

**City of South St. Paul  
Dakota County, Minnesota**

**Ordinance No. 1286**

**AN ORDINANCE AMENDING CHAPTER 26 REGARDING FEES**

The City Council of the City of South St. Paul does ordain:

**SECTION 1. AMENDMENT.** South St. Paul City Code Chapter 26 is hereby amended as follows:

Chapter 26 - FEES

Sec. 26-1. - Established.

The fees required by the indicated Code sections shall be as shown below.

<i>Ch. 1, sec. 1-7(g)(7)</i>	Reinspection fees relating to a housing maintenance code violation	\$25.00
<i>Ch. 6, art. II</i>	<i>3.2 Percent Malt Liquor license fees</i>	
	On sale	150.00
	Off sale	50.00
	Off sale temporary	50.00
<i>Ch. 6, art. III</i>	<i>Liquor fees</i>	
	Consumption and display permit (annual)	300.00
	Consumption and display permit (one day)	25.00
	Liquor license application investigation fee for single	100.00
	Liquor license application investigation fee for partnership	200.00
	Liquor license application investigation fee for corporation	300.00

	<del>On-sale intoxicating</del>	<del>2,600.00</del>
	<del>Off-sale intoxicating</del>	<del>380.00</del>
	<del>On-sale wine</del>	<del>500.00</del>
	<del>On-sale intoxicating—Sunday</del>	<del>200.00</del>
	<del>Special club intoxicating—veteran organizations and fraternal clubs with membership of 200 or less</del>	<del>300.00</del>
	<del>Special club intoxicating—veteran organizations and fraternal clubs with membership of 201—500</del>	<del>500.00</del>
	<del>Special club intoxicating—veteran organizations and fraternal clubs with membership of 501—1,000</del>	<del>650.00</del>
	<del>Special club intoxicating—veteran organizations and fraternal clubs with membership of 1,001—2,000</del>	<del>800.00</del>
	<del>Special club intoxicating—veteran organizations and fraternal clubs with membership of 2,001—4,000</del>	<del>1,000.00</del>
	<del>Special club intoxicating—veteran organizations and fraternal clubs with membership of 4,001—6,000</del>	<del>2,000.00</del>
	<del>Special club intoxicating—veteran organizations and fraternal clubs with membership of 6,001 or more</del>	<del>3,000.00</del>
	<del>Temporary on-sale liquor license</del>	<del>50.00 per day</del>
<i>Ch. 6, art. IV</i>	<del>Wakota Arena liquor permit</del>	<del>25.00</del>

<i>Ch. 6, art. IV, div. 3</i>	Wakota Arena 3.2 percent malt liquor ("beer") permit	75.00
<i>Ch. 10</i>	<i>License fees</i>	
	Bowling alley	50.00 first lane; 10.00 each additional
	Circus/carnivals	10.00 per day
	Entertainment	100.00
	Mechanical amusement	50.00 per machine
	Mechanical amusement devices	15.00 per location; 15.00 per machine
	Mechanical music (jukebox)	15.00 per location; 15.00 per machine
	Pool and billiard	15.00 per location; 15.00 per machine
	Shooting galleries	100.00
	Skating rinks	25.00
	Special events	25.00 per day
	Theaters	100.00
<i>Ch. 11</i>	<i>License fees</i>	
	Investigation fee	250.00
<i>Ch. 14, art. III</i>	<i>Animals</i>	

	Spayed dog/neutered cat	10.00
	Unspayed dog/unneutered cat	18.00
	Release fee for impounding	25.00
	Annual license fee for a dangerous dog	500.00 for 1 <sup>st</sup> year (new dog) 250.00 for renewal of same dog
<i>Ch. 18</i>	<i>Business license fees</i>	
<i>Ch. 18, art. V</i>	Barbershop	10.00 per chair
<i>Ch. 18, art. VI</i>	Beauty shop	10.00 per chair
<i>Ch. 18, art. VII</i>	Car wash	75.00
<i>Ch. 18, art. VIII</i>	Christmas tree sales	50.00
<i>Ch. 18, art. IX</i>	Restaurant (indoor and/or drive in)	100.00
<i>Ch. 18, art. XI</i>	Hotel	50.00 plus 5.00 per room
<i>Ch. 18, art. XIII</i>	Massage therapy	50.00 plus 10.00 investigation fee
<i>Ch. 18, art. XIII</i>	Massage therapy personal service license	50.00
<i>Ch. 18, art. XIV</i>	Pawnbrokers	3,000.00, 500.00

		investigation fee (in state); 1,500.00 investigation fee (out of state)
<i>Ch. 18, art. XV</i>	<del>Peddlers, solicitors and canvassers</del>	<del>50.00 plus 10.00 investigation fee</del>
<i>Ch. 18, art. XVI</i>	Fuel dealer	10.00
	Petroleum dealer	50.00 plus 5.00 per pump
<i>Ch. 18, art. XVII</i>	<del>Trash hauler (residential and commercial)</del>	<del>200.00 plus 5.00 per tag</del>
<i>Ch. 18, art. XVIII</i>	Investigation fee	500.00
<i>Ch. 18, art. XIX</i>	Taxicab	75.00 first cab; 5.00 each additional
<i>Ch. 18, Art. XX, § 18-645(a)</i>	Body art	500.00
<i>18-645(b)</i>	Investigation fee	150.00
<i>Ch. 18, art. XXI</i>	<del>Cigarette and tobacco</del>	<del>100.00</del>
	Administrative fee for violation of article	50.00
<i>Ch. 18, art. XXII</i>	<del>Used clothing sales/consignment shop</del>	<del>50.00</del>

<i>Ch. 18, art. XXIII</i>	Wood processing	50.00
<i>Ch. 18, art. XXIV</i>	Sale of legal fireworks	25.00
<i>Ch. 30, art. II</i>	Fire service fees	
<del>30-45</del>	Fuel tank installation/removal	66.50
	Hood cleaning	51.50
	Fire alarm installation	1.25% value or 65.00 min.
	Sprinkler system	1.25% value or 65.00 min.
	General fire prevention permit	1.25% value or 65.00 min.
	Double fees will be charged when any person, partnership, contractor or corporation begins work of any kind for which a permit is required by ordinance, without having obtained the necessary permit from the fire department prior to the commencement of any work.	
	Reinspection fee	71.50
	Firework sales inspection	75.00
<del>30-47</del>	Fire lane signs	12.00/sign
<del>30-51</del>	Emergency service fees	
<del>30-51(e)(3)a. — e.</del>	Engine	340.00/hour

<del>30-51(e)(3)a. e.</del>	Ladder	440.00/hour
<del>30-51(e)(3)a. e.</del>	Rescue vehicle	240.00/hour
<del>30-51(e)(3)a. e.</del>	Command vehicle	140.00/hour
<del>30-51(e)(3)a. e.</del>	ATV	40.00/hour
<del>30-51(e)(3)a. e.</del>	Fire boat	270.00/hour
<del>30-51(e)(3)a. e.</del>	Utility vehicle (i.e. pickup truck)	100.00/hour
<del>30-51(e)(3)c.</del>	Firefighter (on-duty)	Hourly rate + 35% of benefits
<del>30-51(e)(3)c.</del>	Firefighter (off-duty/callbacks)	2 times hourly rate + 35% of benefits
<del>30-52</del>	False alarm response	
	0—3 alarms per year	No charge
	4—6 alarms per year	117.50
	More than 6 alarms per year	170.50
<del>Ch. 30, art.</del>	Lock box installation (new)	25.00

<i>H, div. 2</i>		
	Lock box installation (replacement cylinder)	41.00
<i>Ch. 34, art. II</i>	Public nuisance abatement administrative fee	25.00
<i>Ch. 46, art. IV, div. 2</i>	Construction debris disposal facility	0.50 per cubic yard of waste, or its equivalent
	Same—maximum revenue collected by city	Total capacity multiplied by 0.15 per cubic yard
<i>Ch. 54, art. I</i>	Public utility excavation	1.75 per square foot
	Public sidewalk abatement administrative fee	25.00
<i>Ch. 54, art. IV</i>	Courtesy benches (limit 25)	20.00 per bench
<i>Ch. 58, art. II</i>	Residential parking permit	2.00
<i>Ch. 62</i>	<i>Water system</i>	
	<i>Hookup fee (only if property has not been assessed for water and sewer)</i>	
	Water (based on lineal foot)	40.00 per lineal foot
	Sewer (based on lineal foot)	40.00 per lineal foot
<i>62-2</i>	<i>Street excavation</i>	
	Excavation charge (based on hole size—100.00 minimum	4.50 per square foot

	Curb replacement (based on lineal foot)	20.00 per lineal foot
<del>62-20</del>	Fire hydrant use less than 100,000 gallons	150.00 per year
		200.00 deposit
	Fire hydrant use more than 100,000 gallons	150.00 + commodity irrigation rate
		200.00 deposit
<del>62-47(b)</del>	<i>Water service charges, by meter size (inches)</i>	
	5/8 and 3/4	12.68
	1	18.13
	1½	26.66
	2	41.85
	3	57.94
	4	90.53
	6	140.32
<del>62-47(c)</del>	<i>Water commodity charges, by type of user</i>	
	<i>Residential</i>	
	0—7,000 gallons	1.63
	7,001—16,000 gallons	2.04
	Over 16,000 gallons	3.04

	<i>Commercial</i>	
	0—60,000 gallons	1.63
	60,001—325,000 gallons	2.04
	Over 325,000 gallons	3.04
	<i>Elderly, blind, disabled, public housing</i>	
	0—6,000 gallons	0.81
	6,001—15,000 gallons	1.01
	Over 15,000 gallons	1.53
	<i>Irrigation</i>	
	All users	3.04

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High Volume	Year					
	2011	2012	2013	2014	2015	2016
0—5,000,000 gallons	.90	1.01	1.14	1.28	1.44	1.62
5,000,001—10,000,000 gallons	1.00	1.13	1.27	1.42	1.60	1.80
10,000,001—20,000,000 gallons	1.10	1.24	1.39	1.57	1.76	1.98
Over 20,000,000 gallons	1.20	1.35	1.52	1.71	1.92	2.16

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62-	Fire protection charge	100.00
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47(d)		
62-47(e)	Safe drinking water testing	6.36 per connection/year
62-49	<i>Miscellaneous water and sewer rates and fees</i>	
	Water shut off and turn on	30.00/occurrence
	Freeze kit application	100.00/kit
	Sewer service televising	100.00/visit
62-50	<i>Meter installation charge, by meter size</i>	
	5/8" with integrated radio	196.00
	3/4" with integrated radio	230.00
	1" with integrated radio	292.00
	1 1/2" with integrated radio	587.00
	2" with integrated radio	769.00
	3" turbine with integrated radio	1,359.00
	3" compound with integrated radio	2,368.00
	4" turbine with integrated radio	1,865.00
	4" compound with integrated radio	2,743.00
	6" compound with integrated radio	5,249.00
	5/8" or 3/4" Exterior mounted radio metering system, if installed during initial city wide replacement program in 2013	200.00
	5/8" Exterior mounted radio metering system, if installed after	396.00

	<del>initial city-wide replacement program in 2013</del>	
	<del>3/4" Exterior mounted radio metering system, if installed after initial city-wide replacement program in 2013</del>	<del>430.00</del>
	<del>5/8" or 3/4" Exterior mounted non-radio metering system, if installed during initial city-wide replacement program in 2013</del>	<del>120.00 + \$12.00/meter reading</del>
	<del>5/8" Exterior mounted non-radio metering system, if installed after initial city-wide replacement program in 2013</del>	<del>316.00 + \$12.00/meter reading</del>
	<del>5/8" Exterior mounted non-radio metering system, if installed after initial city-wide replacement program in 2013</del>	<del>350.00 + \$12.00/meter reading</del>
	<del>Installation of replacement cabling for exterior mounted radio or non-radio metering system</del>	<del>82.00</del>
<del>62-51</del>	<del>Water meter tampering penalty fee</del>	<del>50.00</del>
<del>62-52</del> <del>62-163(h)</del> <del>62-166</del> <del>62-167</del> <del>62-194(h)</del>	<del>Delinquent account penalty</del>	<del>8%</del>
<del>62-53</del>	<del>Water meter testing deposit</del>	<del>100.00</del>
<del>62-163</del>	<del>Sanitary sewer and sewage disposal system rates</del>	
<del>62-163(b)</del>	<del>Sanitary sewer service charges, by type of user</del>	
	<del>Residential</del>	<del>5.87</del>
	<del>Commercial</del>	<del>5.87</del>
	<del>High volume</del>	<del>5.87</del>

	Elderly, blind, disabled and public housing	5.87
62-163(e)	<i>Sanitary sewer commodity charges, by type of user</i>	
	Residential	4.28
	Commercial	4.28
	Elderly, blind, disabled and public housing	3.22
	Nonwater properties	70.20

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High Volume	Year					
	2011	2012	2013	2014	2015	2016
Any usage	3.35	3.50	3.66	3.83	4.00	4.18

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62-167	Water and sewer administrative fee	25.00
62-194(b)	<i>Storm sewer (per acre), by type of user</i>	
	Residential	9.34
	Multifamily	51.64
	Commercial	65.41
	Industrial	68.85
	Schools/churches	41.31

	Airport hangars	68.85
	Vacant land	13.77
62-226	<del>Street light utility quarterly rates, by type of user</del>	
	Single family	5.50 per unit
	Duplex with separate ownership (side by side)	5.50 per unit
	Duplex with same ownership (up and down or front and back)	4.00 per unit
	Multifamily	2.50 per unit
	Commercial/industrial	16.00 per acre (minimum charge 10.00)
	Institutional	16.00 per acre (minimum charge 10.00)
<i>Ch. 66, art. III</i>	Weed abatement administrative fee	25.00
<i>Ch. 106, art. II, div. 2</i>	<i>Building permit fees</i>	
	Total valuation of 1.00 to 500.00	25.00
	Total valuation of 500.01 to 2,000.00	25.00 for the first 500.00 plus 3.25 for each additional 100.00, or fraction thereof, to and including 2,000.00
	Total valuation of 2,000.01 to 25,000.00	73.75 for the first 2,000.00 plus 14.75 for each additional 1,000.00, or fraction thereof, to and including 25,000.00

	Total valuation of 25,000.01 to 50,000.00	413.00 for the first 25,000.00 plus 10.75 for each additional 1,000.00, or fraction thereof, to and including 50,000.00
	Total valuation of 50,000.01 to 100,000.00	681.75 for the first 50,000.00 plus 7.50 for each additional 1,000.00, or fraction thereof, to and including 100,000.00
	Total valuation of 100,000.01 to 500,000.00	1,056.75 for the first 100,000.00 plus 6.00 for each additional 1,000.00, or fraction thereof, to and including 500,000.00
	Total valuation of 500,000.01 to 1,000,000.00	3,456.75 for the first 500,000.00 plus 5.00 for each additional 1,000.00, or fraction thereof, to and including 1,000,000.00
	Total valuation of 1,000,000.01 and above	5,956.75 for the first 1,000,000.00 plus 4.00 for each additional 1,000.00, or fraction thereof
	Plan review fee	65 percent of building permit fee
<i>State surcharge</i>		
	1,000,000.00 and below	Value $\times$ 0.0005 (minimum fee of 5.00)
	1,000,000.01 to 2,000,000.00	500.00 plus 0.0004 $\times$ the value between 1,000,000.00 and 2,000,000.00

	2,000,000.01 to 3,000,000.00	900.00 plus $0.0003 \times$ the value between 2,000,000.00 and 3,000,000.00
	3,000,000.01 to 4,000,000.00	1,200.00 plus $0.0002 \times$ the value between 3,000,000.00 and 4,000,000.00
	4,000,000.01 to 5,000,000.00	1,400.00 plus $0.0001 \times$ the value between 4,000,000.00 and 5,000,000.00
	5,000,000.01 and above	1,500.00 plus $.00005 \times$ the value above 5,000,000.00
	Inspection outside of normal business hours (Minimum charge—2 hours)	49.50 per hour
	Reinspection fee	49.50 per hour
	Inspections for which no fee is specifically indicated (Minimum charge—0.5 hour)	49.50 per hour
	Additional plan review required by changes, additions or revisions to plans (Minimum charge—0.5 hour)	49.50 per hour
	For use of outside consultants for plan checking and inspections, or both	Actual cost
	SAC fee (per unit, set by MCES annually)	1,350.00 effective January 1, 2004
	Double fees will be charged when any person, co-partnership, contractor or corporation begins work of any kind for which a permit is required by ordinance, without having obtained the necessary permit from the building inspection department prior to the commencement of any	

	work:	
<i>Residential reroofing permit fees</i>		
	House and garage	140.00
	House only	100.00
	Garage only	50.00
<i>Residential re-siding permit fees</i>		
	House and garage	160.00
	House only	120.00
	Garage only	75.00
<i>Mechanical (HVAC) fees</i>		
	Permit fee (base charge)	15.00
	Surcharge	5.00
	Air conditioner/refrigeration	30.00
	Air handler	30.00
	Duct work	30.00
	Electric air filters	30.00
	Fireplace inserts	20.00
	Furnace	30.00
	Gas piping/steam piping/radiator system	40.00 each
	Humidifier	30.00

Ventilation	30.00
Dumpster placed in street	20.00
Fence	30.00
<i>Mechanical (HVAC) fee—Commercial jobs</i>	
Valuation-based: (First 500.00 in value = 20.00; Each additional 500.00 = 10.00)	20.00 minimum
<i>Mechanical (HVAC) Miscellaneous permit fees</i>	
State surcharge (If applicable will be denoted with *)	5.00
Asphalt (value-based: 20.00 per 1,000.00 in value or fraction thereof)	20.00 minimum
Concrete/masonry (value-based: 20.00 per 1,000.00 in value or fraction thereof)	20.00* minimum
Drywall/sheetrock (value-based: 20.00 per 1,000.00 in value or fraction thereof)	20.00* minimum
Dumpster placed in street	10.00
Fence	20.00
Stucco (value-based: 20.00 per 1,000.00 in value or fraction thereof)	20.00* minimum
Temporary sign	20.00
<i>Septic system (set by county)</i>	
Dakota County permit fee	29.00
City fee	10.00

	Inspection fee	30.00
	State surcharge	5.00
<i>Ch. 106, art. III</i>	<i>Electrical (fees based on state form)</i>	
	State surcharge	5.00
New home or associated structure:	New home service/power supply 0—400 ampere	35.00
	New home service/power supply 401—800 ampere	60.00
	New home feeders/circuits	Up to 30 Feeders/circuits = 100.00
	New home feeders/circuits (in addition to above)	(-) Feeders/circuits up to 200 @ 6.00 each
Existing home/structure remodel or addition:	New service/power supply 0—400 ampere	35.00
	New service/power supply 401—800 ampere	60.00
	New feeders/circuits—Up to 15 Feeders/circuits	(#) Feeders/circuits @ 6.00 each or 16 to 30 @ 100.00
	New feeders/circuits—More than 30 Feeders/circuits	(-) Feeders/circuits up to 200 A @ 6.00 each
	Reconnected feeders/circuits	(-) Feeders/circuits @ 2.00 each
Detached garage	New service/power supply	35.00

or other associated structure:	0—400 ampere	
	New feeders/circuits	(-) @ 6.00 each
	Reconnected feeders/circuits	(-) @ 2.00 each
	Minimum inspection fee	The fee calculated or 35.00 multiplied by the number of required inspection trips, whichever is greater.
Other electrical work:	Service/power supply	0—400 ampere: 35.00 401—800 ampere: 60.00 Above 800 ampere: 100.00
	Feeders/circuits	Up to 200 A: (-) @ 6.00 each Above 200 A: (-) @ 15.00 each
	Reconnected feeders/Circuits	(-) @ 2.00 each
	Manufactured home park lot supply	(-) @ 35.00 each
	RV Site supply equipment	(-) Circuits originating in the equipment @ 6.00 each
	Street, parking lot, lighting standard	(-) @ 15.00 each
	Transformers	Up to 10 kva (-) @ 15.00 each Over 10 kva (-) @ 30.00 each
	Electric signs and outline lighting	(-) Transformers/power supplies @ 5.00 each
	Technology system devices	(-) @ 0.75 each

	Separate bonding inspections for swimming pools and equipotential planes	(-) @ 35.00 each
	Center pivot irrigation booms	(-) 35.00 each plus (-) electrical drive units @ 5.00
	Luminaire retrofit modifications	(-) @ 0.25 each
	Concrete encased electrode inspection	(-) @ 35.00 each
	Investigative fee	70.00 or the total inspection fee, whichever is greater up to 1,000.00
	Special inspection fee	(-) hours @ 80.00 per hour plus (-) miles @ the IRS mileage rate of (-)
	Over 600 volts	Add the combined service/power supply and feeder/circuit fee to result in double the regular fee (does not apply to electric sign and outline lighting)
	New multifamily dwellings	(-) units @ 70.00 each with up to 20 Feeders/circuits (-) additional circuits above the 20 allowed per unit @ 6.00 each
	Total	The fee calculated above or 35.00 multiplied by the number of required inspection trips, whichever is greater
	Double fees will be charged when any person, eo-partnership or corporation begins work of	

	any kind for which a permit from the electrical inspector is required by ordinance, without having obtained the necessary permit from the building inspection department either before or during the day of the commencement of any work.	
	Additional fees and/or fee shortages must be received by the city within 14 days of written notice. If additional fees and/or fee shortages are not received within 14 days of notice, permits for electrical installations will not be accepted by the city until such time as the additional fees and/or shortages are received.	
	Requests for electrical inspection with a fee of 250.00 or less expire 12 months from the filing date. The contractor/employer must have the work completed within the 12-month period or submit another REI that includes the inspection fee for the incomplete work. Inspection fees do not carry over from one REI to another. A service charge of 30.00 will be added for all dishonored checks.	
<i>Ch. 106, art. IV</i>	<i>Plumbing fees</i>	
	Permit fee (base charge)	15.00
	State surcharge	5.00
	Fire sprinkler system	1.4 percent of job valuation
	Hot water heater/water softeners	30.00
	Lawn sprinkler system	50.00
	Monometer test	35.00

	Plumbing fixtures (charged per fixture)	6.00 each
	Sewer repair/connect/disconnect	35.00 each
	Storm sewer repair/connect/disconnect	35.00 each
	Water repair/connect/disconnect	35.00 each
	<i>Double fees—See fees for ch. 106, art. II, div. 2</i>	
<i>Ch. 106, art. VI</i>	Housing evaluators license fee	50.00
	Evaluation form filing fee	35.00
	Amended evaluation form filing fee	35.00
<i>Ch. 106, art. VII</i>	Residential rental housing	80.00 per unit/every four years

<i>Ch. 118</i>	<i>Application</i>	<i>Application Fee</i>	<i>Deposit Fee</i>
	Certificate of occupancy	25.00	
	Comprehensive plan amendment		
	Major	500.00	1,000.00
	Minor	200.00	250.00
	Conditional use permit		
	Residential	250.00	250.00
	Commercial/Industrial	300.00	750.00
	Amendment	150.00	500.00

	Driveway access permit	25.00	
	Encroachment Agreement	50.00	
	Final plat		
	Small (2 or fewer lots)	0.00	0.00
	Large (3+ lots)	150.00	250.00
	Interim use permit		
	Residential	150.00	250.00
	Commercial/Industrial	200.00	500.00
	Planned Unit Development		
	Regular	350.00	1,000.00
	Amendment	250.00	500.00
	Preliminary plat		
	Small (2 or fewer lots)	250.00	250.00
	Large (3+ lots)	250.00	1,000.00
	Rezone		
	Residential	350.00	500.00
	Commercial/Industrial	350.00	500.00
	Site Plan Review	100.00	100.00
	Tax parcel split/combination	100.00	100.00
	Vacation (street or alley)	100.00	200.00

	Variance		
	Residential	150.00	250.00
	Commercial/Industrial	200.00	500.00
	Zoning Ordinance Amendment		
	Minor	100.00	250.00
	Major	500.00	500.00
	Zoning Letter	25.00	

<del>Ch. 118, art. V, div. 2</del>	<del>Moving buildings escrow fee</del>	<del>150.00</del>
<del>118-240</del>	<del>Storage pods and temporary buildings</del>	<del>20.00</del>

**SECTION 2. SUMMARY PUBLICATION.** Pursuant to Minnesota Statutes Section 412.191, in the case of a lengthy ordinance, a summary may be published. While a copy of the entire ordinance is available without cost at the office of the City Clerk, the following summary is approved by the City Council and shall be published in lieu of publishing the entire ordinance:

The Ordinance removes all fees from the City Code except for planning applications. The fees will all be included in a Fee Resolution that will be adopted by the City Council on an annual basis.

**SECTION 3. EFFECTIVE DATE.** This ordinance shall become effective following its enactment and publication according to law.

Approved: December 1, 2014

Published: December 7, 2015

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Christy Wilcox, City Clerk