



**South St. Paul
Parks and Recreation Advisory Commission
Minutes of October 2, 2018**

The Parks and Recreation Advisory Commission meeting was called to order by Josh Dormady at 6:00 p.m. at Central Square Community Center.

Members Present: Josh Dormady, Mike Lindamood, Michael Heidelberger, Ron Morgan

Members Absent: Rich Dippel, Lori Miller

Others Present: Chris Esser, Shannon Young, Joe Forester, Jeremy Gerten, Mike Casalenda, Matt Jasper, Lee Prochnow

1. INTRODUCTIONS – Introduction of commission members, staff, and guests: Matt Jasper, Lee Prochnow and Jeremy Gerten – South St. Paul Youth Baseball, Mike Casalenda – South St. Paul Youth Fastpitch Softball.

2. APPROVAL OF MINUTES

Motion by Mike Lindamood and second by Ron Morgan to approve the Minutes of September 11, 2018. 4 Yays. 0 Nays. Motion Passed.

Agenda moved forward to accommodate guests

4. NEW BUSINESS

4A. 2019 Proposed Fees and Charges

Mr. Esser provided an overview on the process for the review and recommendation of fees and charges annually. Proposed changes to the Fees and Charges schedule for 2019 are as follows:

- A. Field Rental: Removed 3 hour Max. Added per field/per game.
- B. Soccer Field Rental will be same as Softball Field Rental
- C. Add Meeting Room Rental for Doug Woog Arena.

Discussion took place from both South St. Paul Youth Baseball and South St. Paul Youth Softball pertaining to the Fall League fee structure. Matt Jasper explained the format of fall youth leagues taking place on consecutive Sundays and requested to amend the fees charged for fall baseball and softball. Mr. Esser explained the current format charges non-residents to use fields when a South St. Paul team is not playing. Mike Casalenda asked if we could label the fall league games as tournament games to lower the fees. Motion by Josh Dormady and second by Mike Lindamood to add “Fall Hosted Round Robin Leagues” descriptor to the fees and charges list under the tournament fee category in addition to recommending the list of 2019 Fees and Charges as presented to the city council for consideration. 4 Yays. 0 Nays.

4. OLD BUSINESS

3A. Recreation Program Updates – Youth Football, School Break Trips, Pumpkin Patch

Ms. Young noted the Football program is in its last week of play with championships this weekend. Ms. Young passed out flyers for the second annual Pumpkin Patch and noted the event is sponsored

by the Croatian Hall and thanked them for their donation. Ms. Young concluded by mentioning the Independent Adult Fall Softball league will end around the second week of October.

3B. Kaposia Landing Phase 2 Planning

Mr. Esser noted we are working on a Request For Proposal (RFP) that will be sent out soon. Design will include additional parking, lighting, playground and paved trail connections.

3C. McMorrow Field Renovation – Tentative Opening

Mr. Esser noted the South St. Paul Soccer Association asked if we could move the tentative grand opening date from May 18th to the first weekend of May to accommodate their kickoff, which is reasonable weather permitting. Mr. Esser will keep the board posted on the official date after further internal discussion.

3D. Doug Woog Arena Updates-Rink 1 Install

Mr. Esser noted the ice has been re-installed on Rink One.

3E.CIP Projects – Park Signs Design and Installation Priority

Mr. Esser noted the larger complexes including Kaposia Landing, McMorrow and Veterans Field are priority for new sign installation. The second round would include Kaposia Park, Harmon Park and Lorraine Park.

3F. Grants & Donations- SHIP Grant RFP, Seidl's Lake Presentation at LCCMR

Mr. Esser noted the RFP for the SHIP grant design was sent out to four design and architecture firms for the Wakota Trailhead & Overlook with a submittal deadline of October 30. Staff was requested to present the Seidl's Lake Lift Station project to the Legislative Citizen Commission on Minnesota Resources (LCCMR) and received their approval for funding.

3G. Fall Field User Meeting Review

Mr. Esser and Ms. Young met with Fall Field Users and discussed the 2018 spring and summer season. Mr. Esser will forward the questions discussed at the meeting to the commission members. Mr. Esser reviewed base distances for adult softball leagues after discrepancies were discussed at the meeting by field users challenging the base distances at Kaposia Landing. Kaposia Landing has three sets of base pegs, adult leagues current use 65 feet but have requested 70 feet.

NSF – 60 ft.

USA/ASA – 70 ft. (Will allow 65 ft.)

USSSA – 65 ft.

3H. Park Assignments/Visit Reports

Mr. Dormady noted there is a swivel snap missing on a swing at Lorraine Park. Council Member Forester asked if there is any way logs in the river near the boat launch could be moved. Michael Heidelberger noted people are driving on the grass near the compost site that is not a driveway.

4. NEW BUSINESS - Continued

4A. *Item moved ahead to accommodate guests- see page 1 for item*

4B. 2040 Comprehensive Plan – Parks Section

Item tabled by commission, will be carried forward to the November meeting.

6. ADJOURNMENT - Next meeting is November 13, 2018.

Respectfully submitted,
Shannon Young