

LIBRARY BOARD MEETING
July 9, 2018

Members present: Fournier, McManus, Niederkorn, Ross, Rund, Tetrick, and Halgren (staff)

Absent: Radloff (excused), Trisko (excused), Hoehn

Meeting called to order at 7:02 p.m.

Consent Agenda

- Minutes – M/S/A
- Bills – M/S/A

Unfinished Business

Repair and Maintenance

- Our self-check went down due to battery problems the week of June 18. Bibliotheca replaced the battery, but it still was having problems, so its PC was replaced with a new Windows 7 model. A maintenance contract that paid for itself this year!

New Business

Circulation Stats

- Down 13.24% for June

2019 Initial Budget

- Due to any major forward movement regarding renovation/rebuild of the library, our proposed budget for 2019 is very similar to 2018 with minor adjustments to DCL maintenance and delivery fees, trash and waste collection, personnel costs, etc.
- As it stands now, our budget increase is 1.03%.
- The CIP design and build place holder was also presented to the board. Halgren is slated to present to the council on July 30.
- Motion made and seconded to accept the proposed budget. Passed unanimously.

Meeting Room Policy

- Cassandra Schueller, the city's recycling coordinator, has requested that we add verbiage to encourage recycling by meeting room users.
- Another potential addition concerns the lack of public performance rights for the viewing of videos or films in the meeting room.
- Board discussed changes as well as some wording of the policy and will vote in September.

Benefits of Independence vs. Collaboration

- Discussion surrounding the benefits of maintaining independence vs. a higher collaboration with Dakota County ensued as Halgren presented a spreadsheet of benefits and lacks.
- Request to update/modify the spreadsheet with entries organized based on categories such as flexibility, local control, sense of community/identity, best of both worlds, etc.
- Further discussion is expected in the coming months.

Current Programming

- Adult Programs - Bill Cosgrove Author Visit (6/14) drew 8 listeners. *Upcoming:* Farmers' Market visits and cycling throughout the city by our Librarian on Wheels; PEO "The Power of One" presentation (7/17); Folkart Mirrors of Mexico (7/23); Exploring Beads 101 with the Upper Midwest Bead Society (8/9); Drawing from Nature by Artistry (8/16).
- Children's Programs – We currently have 260 children and teens signed up for Summer Discovery (66 pre-readers, 149 readers and 45 teens with 12 ReadSquared signups). Fourteen attended Kid Coders: If Flash, then Clap (6/12); 16 learned how to weave with natural "fibers" at Nature Weaving (6/13); Clay Owls w/Abrakadoodle (6/14) drew a larger crowd of 38; our first Growing Neighbors (6/15) attracted 18 participants; RAD Zoo (6/18) entertained 55; Haiku Hike to Lawshe Park (6/19) was rained out for 12 participants, but 44 enjoyed Playdough Playdate that morning; Foil Embossing w/Abrakadoodle (6/21) amused 19; Art in Nature with Dakota County Parks (6/25) attracted six; nine lit up LED Paper Flowers (6/26); 17 enjoyed SciGirls: Grab and Go (6/26); six preteens/teens made a Sketchbook or Journal with MN Center for Book Arts (6/28); 15 enjoyed coding with color during Kid Coders: Ozobots (7/9). Summer Playhouse is averaging in the high teens for attendance. *Upcoming:* SciGirls: Deep Sea Diver (7/10); Recycled Book Planters (7/13); Stop Motion Animation (7/17); SciGirls: Super Sleuths (7/18); Goin' Buggy with BugBots (7/19); Plastic Bag Printmaking (7/23); Kid Coders: Ozobot Mazes (7/25); Life-size Sorry! (7/26); Mandala Stones (8/2); Summer Reading Party featuring Treasure Beyond Measure with Capt'n Curley the Pirate (8/8).
- Book Sale – July 23-27

Other/Correspondence

- Halgren met with Erin Appleton, Summer Food Service Program intern, to provide more information about available free meals in the area (7/9).
- Letter from MN Dept. of Education accepting our annual report for 2017 was sent to Board President.
- The board decided to skip August's meeting unless Halgren found it necessary to call a meeting. Motion M/S/P

Meeting adjourned at 8:39 p.m.

Next meeting – September 10, 2018

Respectfully submitted,
Megan Fournier