

HOUSING AND REDEVELOPMENT AUTHORITY
OF THE CITY OF SOUTH ST. PAUL

BOARD OF COMMISSIONERS
MINUTES
SPECIAL MEETING
JUNE 25, 2018

The Special Meeting of the Housing and Redevelopment Authority of the City of South St. Paul was held on June 25, 2018 in the South St. Paul City Hall Training Room. Chairperson Hansen called the meeting to order at 7:15 P.M.

The following Commissioners were present: Lori Hansen, Todd Podgorski, Marilyn Rothecker, Joe Forester, Tom Seaberg and Jimmy Francis. Commissioner Bill Flatley observed via Webconference.

Staff was represented by: Ryan Garcia, Steve King, Joel Hanson, Shelly Anderson, Chris Hartzell.

APPROVAL OF AGENDA

It was moved by Commissioner Seaberg and seconded by Commissioner Rothecker to approve the agenda as presented. Motion carried.

PUBLIC HEARING

There were no public hearings.

CONSENT

Motion/Second: Commissioner Francis moved and Commissioner Podgorski seconded the motion to approve the consent agenda as follows:

A. Approval of Minutes – Annual Meeting – June 11, 2018

Motion carried 6 ayes / 0 nays

GENERAL BUSINESS

A. Approval to Amend HRA By-Laws

Motion/Second: Commissioner Seaberg moved and Commissioner Francis seconded the motion to amend the HRA By-Laws.

Motion carried 6 ayes / 0 nays

B. Sprinkler Head Replacement Project at Highrises

Mr. Garcia discussed the process to commission a contractor for the sprinkler head replacement project at the Nan McKay and John Carroll apartment buildings. Two bids were received. After bid opening, the low bidder notified HRA staff that they had made an error in their pricing and the bid price would increase by \$36,000 to complete the project. Staff consulted with the HRA's counsel and concluded that all bids should be rejected and the project should be re-bid. The project will be re-bid in late summer 2018 in an effort to increase the number and competitiveness of bids.

Motion/Second: Commissioner Rothecker moved and Commissioner Francis seconded the motion to reject all bids for the sprinkler head replacement project and rebid the project.

Motion carried 6 ayes / 0 nays

ADJOURNMENT

Motion/Second: Commissioner Forester moved and Commissioner Seaberg seconded the motion to adjourn the meeting at 7:21 P.M.

Respectfully submitted,

Bill Flatley, Secretary

Lori Hansen, Chairperson

Dated: _____