chairperson

Dated: June 25, 2018