

# CHICKEN LICENSE CHECKLIST

### ITEMS NEEDED PRIOR TO APPLICATION

Completed Chicken License Application which includes:
Site plan or property survey showing proposed location of structure and chicken run
Proposed structure along with list of the exterior materials for the structure
Approval by City Planner (Application must be signed by Planner)
Adjacent Neighbor Consent Form completed
Payment of \$75.00 license fee (2 year license that runs from time of application to December 31st)

Once the City receives the completed application, it may take approximately 5 business days to issue the license.

For questions about the structure and chicken run,
please contact:
Peter Hellegers, City Planner

651-554-3217



## City of South St. Paul Chicken License Application

\$75.00 License Fee Valid for 2 years

on, one one						
Applicant Name:	Address:					
Telephone # (home):	Telephone# (alternate):					
Property Owner Name (if different than applicant):	Address:					
Applicant E-Mail:						
Number of Chickens applying for: (for properties	es that are one-half acre or less) - Maximum of four (4)					
Number of Chickens applying for: (for properties that are larger than one-half acre) - Maximum of eight (8)						
<ul> <li>⇒ Please attach a scaled site plan or property survey showing the proposed location of the structure and enclosed outdoor area to house the chickens on the subject property along with dimensions of the structure and enclosure</li> <li>⇒ Please attach a drawing or picture of the proposed structure along with a list of the exterior materials for the structure</li> </ul>						
Shelter and Enclosure Requirements:						
<ul> <li>Only one chicken structure and/or run shall be allowed per lot</li> <li>No chicken structure or run shall be constructed on a lot prior to the time of occupancy of the principal structure</li> <li>Structure and runs shall not be located in the front or side yards and shall not be placed within any drainage or utility easements</li> <li>Any structure or chicken run shall be set back at least twenty-five feet (25') from any principal structure on an adjacent lot and ten feet (10') from all property lines</li> <li>Structure and run fencing must be consistent with applicable zoning codes:</li> <li>Exterior materials for the structure shall be consistent with the requirements for accessory buildings; in particular they must have finished exterior surfaces (painted, stained, sealed, etc.)</li> <li>The maximum height for the structure is 12 feet from ground to the peak of the roof</li> <li>The maximum size for the structure is 120 square feet</li> <li>A floor is not required for the structure</li> <li>Fencing for the structure or run may utilize poultry netting fence. Fencing for the enclosed outdoor area should be six feet high to better protect the chickens from predators</li> <li>See attached ordinance for future requirements</li> </ul>						
Approval by City Planner						
Date:	Approved: City Planner					
Date of Application:	Signature of Applicant					
For office use only:						
Received:	Receipt #:					
Necesveu.	Receipt #.					


## Chicken Permit Application Adjacent Neighbor Consent Form

City Clerk's Office 125 3rd Avenue North South St. Paul, MN 55075 (651) 554-3204

Applicant Name:		
Applicant Address:		
owners consent to license. (Roosters a	re prohibited). For purposes of this per contact with at one or more points, experty by a public or private street.	lowed to be kept unless 75% of the abutting property mit, adjacent property means all parcels of property cept for parcels that are legally adjacent to but in fact
		chickens may be kept under this license. If you are
an adjacent property owner, your cons	ent to this permit is required.	
CONSENT FOR ISSUANCE	OF LICENSE:	
Printed Name	Address	Signature
	-	
	JANCE OF CHICKEN LICEN	
Printed Name	Address	Signature