

**SOUTH ST. PAUL CITY COUNCIL  
MINUTES OF SEPTEMBER 4, 2018**

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Mayor James Francis called the regular meeting of the City Council to order at 7:30 p.m. on Tuesday, September 4, 2018.

**ROLL CALL:**

Present: Mayor Francis  
Councilmembers Flatley, Forester, Hansen, Podgorski,  
Rothecker and Seaberg

Absent: None

Also Present: City Administrator, Joel Hanson  
City Attorney, Kori Land  
City Clerk, Christy Wilcox  
City Engineer, Chris Hartzell

**5) Presentations**

- Terry Pieper of the VFW Post #295 gave an update relative to the proposed sale of the building that was approved by the members by a 2/3 majority vote. Mr. Pieper will continue to update the City Council and wanted to make sure that the residents know that the VFW will continue to be a part of this community.
- Mayor Francis proclaimed October 6, 2018, Walt Books Day in South St. Paul. Mr. Books has brought many creative events to South St. Paul including the annual On the Road Again and Booya competition.

**6) Citizens' Comments**

- There were no citizen comments

**7) Agenda**

Moved by Seaberg/Flatley

MOVED: To approve the agenda as presented.

Motion carried                      7 ayes / 0 nays

**8) Consent Agenda**

Moved by Forester/Rothecker

Resolved, that the South St. Paul City Council does hereby approve the following:

- A. City Council meeting minutes of August 20, 2018

- B. Resolution No. 2018-153, approving accounts payable
- C. Purchase of replacement security cameras for City Hall
- D. City Council meeting minutes of August 16, 2018
- E. Resolution No. 2018-143, relating to Airport; approving amendment to Right of First Refusal at Fleming Field with Lynn & Bernadene Reimer
- F. Resolution No. 2018-148, approving agreement between School District No. 6 providing School Resource Officer Services
- G. Resolution No. 2018-151, approving a preventative maintenance agreement for the HVAC Equipment at Doug Woog Arena
- H. Resolution No. 2018-149, concurring with the issuance of a Lawful Gambling Exemption for Math and Science Academy
- I. Resolution No. 2018-150, concurring with the issuance of Lawful Gambling Exemption for Make-A-Wish Foundation
- J. Business Licenses
- K. Resolution No. 2018-154, approving the grant offer for Airport Drainage Improvements and the Triggering Event Master Plan

Motion carried                      7 ayes/0 nays

**9A) 2019 Property Tax Levies & Budget Considerations**

Moved by Hansen/Podgorski

MOVED: To adopt Resolution No. 2018-144, certifying Preliminary 2019 Property Tax Levies to Dakota County and setting a date for a Public Hearing on the proposed 2019 Budget and proposed 2019 Property Tax Levies.

Motion carried                      7 ayes/0 nays

Moved by Seaberg/Rothecker

MOVED: To adopt Resolution No. 2018-145, approving a 2019 Budget and Certifying the Preliminary 2019 Property Tax Levy adopted by the South St. Paul Economic Development Authority (EDA).

Motion carried                      6 ayes/1 nay (Forester)

Moved by Seaberg/Flatley

MOVED: To adopt Resolution No. 2018-146, consenting to the Preliminary 2019 HRA Special Property Tax Levy adopted by the South St. Paul Economic Development Authority (EDA).

Motion carried 5 ayes/2 nays (Forster and Hansen)

Moved by Seaberg/Forester

MOVED: To adopt Resolution No. 2018-147, to cancel Debt Service Tax Levy for G.O. Airport Bonds Series 2017A.

Motion carried 7 ayes/0 nays

**10A) Led Lighting Conversion for Doug Woog Arena**

Moved by Hansen/Podgorski

MOVED: To adopt Resolution No. 2018-152, approving the LED lighting conversion at Doug Woog Arena.

Motion carried 7 ayes/0 nays

**10B) Special Event License Request by VFW Post #295**

Moved by Rothecker/Forester

MOVED: To approve the Special Event License for VFW Post #295 at 111 South Concord Exchange for Saturday, September 22, 2018, from noon to 12:00 midnight subject to the speakers being directed to the east.

Motion carried 7 ayes/0 nays

**10C) Creation of Economic and Community Development Department**

Moved by Podgorski/Seaberg

MOVED: To approve the following actions regarding the creation of an Economic and Community Development Department:

1. Revised organizational chart to create the Department of Economic and Community Development
2. Proposed Departmental Job Descriptions
3. Promotion of Ryan Garcia from Economic Development Manager to Director of Economic and Community Development effective September 1, 2018
4. Direct Staff to meet with the Supervisory Association regarding salary scale adjustments for the positions of Director of Economic and Community Development and the Housing/Grant Programs Administrator
5. Subject to the approval of the specific salary adjustment recommendation for the ECD Director's position, confirm that said adjustment will be retroactive to September 1, 2018
6. Direct Staff to evaluate the feasibility of contracting with St. Paul Public Housing as an alternative to hiring to fill the position of Housing/Grant Program Administrator

Motion carried                      5 ayes/2 nays (Forster/Hansen)

**12) Adjournment**

Moved by Seaberg/Podgorski

MOVED: That the meeting of the City Council adjourn at 8:57 p.m.

Motion carried                      7 ayes/ 0 nays

Approve: September 17, 2018

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City Clerk