

MINUTES OF  
THE ECONOMIC DEVELOPMENT AUTHORITY  
CITY OF SOUTH ST. PAUL  
DAKOTA COUNTY, MINNESOTA

Regular Meeting  
September 4, 2018  
City of South St. Paul Council Chambers

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**1. CALL TO ORDER**

Chair called the meeting to order at 6:30 P.M.

**2. ROLL CALL**

*Members Present: President Francis, Commissioners Flatley, Forester, Hansen, Podgorski, Rothecker and Seaberg.*

*Staff Present: EDA Executive Director Ryan Garcia, City Administrator Joel Hansen, Finance Director Michelle Pietrick and Edie Kleinboehl. Legal Counsel Bridget Nason was present.*

**3. AGENDA**

Motion/Second: Commissioner Seaberg moved and Commissioner Forester seconded approval of the agenda.

**4. CONSENT**

Motion/Second: Commissioner Hansen moved and Commissioner Flatley seconded approval of the consent agenda.

- A. EDA Minutes of August 6, 2018
- B. Approval of Satisfaction of Mortgage – Resolution 2018-22
- C. Approval of Satisfaction of Mortgage – Resolution 2018-23
- D. Approval of Certificate of Completion and Release of Forfeiture – 339 5<sup>th</sup> Avenue South
- E. Approval of Certificate of Completion and Release of Forfeiture – 235 4<sup>th</sup> Avenue South
- F. Approval of Certificate of Completion and Release of Forfeiture – 436 7<sup>th</sup> Avenue South
- G. Approval of Certificate of Completion and Release of Forfeiture – 141 4<sup>th</sup> Avenue South

Motion carried            7 ayes / 0 nays

**5. PUBLIC HEARINGS**

There were none.

**6. GENERAL BUSINESS**

A. Review and approve 2019 EDA levy and budget – Resolution 2018-24

Mr. Garcia reviewed the preliminary EDA tax levy and budget explaining that a property tax levy of \$280,451 is proposed for 2019 which, at an increase of 9.6%, is proportionate with the overall increase in property tax value in the City from 2017 to 2018. This increase would represent an approximately \$3 increase on the tax bill for the median priced home in 2019. The budget of \$306,122 is proposed with costs related to staffing, administrative and professional services. Mr. Garcia explained a transfer from the HRA levy of approximately \$26,000 is proposed to balance the budget. Discussion ensued.

Motion/Second: Commissioner Seaberg moved and Commissioner Rothecker seconded approval of Resolution No. 2018-24 approving the preliminary EDA levy and budget for 2019 as presented:

Property Tax Levy	\$280,451
EDA Annual Budget	\$306,122

Motion carried 6 ayes / 1 nay (Forester)

B. Review and approve 2019 HRA levy and budget – Resolution 2018-25

Mr. Garcia reviewed the preliminary HRA tax levy and budget adding the total HRA budget represents less than 1% of taxable value of all property in the City. Commissioners Forester and Hansen expressed their opposition to the preliminary budget. Discussion ensued.

Motion/Second: Commissioner Podgorski moved and Commissioner Flatley seconded approval of Resolution No. 2018-25 approving the preliminary HRA levy and budget for 2019 as presented:

Property Tax Levy	\$286,174
HRA Annual Budget	\$286,174

Motion carried 5 ayes / 2 nays (Forester/Hansen)

**7. ADJOURNMENT**

Motion/Second: Commissioner Seaberg moved and Commissioner Flatley seconded the motion to adjourn the meeting at 6:50 P.M.

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Edie Kleinboehl, Secretary