

# CITY OF SOUTH ST. PAUL



## 2010 BUDGET

CITY OF SOUTH ST. PAUL  
**2010 BUDGET - SUMMARY**

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CITY OF SOUTH ST PAUL  
2010 BUDGET

**PRINCIPAL CITY OFFICIALS**

OFFICE	OFFICIAL	TERM EXPIRATION
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**ELECTED OFFICIALS**

Mayor	Beth A. Baumann	January 1, 2013
Councilmember	Micky R. Gutzmann	January 1, 2011
Councilmember	Lori L. Hansen	January 1, 2013
Councilmember	Christopher J. Lehmann	January 1, 2013
Councilmember	Daniel J. Niederkorn	January 1, 2013
Councilmember	Marilyn I. Rothecker	January 1, 2011
Councilmember	Thomas Q. Seaberg	January 1, 2011

**APPOINTED**

City Administrator	Stephen P. King	
Finance Director	Joshua A. Feldman	
Park and Recreation Director	Christopher J. Esser	
City Attorney	Korine L. Land	
City Engineer	John M. Sachi	
Police Chief	Daniel S. Vujovich	
City Clerk	Christy M. Wilcox	
Library Director	Jane A. Kroschel	
Director of Revenue Facilities	Glenn C. Burke	

**Date:** December 7, 2009

**To:** Mayor Beth Baumann and the South St. Paul City Council

**From:** Stephen P. King, City Administrator *SPK*

**Subject:** *Presentation and transmittal of the 2010 Budgets for the property tax-supported funds of the City (General Fund, Library, and Debt Service)*

**Introduction:**

This memo accompanies proposed final 2010 Budgets for the property tax supported funds of the City (General Fund, Library, and Debt Service) and the proposed final property tax levies thereto. The budgets and levies will receive final consideration by the City Council as a part of the Council meeting on December 7, 2009. If adopted, the levies will be certified to Dakota County for collection in calendar year 2010. These budget versions include just a few minor adjustments to the preliminary proposed 2010 budgets that were approved by the Council on September 8, 2009. There are no changes to the levies proposed on September 8<sup>th</sup>.

**Backdrop and considerations influencing the City's financial plans and strategies for 2010**

The 2010 Budgets and Levies were developed during a continuing period of major financial challenge and uncertainty. The economic volatility of the past two years and the corresponding political machinations of the State in response to it, have repeatedly created a need for the City to reopen its Budget process for adjustments. In essence, the adoption of the 2010 Budgets and Levies seem but another step in a continuing process trailing back to the fall of 2008. Moreover, the recent release of yet another dismal State budget forecast seems destined to spark new State action that will inevitably require further adjustments by the City to the 2010 Budget now being approved.

Revenue issues constitute the biggest challenge to the City budget process. Key revenue sources for the General Fund have become unstable and unreliable because of the national economic recession, resulting in diminished franchise fees, reduced development-related fees, and meager investment income. The recession has also substantially contributed to huge State Budget shortfalls, which led to major State cuts in the local government aid (LGA) received and heavily relied on by the City. The timing and method used for the State cuts exacerbated the negative impacts to the City's financial structure. Because of political paralysis between the Governor and the legislature, the Governor has unilaterally 'unallotted' funds that had already been authorized by the State Legislature and incorporated in City budget plans. The history includes an unallotment of \$354,804 in December 2008, which left the City's General Fund deprived of budgeted 2008 revenues and thereby placed additional stress on the City's already lean financial resources and reserves. In a second round of "unallotment", the Governor reduced the State's LGA commitment in 2009 by \$309,851 and also reduced the 2010 LGA commitment by \$714,945. In reaction to the recent dismal State budget forecast, the Governor has hinted that a third round of "unallotment" might be implemented even as early as December 2009, again depriving the City of budgeted revenues at the end of the City's fiscal year. These cuts are part of a negative and erratic pattern of State support that goes back a number of years. The LGA to

be received/budgeted in 2010 is \$1,609,830 **less than** the amount received in 2002. Because of this instability and threat to the City's finances, the Mayor and City Council have concluded that the City must adopt the goal of weaning off of dependence on LGA. The magnitude of that reliance, however, means that the weaning process will require several years.

This period of fiscal challenge and uncertainty has also clearly highlighted the inadequacy of the City's financial reserves, which compromises the City's ability to weather financial storms without risking a downgrade of the City's credit rating. A good credit rating typically enables a lower interest rate on the bonded indebtedness incurred by the City for capital improvements and expenditures. To guide the City's financial strategies toward weaning off of LGA, while concurrently moving to shore up the City's fund balances, the Mayor and City Council engaged the services of Ehlers and Associates for development of a multi-year Master Financial Plan, including a long-range Capital Improvements Program (CIP), and for a Utilities Rate Study. The Council will consider adoption of a CIP plan for 2010 projects as a part of the budget process on December 7<sup>th</sup>. The Mayor and City Council have also established policies to restore the General Fund and the General Programs Fund (the City's rainy day fund) balances to levels consistent with best practices. To those ends, during 2009 the City had the good fortune to realize two one-time revenue streams that can help restore fund balances. In early 2009, the City was allowed to sell 1,400 Sewer Access Charge (SAC) credits on file with the Metropolitan Council's Environmental Services to a large food processor (Michael Foods) for \$1.5 million, which facilitated a relocation of that firm's production plant to Chaska. The transaction was particularly beneficial because the City has historically had a large balance of SAC credits with little chance of ultimate use. Second, the existing BridgePoint Tax Increment District closes in 2009 and the remaining fund balance will be distributed to applicable property taxing jurisdictions. The City's share of that distribution is estimated at approximately \$800,000. Subject to the possibility of yet another State unallotment, the General Fund and General Program Fund balances should therefore enter 2010 with much improved fund balances.

During the course of dealing with unallotment impacts to the 2009 Budget and in developing the 2010 Budget, the City Council and Staff have explored many options and ideas for dealing with the challenge of continuing to provide services in an era of shrinking resources. The City Council has actively examined the merits of major organizational restructuring concepts as a means to reduced costs, greater efficiencies, and enhanced service delivery. While the final 2010 Levies and Budgets do meet the immediate test of levy limits and do provide a 'doable' revenues and expenditures plan for the next year, the process is not now finished. The Mayor and Council have signaled their desire to continue with the development and implementation of restructuring concepts. The goal is to better position the City to survive an expected continuation of this period of major financial challenge and uncertainty.

### **Levy process and considerations**

Each year, cities certify property tax levies for the following year in stated aggregate dollar amounts and not by specific tax rate changes. For that reason, caution must be taken when considering the overall proposed percentage increase (5.68%) in the total levy, (when comparing 2009 to the proposed 2010 levies). It must be stressed that this percentage increase only applies to the aggregate or total levy and does not accurately predict the percentage change that will occur on individual parcels. Some parcels will experience higher rates of change in property tax and some will experience a lower rate of change, depending on how the parcel's property value

has changed and the application of the State's tax rates (the State rates skew to the benefit of homesteaded, single family homes and assign higher rates to multi-family and commercial/industrial properties).

In setting property tax levies, there are three goals: 1) Provide adequate revenue to fund the operating budgets (General and Library); 2) Provide revenue that enables a year-end fund balance that is adequate to cover cash flow, emergency, and contingency needs; and, 3) Provide revenue for the timely and scheduled payment of the City's debt obligations. The levy computation process continued to be complicated for 2010 because of the continued existence of State imposed levy limits and especially the formula used for setting them. By its terms, tax levy subject to its reach cannot increase by more than .83%. While the Legislature provided authorization for a number of "special levies" that are not subject to this levy limit, levy limits still constitute a barrier when the City has few other means to generate revenues.

### **2010 Budget and levies analysis**

The final 2010 General Fund Budget required grappling with levy limits, the unallotment of previously promised State Aids, reduced revenues from other sources, uncertainty resulting from the national economic crises, and the relatively lean financial resources and reserves/fund balances of the City. The final 2010 General Fund can be characterized as a cutback/hold-the-line approach. Total proposed expenditures are \$201,162 less than budgeted in 2009. The final 2010 Budget no longer includes two Police Officers and a half-time Police Clerk that had been included in the 2009 Budget but who were never hired. The officers were originally budgeted to enable creation of a Community Response Team that would target community 'hot spots and needs'. The final 2010 Budget also no longer includes an Assistant to the City Administrator, who was to have helped administer the City's greatly expanded rental housing licensing program and other matters. The final 2010 Budget also does not include any funding for Cost-of-Living increases for Staff. It also excludes funding for out-of-state training and conferences. As in past years, the largest dollar expenditure increases are found in the Public Safety programs (Animal Control, Police, and Fire).

The final 2010 Levy and Budget for the Library Fund are less than the 2009 Budget. During the Budget development process, the City Council considered additional cuts but State law sets a 'minimum effort' threshold, which sets a funding requirement that the City must observe

The final Levies for 2010 debt service are substantially reduced because two bond issues previously issued by the City have sufficient fund balance to complete the payoff of those obligations. They are the 1994 GO Improvement Bonds-Series 1994A and the 1995 GO Refunding Park Bonds-Series 1995B.

As mentioned previously, substantial State budget shortfalls persist and must be addressed. Predictions are that another round of unallotments will be used to plug the \$1.2 billion shortfall for the current two-year State budget cycle, which ends on June 30, 2011. For the biennium that follows, a \$5.4 billion shortfall is also predicted. Given these enormous sums, it would be naïve to think that LGA and other forms of State aid to cities would not be severely cut for 2010 and beyond. It is therefore highly probable that these 2010 City Budgets will soon be back before the Mayor and City Council for further major adjustments.

CITY OF SOUTH ST PAUL  
2010 BUDGET

**TAX SUPPORTED FUNDS**

Spending and Taxes

	BUDGET 2009	Budget 2010	BUDGET CHANGE 09 TO 10	
			\$	%
<b><u>TAXES</u></b>				
General Fund	\$5,703,170	\$6,288,497	\$585,327	10.2632%
Library	624,973	600,363	(24,610)	-3.9378%
Debt Service	725,464	565,739	(159,725)	-22.0169%
Total	<u>7,053,607</u>	<u>7,454,599</u>	<u>400,992</u>	5.6849%
<b><u>SPENDING</u></b>				
General Fund	\$11,507,570	\$11,306,408	(\$201,162)	-1.7481%
Library	637,473	614,813	(22,660)	-3.5547%
Debt Service	725,464	719,767	(5,697)	-0.7853%
Total	<u>12,870,507</u>	<u>12,640,988</u>	<u>(229,519)</u>	-1.7833%

CITY OF SOUTH ST PAUL  
2010 BUDGET

**SUMMARY**

**TAX SUPPORTED FUNDS**

**Preliminary Budget**

	GENERAL FUND	LIBRARY	DEBT SERVICE	TOTAL 2010	TOTAL 2009	BUDGET CHANGE 09 TO 10	
						\$	%
<b>REVENUES</b>							
Property Tax Levy							
Property Taxes	\$5,888,497	\$600,363	\$565,739	<b>\$7,054,599</b>	\$6,653,607	\$400,992	6.03%
Market Value Homestead Credit	400,000	0	0	<b>400,000</b>	400,000	0	0.00%
Subtotal Property Tax Levy	6,288,497	600,363	565,739	<b>7,454,599</b>	7,053,607	400,992	5.68%
Local Government Aid (LGA)	1,664,039	0	0	<b>1,664,039</b>	2,299,651	(635,612)	-27.64%
Fees	1,259,680	6,500	0	<b>1,266,180</b>	1,544,863	(278,683)	-18.04%
Intergovernmental	838,874	0	0	<b>838,874</b>	673,943	164,931	24.47%
Charges For Services	924,350	4,000	0	<b>928,350</b>	876,443	51,907	5.92%
Miscellaneous	137,462	3,950	0	<b>141,412</b>	262,000	(120,588)	-46.03%
Transfers In	193,506	0	0	<b>193,506</b>	160,000	33,506	20.94%
<b>Total Revenues</b>	<b>\$11,306,408</b>	<b>\$614,813</b>	<b>\$565,739</b>	<b>\$12,486,960</b>	<b>\$12,870,507</b>	<b>(\$383,547)</b>	<b>-2.98%</b>
<b>APPROPRIATIONS</b>							
General Government	\$2,180,045	\$0	\$0	<b>\$2,180,045</b>	\$2,137,157	\$42,888	2.01%
Public Safety	5,921,541	0	0	<b>5,921,541</b>	6,359,946	(438,405)	-6.89%
Public Works	1,562,760	0	0	<b>1,562,760</b>	1,538,470	24,290	1.58%
Leisure Activities	1,155,891	614,813	0	<b>1,770,704</b>	1,803,131	(32,427)	-1.80%
Contingency	87,726	0	0	<b>87,726</b>	72,304	15,422	21.33%
Debt Service	0	0	719,767	<b>719,767</b>	725,464	(5,697)	-0.79%
Transfers Out	398,445	0	0	<b>398,445</b>	234,035	164,410	70.25%
<b>Total Appropriations</b>	<b>\$11,306,408</b>	<b>\$614,813</b>	<b>\$719,767</b>	<b>\$12,640,988</b>	<b>\$12,870,507</b>	<b>(\$229,519)</b>	<b>-1.78%</b>

CITY OF SOUTH ST PAUL  
**2010 BUDGET**

**GENERAL FUND**

The General Fund is the City's primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund.

The two primary sources of General Fund revenue are property taxes and Local Government Aid. Services provided by the General Fund include Mayor and Council, Administration, Attorney, Finance, Police, Engineering and Parks and Recreation.

City of South St. Paul Mission Statement

South St. Paul is dedicated to enriching the quality of life by providing our community with exceptional services that are delivered in a professional, courteous and friendly manner.

CITY OF SOUTH ST PAUL  
2010 BUDGET  
**GENERAL FUND SUMMARY**

**REVENUES**

ACCT NO.	ACCOUNT DESCRIPTION	ACTUAL 2007	ACTUAL 2008	BUDGET 2009	REVISED 2009	BUDGET 2010	BUDGET CHANGE 09 REVISED TO 10	
							\$	%
<b><u>PROPERTY TAXES</u></b>								
31010	Current and Delinquent (*1)	\$3,456,186	\$3,899,317	\$4,373,170	\$4,373,170	<b>\$4,958,497</b>	\$585,327	13.4%
31040	Fiscal Disparities (*1)	938,848	1,025,336	930,000	930,000	<b>930,000</b>	0	0.0%
31030	Mobile Home Tax/Other	3,937	4,680	0	0	<b>0</b>	0	0.0%
	<i>Total Property Taxes</i>	<u>4,398,971</u>	<u>4,929,333</u>	<u>5,303,170</u>	<u>5,303,170</u>	<b>5,888,497</b>	<u>585,327</u>	11.0%
<b><u>FEES</u></b>								
31810	Franchise Fee - Xcel	755,296	853,151	950,000	755,000	<b>755,000</b>	0	0.0%
31811	Franchise Fee - Cable	39,625	43,064	44,450	44,450	<b>44,450</b>	0	
	License, Permit & Plan Fees	385,103	377,504	435,913	326,913	<b>353,830</b>	26,917	8.2%
35101	Fines & Forfeits	116,881	103,386	108,000	108,000	<b>106,400</b>	(1,600)	-1.5%
	<i>Total Fees</i>	<u>1,296,905</u>	<u>1,377,105</u>	<u>1,538,363</u>	<u>1,234,363</u>	<b>1,259,680</b>	<u>25,317</u>	2.1%
<b><u>INTERGOVERNMENTAL</u></b>								
33160	Federal	7,201	1,764	0	0	<b>0</b>	0	0.0%
	State -							
33401	Local Government Aid (LGA) (*2)	2,019,642	1,688,661	2,299,651	1,989,800	<b>1,664,039</b>	(325,761)	-16.4%
33405	Market Value Homestead Credit (*1)	438,395	426,596	400,000	400,000	<b>400,000</b>	0	0.0%
33418	MSA	136,894	137,768	140,000	140,000	<b>140,000</b>	0	0.0%
33419	MnDot	26,933	46,902	38,500	38,500	<b>38,500</b>	0	0.0%
33424	Police Aids	339,681	265,026	265,000	265,000	<b>175,000</b>	(90,000)	-34.0%
33423	Fire Aids	209,860	78,465	75,000	75,000	<b>0</b>	(75,000)	-100.0%
33416	Police Training	10,451	10,414	9,600	9,600	<b>9,600</b>	0	0.0%
33422	Other State Grants & Aids	18,225	17,796	16,414	16,414	<b>16,414</b>	0	0.0%
	County -						0	
33621	Recycling Grant	17,900	21,200	21,200	21,200	<b>21,300</b>	100	0.5%
31701	Gravel Tax	3,989	3,411	4,200	4,200	<b>3,000</b>	(1,200)	-28.6%
33611	Road Maintenance	28,059	14,029	30,000	42,088	<b>34,875</b>	(7,213)	-17.1%
33612	Traffic Signal	434	437	500	500	<b>400</b>	(100)	-20.0%
33620	Other	0	2,230	0	0	<b>0</b>	0	0.0%
	Local -						0	
33634	School District - Police Services	33,489	36,126	37,106	37,106	<b>37,106</b>	0	0.0%
33635	School District - Senior Center	13,937	16,714	17,923	17,923	<b>18,679</b>	756	4.2%
33640	H.R.A. Share of Costs	16,500	16,500	18,500	18,500	<b>344,000</b>	325,500	1759.5%
33640	Other	0	0	0	0	<b>0</b>	0	0.0%
	<i>Total Intergovernmental</i>	<u>3,321,590</u>	<u>2,784,039</u>	<u>3,373,594</u>	<u>3,075,831</u>	<b>2,902,913</b>	<u>(172,918)</u>	-5.6%

CITY OF SOUTH ST PAUL  
2010 BUDGET  
**GENERAL FUND SUMMARY**

**REVENUES**

ACCT NO.	ACCOUNT DESCRIPTION	ACTUAL 2007	ACTUAL 2008	BUDGET 2009	REVISED 2009	BUDGET 2010	BUDGET CHANGE 09 REVISED TO 10	
							\$	%
<b><u>CHARGES FOR SERVICES</u></b>								
34000	2% Admin. Fee - Other Funds	101,300	101,300	105,000	105,000	<b>182,000</b>	77,000	73.3%
34110	Recorder's Fee	9,719	8,304	35,000	35,000	<b>8,300</b>	(26,700)	-76.3%
34111	Engineering Project Fees	176,328	192,318	165,000	165,000	<b>125,000</b>	(40,000)	-24.2%
347xx	Parks & Recreation	178,555	209,269	191,000	191,000	<b>206,300</b>	15,300	8.0%
36221	Service Center Rent - Transfer	50,000	50,000	50,000	50,000	<b>50,000</b>	0	0.0%
34102	Rents - HRA	25,000	25,000	38,000	38,000	<b>38,000</b>	0	0.0%
34101	Rents - Other	13,614	19,241	19,241	19,241	<b>19,241</b>	0	0.0%
34205	Ambulance Transport	80,289	43,235	0	0	<b>0</b>	0	0.0%
34206	Public Safety	14,764	5,209	4,000	4,000	<b>5,500</b>	1,500	37.5%
34303	Public Works - Streets	2,612	11,303	5,000	5,000	<b>5,000</b>	0	0.0%
34500	Antenna and Other Charges	109,327	113,488	124,052	124,052	<b>129,978</b>	5,926	4.8%
34510	Barge Terminal Fee	81,134	89,200	116,670	135,344	<b>138,051</b>	2,707	2.0%
34xxx	Other	18,656	21,940	19,480	19,480	<b>16,980</b>	(2,500)	-12.8%
	<i>Total Charges for Service</i>	<u>861,298</u>	<u>889,807</u>	<u>872,443</u>	<u>891,117</u>	<b><u>924,350</u></b>	<u>33,233</u>	3.7%
<b><u>MISCELLANEOUS</u></b>								
36210	Interest on Investments	213,588	51,542	185,000	85,000	<b>92,462</b>	7,462	8.8%
	Other	63,708	44,403	75,000	162,917	<b>45,000</b>	(117,917)	-72.4%
	<i>Total Miscellaneous</i>	<u>277,296</u>	<u>95,945</u>	<u>260,000</u>	<u>247,917</u>	<b><u>137,462</u></b>	<u>(110,455)</u>	-44.6%
<b><u>TRANSFERS IN</u></b>								
39200	Transfers In Storm Water Fee	55,000	55,000	40,000	40,000	<b>40,000</b>	0	0.0%
39200	Transfers In Water/Sewer (originally to C	150,000	100,000	100,000	100,000	<b>100,000</b>	0	0.0%
39200	Transfers In Street Light Utility	0	0	20,000	20,000	<b>20,000</b>	0	0.0%
39203	Transfers In (Other) - DCC rebate	0	0	0	0	<b>33,506</b>	33,506	0.0%
	Transfers In (Other) - SAC proceeds	304,361	29,418	0	1,500,000	<b>0</b>	(1,500,000)	-100.0%
	<i>Total Transfers In</i>	<u>509,361</u>	<u>184,418</u>	<u>160,000</u>	<u>1,660,000</u>	<b><u>193,506</u></b>	<u>(1,466,494)</u>	-88.3%
	<b>Total Revenues</b>	<u><b>\$10,665,421</b></u>	<u><b>\$10,260,647</b></u>	<u><b>\$11,507,570</b></u>	<u><b>\$12,412,398</b></u>	<u><b>\$11,306,408</b></u>	<u><b>(\$1,105,990)</b></u>	-8.9%

(\*1) MVHC and fiscal disparities are part of the City's certified levy. Part of the levy is paid by the county from property tax receipts, with the balance paid by the state via MVHC reimbursement. MVHC is a state credit that is already figured in as a portion of our certified levy.

(\*2) Local Government Aid distributions are occasionally changed even after official certification August 1 (i.e. LGA reductions passed in 2003).

CITY OF SOUTH ST PAUL  
2010 BUDGET  
**GENERAL FUND SUMMARY**

**EXPENDITURES**

Index Page No.	DEPT # - ACCOUNT DESCRIPTION	ACTUAL 2007	ACTUAL 2008	BUDGET 2009	REVISED 2009	BUDGET 2010	BUDGET CHANGE 09 REVISED TO 10	
							\$	%
	<b><u>GENERAL GOVERNMENT</u></b>							
16	1100 - Mayor & Council	103,443	99,667	<b>104,504</b>	104,504	<b>103,925</b>	(579)	-0.55%
21	1200 - Computer Operations	93,938	113,680	<b>123,224</b>	136,860	<b>132,380</b>	(4,480)	-3.27%
28	1320 - City Administrator	281,306	308,824	<b>385,528</b>	330,233	<b>333,660</b>	3,427	1.04%
33	1321 - Community Affairs Liaison	76,672	81,376	<b>82,516</b>	86,699	<b>87,734</b>	1,035	1.19%
39	1330 - City Planner	91,776	96,914	<b>99,294</b>	108,951	<b>106,307</b>	(2,644)	-2.43%
44	1410 - City Clerk	119,963	163,208	<b>151,470</b>	157,204	<b>167,782</b>	10,578	6.73%
52	1520 - Finance	329,989	322,069	<b>347,407</b>	348,807	<b>369,516</b>	20,709	5.94%
58	1610 - City Attorney	265,833	277,364	<b>246,500</b>	246,500	<b>250,000</b>	3,500	1.42%
61	1940 - City Hall	247,625	264,582	<b>265,074</b>	285,074	<b>283,854</b>	(1,220)	-0.43%
67	1970 - Recycling	57,811	55,225	<b>58,865</b>	58,865	<b>58,907</b>	42	0.07%
72	2401 - Code Enforcement	257,485	261,519	<b>272,775</b>	279,713	<b>285,980</b>	6,267	2.24%
	<i>Total General Government</i>	<u>1,925,841</u>	<u>2,044,428</u>	<u><b>2,137,157</b></u>	<u>2,143,410</u>	<u><b>2,180,045</b></u>	<u>36,635</u>	<u>1.71%</u>
	<b><u>PUBLIC SAFETY</u></b>							
77	1965 - Animal Control	27,218	21,413	<b>35,569</b>	27,075	<b>35,625</b>	8,550	31.58%
82	2100 - Police Protection	3,439,466	3,768,405	<b>4,036,815</b>	3,795,030	<b>3,885,608</b>	90,578	2.39%
96	2200 - Fire Department	2,550,587	2,234,006	<b>2,287,562</b>	1,968,854	<b>2,000,308</b>	31,454	1.60%
99	2201 - Consolidation: Fire Department	25,373	0	<b>0</b>	0	<b>0</b>	-	0.00%
	<i>Total Public Safety</i>	<u>6,042,644</u>	<u>6,023,824</u>	<u><b>6,359,946</b></u>	<u>5,790,959</u>	<u><b>5,921,541</b></u>	<u>130,582</u>	<u>2.25%</u>
	<b><u>PUBLIC WORKS</u></b>							
100	3115 - Engineering	471,140	490,763	<b>415,469</b>	409,893	<b>401,095</b>	(8,798)	-2.15%
105	3120 - Public Works	1,257,151	1,367,466	<b>1,123,001</b>	1,140,136	<b>1,161,665</b>	21,529	1.89%
	<i>Total Eng./Public Works</i>	<u>1,728,291</u>	<u>1,858,229</u>	<u><b>1,538,470</b></u>	<u>1,550,029</u>	<u><b>1,562,760</b></u>	<u>12,731</u>	<u>0.82%</u>
	<b><u>PARKS AND RECREATION</u></b>							
113	5201 - Parks Administration	384,874	422,396	<b>436,689</b>	438,209	<b>439,214</b>	1,005	0.23%
120	5207 - Splash Pool	62,877	73,441	<b>78,804</b>	78,804	<b>69,030</b>	(9,774)	-12.40%
124	5208 - Northview Pool	51,939	63,046	<b>72,215</b>	72,215	<b>67,197</b>	(5,018)	-6.95%
128	5209 - Recreation Programs	111,375	109,844	<b>115,717</b>	115,717	<b>117,062</b>	1,345	1.16%

CITY OF SOUTH ST PAUL  
2010 BUDGET  
**GENERAL FUND SUMMARY**

**EXPENDITURES**

Index Page No.	DEPT # - ACCOUNT DESCRIPTION	ACTUAL 2007	ACTUAL 2008	BUDGET 2009	REVISED 2009	BUDGET 2010	BUDGET CHANGE 09 REVISED TO 10	
							\$	%
132	5214 - Parks Maintenance	477,337	515,651	462,233	462,233	463,388	1,155	0.25%
	<i>Total Parks &amp; Recreation</i>	1,088,402	1,184,378	1,165,658	1,167,178	1,155,891	(11,287)	-0.97%
	<b><u>CONTINGENCY</u></b>	0	0	72,304	0	87,726	87,726	0.00%
	<b><u>TRANSFERS OUT</u></b>							
	Special Projects Fund (CIP)	0	0	0	0	148,913	148,913	0.00%
	City Hall Fund	0	0	0	0	0	-	0.00%
	Equipment (Technology) Fund	67,094	59,991	59,035	59,035	74,532	15,497	26.25%
	Year end to cash flow fund	0	0	0	0	0	-	0.00%
	Wakota Arena (cover deficit)	113,000	200,000	175,000	175,000	175,000	-	0.00%
	Library (Bring Fund Balance to Zero)	0	0	0	0	0	-	0.00%
	<i>Total Transfers Out</i>	180,094	259,991	234,035	234,035	398,445	164,410	70.25%
	<b>Total Expenditures</b>	<u>\$10,965,272</u>	<u>\$11,370,850</u>	<u>\$11,507,570</u>	<u>\$10,885,611</u>	<u>\$11,306,408</u>	<u>\$420,797</u>	3.87%
	Addition/(Decrease) to Fund Balance	<u>(\$299,851)</u>	<u>(\$1,110,203)</u>	<u>\$0</u>	<u>\$1,526,787</u>	<u>\$0</u>	<u>(\$1,526,787)</u>	

**2010 BUDGET**

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Dept. Code 1100

**Mayor and Council**  
**2010 BUDGET**  
 Operational Fact Sheet

**SERVICES PROVIDED**

- <> Set policy direction for City to respond to community needs.
- <> Approve goals and objectives for City Staff direction.
- <>
- <>
- <>

**2009 ACCOMPLISHMENTS**

- <>
- <>
- <>
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- <>
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**2010 OBJECTIVES**

- <>
- <>
- <>
- <>

	<b>ACTUAL 2007</b>	<b>ACTUAL 2008</b>	<b>ESTIMATE 2009</b>	<b>PROPOSED 2010</b>	<b>PROJECTED 2011</b>
<b>STAFFING</b>					
Mayor	1.00	1.00	1.00	1.00	1.00
Councilmembers	6.00	6.00	6.00	6.00	6.00
Technicians					
Line Staff					
Clerical/support					
<b>Total Staffing</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>
<b>WORK LOAD DATA</b>					
Council Meetings	24	24	24	24	24
Worksessions	28	28	28	28	28
SMFD Board of Directors Meetings	22	22	12	12	12
HRA Board Meeting	12	12	12	12	12

CITY OF SOUTH ST PAUL  
**2010 BUDGET**  
EXPENDITURE LINE ITEM DETAIL

DEPARTMENT: <b>MAYOR AND COUNCIL</b>	DIVISION: <b>GENERAL GOVERNMENT</b>	DEPT. CODE: <b>1100</b>
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ACCT NO.	ACCOUNT DESCRIPTION	ACTUAL 2007	ACTUAL 2008	CURRENT YEAR			2010 BUDGET	BUDGET CHANGE 09 REVISED TO 10	
				2009 BUDGET	ACTUAL 5/31/2009	2009 REVISED		\$	%
40101	Salaries of Regular Employees	52,200	49,800	49,800	16,600	49,800	<b>49,800</b>	-	0.00%
40120	Employers Cont. for Pensions	5,636	5,409	5,425	1,809	5,425	<b>5,442</b>	17	0.31%
40150	Workers Comp Ins. Premium	227	302	317	154	317	<b>326</b>	9	2.84%
40200	Office Supplies	321	536	400	42	400	<b>400</b>	-	0.00%
40220	Repair & Maintenance Supplies	-	-	-	-	-	-	-	0.00%
40300	Professional Services	306	97	500	-	500	<b>500</b>	-	0.00%
40330	Conferences, Training, Travel	4,519	2,740	1,800	92	1,800	<b>400</b>	(1,400)	-77.78%
40340	Advertising	1,750	-	250	-	250	<b>250</b>	-	0.00%
40360	Property & Liability Insurance	15,746	19,071	20,102	-	20,102	<b>20,217</b>	115	0.57%
40430	Miscellaneous	2,873	1,216	3,000	1,313	3,000	<b>3,000</b>	-	0.00%
40433	Dues & Subscriptions	19,865	20,496	22,660	6,749	22,660	<b>23,340</b>	680	3.00%
40486	Mayor's Contingency Expense	-	-	250	-	250	<b>250</b>	-	0.00%
Total		103,443	99,667	104,504	26,759	104,504	<b>103,925</b>	(579)	-0.55%

SUMMARY BY CATEGORY
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Personal Services	58,063	55,511	55,542	18,563	55,542	<b>55,568</b>	26	0.05%
Materials & Supplies	321	536	400	42	400	<b>400</b>	-	0.00%
Services & Other Charges	45,059	43,620	48,562	8,154	48,562	<b>47,957</b>	(605)	-1.25%
Capital Outlay	-	-	-	-	-	-	-	0.00%
Debt Service	-	-	-	-	-	-	-	0.00%
Transfers	-	-	-	-	-	-	-	0.00%
Total	103,443	99,667	104,504	26,759	104,504	<b>103,925</b>	(579)	-0.55%

**Computer Operations**  
**2010 BUDGET**  
 Operational Fact Sheet

Dept. Code 1200

**SERVICES PROVIDED**

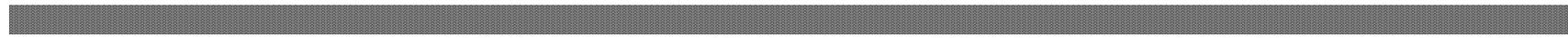
- <> Program modifications for general PC software
- <> Assists departments and management in selection of new/replacement software
- <> Maintenance of City's mid-range computer system
- <> Maintenance of City's server system
- <>
- <>

**2009 ACCOMPLISHMENTS**

- <> Implemented RecTrac system upgrade for the Park and Recreational and Central Square Community Center
- <> Installed Audio/Video systems in the City Hall training, worksession and Police squad conference rooms
- <> Created Redundant NAS Backup Setup for DVR security systems at the Airport and Library
- <> Extended life of the Exchange Server
- <>
- <>

**2010 OBJECTIVES**

- <> Replace Exchange server
- <> Replace two Pix Servers
- <>
- <>



	<b>ACTUAL 2007</b>	<b>ACTUAL 2008</b>	<b>ESTIMATE 2009</b>	<b>PROPOSED 2010</b>	<b>PROJECTED 2011</b>
<b>STAFFING</b>					
Dept. Heads					
Supervisors	1.00	1.00	1.00	1.00	1.00
Technicians	0.25	0.25	0.25	0.25	0.25
Line staff					
Clerical/support					
<b>Total Staffing</b>	<b>1.25</b>	<b>1.25</b>	<b>1.25</b>	<b>1.25</b>	<b>1.25</b>

**WORK LOAD DATA**

- Mainframe system backup done daily
- Police Updateing daily/weekely - County - Logis
- Hardware and software purchase/maintenance coordination
- Computer/Server Support and Updating
- Audio/Video Setup/Maintnece

CITY OF SOUTH ST PAUL  
**2010 BUDGET**  
EXPENDITURE LINE ITEM DETAIL

DEPARTMENT: <b>COMPUTER</b>		DIVISION: <b>GENERAL GOVERNMENT</b>					DEPT. CODE: <b>1200</b>		
ACCT NO.	ACCOUNT DESCRIPTION	ACTUAL 2007	ACTUAL 2008	CURRENT YEAR			2010 BUDGET	BUDGET CHANGE 09 REVISED TO 10	
				2009 BUDGET	ACTUAL 5/31/2009	2009 REVISED		\$	%
40101	Salaries of Regular Employees	65,805	83,176	83,788	30,222	88,211	<b>88,984</b>	773	0.88%
40102	Full-Time Employees Overtime	-	-	-	-	-	-	-	0.00%
40108	Accumulated Vacation/Comp	-	-	-	-	2,941	<b>2,941</b>	-	-
40120	Employers Cont. for Pensions	8,161	10,841	12,065	4,214	13,126	<b>13,467</b>	341	2.60%
40130	Employer Paid Insurance	8,435	10,661	10,571	5,501	13,822	<b>13,823</b>	1	0.01%
40150	Workers Compensation	-	-	-	195	-	-	-	0.00%
40170	Employer Contr to HCSP	-	-	-	-	1,960	<b>2,365</b>	405	20.66%
40200	Office Supplies	94	-	100	-	100	<b>100</b>	-	0.00%
40210	Operating Supplies	2,429	1,195	8,000	554	8,000	<b>6,000</b>	(2,000)	-25.00%
40220	Repair & Maintenance Supplies	2,270	1,868	2,000	558	2,000	-	(2,000)	-100.00%
40240	Minor Equipment & Furnishings	839	1,044	-	70	-	-	-	0.00%
40320	Postage and Telephone	-	-	-	-	-	-	-	0.00%
40330	Conferences, Training, Travel	10	54	2,000	-	2,000	-	(2,000)	-100.00%
40400	Repairs & Maint. (Contractual)	5,876	4,841	4,700	877	4,700	<b>4,700</b>	-	0.00%
40439	Ins Claims within Deductible	-	-	-	-	-	-	-	0.00%
40430	Miscellaneous	19	-	-	-	-	-	-	0.00%
40571	Computer Hardware	-	-	-	-	-	-	-	0.00%
	Total	<u>93,938</u>	<u>113,680</u>	<u>123,224</u>	<u>42,191</u>	<u>136,860</u>	<b><u>132,380</u></b>	(4,480)	-3.27%
SUMMARY BY CATEGORY									
	Personal Services	82,401	104,678	106,424	39,937	118,100	<b>121,580</b>	1,115	0.94%
	Materials & Supplies	5,632	4,107	10,100	1,182	10,100	<b>6,100</b>	(4,000)	-39.60%
	Services & Other Charges	5,905	4,895	6,700	877	6,700	<b>4,700</b>	(2,000)	-29.85%
	Capital Outlay	-	-	-	-	-	-	-	0.00%
	Debt Service	-	-	-	-	-	-	-	0.00%
	Transfers	-	-	-	-	-	-	-	0.00%
	Total	<u>93,938</u>	<u>113,680</u>	<u>123,224</u>	<u>41,996</u>	<u>134,900</u>	<b><u>132,380</u></b>	(4,885)	-3.62%

Dept. Code 1320

**City Administrator**  
**2010 BUDGET**  
 Operational Fact Sheet

**SERVICES PROVIDED**

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General management of all City operations and intergovernmental relations.  
 Council staff support  
 Respond to citizen concerns.

**2009 ACCOMPLISHMENTS**

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**2010 OBJECTIVES**

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	<b>ACTUAL 2007</b>	<b>ACTUAL 2008</b>	<b>ESTIMATE 2009</b>	<b>PROPOSED 2010</b>	<b>PROJECTED 2011</b>
<b>STAFFING</b>					
Dept. Heads	1.00	1.00	1.00	1.00	1.00
Technicians					
Clerical/support	1.00	1.00	1.00	1.00	1.00
<b>Total Staffing</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>
<b>WORK LOAD DATA</b>					
Resolutions Adopted	250	237	250	250	250
Ordinances Adopted	12	15	6	12	12

CITY OF SOUTH ST PAUL  
**2010 BUDGET**  
EXPENDITURE LINE ITEM DETAIL

DEPARTMENT: <b>CITY ADMINISTRATOR</b>	DIVISION: <b>GENERAL GOVERNMENT</b>	DEPT. CODE: <b>1320</b>
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ACCT NO.	ACCOUNT DESCRIPTION	ACTUAL 2007	ACTUAL 2008	CURRENT YEAR			2010 BUDGET	BUDGET CHANGE 09 REVISED TO 10	
				2009 BUDGET	ACTUAL 5/31/2009	2009 REVISED		\$	%
40101	Salaries of Regular Employees	175,215	192,316	233,521	72,135	194,011	<b>197,226</b>	3,215	1.66%
40102	Full-Time Employees Overtime	201	-	-	-	-	-	-	0.00%
40104	Temporary Employees Regular	-	16,709	-	5,672	-	-	-	0.00%
40108	Accumulated Vacation	-	-	14,058	-	13,332	<b>17,377</b>	4,045	30.34%
40120	Employers Cont. for Pensions	22,441	25,701	36,307	10,503	28,492	<b>30,334</b>	1,842	6.46%
40130	Employer Paid Insurance	32,044	27,817	32,017	9,617	23,589	<b>23,647</b>	58	0.25%
40150	Workers Comp Ins. Premium	4,253	3,217	3,261	1,584	3,261	<b>3,353</b>	92	2.82%
40170	Employer Contr to HCSP	-	-	7,614	-	8,798	<b>7,598</b>	(1,200)	-13.64%
40200	Office Supplies	2,644	2,456	3,000	224	3,000	<b>3,000</b>	-	0.00%
40210	Operating Supplies	171	-	-	-	-	-	-	0.00%
40220	Repair & Maintenance Supplies	1,437	-	-	-	-	-	-	0.00%
40230	Books, Materials & Periodicals	193	208	250	-	250	<b>250</b>	-	0.00%
40240	Minor Equipment & Furnishings	2,990	851	500	-	500	<b>500</b>	-	0.00%
40300	Professional Services	-	-	10,000	-	10,000	<b>10,000</b>	-	0.00%
40320	Postage and Telephone	798	710	800	292	800	<b>800</b>	-	0.00%
40330	Conferences, Training, Travel	14,287	13,515	12,600	2,734	12,600	<b>11,700</b>	(900)	-7.14%
40340	Advertising	-	-	500	-	500	<b>500</b>	-	0.00%
40351	Reporter	21,723	22,152	23,600	6,662	23,600	<b>22,300</b>	(1,300)	-5.51%
40430	Miscellaneous	900	930	5,000	22	5,000	<b>2,500</b>	(2,500)	-50.00%
40433	Dues & Subscriptions	2,009	2,242	2,500	1,177	2,500	<b>2,575</b>	75	3.00%
Total		<u>281,306</u>	<u>308,824</u>	<u>385,528</u>	<u>110,622</u>	<u>330,233</u>	<b><u>333,660</u></b>	<u>3,427</u>	<u>1.04%</u>
SUMMARY BY CATEGORY									
	Personal Services	234,154	265,760	326,778	99,511	271,483	<b>279,535</b>	8,052	2.97%
	Materials & Supplies	7,435	3,515	3,750	224	3,750	<b>3,750</b>	-	0.00%
	Services & Other Charges	39,717	39,549	55,000	10,887	55,000	<b>50,375</b>	(4,625)	-8.41%
	Capital Outlay	-	-	-	-	-	-	-	0.00%
	Total	<u>281,306</u>	<u>308,824</u>	<u>385,528</u>	<u>110,622</u>	<u>330,233</u>	<b><u>333,660</u></b>	<u>3,427</u>	<u>1.04%</u>

**Community Affairs Liaison**  
**2010 BUDGET**  
 Operational Fact Sheet

Dept. Code 1321

**SERVICES PROVIDED**

- <> Coordination of Volunteer Programs
- <> Coordination of the South St. Paul Community of Promise Task Force
- <> Coordination of the South St. Paul Beautification Award Program
- <> Coordination of National Night Out
- <> Continue linking with Community Organizations to develop Community Ownership in South St. Paul

**2009 ACCOMPLISHMENTS**

- <> Coordination of Community Events such as MN Night to Unite, the Great Halloween Get Together, Food Drive
- <> Faciliate and assist Mayor Baumann with the SSP Mayor's Youth Task Force in finding things to do in SSP
- <> Coordinate volunteers within community for clean-up's, plantings, election judge trainees & community events
- <> Open dialogue with School District concerning the PYP, MYP and CAS volunteer hours.
- <> Continue to work on grant writing
- <> Continue to build relationship between community groups and the City of South St. Paul
- <> Continue to build positive media within the City with press releases and City Link programming

**2010 OBJECTIVES**

- <> Coordinate Community Events ( MN Night to Unite, the Great Halloween Get Together, Annual Food Drive, Etc.)
- <> Faciliate and assist Mayor Baumann with the SSP Mayor's Youth Task Force
- <> Coordinate and find new volunteer opportunities within the City to save fiscal dollars
- <> Continue to build relationship between community groups and the City of South St. Paul
- <> Continue to build positive media within the City with press releases and City Link programming

	<b>ACTUAL 2007</b>	<b>ACTUAL 2008</b>	<b>ESTIMATE 2009</b>	<b>PROPOSED 2010</b>	<b>PROJECTED 2011</b>
<b>STAFFING</b>					
Dept. Heads					
Line Staff	1.00	1.00	1.00	1.00	1.00
Clerical/support					
<b>Total Staffing</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>

**WORK LOAD DATA**

CITY OF SOUTH ST PAUL  
**2010 BUDGET**  
EXPENDITURE LINE ITEM DETAIL

DEPARTMENT: <b>COMMUNITY AFFAIRS LIAISON</b>		DIVISION: <b>GENERAL GOVERNMENT</b>					DEPT. CODE: <b>1321</b>		
ACCT NO.	ACCOUNT DESCRIPTION	ACTUAL 2007	ACTUAL 2008	CURRENT YEAR			2010 BUDGET	BUDGET CHANGE 09 REVISED TO 10	
				2009 BUDGET	ACTUAL 5/31/2009	2009 REVISED		\$	%
40101	Salaries of Regular Employees	51,079	55,316	54,889	21,388	58,273	<b>60,777</b>	2,504	4.30%
40102	Full-Time Employees Overtime	-	-	-	-	-	-	-	0.00%
40120	Employers Cont. for Pensions	7,045	7,773	7,904	3,058	8,391	<b>8,904</b>	513	6.11%
40130	Employer Paid Insurance	5,595	6,082	7,292	2,770	7,304	<b>7,312</b>	8	0.11%
40150	Workers Comp Ins. Premium	3,279	1,837	1,872	1,681	1,872	<b>1,882</b>	10	0.53%
40170	Employer Contr to HCSP	-	-	-	-	300	<b>300</b>		
40200	Office Supplies	1,302	1,885	1,339	896	1,339	<b>1,339</b>	-	0.00%
40210	Operating Supplies	7,154	6,665	7,000	1,822	7,000	<b>5,250</b>	(1,750)	-25.00%
40240	Minor Equipment & Furnishings	264	-	-	-	-	-	-	0.00%
40320	Postage and Telephone	507	795	780	231	780	<b>780</b>	-	0.00%
40330	Conferences, Training, Travel	95	603	1,000	45	1,000	<b>1,000</b>	-	0.00%
40340	Advertising	168	268	250	-	250	-	(250)	-100.00%
40340	Miscellaneous	119	37	-	-	-	-	-	0.00%
40433	Dues & Subscriptions	65	115	190	35	190	<b>190</b>	-	0.00%
	Total	<u>76,672</u>	<u>81,376</u>	<u>82,516</u>	<u>31,926</u>	<u>86,699</u>	<b><u>87,734</u></b>	<u>1,035</u>	<u>1.19%</u>
SUMMARY BY CATEGORY									
	Personal Services	66,998	71,008	71,957	28,897	76,140	<b>79,175</b>	3,035	3.99%
	Materials & Supplies	8,720	8,550	8,339	2,718	8,339	<b>6,589</b>	(1,750)	-20.99%
	Services & Other Charges	954	1,818	2,220	311	2,220	<b>1,970</b>	(250)	-11.26%
	Capital Outlay	-	-	-	-	-	-	-	0.00%
	Debt Service	-	-	-	-	-	-	-	0.00%
	Transfers	-	-	-	-	-	-	-	0.00%
	Total	<u>76,672</u>	<u>81,376</u>	<u>82,516</u>	<u>31,926</u>	<u>86,699</u>	<b><u>87,734</u></b>	<u>1,035</u>	<u>1.19%</u>

Dept. Code 1330

**City Planner**  
**2010 BUDGET**  
 Operational Fact Sheet

**SERVICES PROVIDED**

- <> Implement Comprehensive Plan/Critical Area Plan
- <> Zoning Administration
- <> City liaison with consultants, residents, business owners
- <> Work with HRA to implement Planning Objectives
- <> Planning and Zoning Liaison to the Planning Commission, City Council and HRA
- <>

**2009 ACCOMPLISHMENTS**

- <> Continue Staff Review Committee for planning cases
- <> Continue Code Enforcement Program
- <> Comprehensive Plan Update - SSP 2030 Plan
- <> Effective resolution of code enforcement
- <> Proposed several ordinance amendments to improve codes
- <> Create 494 Corridor design criteria/standards

**2010 OBJECTIVES**

- <> Continue meeting needs of development plan reviews and other planning applications
- <> Assist City Building Official and Code Enforcement Officer with Code Enforcement issues
- <> Work with City designated developer on Concord Exchange redevelopment
- <> Continue Stockyards redevelopment planning effort
- <> Continue 494 Corridor design criteria/standards

	ACTUAL 2007	ACTUAL 2008	ESTIMATE 2009	PROPOSED 2010	PROJECTED 2011
<b>STAFFING</b>					
Dept. Heads					
Supervisors	1.00	1.00	1.00	1.00	1.00
Technicians					
Line staff					
Clerical/support					
<b>Total Staffing</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>
<b>WORK LOAD DATA</b>					
Public Hearings	41	45	30	40	40
Site Plan reviews	1	4	2	2	2
Planning Comm. Mtgs.	14	15	10	12	12

CITY OF SOUTH ST PAUL  
**2010 BUDGET**  
EXPENDITURE LINE ITEM DETAIL

DEPARTMENT: <b>CITY PLANNER</b>	DIVISION: <b>GENERAL GOVERNMENT</b>	DEPT. CODE: <b>1330</b>
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ACCT NO.	ACCOUNT DESCRIPTION	ACTUAL 2007	ACTUAL 2008	CURRENT YEAR			2010 BUDGET	BUDGET CHANGE 09 REVISED TO 10	
				2009 BUDGET	ACTUAL 5/31/2009	2009 REVISED		\$	%
40101	Salaries of Regular Employees	66,692	71,912	73,599	27,863	75,807	<b>75,807</b>	-	0.00%
40102	Full-Time Employees Overtime	940	3,824	2,000	239	239	-	(239)	-100.00%
40108	Accumulated Vacation/Comp	-	-	-	-	4,373	<b>4,373</b>	-	0.00%
40120	Employers Cont. for Pensions	8,897	10,093	10,886	3,957	11,834	<b>11,746</b>	(88)	-0.74%
40130	Employer Paid Insurance	8,415	8,416	8,479	5,029	10,902	<b>8,487</b>	(2,415)	-22.15%
40150	Workers Compensation	-	-	-	181	-	-	-	0.00%
40170	Employer Contr to HCSP	-	-	-	224	1,866	<b>2,349</b>	483	25.88%
40200	Office Supplies	359	525	350	-	350	<b>350</b>	-	0.00%
40210	Operating Supplies	-	35	-	-	-	-	-	0.00%
40230	Books, Materials & Periodicals	-	-	200	-	200	<b>200</b>	-	0.00%
40300	Professional Services	3,101	-	500	-	500	-	(500)	-100.00%
40320	Postage and Telephone	2,470	918	1,000	208	1,000	<b>1,000</b>	-	0.00%
40330	Conferences, Training, Travel	129	341	1,230	42	830	<b>845</b>	15	1.81%
40340	Advertising	553	585	700	44	700	<b>700</b>	-	0.00%
40430	Miscellaneous	-	-	-	-	-	-	-	0.00%
40433	Dues & Subscriptions	220	265	350	-	350	<b>450</b>	100	28.57%
Total		91,776	96,914	99,294	37,787	108,951	<b>106,307</b>	(2,644)	-2.43%

SUMMARY BY CATEGORY
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Personal Services	84,944	94,245	94,964	37,493	105,021	<b>102,762</b>	(2,259)	-2.15%
Materials & Supplies	359	560	550	-	550	<b>550</b>	-	0.00%
Services & Other Charges	6,473	2,109	3,780	294	3,380	<b>2,995</b>	(385)	-11.39%
Capital Outlay	-	-	-	-	-	-	-	0.00%
Debt Service	-	-	-	-	-	-	-	0.00%
Transfers	-	-	-	-	-	-	-	0.00%
Total	91,776	96,914	99,294	37,787	108,951	<b>106,307</b>	(2,644)	-2.43%

Dept. Code 1410

**City Clerk  
2010 BUDGET**  
Operational Fact Sheet

**SERVICES PROVIDED**

- <> Administer municipal elections and serve as filing officer
- <> Process all city business, rental housing and animal licenses
- <> Support & service to administrator & other departments
- <> Act as recording secretary to the City Council

**2009 ACCOMPLISHMENTS**

- <> Conduct 2010 State Primary and General Election
- <> Rental Housing
- <> Continue to deliver excellent customer service

**2010 OBJECTIVES**

- <> Study the options for document storage - archiving and digitizing scanning electronic records
- <> Provide better access to City's official records and documents in as many different mediums as possible
- <> Provide for on-line registration of business and animal licensing

	<b>ACTUAL 2007</b>	<b>ACTUAL 2008</b>	<b>ESTIMATE 2009</b>	<b>PROPOSED 2010</b>	<b>PROJECTED 2011</b>
<b>STAFFING</b>					
Dept. Heads	0.79	0.79	0.79	0.79	0.79
Supervisors					
Technicians					
Line staff					
Clerical/support	0.90	0.90	0.80	0.80	0.80
<b>Total Staffing</b>	<b>1.69</b>	<b>1.69</b>	<b>1.59</b>	<b>1.59</b>	<b>1.59</b>
<b>WORK LOAD DATA</b>					
Business licenses issued	100	100	125	125	125
Rental licenses issued	0	280	460	600	650
# of elections	2	0	2	0	2
Election judges trained	40	0	60	0	60
Number of Voters Served	12,000	0	12,000	0	12,000

CITY OF SOUTH ST PAUL  
**2010 BUDGET**  
EXPENDITURE LINE ITEM DETAIL

DEPARTMENT: <b>CITY CLERK</b>		DIVISION: <b>GENERAL GOVERNMENT</b>					DEPT. CODE: <b>1410</b>		
ACCT NO.	ACCOUNT DESCRIPTION	ACTUAL 2007	ACTUAL 2008	CURRENT YEAR			2010 BUDGET	BUDGET CHANGE 09 REVISED TO 10	
				2009 BUDGET	ACTUAL 5/31/2009	2009 REVISED		\$	%
40101	Salaries of Regular Employees	81,823	85,692	92,006	32,851	89,762	<b>90,915</b>	1,153	1.28%
40102	Full-Time Employees Overtime	77	1,357	500	68	500	<b>1,000</b>	500	100.00%
40104	Temporary Employees Regular	-	15,258	-	-	8,000	<b>16,000</b>	8,000	100.00%
40106	Independent Contractor	-	-	-	-	-	-	-	0.00%
40108	Accumulated Vacation/Comp	-	1,596	5,549	215	5,549	<b>5,549</b>	-	0.00%
40111	Severance	-	-	-	-	-	-	-	0.00%
40112	Service Recognition Award	-	2,801	-	-	-	-	-	0.00%
40120	Employers Cont. for Pensions	11,241	12,611	14,119	4,521	13,914	<b>14,279</b>	365	2.62%
40130	Employer Paid Insurance	13,856	14,983	14,289	5,670	14,292	<b>14,295</b>	3	0.02%
40140	Unemployment Comp Insurance	-	-	-	-	-	-	-	0.00%
40150	Workers Comp Ins. Premium	170	223	233	113	233	<b>240</b>	7	3.00%
40151	Workers Comp Deductible	-	51	-	492	-	-	-	0.00%
40170	Employer Contr to HCSP	-	474	474	182	654	<b>654</b>	-	0.00%
40200	Office Supplies	1,377	3,031	3,000	1,543	3,000	<b>3,000</b>	-	0.00%
40210	Operating Supplies	3,615	4,207	3,500	1,077	3,500	<b>4,000</b>	500	14.29%
40220	Repair & Maintenance Supplies	-	6	-	-	-	-	-	0.00%
40240	Minor Equipment & Furnishings	-	2,452	-	-	-	-	-	0.00%
40300	Professional Services	1,010	5,016	7,400	4,672	7,400	<b>7,400</b>	-	0.00%
40320	Postage and Telephone	1,197	2,446	1,500	1,882	1,500	<b>2,400</b>	900	60.00%
40330	Conferences, Training, Travel	591	930	1,200	410	1,200	<b>700</b>	(500)	-41.67%
40340	Advertising	1,388	1,260	1,000	105	1,000	<b>1,450</b>	450	45.00%
40350	Printing and Binding	-	4	200	-	200	-	(200)	-100.00%
40400	Repairs & Maint. (Contractual)	-	1,500	1,500	1,500	1,500	<b>1,500</b>	-	0.00%
40405	Other Contracted Services	-	88	-	-	-	-	-	0.00%
40408	Copier Maintenance Agreement	5,012	5,427	4,500	854	4,500	<b>2,500</b>	(2,000)	-44.44%
40411	Other Rentals	-	1,700	-	-	-	<b>1,700</b>	1,700	100.00%
40430	Miscellaneous	(1,489)	-	200	-	200	-	(200)	-100.00%
40433	Dues & Subscriptions	95	95	300	25	300	<b>200</b>	(100)	-33.33%
Total		119,963	163,208	151,470	56,180	157,204	<b>167,782</b>	10,578	6.73%

CITY OF SOUTH ST PAUL  
**2010 BUDGET**  
 EXPENDITURE LINE ITEM DETAIL

DEPARTMENT: <b>CITY CLERK</b>	DIVISION: <b>GENERAL GOVERNMENT</b>	DEPT. CODE: <b>1410</b>
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ACCT NO.	ACCOUNT DESCRIPTION	ACTUAL 2007	ACTUAL 2008	CURRENT YEAR			2010 BUDGET	BUDGET CHANGE 09 REVISED TO 10	
				2009 BUDGET	ACTUAL 5/31/2009	2009 REVISED		\$	%

SUMMARY BY CATEGORY
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Personal Services	107,167	135,046	127,170	44,112	132,904	<b>142,932</b>	10,028	7.55%
Materials & Supplies	4,992	9,696	6,500	2,620	6,500	<b>7,000</b>	500	7.69%
Services & Other Charges	7,804	18,466	17,800	9,448	17,800	<b>17,850</b>	50	0.28%
Transfers	-	-	-	-	-	-	-	0.00%
Total	119,963	163,208	151,470	56,180	157,204	<b>167,782</b>	10,578	6.73%

**2010 BUDGET**

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Dept. Code 1520

**Finance**  
**2010 BUDGET**  
Operational Fact Sheet

**SERVICES PROVIDED**

- <> Safeguarding of City resources, planning, fiscal analyses and financial administration.
- <> Ongoing financial support services (investments, payroll, disbursements).
- <> Insurance procurement and benefits administration.
- <> Labor relations support.
- <> Financial management and information services for internal and external customers.

**2009 ACCOMPLISHMENTS**

- <> Modifications in audit process and workpaper preparation.
- <> Improvement in payroll accuracy pertaining to union contracts.
- <> Improved accounts receivable billing process to a more centralized system.
- <> Streamlining bank reconciliation process.
- <> Continue to use technology to improve efficiencies with banking.

**2010 OBJECTIVES**

- <> Update or create all policies pertaining to internal controls.
- <> Establish monthly or quarterly reconciliations for all balance sheet accounts where appropriate
- <> Improve the accounts payable process by working with all the departments to improve efficiencies.
- <> Revise the capital improvement program using the Plan-It! Software to better predict future expenditures.

	<b>ACTUAL</b>	<b>ACTUAL</b>	<b>Estimate</b>	<b>PROPOSED</b>	<b>PROJECTED</b>
	<b>2007</b>	<b>2008</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>
<b>STAFFING</b>					
Dept. Heads	0.80	0.80	0.80	0.80	0.80
Supervisors	1.00	1.00	1.00	1.00	1.00
Professional	0.00	0.00	0.00	0.00	1.00
Clerical/support	1.00	1.00	1.30	1.30	1.30
<b>Total Staffing</b>	<b>2.80</b>	<b>2.80</b>	<b>3.10</b>	<b>3.10</b>	<b>4.10</b>
<b>WORK LOAD DATA</b>					
A/P Checks used	4787	5,051	5,000	5,100	5,100
Electronic Payments (A/P)	110	233	300	400	400
P/R Checks used	5135	4,840	5,000	5,400	5,400
W-2's issued	292	319	300	320	320
1099's issued	100	99	110	130	130
Budget pages	243	236	245	275	275

CITY OF SOUTH ST PAUL  
**2010 BUDGET**  
EXPENDITURE LINE ITEM DETAIL

DEPARTMENT: <b>FINANCE</b>		DIVISION: <b>GENERAL GOVERNMENT</b>					DEPT. CODE: <b>1520</b>		
ACCT NO.	ACCOUNT DESCRIPTION	ACTUAL 2007	ACTUAL 2008	CURRENT YEAR			<b>2010 BUDGET</b>	BUDGET CHANGE 09 REVISED TO 10	
				2009 BUDGET	ACTUAL 5/31/2009	2009 REVISED		\$	%
40101	Salaries of Regular Employees	152,742	186,018	200,019	72,761	201,025	<b>208,177</b>	7,152	3.56%
40102	Full-Time Employees Overtime	892	281	500	9	500	<b>500</b>	-	0.00%
40108	Accumulated Vacation/Comp	6,244	3,486	7,017	-	7,017	<b>7,333</b>	316	4.50%
40120	Employers Cont. for Pensions	21,656	26,330	29,958	7,856	29,959	<b>31,572</b>	1,613	5.38%
40130	Employer Paid Insurance	36,687	19,431	30,966	7,961	20,031	<b>31,038</b>	11,007	54.95%
40135	Retiree Paid Insurance Charge	-	16,596	-	-	10,938	<b>10,938</b>	-	0.00%
40150	Workers Comp Ins. Premium	834	1,151	1,206	586	1,206	<b>1,240</b>	34	2.82%
40151	Workers Comp Deductible	100	-	-	-	-	-	-	0.00%
40170	Employer Contr to HCSP	-	2,028	4,418	3,289	4,808	<b>6,101</b>	1,293	26.89%
40200	Office Supplies	8,072	5,241	8,000	3,158	8,000	<b>8,000</b>	-	0.00%
40210	Operating Supplies	867	-	-	-	-	-	-	0.00%
40220	Repair & Maintenance Supplies	13	-	-	-	-	-	-	0.00%
40230	Books, Materials & Periodicals	84	87	750	87	750	<b>750</b>	-	0.00%
40240	Minor Equipment & Furnishings	4,072	4,389	1,200	-	1,200	-	(1,200)	-100.00%
40300	Professional Services	26,375	7,956	8,075	1,539	8,075	<b>9,075</b>	1,000	12.38%
40320	Postage and Telephone	1,795	1,587	3,000	700	3,000	<b>2,500</b>	(500)	-16.67%
40330	Conferences, Training, Travel	2,481	3,490	2,340	235	2,340	<b>2,340</b>	-	0.00%
40340	Advertising	602	472	725	29	725	<b>725</b>	-	0.00%
40350	Printing and Binding	661	825	800	-	800	<b>900</b>	100	12.50%
40400	Repairs & Maint. (Contractual)	26,942	24,011	33,504	14,148	33,504	<b>31,953</b>	(1,551)	-4.63%
40405	Other Contractual Services	28,638	8,745	3,894	2,193	3,894	<b>3,864</b>	(30)	-0.77%
40430	Miscellaneous	9,787	9,410	10,315	7,941	10,315	<b>11,790</b>	1,475	14.30%
40433	Dues & Subscriptions	445	535	720	380	720	<b>720</b>	-	0.00%
	Total	<u>329,989</u>	<u>322,069</u>	<u>347,407</u>	<u>122,872</u>	<u>348,807</u>	<b><u>369,516</u></b>	<u>20,709</u>	<u>5.94%</u>
<b>SUMMARY BY CATEGORY</b>									
	Personal Services	219,155	255,321	274,084	92,462	275,484	<b>296,899</b>	21,415	7.77%
	Materials & Supplies	13,108	9,717	9,950	3,245	9,950	<b>8,750</b>	(1,200)	-12.06%
	Services & Other Charges	97,726	57,031	63,373	27,165	63,373	<b>63,867</b>	494	0.78%
	Capital Outlay	-	-	-	-	-	-	0	0.00%
	Total	<u>329,989</u>	<u>322,069</u>	<u>347,407</u>	<u>122,872</u>	<u>348,807</u>	<b><u>369,516</u></b>	<u>20,709</u>	<u>5.94%</u>

Dept. Code 1610

**Attorney**  
**2010 BUDGET**  
 Operational Fact Sheet

**SERVICES PROVIDED**

- <> Legal advice to Staff and City Council
- <> Criminal prosecution
- <> Prepare ordinances and resolutions
- <>
- <>
- <>

**2009 ACCOMPLISHMENTS**

- <>
- <>
- <>
- <>
- <>
- <>

**2010 OBJECTIVES**

- <>
- <>
- <>
- <>

	<b>ACTUAL 2007</b>	<b>ACTUAL 2008</b>	<b>ESTIMATE 2009</b>	<b>PROPOSED 2010</b>	<b>PROJECTED 2011</b>
<b>STAFFING</b>					
Dept. Heads	Contract	Contract	Contract	Contract	Contract
Supervisors					
Technicians					
Line staff					
Clerical/support					
<b>Total Staffing</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>WORK LOAD DATA</b>					
Billable Civil Case Hours	800	800	800	800	800
Billable Criminal Case Hours	1,600	1,600	1,600	1,600	1,600

CITY OF SOUTH ST PAUL  
**2010 BUDGET**  
EXPENDITURE LINE ITEM DETAIL

DEPARTMENT: <b>ATTORNEY</b>	DIVISION: <b>GENERAL GOVERNMENT</b>	DEPT. CODE: <b>1610</b>
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ACCT NO.	ACCOUNT DESCRIPTION	ACTUAL 2007	ACTUAL 2008	CURRENT YEAR			2010 BUDGET	BUDGET CHANGE 09 REVISED TO 10	
				2009 BUDGET	ACTUAL 5/31/2009	2009 REVISED		\$	%
40230	Books, Materials & Periodicals	-	-	1,500	-	1,500	-	(1,500)	-100.00%
40300	Professional Services	86,787	103,256	52,000	26,851	67,000	<b>57,000</b>	(10,000)	-14.93%
40304	Professional Svcs Criminal	179,046	174,108	175,000	39,937	160,000	<b>175,000</b>	15,000	9.38%
40306	Professional Services - Retainer	-	-	18,000	-	18,000	<b>18,000</b>	-	0.00%
	Total	265,833	277,364	246,500	66,788	246,500	<b>250,000</b>	3,500	1.42%

<b>SUMMARY BY CATEGORY</b>
----------------------------

Personal Services	-	-	-	-	-	-	-	-	0.00%
Materials & Supplies	-	-	1,500	-	1,500	-	(1,500)	-	-100.00%
Services & Other Charges	265,833	277,364	245,000	66,788	245,000	<b>250,000</b>	5,000	-	2.04%
Capital Outlay	-	-	-	-	-	-	-	-	0.00%
Debt Service	-	-	-	-	-	-	-	-	0.00%
Transfers	-	-	-	-	-	-	-	-	0.00%
Total	265,833	277,364	246,500	66,788	246,500	<b>250,000</b>	3,500	-	1.42%

Dept. Code 1940

**City Hall**  
**2010 BUDGET**  
 Operational Fact Sheet

**SERVICES PROVIDED**

- <> Maintenance of City Hall Building, equipment and grounds
- <> Assist in maintenance of Library building and grounds
- <>
- <>
- <>
- <>

**2009 ACCOMPLISHMENTS**

- <> Took steps to conserve energy to reduce the overall costs
- <> Renewed cleaning contract for City Hall
- <>
- <>
- <>
- <>

**2010 OBJECTIVES**

- <> Have annual maintenance done on elevator and generator and fire sprinkler system
- <> Continue steps to conserve energy by changing habits and practices
- <> Install and maintain new phone system
- <>

	ACTUAL 2007	ACTUAL 2008	ESTIMATE 2009	PROPOSED 2010	PROJECTED 2011
<b>STAFFING</b>					
Dept. Heads					
Supervisors	0.25	0.25	0.25	0.25	0.25
Technicians					
Line staff	0.75	0.75	0.75	0.75	0.75
Clerical/support					
<b>Total Staffing</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>

**WORK LOAD DATA**

Cleaning, maintaining of HVAC, electrical, etc for:  
 15 restrooms, 9 office areas, 2 garages and  
 miscellaneous storage areas, public areas and  
 meeting rooms and jail area

CITY OF SOUTH ST PAUL  
**2010 BUDGET**  
EXPENDITURE LINE ITEM DETAIL

DEPARTMENT: <b>CITY HALL</b>		DIVISION: <b>PUBLIC WORKS</b>					DEPT. CODE: <b>1940</b>		
ACCT NO.	ACCOUNT DESCRIPTION	ACTUAL 2007	ACTUAL 2008	CURRENT YEAR			2010 BUDGET	BUDGET CHANGE 09 REVISED TO 10	
				2009 BUDGET	ACTUAL 5/31/2009	2009 REVISED		\$	%
40101	Salaries of Regular Employees	62,790	52,641	53,688	24,511	53,688	<b>54,364</b>	676	1.26%
40102	Full-Time Employees Overtime	238	339	500	289	500	<b>500</b>	-	0.00%
40104	Temporary Employees Regular	6,474	6,526	8,000	1,456	8,000	<b>6,500</b>	(1,500)	-18.75%
40108	Accumulated Vacation/Comp	-	356	1,240	-	1,240	<b>1,292</b>	52	4.19%
40120	Employers Cont. for Pensions	9,359	7,892	8,593	3,182	8,593	<b>8,722</b>	129	1.50%
40130	Employer Paid Insurance	11,632	9,467	9,119	4,247	9,119	<b>9,122</b>	3	0.03%
40150	Workers Comp Ins. Premium	1,988	2,378	2,492	1,211	2,492	<b>2,562</b>	70	2.81%
40170	Employer Contr to HCSP	-	150	150	58	150	<b>150</b>	-	0.00%
40210	Operating Supplies	4,483	7,288	5,000	2,423	6,000	<b>6,000</b>	-	0.00%
40220	Repair & Maintenance Supplies	4,218	6,555	5,500	1,966	5,500	<b>5,500</b>	-	0.00%
40240	Minor Equipment & Furnishings	470	419	2,000	-	2,000	<b>500</b>	(1,500)	-75.00%
40300	Professional Services	17,265	223	250	-	250	<b>250</b>	-	0.00%
40320	Postage and Telephone	13,091	16,970	17,000	4,123	17,000	<b>17,000</b>	-	0.00%
40360	Property & Liability Insurance	6,887	8,341	8,792	-	8,792	<b>8,842</b>	50	0.57%
40380	Utility Service	90,232	102,056	100,000	35,818	119,000	<b>119,000</b>	-	0.00%
40400	Repairs & Maint. (Contractual)	16,644	40,057	40,000	18,213	40,000	<b>40,600</b>	600	1.50%
40409	Cont. Serv/Refuse & Sanitation	1,604	2,674	2,500	704	2,500	<b>2,700</b>	200	8.00%
40438	Clothing Allowance	250	250	250	246	250	<b>250</b>	-	0.00%
Total		<u>247,625</u>	<u>264,582</u>	<u>265,074</u>	<u>98,447</u>	<u>285,074</u>	<b><u>283,854</u></b>	(1,220)	-0.43%
SUMMARY BY CATEGORY									
	Personal Services	92,481	79,749	83,782	34,954	83,782	<b>83,212</b>	(570)	-0.68%
	Materials & Supplies	9,171	14,262	12,500	4,389	13,500	<b>12,000</b>	(1,500)	-11.11%
	Services & Other Charges	145,973	170,571	168,792	59,104	187,792	<b>188,642</b>	850	0.45%
	Capital Outlay	-	-	-	-	-	-	-	0.00%
	Transfers	-	-	-	-	-	-	-	0.00%
	Total	<u>247,625</u>	<u>264,582</u>	<u>265,074</u>	<u>98,447</u>	<u>285,074</u>	<b><u>283,854</u></b>	(1,220)	-0.43%

Dept. Code 1970

**Recycling**  
**2010 BUDGET**  
Operational Fact Sheet

**SERVICES PROVIDED**

- <> To serve as liaison between the city, county & state agencies
- <> Manage Compost site
- <> Develop and distribute publicity on city recycling program
- <>
- <>
- <>

**2009 ACCOMPLISHMENTS**

- <> Continue to support recycling goals to support 50% recycling rate for Dakota County
- <> Manage Public Entity Waste
- <> Worked with Multi-Family Recycling so assure recycling service in buildings that includes all recyclables collected
- <> Provided educational materials to schools and other entities

**2010 OBJECTIVES**

- <> Promote Sustainability Principles
- <> Participate as a Lead or Supportive Community for a local negotiated initiative
- <> Promote and distribute environmental education materials

	ACTUAL 2007	ACTUAL 2008	ESTIMATE 2009	PROPOSED 2010	PROJECTED 2011
<b>STAFFING</b>					
Dept. Heads	0.21	0.21	0.21	0.21	0.21
Supervisors					
Technicians					
Line staff					
Clerical/support					
<b>Total Staffing</b>	<b>0.21</b>	<b>0.21</b>	<b>0.21</b>	<b>0.21</b>	<b>0.21</b>

**WORK LOAD DATA**

Recyclable materials collected curbside	9	9	9	10	10
School presentations	9	9	9	9	9
Meet goals	yes	yes	yes	yes	yes
Clean Up day					
Appliances collected	220	211	236	240	240
Containers collected/dumped	45	40	50	50	50

CITY OF SOUTH ST PAUL  
**2010 BUDGET**  
EXPENDITURE LINE ITEM DETAIL

DEPARTMENT: <b>RECYCLING</b>		DIVISION: <b>GENERAL GOVERNMENT</b>					DEPT. CODE: <b>1970</b>		
ACCT NO.	ACCOUNT DESCRIPTION	ACTUAL 2007	ACTUAL 2008	CURRENT YEAR			<b>2010 BUDGET</b>	BUDGET CHANGE 09 REVISED TO 10	
				2009 BUDGET	ACTUAL 5/31/2009	2009 REVISED		\$	%
40101	Salaries of Regular Employees	16,080	14,555	15,339	5,719	15,339	<b>15,339</b>	-	0.00%
40102	Full-Time Employees Overtime	-	-	-	-	-	-	-	0.00%
40104	Temporary Employees Regular	11,002	10,644	9,000	2,426	9,000	<b>9,000</b>	-	0.00%
40108	Accumulated Vacation/Comp	-	1,520	1,475	57	1,475	<b>1,475</b>	-	0.00%
40112	Service Recognition Award	-	745	-	-	-	-	-	0.00%
40120	Employers Cont. for Pensions	3,032	2,960	3,110	952	3,110	<b>3,152</b>	42	1.35%
40130	Employer Paid Insurance	3,558	2,915	2,465	1,041	2,465	<b>2,465</b>	-	0.00%
40170	Employer Contr to HCSP	-	126	126	49	126	<b>126</b>	-	0.00%
40200	Office Supplies	203	513	1,000	-	1,000	<b>1,000</b>	-	0.00%
40210	Operating Supplies	-	30	-	-	-	-	-	0.00%
40330	Conferences, Training, Travel	175	215	500	26	500	<b>500</b>	-	0.00%
40340	Advertising	-	-	-	-	-	-	-	0.00%
40350	Printing and Binding	1,177	1,754	3,000	888	3,000	<b>3,000</b>	-	0.00%
40405	Other Contractual Services	997	2,026	2,000	1,191	2,000	<b>2,000</b>	-	0.00%
40409	Cont. Serv/Refuse & Sanitation	400	501	900	87	900	<b>900</b>	-	0.00%
40430	Miscellaneous	-	18	300	-	300	<b>300</b>	-	0.00%
40433	Dues & Subscriptions	-	150	150	-	150	<b>150</b>	-	0.00%
40440	Recycling Education	895	489	1,500	-	1,500	<b>1,500</b>	-	0.00%
40445	Clean Up Day	20,292	16,064	18,000	200	18,000	<b>18,000</b>	-	0.00%
Total		57,811	55,225	58,865	12,636	58,865	<b>58,907</b>	42	0.07%
SUMMARY BY CATEGORY									
	Personal Services	33,672	33,465	31,515	10,244	31,515	31,557	42	0.13%
	Materials & Supplies	203	543	1,000	-	1,000	1,000	-	0.00%
	Services & Other Charges	23,936	21,217	26,350	2,392	26,350	26,350	-	0.00%
	Capital Outlay	-	-	-	-	-	-	-	0.00%
	Debt Service	-	-	-	-	-	-	-	0.00%
	Transfers	-	-	-	-	-	-	-	0.00%
	Total	57,811	55,225	58,865	12,636	58,865	<b>58,907</b>	42	0.07%

Dept. Code 2401

**Code Enforcement**  
**2010 BUDGET**  
 Operational Fact Sheet

**SERVICES PROVIDED**

- <> Enforce Permit and all Building Code Functions
- <> Enforce Zoning code ordinances
- <> Enforce Code Enforcement issues
- <>
- <>
- <>

**2009 ACCOMPLISHMENTS**

- <> Coordinate with Planner on Code Enforcement issues with businesses
- <> Continue to perform all building permits inspections as required
- <> Provided services for graffiti abatement, lawn cutting and snow shoveling on foreclosures
- <>
- <>
- <>

**2010 OBJECTIVES**

- <> Continue to improve service to building contractors & citizens
- <> Continue Code Enforcement on residential properties
- <> Continue to provide services for graffiti abatement, lawn cutting and snow shoveling on foreclosures
- <>
- <>
- <>

	<b>ACTUAL</b> 2007	<b>ACTUAL</b> 2008	<b>ESTIMATE</b> 2009	<b>PROPOSED</b> 2010	<b>PROJECTED</b> 2011
<b>STAFFING</b>					
Dept. Heads					
Supervisors					
Technicians					
Line staff	2.00	2.00	2.00	2.00	2.00
Clerical/support	1.00	1.00	1.00	1.00	1.00
<b>Total Staffing</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>
<b>WORK LOAD DATA</b>					
# of permits	664	638	650	650	650
Valuation (in millions)	16.0	14.5	12.0	13.0	13.0
Permit Fees Collected	298,000	268,000	250,000	300,000	300,000

CITY OF SOUTH ST PAUL  
**2010 BUDGET**  
EXPENDITURE LINE ITEM DETAIL

DEPARTMENT: <b>CODE ENFORCEMENT</b>	DIVISION: <b>PUBLIC WORKS</b>	DEPT. CODE: <b>2401</b>
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ACCT NO.	ACCOUNT DESCRIPTION	ACTUAL 2007	ACTUAL 2008	CURRENT YEAR			2010 BUDGET	BUDGET CHANGE 09 REVISED TO 10	
				2009 BUDGET	ACTUAL 5/31/2009	2009 REVISED		\$	%
40101	Salaries of Regular Employees	152,849	166,496	166,328	62,105	170,301	<b>174,458</b>	4,157	2.44%
40102	Full-Time Employees Overtime	1,002	1,430	1,000	-	1,000	<b>500</b>	(500)	-50.00%
40106	Independent Contractor	33,784	13,020	22,000	11,705	22,000	<b>22,000</b>	-	0.00%
40120	Employers Cont. for Pensions	20,560	22,801	24,096	8,701	24,523	<b>25,641</b>	1,118	4.56%
40130	Employer Paid Insurance	29,123	24,547	32,943	11,300	25,884	<b>25,273</b>	(611)	-2.36%
40135	Retiree Paid Insurance Charge	-	7,704	-	-	7,697	<b>7,697</b>	-	0.00%
40150	Workers Comp Ins. Premium	4,128	2,479	2,451	1,191	2,451	<b>2,519</b>	68	2.77%
40170	Employer Contr to HCSP	-	-	-	-	900	<b>900</b>	-	-
40200	Office Supplies	759	1,844	2,000	140	2,000	<b>2,000</b>	-	0.00%
40210	Operating Supplies	530	107	250	-	250	<b>250</b>	-	0.00%
40220	Repair & Maintenance Supplies	25	-	-	-	-	-	-	-
40230	Books, Materials & Periodicals	725	63	150	-	150	<b>150</b>	-	0.00%
40300	Professional Service	51	-	-	-	-	-	-	0.00%
40320	Postage and Telephone	1,839	1,401	2,200	556	2,200	<b>2,200</b>	-	0.00%
40330	Conferences, Training, Travel	744	1,194	1,400	74	1,400	<b>1,400</b>	-	0.00%
40400	Repairs and Maint. - Contractual	1,631	7,588	7,000	3,701	8,000	<b>10,000</b>	2,000	25.00%
40410	Central garage Rental Charge	9,585	10,280	10,742	2,686	10,742	<b>10,742</b>	-	0.00%
40430	Miscellaneous	-	250	-	-	-	-	-	0.00%
40433	Dues & Subscriptions	150	315	215	120	215	<b>250</b>	35	16.28%
Total		257,485	261,519	272,775	102,279	279,713	<b>285,980</b>	6,267	2.24%

SUMMARY BY CATEGORY
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Personal Services	241,446	238,477	248,818	95,002	254,756	<b>258,988</b>	4,232	1.66%
Materials & Supplies	2,039	2,014	2,400	140	2,400	<b>2,400</b>	-	0.00%
Services & Other Charges	14,000	21,028	21,557	7,137	22,557	<b>24,592</b>	2,035	9.02%
Capital Outlay	-	-	-	-	-	-	-	0.00%
Total	257,485	261,519	272,775	102,279	279,713	<b>285,980</b>	6,267	2.24%

Dept. Code 1965

**Animal Control**  
**2010 BUDGET**  
 Operational Fact Sheet

**SERVICES PROVIDED**

- <> Animal patrol, apprehension and boarding
- <> Pest Control
- <> Community education and awareness

**2009 ACCOMPLISHMENTS**

- <> Animal Control and Apprehension
- <> Follow-up on Nuisance and Animal Complaints
- <> Provide ongoing public education relating to Animal ordinances

**2010 OBJECTIVES**

- <> Continue Animal Control and Apprehension
- <> Continue public education efforts
- <> Continue efforts to reduce animal nuisances

	<b>ACTUAL 2007</b>	<b>ACTUAL 2008</b>	<b>ESTIMATE 2009</b>	<b>PROPOSED 2010</b>	<b>PROJECTED 2011</b>
<b>STAFFING</b>					
Dept. Heads					
Supervisors					
Technicians					
Line staff					
Clerical/support	0.50	0.50	0.50	0.50	0.50
<b>Total Staffing</b>	<b>0.50</b>	<b>0.50</b>	<b>0.50</b>	<b>0.50</b>	<b>0.50</b>
<b>WORK LOAD DATA</b>					
Dogs impounded	136	136	136	136	140
Cats impounded	67	67	67	67	75
animal calls for service	690	690	690	690	725

CITY OF SOUTH ST PAUL  
**2010 BUDGET**  
EXPENDITURE LINE ITEM DETAIL

DEPARTMENT: <b>ANIMAL CONTROL</b>	DIVISION: <b>PUBLIC SAFETY</b>	DEPT. CODE: <b>1965</b>
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ACCT NO.	ACCOUNT DESCRIPTION	ACTUAL 2007	ACTUAL 2008	CURRENT YEAR			2010 BUDGET	BUDGET CHANGE 09 REVISED TO 10	
				2009 BUDGET	ACTUAL 5/31/2009	2009 REVISED		\$	%
40101	Salaries of Regular Employees	11,821	12,906	16,432	2,657	8,992	<b>16,523</b>	7,531	83.75%
40102	Full-Time Employees Overtime	32	44	-	-	-	-	-	0.00%
40108	Accumulated Vacation	61	-	-	-	-	-	-	0.00%
40120	Employers Cont. for Pensions	1,565	1,456	2,366	360	1,312	<b>2,420</b>	1,108	84.45%
40150	Workers Comp Ins. Premium	266	354	371	180	371	<b>382</b>	11	2.96%
40210	Operating Supplies	-	120	500	-	500	<b>500</b>	-	0.00%
40300	Professional Services	13,473	6,533	15,500	-	15,500	<b>15,000</b>	(500)	-3.23%
40330	Training	-	-	400	-	400	<b>800</b>	400	100.00%
	Total	<u>27,218</u>	<u>21,413</u>	<u>35,569</u>	<u>3,197</u>	<u>27,075</u>	<b><u>35,625</u></b>	<u>8,550</u>	<u>31.58%</u>

SUMMARY BY CATEGORY
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Personal Services	13,745	14,760	19,169	3,197	10,675	<b>19,325</b>	8,650	81.03%
Materials & Supplies	-	120	500	-	500	<b>500</b>	500	100.00%
Services & Other Charges	13,473	6,533	15,900	-	15,900	<b>15,800</b>	(100)	-0.63%
Capital Outlay	-	-	-	-	-	-	-	0.00%
Debt Service	-	-	-	-	-	-	-	0.00%
Transfers	-	-	-	-	-	-	-	0.00%
Total	<u>27,218</u>	<u>21,413</u>	<u>35,569</u>	<u>3,197</u>	<u>27,075</u>	<b><u>35,625</u></b>	<u>9,050</u>	<u>33.43%</u>

Dept. Code 2100

**Police Protection**  
**2010 BUDGET**  
 Operational Fact Sheet

**SERVICES PROVIDED**

- <> Prevent and control criminal behavior
- <> Aid, assistance and protection for all citizens
- <> Resolve conflict, protect constitutional guarantees and create feeling of security in the community

**2009 ACCOMPLISHMENTS**

- <> Began implmentation of department 5 year staffing plan
- <> Dakota County Communication Center became operational
- <> Live Scan become operational
- <> Re-organization of Police Property Room
- <> Continued partnerships with other Dakota County agencies, Traffice Safety Partnerships, Drug Task Force, Domestic Preparedness, Mutual Aid Assistance

**2010 OBJECTIVES**

- <> Continue with implementation of department 5 year staffing plan - two officer pro-active community response
- <> Continue review and revision of general orders and police policy
- <> Continue review and revision of City Emergency Management policies
- <> Encourage and maintain effective lines of communication both within and outside the police department
- <> Expand and build upon community outreach initiatives
- <> Continue staff developments efforts to deal effectively deal with changing department and community needs

	<b>ACTUAL 2007</b>	<b>ACTUAL 2008</b>	<b>ESTIMATE 2009</b>	<b>PROPOSED 2010</b>	<b>PROJECTED 2011</b>
<b>STAFFING</b>					
Dept. Heads	1.00	1.00	1.00	1.00	1.00
Supervisors	7.00	7.00	7.00	8.00	8.00
Line staff	17.00	18.00	18.00	20.00	20.00
Clerical/support	3.50	4.00	4.00	4.00	4.00
Community Svc Officers	1.00	1.00	1.00	1.00	1.00
<b>Total Staffing</b>	<b>29.50</b>	<b>31.00</b>	<b>31.00</b>	<b>34.00</b>	<b>34.00</b>

**WORK LOAD DATA**

Calls for service	17,036	16,000	17,000	17,000	17,000
Part I Offenses	870	900	900	900	900
Part II Offenses	1,784	1,800	1,800	1,800	1,800
Felony charges	225	225	225	225	225
DUI	168	120	120	120	120
Traffic Crashes	275	275	300	300	300
Sel. Traffic Viol.	1,335	1,200	1,300	1,300	1,300

CITY OF SOUTH ST PAUL  
**2010 BUDGET**  
EXPENDITURE LINE ITEM DETAIL

DEPARTMENT: <b>POLICE PROTECTION</b>			DIVISION: <b>PUBLIC SAFETY</b>				DEPT. CODE: <b>2100</b>		
ACCT NO.	ACCOUNT DESCRIPTION	ACTUAL 2007	ACTUAL 2008	CURRENT YEAR			2010 BUDGET	BUDGET CHANGE 09 REVISED TO 10	
				2009 BUDGET	ACTUAL 5/31/2009	2009 REVISED		\$	%
40101	Salaries of Regular Employees	1,933,453	1,972,634	2,106,538	748,212	1,997,258	<b>2,016,771</b>	19,513	0.98%
40102	Full-Time Employees Overtime	73,827	92,407	82,650	20,146	82,650	<b>83,650</b>	1,000	1.21%
40104	Temporary Employees Regular	50	2,631	13,000	5,231	13,000	<b>13,000</b>	-	0.00%
40106	Independent Contractor	3,092	2,484	4,000	524	4,000	<b>6,100</b>	2,100	52.50%
40108	Accumulated Vacation	42,788	102,728	74,000	9,932	74,000	<b>101,000</b>	27,000	36.49%
40111	Severance	-	-	30,000	3,100	30,000	<b>30,000</b>	-	0.00%
40112	Service Recognition	-	-	-	5,281	-	-	-	0.00%
40120	Employers Cont. for Pensions	255,313	285,053	347,738	115,330	334,706	<b>339,960</b>	5,254	1.57%
40122	Annual Amortization of Deficit	106,261	106,261	106,261	-	-	-	-	0.00%
40130	Employer Paid Insurance	277,140	214,509	331,153	108,037	248,958	<b>245,286</b>	(3,672)	-1.47%
40135	Retiree Paid Insurance Charge	-	74,673	-	-	73,851	<b>68,720</b>	(5,131)	-6.95%
40150	Workers Comp Ins. Premium	55,467	73,663	77,176	37,489	77,176	<b>79,345</b>	2,169	2.81%
40151	Workers Comp Deductible	3,725	2,909	7,000	2,034	7,000	<b>5,000</b>	(2,000)	-28.57%
40170	Employer Contr to HCSP	-	91,422	24,169	7,938	19,301	<b>27,810</b>	8,509	44.09%
40200	Office Supplies	2,620	6,233	5,900	2,025	5,900	<b>6,100</b>	200	3.39%
40210	Operating Supplies	28,276	29,038	30,201	2,484	30,201	<b>31,450</b>	1,249	4.14%
40220	Repair & Maintenance Supplies	4,101	2,129	2,495	262	2,495	<b>3,225</b>	730	29.26%
40230	Books, Materials & Periodicals	-	-	250	-	250	-	(250)	-100.00%
40240	Minor Equipment & Furnishings	769	611	6,850	-	6,850	<b>5,450</b>	(1,400)	-20.44%
40300	Professional Services	3,930	2,363	5,600	1,813	5,600	<b>5,600</b>	-	0.00%
40305	Dispatch Services	263,635	273,216	324,244	116,555	324,244	<b>355,064</b>	30,820	9.51%
40320	Postage and Telephone	41,266	37,493	46,666	21,806	46,666	<b>46,666</b>	-	0.00%
40330	Conferences, Training, Travel	13,942	13,445	20,630	3,099	20,630	<b>22,755</b>	2,125	10.30%
40340	Advertising	1,599	573	1,800	-	1,800	<b>1,300</b>	(500)	-27.78%
40350	Printing and Binding	409	204	300	-	300	<b>300</b>	-	0.00%
40360	Property & Liability Insurance	39,948	48,383	50,999	-	50,999	<b>51,291</b>	292	0.57%
40380	Utility Service	653	670	600	230	600	<b>675</b>	75	12.50%
40400	Repairs & Maint. (Contractual)	2,963	19,362	33,160	4,072	33,160	<b>33,880</b>	720	2.17%
40405	Other Contractual Services	47,727	58,927	58,270	20,664	58,270	<b>58,338</b>	68	0.12%
40410	Central Garage Rental Charge	173,090	183,101	191,340	47,835	191,340	<b>193,712</b>	2,372	1.24%
40430	Miscellaneous	8,211	14,946	12,825	4,274	12,825	<b>12,825</b>	-	0.00%
40433	Dues & Subscriptions	1,900	2,565	2,800	2,025	2,800	<b>2,035</b>	(765)	-27.32%
40438	Clothing Allowance	23,111	31,078	26,700	7,648	26,700	<b>21,300</b>	(5,400)	-20.22%

CITY OF SOUTH ST PAUL  
**2010 BUDGET**  
EXPENDITURE LINE ITEM DETAIL

DEPARTMENT: <b>POLICE PROTECTION</b>		DIVISION: <b>PUBLIC SAFETY</b>					DEPT. CODE: <b>2100</b>		
ACCT NO.	ACCOUNT DESCRIPTION	ACTUAL 2007	ACTUAL 2008	CURRENT YEAR			<b>2010 BUDGET</b>	BUDGET CHANGE 09 REVISED TO 10	
				2009 BUDGET	ACTUAL 5/31/2009	2009 REVISED		\$	%
40439	Ins Claims within Deductible	5,728	5,838	3,000	(2,644)	3,000	<b>5,000</b>	2,000	66.67%
40800	Interest/Finance Charge	-	77	-	2	-	-	-	0.00%
40580	Other Equipment	24,472	16,779	8,500	-	8,500	<b>12,000</b>	3,500	41.18%
Total		<u>3,439,466</u>	<u>3,768,405</u>	<u>4,036,815</u>	<u>1,295,404</u>	<u>3,795,030</u>	<b>3,885,608</b>	90,578	2.39%
SUMMARY BY CATEGORY									
	Personal Services	2,751,116	3,021,374	3,203,685	1,063,254	2,961,900	<b>3,016,642</b>	54,742	1.85%
	Materials & Supplies	35,766	38,011	45,696	4,771	45,696	<b>46,225</b>	529	1.16%
	Services & Other Charges	628,112	692,241	778,934	227,379	778,934	<b>810,741</b>	31,807	4.08%
	Capital Outlay	24,472	16,779	8,500	-	8,500	<b>12,000</b>	3,500	41.18%
	Debt Service	-	-	-	-	-	-	-	0.00%
	Transfers	-	-	-	-	-	-	-	0.00%
	Total	<u>3,439,466</u>	<u>3,768,405</u>	<u>4,036,815</u>	<u>1,295,404</u>	<u>3,795,030</u>	<b>3,885,608</b>	90,578	2.39%

**2010 BUDGET**

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CITY OF SOUTH ST PAUL  
**2010 BUDGET**  
EXPENDITURE LINE ITEM DETAIL

DEPARTMENT: <b>FIRE DEPARTMENT</b>			DIVISION: <b>PUBLIC SAFETY</b>				DEPT. CODE: <b>2200</b>		
ACCT NO.	ACCOUNT DESCRIPTION	ACTUAL 2007	ACTUAL 2008	CURRENT YEAR			2010 BUDGET	BUDGET CHANGE 09 REVISED TO 10	
				2009 BUDGET	ACTUAL 5/31/2009	2009 REVISED		\$	%
40101	Salaries of Regular Employees	1,116,938	-	-	-	-	-	-	0.00%
40102	Full-Time Employees Overtime	217,593	-	-	-	-	-	-	0.00%
40108	Accumulated Vacation	13,786	-	-	-	-	-	-	0.00%
40111	Severance	153,502	-	-	-	-	-	-	0.00%
40120	Employers Cont. for Pensions	170,326	-	-	-	-	-	-	0.00%
40122	Annual Amortization of Deficit	224,204	224,204	224,204	-	-	-	-	0.00%
40130	Employer Paid Insurance	214,782	-	82,570	6,795	-	-	-	0.00%
40135	Retiree Paid Insurance Charge	-	79,210	-	-	82,570	<b>74,313</b>	(8,257)	-10.00%
40150	Workers Comp Ins. Premium	63,328	4,123	-	-	-	-	-	0.00%
40151	Workers Comp Deductible	6,466	1,508	-	-	-	-	-	0.00%
40200	Office Supplies	4,533	12	-	-	-	-	-	0.00%
40210	Operating Supplies	31,463	-	-	-	-	-	-	0.00%
40220	Repair & Maintenance Supplies	7,978	-	-	-	-	-	-	0.00%
40230	Books, Materials & Periodicals	2,050	-	-	-	-	-	-	0.00%
40240	Minor Equipment & Furnishings	20,396	-	-	-	-	-	-	0.00%
40300	Professional Services	97,937 **	1,904,673	1,970,788	985,394	1,871,284 *	<b>1,910,995</b>	39,711	2.12%
40303	Training and Expenditures	75	-	-	-	-	-	-	0.00%
40305	Dispatch Services	32,575	-	-	-	-	-	-	0.00%
40320	Postage and Telephone	3,794	47	-	-	-	-	-	0.00%
40330	Conferences, Training, Travel	12,522	126	-	-	-	-	-	0.00%
40304	Advertising	-	170	-	-	-	-	-	0.00%
40360	Property & Liability Insurance	36,316	7,136	-	-	-	-	-	0.00%
40400	Repairs & Maint. (Contractual)	11,514	9,797	10,000	2,500	15,000	<b>15,000</b>	-	0.00%
40405	Other Contractual Services	15,031	3,000	-	-	-	-	-	0.00%
40408	Copier Maintenance Agreement	-	-	-	-	-	-	-	0.00%
40410	Central Garage Rental Charge	79,333	-	-	-	-	-	-	0.00%
40430	Miscellaneous	9	-	-	-	-	-	-	0.00%
40433	Dues & Subscriptions	863	-	-	-	-	-	-	0.00%
40438	Clothing Allowance	13,273	-	-	-	-	-	-	0.00%
40439	Ins Claims within Deductible	-	-	-	-	-	-	-	0.00%
Total		<u>2,550,587</u>	<u>2,234,006</u>	<u>2,287,562</u>	<u>994,689</u>	<u>1,968,854</u>	<b><u>2,000,308</u></b>	<u>31,454</u>	<u>1.60%</u>

\* 1/2 South Metro Fire Department Adopted budget for 2009.

\*\* City received a rebate of \$87,672 in 2009 for services provided in 2008. The amount presented does not include the rebate.

CITY OF SOUTH ST PAUL  
**2010 BUDGET**  
 EXPENDITURE LINE ITEM DETAIL

DEPARTMENT: <b>FIRE DEPARTMENT</b>		DIVISION: <b>PUBLIC SAFETY</b>				DEPT. CODE: <b>2200</b>			
ACCT NO.	ACCOUNT DESCRIPTION	ACTUAL 2007	ACTUAL 2008	CURRENT YEAR			<b>2010 BUDGET</b>	BUDGET CHANGE 09 REVISED TO 10	
				2009 BUDGET	ACTUAL 5/31/2009	2009 REVISED		\$	%
<b>SUMMARY BY CATEGORY</b>									
	Personal Services	2,180,925	309,045	306,774	6,795	82,570	<b>74,313</b>	(8,257)	-10.00%
	Materials & Supplies	66,420	12	-	-	-	-	-	0.00%
	Services & Other Charges	303,242	1,924,949	1,980,788	987,894	1,886,284	<b>1,925,995</b>	39,711	2.11%
	Capital Outlay	-	-	-	-	-	-	-	0.00%
	Debt Service	-	-	-	-	-	-	-	0.00%
	Transfers	-	-	-	-	-	-	-	0.00%
	Total	2,550,587	2,234,006	2,287,562	994,689	1,968,854	<b>2,000,308</b>	31,454	1.60%

CITY OF SOUTH ST PAUL  
**2010 BUDGET**  
EXPENDITURE LINE ITEM DETAIL

DEPARTMENT: <b>FIRE CONSOLIDATION</b>	DIVISION: <b>PUBLIC SAFETY</b>	DEPT. CODE: <b>2201</b>
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ACCT NO.	ACCOUNT DESCRIPTION	ACTUAL 2007	ACTUAL 2008	CURRENT YEAR			2010 BUDGET	BUDGET CHANGE 09 REVISED TO 10	
				2009 BUDGET	ACTUAL 5/31/2009	2009 REVISED		\$	%
40101	Salaries of Regular Employees	-	-	-	-	-	-	-	0.00%
40102	Full-Time Employees Overtime	6,918	-	-	-	-	-	-	0.00%
40120	Employers Cont. for Pensions	858	-	-	-	-	-	-	0.00%
40130	Employer Paid Insurance	638	-	-	-	-	-	-	0.00%
40151	Workers Comp Deductible	1,176	-	-	-	-	-	-	0.00%
40200	Office Supplies	151	-	-	-	-	-	-	0.00%
40210	Operating Supplies	2,761	-	-	-	-	-	-	0.00%
40220	Repair & Maintenance Supplies	-	-	-	-	-	-	-	0.00%
40230	Books, Materials & Periodicals	-	-	-	-	-	-	-	0.00%
40240	Minor Equipment & Furnishings	-	-	-	-	-	-	-	0.00%
40300	Professional Services	12,709	-	-	-	-	-	-	0.00%
40320	Postage and Telephone	-	-	-	-	-	-	-	0.00%
40330	Conferences, Training, Travel	-	-	-	-	-	-	-	0.00%
40340	Advertising	43	-	-	-	-	-	-	0.00%
40360	Property & Liability Insurance	-	-	-	-	-	-	-	0.00%
40400	Repairs & Maint. (Contractual)	119	-	-	-	-	-	-	0.00%
40405	Other Contractual Services	-	-	-	-	-	-	-	0.00%
40430	Miscellaneous	-	-	-	-	-	-	-	0.00%
40438	Clothing Allowance	-	-	-	-	-	-	-	0.00%
40485	Contingency (Relocation Expense)	-	-	-	-	-	-	-	0.00%
40580	Other Equipment	-	-	-	-	-	-	-	0.00%
Total		25,373	-	-	-	-	-	-	0.00%
SUMMARY BY CATEGORY									
Personal Services		8,414	-	-	-	-	-	-	0.00%
Materials & Supplies		4,088	-	-	-	-	-	-	0.00%
Services & Other Charges		12,871	-	-	-	-	-	-	0.00%
Capital Outlay		-	-	-	-	-	-	-	0.00%
Transfers		-	-	-	-	-	-	-	0.00%
Total		25,373	-	-	-	-	-	-	0.00%

**2010 BUDGET**

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Dept. Code 3115

**Engineering**  
**2010 BUDGET**  
 Operational Fact Sheet

**SERVICES PROVIDED**

- <> Design, inspection and coordination of all infrastructure projects
- <> Monitor fill permits
- <> Process all phases of assessment procedures
- <>

**2009 ACCOMPLISHMENTS**

- <> Continue Implementation of Mill & Overlay and Full Depth Bituminous Removal & Replacement Program
- <> Completed Anderson & Southview Pond Projects
- <> Completed work on Port Crosby construction
- <> Reimplemented annual sidewalk repair program
- <> Completed work on BridgePoint Business Park area
- <> Began work on Water Booster Station & Reservoir project
- <> Completed work on Regional Trail - 19th Ave Tunnel project
- <> Worked at County on MRRT Trail into Inver Grove Heights

**2010 OBJECTIVES**

- <> Continue Mill & Overlay, Bituminous Removal & Replacement and street reconstruction programs
- <> Continue Sidewalk repair program
- <> Continue work on Oak Park BRR Program
- <> Work on improvements for LeVander Pond and other storm projects
- <> Work with County on South Concord Street improvements

	<b>ACTUAL 2007</b>	<b>ACTUAL 2008</b>	<b>ESTIMATE 2009</b>	<b>PROPOSED 2010</b>	<b>PROJECTED 2011</b>
<b>STAFFING</b>					
Dept. Heads	0.60	0.60	0.60	0.60	0.60
Supervisors	1.75	1.75	1.75	1.75	1.75
Technicians	2.00	2.00	1.00	1.00	1.00
Line staff	0.00	0.00	0.00	0.00	0.00
Clerical/support	0.50	0.50	0.50	0.50	0.50
<b>Total Staffing</b>	<b>4.85</b>	<b>4.85</b>	<b>3.85</b>	<b>3.85</b>	<b>3.85</b>
<b>WORK LOAD DATA</b>					
# of Projects:	26	24	12	15	15
\$ Amounts ( in millions)	2.7	3.0	2.1	2.0	2.2
Blocks of sts/alley rehabbed:	34	27	8	24	20
SF of concrete sidewalk repaired	500	12,000	1,000	5,000	5,000

CITY OF SOUTH ST PAUL  
**2010 BUDGET**  
EXPENDITURE LINE ITEM DETAIL

DEPARTMENT: <b>ENGINEERING</b>		DIVISION: <b>PUBLIC WORKS</b>					DEPT. CODE: <b>3115</b>		
ACCT NO.	ACCOUNT DESCRIPTION	ACTUAL 2007	ACTUAL 2008	CURRENT YEAR			2010 BUDGET	BUDGET CHANGE 09 REVISED TO 10	
				2009 BUDGET	ACTUAL 5/31/2009	2009 REVISED		\$	%
40101	Salaries of Regular Employees	302,173	312,990	263,963	98,781	265,308	<b>269,837</b>	4,529	1.71%
40102	Full-Time Employees Overtime	13,946	14,019	6,000	973	2,500	<b>2,500</b>	-	0.00%
40108	Accumulated Vacation	-	5,140	8,604	-	8,604	<b>8,856</b>	252	2.93%
40120	Employers Cont. for Pensions	42,708	45,641	41,352	14,106	41,546	<b>40,828</b>	(718)	-1.73%
40130	Employer Paid Insurance	61,565	42,459	41,919	14,572	32,211	<b>30,167</b>	(2,044)	-6.35%
40135	Retiree Paid Insurance Charge	-	16,036	-	-	9,713	<b>9,713</b>	-	0.00%
40140	Unemployment Comp Ins	-	-	9,800	5,579	5,580	-	(5,580)	-100.00%
40150	Workers Comp Ins. Premium	6,290	2,663	2,517	1,223	2,517	<b>2,588</b>	71	2.82%
40151	Workers Comp Deductible	1,900	2,308	-	276	-	<b>1,000</b>	1,000	100.00%
40170	Employer Contr to HCSP	-	6,528	2,796	2,586	3,396	<b>4,895</b>	1,499	44.14%
40200	Office Supplies	3,263	3,185	4,000	455	4,000	<b>3,500</b>	(500)	-12.50%
40210	Operating Supplies	206	304	250	95	250	<b>250</b>	-	0.00%
40220	Repair & Maintenance Supplies	5	-	-	-	-	-	-	0.00%
40240	Minor Equipment & Furnishings	-	118	1,000	-	1,000	<b>1,000</b>	-	0.00%
40300	Professional Services	5,679	2,824	2,500	(3,342)	2,500	<b>2,500</b>	-	0.00%
40320	Postage and Telephone	2,549	3,507	2,600	1,059	2,600	<b>2,600</b>	-	0.00%
40330	Conferences, Training, Travel	2,795	4,346	4,680	1,478	4,680	<b>4,566</b>	(114)	-2.44%
40400	Repairs & Maint. (Contractual)	5,374	4,904	7,000	2,935	7,000	<b>5,000</b>	(2,000)	-28.57%
40410	Central Garage Rental Charge	13,979	14,678	15,338	3,835	15,338	<b>10,145</b>	(5,193)	-33.86%
40433	Dues & Subscriptions	8,708	9,113	1,150	170	1,150	<b>1,150</b>	-	0.00%
40439	Ins Claims within Deductible	-	-	-	-	-	-	-	0.00%
Total		471,140	490,763	415,469	144,781	409,893	<b>401,095</b>	(8,798)	-2.15%
SUMMARY BY CATEGORY									
Personal Services		428,582	447,784	376,951	138,096	371,375	<b>370,384</b>	(991)	-0.27%
Materials & Supplies		3,474	3,607	5,250	550	5,250	<b>4,750</b>	(500)	-9.52%
Services & Other Charges		39,084	39,372	33,268	6,135	33,268	<b>25,961</b>	(7,307)	-21.96%
Capital Outlay		-	-	-	-	-	-	-	0.00%
Transfers		-	-	-	-	-	-	-	0.00%
Total		471,140	490,763	415,469	144,781	409,893	<b>401,095</b>	(8,798)	-2.15%

Dept. Code 3120

**Public Works**  
**2010 BUDGET**  
 Operational Fact Sheet

**SERVICES PROVIDED**

- <> Maintenance of 112 miles of highways, streets & alleys including patching, sweeping, cracksealing, painting, sign repair, blvd. Tree care, snow & ice plowing & removal
- <> Maintenance of storm sewers, flood control system, pumping stations and drainage ravines
- <> Maintenance of certain street lights and all holiday decorations
- <> Maintenance and upkeep of Municipal Service Center and surrounding property
- <>

**2009 ACCOMPLISHMENTS**

- <> Perform boulevard tree trimming and removal with City staff
- <> Provided maintenance on all Fire Department vehicles
- <> Coordinate striping, pavement marking, sign maintenance and seal coating
- <>
- <>
- <>

**2010 OBJECTIVES**

- <> Continue maintenance on all streets and alleys
- <> Continue boulevard beautification, tree program and seal coating program
- <> Continue to provide maintenance on all Fire dept vehicles
- <> Add new Public Works Superintendent

	<b>ACTUAL 2007</b>	<b>ACTUAL 2008</b>	<b>ESTIMATE 2009</b>	<b>PROPOSED 2010</b>	<b>PROJECTED 2011</b>
<b>STAFFING</b>					
Dept. Heads					
Supervisors	1.00	1.00	1.00	1.00	1.00
Technicians					
Line staff	7.00	7.00	6.00	6.00	6.00
Clerical/support	0.40	0.40	0.40	0.40	0.40
<b>Total Staffing</b>	<b>8.40</b>	<b>8.40</b>	<b>7.40</b>	<b>7.40</b>	<b>7.40</b>
<b>WORK LOAD DATA</b>					
Tons of salt/sand purchased	3,000	2,264	2,500	2,500	2,500
# of snow/ice events:	11	12	12	12	12
Tons of asphalt for patching	350	348	350	350	350
Miles of street & alley improved:	4.2	2.0	1.0	2.5	2.5

CITY OF SOUTH ST PAUL  
**2010 BUDGET**  
EXPENDITURE LINE ITEM DETAIL

DEPARTMENT: <b>PUBLIC WORKS</b>			DIVISION: <b>PUBLIC WORKS</b>				DEPT. CODE: <b>3120</b>		
ACCT NO.	ACCOUNT DESCRIPTION	ACTUAL 2007	ACTUAL 2008	CURRENT YEAR			2010 BUDGET	BUDGET CHANGE 09 REVISED TO 10	
				2009 BUDGET	ACTUAL 5/31/2009	2009 REVISED		\$	%
40101	Salaries of Regular Employees	397,359	400,389	377,392	143,290	379,701	<b>379,701</b>	-	0.00%
40102	Full-Time Employees Overtime	32,636	21,641	25,000	12,688	25,000	<b>17,500</b>	(7,500)	-30.00%
40104	Temporary Employees Regular	-	-	-	-	-	-	-	0.00%
40108	Accumulated Vacation/Comp	1,430	6,995	7,170	-	7,170	<b>7,170</b>	-	0.00%
40111	Severance	-	4,200	-	-	-	-	-	0.00%
40120	Employers Cont. for Pensions	58,507	59,379	60,007	21,997	60,333	<b>61,392</b>	1,059	1.76%
40130	Employer Paid Insurance	69,360	64,559	68,588	27,222	60,891	<b>60,891</b>	-	0.00%
40135	Retiree Paid Insurance Charge	-	-	-	-	7,697	<b>7,697</b>	-	0.00%
40150	Workers Comp Ins. Premium	20,417	24,814	25,740	12,503	25,740	<b>26,463</b>	723	2.81%
40151	Workers Comp Deductible	2,942	6,274	2,500	1,132	2,500	<b>2,500</b>	-	0.00%
40170	Employer Contr to HCSP	-	11,807	600	231	600	<b>600</b>	-	0.00%
40200	Office Supplies	833	502	1,000	-	1,000	<b>1,000</b>	-	0.00%
40210	Operating Supplies	2,701	4,466	2,500	582	2,500	<b>2,500</b>	-	0.00%
40220	Repair & Maintenance Supplies	149,041	164,978	110,500	55,677	110,500	<b>140,000</b>	29,500	26.70%
40221	Sealcoating & Tree Maintenance	9,601	55,798	77,500	-	77,500	<b>82,500</b>	5,000	6.45%
40240	Minor Equipment & Furnishings	-	4,372	-	-	-	-	-	0.00%
40300	Professional Services	6,592	5,154	5,000	954	5,000	<b>5,000</b>	-	0.00%
40320	Postage and Telephone	7,622	7,654	8,000	3,125	8,000	<b>8,000</b>	-	0.00%
40330	Conferences, Training, Travel	2,153	535	-	-	-	<b>500</b>	500	100.00%
40340	Advertising	-	-	-	-	-	-	-	0.00%
40360	Property & Liability Insurance	20,154	24,410	25,730	-	25,730	<b>25,877</b>	147	0.57%
40380	Utility Service	172,773	186,596	25,000	17,586	32,000	<b>30,000</b>	(2,000)	-6.25%
40400	Repairs & Maint. (Contractual)	48,273	43,331	10,000	4,467	17,500	<b>17,500</b>	-	0.00%
40409	Cont. Serv/Refuse & Sanitation	2,666	4,350	4,000	1,325	4,000	<b>4,000</b>	-	0.00%
40410	Central garage Rental Charge	243,694	254,467	269,724	67,431	269,724	<b>269,724</b>	-	0.00%
40430	Miscellaneous	2,807	-	-	-	-	-	-	0.00%
40433	Dues & Subscriptions	535	585	650	35	650	<b>650</b>	-	0.00%
40438	Clothing Allowance	3,323	4,210	4,000	563	4,000	<b>4,000</b>	-	0.00%
40439	Ins Claims within Deductible	1,732	6,000	3,000	500	3,000	<b>3,000</b>	-	0.00%
40800	Interest/Finance Charge	-	-	-	2	-	-	-	0.00%
40580	Other Equipment	-	-	9,400	-	9,400	<b>3,500</b>	(5,900)	-62.77%
Total		1,257,151	1,367,466	1,123,001	371,310	1,140,136	<b>1,161,665</b>	21,529	1.89%

CITY OF SOUTH ST PAUL  
**2010 BUDGET**  
EXPENDITURE LINE ITEM DETAIL

DEPARTMENT: <b>PUBLIC WORKS</b>	DIVISION: <b>PUBLIC WORKS</b>	DEPT. CODE: <b>3120</b>
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ACCT NO.	ACCOUNT DESCRIPTION	ACTUAL 2007	ACTUAL 2008	CURRENT YEAR			2010 BUDGET	BUDGET CHANGE 09 REVISED TO 10	
				2009 BUDGET	ACTUAL 5/31/2009	2009 REVISED		\$	%

SUMMARY BY CATEGORY
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Personal Services	582,651	600,058	566,997	219,063	569,632	<b>563,914</b>	(5,718)	-1.00%
Materials & Supplies	162,176	230,116	191,500	56,259	191,500	<b>226,000</b>	34,500	18.02%
Services & Other Charges	512,324	537,292	355,104	95,988	369,604	<b>368,251</b>	(1,353)	-0.37%
Capital Outlay	-	-	9,400	-	9,400	<b>3,500</b>	(5,900)	-62.77%
Debt Service	-	-	-	-	-	-	-	0.00%
Transfers	-	-	-	-	-	-	-	0.00%
Total	1,257,151	1,367,466	1,123,001	371,310	1,140,136	<b>1,161,665</b>	21,529	1.89%

**2010 BUDGET**

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CITY OF SOUTH ST PAUL  
**2010 BUDGET**  
REVENUE LINE ITEM DETAIL

DEPARTMENT: <b>PARK &amp; RECREATION</b>				DIVISION: <b>PARK &amp; RECREATION</b>					
ACCT NO.	ACCOUNT DESCRIPTION	ACTUAL 2007	ACTUAL 2008	CURRENT YEAR			2010 BUDGET	BUDGET CHANGE 09 REVISED TO 10	
				2009 BUDGET	ACTUAL 5/31/2009	2009 REVISED		\$	%
5000 33635	School District Six	\$ 13,937	\$ -	\$ 17,923	\$ -	\$ 17,923	\$ <b>18,679</b>	\$ 756	4.22%
5000 34720	Misc Revenue P&R	204	75	1,000	-	1,000	<b>100</b>	(900)	-90.00%
5000 34721	Season Tickets	17,891	16,130	18,000	946	18,000	<b>18,000</b>	-	0.00%
5000 34731	Summer Programs	35,057	58,462	50,000	35,894	50,000	<b>59,000</b>	9,000	18.00%
5000 34733	Fall, Winter & Spring Programs	36,923	27,950	30,000	671	30,000	<b>30,000</b>	-	0.00%
5000 34734	Parks Field Rental (Adults)	28,245	31,285	27,000	-	27,000	<b>30,000</b>	3,000	11.11%
5000 34735	Parks Facilities Rental	9,702	8,227	9,000	6,544	9,000	<b>9,000</b>	-	0.00%
5000 34736	Trip Fees Recreation Est. Fy 20	-	-	-	-	-	-	-	0.00%
5000 34737	Field Usage Fees (Youth Assoc.)	14,974	5,958	10,000	-	10,000	<b>10,000</b>	-	0.00%
5000 34738	Garden & Picnic Kit Rental	1,465	1,446	1,400	1,401	1,400	<b>1,400</b>	-	0.00%
5000 34739	Kaposia Dog Area Membership	-	1,393	-	636	-	<b>1,500</b>	1,500	100.00%
5000 36241	Cash Over/Short	402	-	-	-	-	-	-	0.00%
5201 34720	Misc Revenue P&R	-	-	-	-	-	-	-	0.00%
5207 34723	Splash Pool Admissions	8,698	22,433	13,000	-	13,000	<b>15,500</b>	2,500	19.23%
5207 34725	Splash Pool Concessions -Taxable	5,967	7,706	9,000	-	9,000	<b>8,000</b>	(1,000)	-11.11%
5207 34726	Splash Pool Parties	291	1,066	600	-	600	<b>800</b>	200	33.33%
5207 34727	Splash Pool Swim Program	858	1,061	1,000	595	1,000	<b>1,000</b>	-	0.00%
5207 34733	Fall, Winter & Spring Programs	-	-	-	-	-	-	-	0.00%
5207 36241	Cash Over/Short	3	-	-	-	-	-	-	0.00%
5208 34722	Northview Pool Admissions	9,220	13,018	11,000	-	11,000	<b>12,000</b>	1,000	9.09%
5208 34724	Northview Pool Concessions -Taxable	9,099	10,059	10,000	-	10,000	<b>10,000</b>	-	0.00%
5209 34731	Summer Programs	-	-	-	-	-	-	-	0.00%
5209 34733	Fall, Winter & Spring Programs	-	-	-	-	-	-	-	0.00%
5209 35232	Contributions from Lions Club	-	-	-	-	-	-	-	0.00%
5209 35233	Contributions from VFW #295	-	-	-	-	-	-	-	0.00%
		192,936	206,269	208,923	46,687	208,923	<b>224,979</b>	16,056	7.69%

**Park and Rec Administration**  
**2010 BUDGET**  
 Operational Fact Sheet

Dept. Code 5201

**SERVICES PROVIDED**

- <> Administration, operation and maintenance of all city park land
- <> Planning, administration and evaluation of all city-sponsored recreation programs and activities
- <> Coordinate operation of Central Square Community Center
- <> Coordinate operation of Senior Center at Central Square

**2009 ACCOMPLISHMENTS**

- <> Increased revenue
- <> Offer new and diverse programming including Central Square teen Night and the Dog Swim
- <> Expanded Parks and Recreation Advisory Commission Work Plan to include first GPS Family Scavenger Hunt
- <> Evaluated operation of off-leash dog park
- <> Modified personnel practices involving seasonal and independent contractors

**2010 OBJECTIVES**

- <> Increase revenue while maintaining and reducing expenditures
- <> Evaluate fees and charges in cooperation with the Parks and Recreation Advisory Commission and City Council
- <> Explore and evaluate partnerships with community groups and organizations
- <> Evaluate marketing and advertising frequency and expenditures

	<b>ACTUAL 2007</b>	<b>ACTUAL 2008</b>	<b>ESTIMATE 2009</b>	<b>PROPOSED 2010</b>	<b>PROJECTED 2011</b>
<b>STAFFING</b>					
Dept. Heads	1.00	1.00	1.00	1.00	1.00
Supervisors	1.60	2.00	2.00	2.00	2.00
Technicians					
Line staff					
Clerical/support	1.50	1.50	1.50	1.50	1.50
<b>Total Staffing</b>	<b>4.10</b>	<b>4.50</b>	<b>4.50</b>	<b>4.50</b>	<b>4.50</b>

**WORK LOAD DATA**

CITY OF SOUTH ST PAUL  
**2010 BUDGET**  
EXPENDITURE LINE ITEM DETAIL

DEPARTMENT: <b>PARK &amp; REC ADMINISTRATION</b>		DIVISION: <b>PARK &amp; RECREATION</b>					DEPT. CODE: <b>5201</b>		
ACCT NO.	ACCOUNT DESCRIPTION	ACTUAL 2007	ACTUAL 2008	CURRENT YEAR			2010 BUDGET	BUDGET CHANGE 08 REVISED TO 09	
				2009 BUDGET	ACTUAL 5/31/2009	2009 REVISED		\$	%
40101	Salaries of Regular Employees	269,405	280,625	292,801	109,005	293,865	<b>303,037</b>	9,172	3.12%
40102	Full-Time Employees Overtime	-	(62)	-	-	-	-	-	0.00%
40104	Temporary Employees Regular	-	3,947	3,840	-	3,840	<b>4,020</b>	180	4.69%
40108	Accumulated Vacation/Comp	-	10,053	15,649	-	15,649	<b>16,033</b>	384	2.45%
40112	Service Recognition Award	-	2,994	3,352	-	3,352	-	(3,352)	-100.00%
40120	Employers Cont. for Pensions	36,781	40,623	47,447	15,448	47,600	<b>47,052</b>	(548)	-1.15%
40130	Employer Paid Insurance	24,359	22,383	20,776	8,806	20,779	<b>20,809</b>	30	0.14%
40150	Workers Comp Ins. Premium	6,753	7,638	7,989	3,881	7,989	<b>8,213</b>	224	2.80%
40151	Workers Comp Deductible	-	-	-	-	-	-	-	0.00%
40170	Employer Contr to HCSP	-	7,188	3,996	2,736	4,296	<b>4,387</b>	91	2.12%
40200	Office Supplies	4,246	2,982	3,400	156	3,400	<b>3,000</b>	(400)	-11.76%
40210	Operating Supplies	3,806	810	2,750	213	2,750	<b>2,500</b>	(250)	-9.09%
40220	Repair & Maintenance Supplies	-	161	-	-	-	-	-	0.00%
40230	Books, Materials & Periodicals	-	-	75	-	75	<b>75</b>	-	0.00%
40240	Minor Equipment & Furnishings	-	985	-	-	-	-	-	0.00%
40320	Postage and Telephone	8,619	5,010	6,000	2,018	6,000	<b>5,328</b>	(672)	-11.20%
40330	Conferences, Training, Travel	4,075	4,589	2,340	63	2,340	<b>3,140</b>	800	34.19%
40340	Advertising	-	320	400	-	400	<b>400</b>	-	0.00%
40351	Quarterly Brochure Publication	19,423	26,106	17,000	7,244	17,000	<b>13,000</b>	(4,000)	-23.53%
40400	Repairs & Maint. (Contractual)	5,511	5,083	7,054	4,548	7,054	<b>6,300</b>	(754)	-10.69%
40412	Credit Card/ACH Fees	503	1	800	-	800	<b>900</b>	100	12.50%
40430	Miscellaneous	124	-	-	-	-	-	-	0.00%
40433	Dues & Subscriptions	740	760	1,020	730	1,020	<b>1,020</b>	-	0.00%
40438	Clothing Allowance	529	159	-	-	-	-	-	0.00%
40800	Interest/Finance Charge	-	41	-	-	-	-	-	0.00%
Total		384,874	422,396	436,689	154,848	438,209	<b>439,214</b>	1,005	0.23%

CITY OF SOUTH ST PAUL  
**2010 BUDGET**  
EXPENDITURE LINE ITEM DETAIL

DEPARTMENT: <b>PARK &amp; REC ADMINISTRATION</b>	DIVISION: <b>PARK &amp; RECREATION</b>	DEPT. CODE: <b>5201</b>
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ACCT NO.	ACCOUNT DESCRIPTION	ACTUAL 2007	ACTUAL 2008	CURRENT YEAR			2010 BUDGET	BUDGET CHANGE 08 REVISED TO 09	
				2009 BUDGET	ACTUAL 5/31/2009	2009 REVISED		\$	%

SUMMARY BY CATEGORY
---------------------

Personal Services	337,298	375,389	395,850	139,876	397,370	403,551	6,181	1.56%
Materials & Supplies	8,052	4,938	6,225	369	6,225	5,575	(650)	-10.44%
Services & Other Charges	39,524	42,069	34,614	14,603	34,614	30,088	(4,526)	-13.08%
Capital Outlay	-	-	-	-	-	-	-	0.00%
Debt Service	-	-	-	-	-	-	-	0.00%
Transfers	-	-	-	-	-	-	-	0.00%
Total	384,874	422,396	436,689	154,848	438,209	<b>439,214</b>	1,005	0.23%

Dept. Code 5207

**Splash Pool**  
**2010 BUDGET**  
 Operational Fact Sheet

**SERVICES PROVIDED**

- <> Outdoor water play structure featuring zero-depth entry with adjacent spa tub and locker room building
- <> Provide an eleven week season: June - August
- <> Daily hours of operation: Noon - 7:00 p.m.
- <> Concession sales
- <>
- <>

**2009 ACCOMPLISHMENTS**

- <> Increased concession prices for increased revenue
- <> Increased pool attendance
- <> Replaced drain covers to comply with new state and federal pool safety laws
- <> Replaced spa pump
- <> Hosted 2nd annual Dog Swim
- <>

**2010 OBJECTIVES**

- <> Replace pool deck umbrellas
- <> Increase concession sales and revenue
- <> Plan potential mini-golf course in the area of the former McLain Pool
- <> Replace entry area signage

	ACTUAL 2007	ACTUAL 2008	ESTIMATE 2009	PROPOSED 2010	PROJECTED 2011
<b>STAFFING</b>					
Dept. Heads					
Supervisors					
Technicians					
Line staff	12	12	12	12	12
Clerical/support					
<b>Total Staffing</b>	<b>12</b>	<b>12</b>	<b>12</b>	<b>12</b>	<b>12</b>
<b>WORK LOAD DATA</b>					
Uses: Avg Daily Attd x season	6,214	11,523	11,000	11,000	11,000
Seasons Tickets (both pools)	752	623	700	700	700
Employed (both pools)	24	24	24	24	24

CITY OF SOUTH ST PAUL  
**2010 BUDGET**  
 EXPENDITURE LINE ITEM DETAIL

DEPARTMENT: <b>SPLASH POOL</b>	DIVISION: <b>PARK &amp; RECREATION</b>	DEPT. CODE: <b>5207</b>
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ACCT NO.	ACCOUNT DESCRIPTION	ACTUAL 2007	ACTUAL 2008	CURRENT YEAR			2010 BUDGET	BUDGET CHANGE 08 REVISED TO 09	
				2009 BUDGET	ACTUAL 5/31/2009	2009 REVISED		\$	%
40102	Full-Time Employees Overtime	-	-	-	-	-	-	-	0.00%
40104	Temporary Employees Regular	24,440	33,299	40,741	221	40,741	<b>36,378</b>	(4,363)	-10.71%
40120	Employers Cont. for Pensions	1,897	2,836	3,117	328	3,117	<b>2,783</b>	(334)	-10.72%
40150	Workers Comp Ins. Premium	2,146	2,480	2,596	1,261	2,596	<b>2,669</b>	73	2.81%
40210	Operating Supplies	5,778	898	4,000	397	4,000	<b>3,000</b>	(1,000)	-25.00%
40220	Repair & Maintenance Supplies	4,104	510	5,000	2,161	5,000	<b>500</b>	(4,500)	-90.00%
40240	Minor Equipment & Furnishings	776	344	100	-	100	<b>100</b>	-	0.00%
40250	Merchandise for Resale	5,637	6,865	6,000	(92)	6,000	<b>6,500</b>	500	8.33%
40350	Printing and Binding	-	-	150	-	150	-	(150)	-100.00%
40380	Utility Service	12,036	17,194	13,000	1,000	13,000	<b>17,000</b>	4,000	30.77%
40400	Repairs & Maint. (Contractual)	6,016	9,015	4,000	-	4,000	-	(4,000)	-100.00%
40409	Cont. Serv/Refuse & Sanitation	47	-	100	-	100	<b>100</b>	-	0.00%
40439	Ins Claims within Deductible	-	-	-	-	-	-	-	0.00%
Total		62,877	73,441	78,804	5,276	78,804	<b>69,030</b>	(9,774)	-12.40%

SUMMARY BY CATEGORY
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Personal Services	28,483	38,615	46,454	1,810	46,454	<b>41,830</b>	(4,624)	-9.95%
Materials & Supplies	16,295	8,617	15,100	2,466	15,100	<b>10,100</b>	(5,000)	-33.11%
Services & Other Charges	18,099	26,209	17,250	1,000	17,250	<b>17,100</b>	(150)	-0.87%
Capital Outlay	-	-	-	-	-	-	-	0.00%
Debt Service	-	-	-	-	-	-	-	0.00%
Transfers	-	-	-	-	-	-	-	0.00%
Total	62,877	73,441	78,804	5,276	78,804	<b>69,030</b>	(9,774)	-12.40%

Dept. Code 5208

**Northview Pool**  
**2009 BUDGET**  
 Operational Fact Sheet

**SERVICES PROVIDED**

- <> Large box pool with adjacent locker rooms and wading pool
- <> Provide an eleven week season: June - August
- <> Daily hours of operation: 11:00 a.m. - 8:00 p.m.
- <> Concession sales
- <> Annual host to Kaposia Days events
- <>

**2009 ACCOMPLISHMENTS**

- <> Increased pool attendance
- <> Increased concession prices for increased revenue
- <> Scheduled one extra lifeguard per shift increasing supervision
- <> Replaced drain covers to comply with new state and federal pool safety laws
- <>

**2010 OBJECTIVES**

- <> Increase concession sales and revenue
- <> Provide 1-2 special events for the community
- <> Replace diving board stand
- <> Purchase replacement deck furniture

	<b>ACTUAL 2007</b>	<b>ACTUAL 2008</b>	<b>ESTIMATE 2009</b>	<b>PROPOSED 2010</b>	<b>PROJECTED 2011</b>
<b>STAFFING</b>					
Dept. Heads					
Supervisors					
Technicians					
Line staff	14	14	16	16	16
Clerical/support					
<b>Total Staffing</b>	<b>14</b>	<b>14</b>	<b>16</b>	<b>16</b>	<b>16</b>
<b>WORK LOAD DATA</b>					
Uses: Avg Daily Attd x season	8,632	8,802	9,000	9,000	9,000

CITY OF SOUTH ST PAUL  
**2009 BUDGET**  
 EXPENDITURE LINE ITEM DETAIL

DEPARTMENT: <b>NORTHVIEW POOL</b>	DIVISION: <b>PARK &amp; RECREATION</b>	DEPT. CODE: <b>5208</b>
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ACCT NO.	ACCOUNT DESCRIPTION	ACTUAL 2007	ACTUAL 2008	CURRENT YEAR			2010 BUDGET	BUDGET CHANGE 09 REVISED TO 10	
				2009 BUDGET	ACTUAL 5/31/2009	2009 REVISED		\$	%
40102	Full-Time Employees Overtime	-	-	-	-	-	-	-	0.00%
40104	Temporary Employees Regular	26,697	33,827	38,704	221	38,704	<b>36,378</b>	(2,326)	-6.01%
40106	Independent Contractor	-	72	-	-	-	-	-	0.00%
40120	Employers Cont. for Pensions	2,065	2,731	2,961	328	2,961	<b>2,783</b>	(178)	-6.01%
40150	Workers Comp Ins. Premium	2,188	2,577	2,700	1,312	2,700	<b>2,775</b>	75	2.78%
40210	Operating Supplies	523	822	250	397	250	<b>300</b>	50	20.00%
40220	Repair & Maintenance Supplies	2,974	415	3,000	-	3,000	<b>1,000</b>	(2,000)	-66.67%
40240	Minor Equipment & Furnishings	204	162	100	-	100	<b>100</b>	-	0.00%
40250	Merchandise for Resale	7,155	6,026	7,500	(92)	7,500	<b>7,000</b>	(500)	-6.67%
40320	Postage and Telephone	-	-	-	-	-	-	-	0.00%
40350	Printing and Binding	-	-	-	-	-	-	-	0.00%
40380	Utility Service	9,957	14,150	10,000	283	10,000	<b>14,000</b>	4,000	40.00%
40400	Repairs & Maint. (Contractual)	129	2,264	3,000	-	3,000	-	(3,000)	-100.00%
40409	Cont. Serv/Refuse & Sanitation	47	-	-	-	-	-	-	0.00%
40530	Improvements other than building	-	-	4,000	-	4,000	<b>2,861</b>	(1,139)	-28.48%
	Total	51,939	63,046	72,215	2,449	72,215	<b>67,197</b>	(5,018)	-6.95%

SUMMARY BY CATEGORY
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Personal Services	30,950	39,207	44,365	1,861	44,365	<b>41,936</b>	(2,429)	-5.48%
Materials & Supplies	10,856	7,425	10,850	305	10,850	<b>8,400</b>	(2,450)	-22.58%
Services & Other Charges	10,133	16,414	13,000	283	13,000	<b>14,000</b>	1,000	7.69%
Capital Outlay	-	-	4,000	-	4,000	<b>2,861</b>	(1,139)	-28.48%
Debt Service	-	-	-	-	-	-	-	0.00%
Transfers	-	-	-	-	-	-	-	0.00%
Total	51,939	63,046	72,215	2,449	72,215	<b>67,197</b>	(5,018)	-6.95%

Dept. Code 5209

**Recreation Programs**  
**2010 BUDGET**  
 Operational Fact Sheet

**SERVICES PROVIDED**

- <> Provides recreational activities fall, winter, spring & summer for youth , teens, and adults
- <> Summer Playhouse, youth programs, special events, field trips, etc.
- <> This budget provides all equipment, staff, transportation and support for recreational programs

**2009 ACCOMPLISHMENTS**

- <> Increased fees and charges to generate revenue
- <> Provide football program online
- <> Increased teen programming
- <> Added sponsors for special events

**2010 OBJECTIVES**

- <> Increase Adult Programming
- <> Increase fees to generate revenue
- <> Offer early bird softball tournament
- <> Partner with surrounding communities to offer additional sport leagues and camps

	<b>ACTUAL 2007</b>	<b>ACTUAL 2008</b>	<b>ESTIMATE 2009</b>	<b>PROPOSED 2010</b>	<b>PROJECTED 2011</b>
<b>STAFFING</b>					
Dept. Heads					
Supervisors					
Technicians					
Line Staff (Seasonal)	100	100	100	100	100
Clerical/support					
<b>Total Staffing</b>	<b>100</b>	<b>100</b>	<b>100</b>	<b>100</b>	<b>100</b>
<b>WORK LOAD DATA</b>					
Recreation programs	215	256	275	275	275
Recreation program users	14,300	14,800	15,000	15,000	15,000
Youth Football players	374	363	375	375	375
Shelter rentals	74	70	75	75	75
Kaposia	47	39	45	45	45
Lorraine	27	31	30	30	30
Pavilion rentals	78	30	70	70	70
Seasonal staff	65	65	65	65	65
Volunteer coaches	60	90	90	90	90

CITY OF SOUTH ST PAUL  
**2010 BUDGET**  
EXPENDITURE LINE ITEM DETAIL

DEPARTMENT: <b>RECREATION PROGRAMS</b>		DIVISION: <b>PARK &amp; RECREATION</b>					DEPT. CODE: <b>5209</b>		
ACCT NO.	ACCOUNT DESCRIPTION	ACTUAL 2007	ACTUAL 2008	CURRENT YEAR			2010 BUDGET	BUDGET CHANGE 09 REVISED TO 10	
				2009 BUDGET	ACTUAL 5/31/2008	2009 REVISED		\$	%
40102	Full-Time Employees Overtime	52	-	-	-	-	-	-	0.00%
40104	Temporary Employees Regular	31,939	32,105	33,000	1,168	33,000	<b>65,400</b>	32,400	98.18%
40106	Independent Contractor	33,866	29,332	34,000	90	34,000	<b>1,600</b>	(32,400)	-95.29%
40120	Employers Cont. for Pensions	2,431	2,514	2,525	128	2,525	<b>5,003</b>	2,478	98.14%
40150	Workers Comp Ins. Premium	3,396	3,973	4,162	2,022	4,162	<b>4,279</b>	117	2.81%
40151	Workers Comp Deductible	-	-	-	-	-	-	-	0.00%
40210	Operating Supplies	28,344	28,925	30,000	1,220	30,000	<b>29,000</b>	(1,000)	-3.33%
40230	Books, Materials & Periodicals	38	-	-	-	-	-	-	0.00%
40320	Postage and Telephone	421	518	-	-	-	-	-	0.00%
40340	Advertising	-	-	250	-	250	-	(250)	-100.00%
40410	Central garage Rental Charge	5,268	5,531	5,780	1,445	5,780	<b>5,780</b>	-	0.00%
40433	Dues and Subscriptions	-	310	-	-	-	-	-	0.00%
40452	Trips & Tours	5,620	6,636	6,000	417	6,000	<b>6,000</b>	-	0.00%
40461	Senior Citizens Program	-	-	-	-	-	-	-	0.00%
	Total	111,375	109,844	115,717	6,490	115,717	<b>117,062</b>	1,345	1.16%
SUMMARY BY CATEGORY									
	Personal Services	71,684	67,924	73,687	3,408	73,687	<b>76,282</b>	2,595	3.52%
	Materials & Supplies	28,382	28,925	30,000	1,220	30,000	<b>29,000</b>	(1,000)	-3.33%
	Services & Other Charges	11,309	12,995	12,030	1,862	12,030	<b>11,780</b>	(250)	-2.08%
	Capital Outlay	-	-	-	-	-	-	-	0.00%
	Debt Service	-	-	-	-	-	-	-	0.00%
	Transfers	-	-	-	-	-	-	-	0.00%
	Total	111,375	109,844	115,717	6,490	115,717	<b>117,062</b>	1,345	1.16%

Dept. Code 5214

**Parks Maintenance**  
**2010 BUDGET**  
 Operational Fact Sheet

**SERVICES PROVIDED**

<>

General maintenance of all city parks and recreational facilities, boat landing, Wakota Wall, regional trail holiday lighting (in cooperation with street dept.)

<>

Maintenance and supervision of outdoor skating/hockey rinks

**2009 ACCOMPLISHMENTS**

<>

Installed batting cage artificial turf

<>

Renovated and painted hockey boards and surfaces at Bromley, Jefferson and Harmon sites

<>

Installed new irrigation controls at Veterans Field

<>

Installed five memorial benches, our memorial trees, and nine memorial bricks

<>

Installed Adopt-A -River sculpture at Wildflower Levee Park

**2010 OBJECTIVES**

<>

Continue exterior building renovation with painting and replacement of fixtures

<>

Renovate restrooms at Kaposia Park Pavilion

<>

Improve Spiral Bridge landscaping

<>

Improve low-maintenance landscaping and plantings system-wide

	<b>ACTUAL 2007</b>	<b>ACTUAL 2008</b>	<b>ESTIMATE 2009</b>	<b>PROPOSED 2010</b>	<b>PROJECTED 2011</b>
<b>STAFFING</b>					
Dept. Heads					
Supervisors	0.33	0.33	0.33	0.33	0.33
Line staff	2.5	2.5	2.5	2.5	2.5
Clerical/support	0.1	0.1	0.1	0.1	0.1
Seasonal Employees	10	10	10	10	10
<b>Total Staffing</b>	<b>12.93</b>	<b>12.93</b>	<b>12.93</b>	<b>12.93</b>	<b>12.93</b>
<b>WORK LOAD DATA</b>					
Supervised Rinks	4	4	4	4	4
Rinks maintained (daily)	9	9	9	9	9
Supervised skaters	5,000	5,000	5,000	5,000	5,000
Acres mowed (weekly)	185	250	250	250	250
Buildings maintained (daily)	9	9	9	9	9
Picnic shelters (daily)	3	5	5	5	5
Picnic shelter/pavilion reservations	152	100	125	125	125
Pools maintained (daily)	2	2	2	2	2
Athletic Fields Maint. for games	1227	1617	1600	1600	1600
Tournament Maint. Total	10	10	10	10	10

CITY OF SOUTH ST PAUL  
**2010 BUDGET**  
EXPENDITURE LINE ITEM DETAIL

DEPARTMENT: <b>PARKS MAINTENANCE</b>		DIVISION: <b>PARK &amp; RECREATION</b>					DEPT. CODE: <b>5214</b>		
ACCT NO.	ACCOUNT DESCRIPTION	ACTUAL 2007	ACTUAL 2008	CURRENT YEAR			2010 BUDGET	BUDGET CHANGE 09 REVISED TO 10	
				2009 BUDGET	ACTUAL 5/31/2009	2009 REVISED		\$	%
40101	Salaries of Regular Employees	145,435	142,807	147,956	46,803	147,956	<b>148,579</b>	623	0.42%
40102	Full-Time Employees Overtime	10,944	9,610	9,000	2,095	9,000	<b>4,500</b>	(4,500)	-50.00%
40104	Temporary Employees Regular	47,394	59,638	50,000	13,587	50,000	<b>50,000</b>	-	0.00%
40106	Independent Contractor	60	-	-	-	-	-	-	0.00%
40108	Accumulated Vacation	3,574	1,089	2,438	-	2,438	<b>2,438</b>	-	0.00%
40111	Severance	-	-	-	-	-	-	-	0.00%
40120	Employers Cont. for Pensions	25,090	25,514	27,020	8,157	27,020	<b>27,550</b>	530	1.96%
40130	Employer Paid Insurance	29,436	22,644	31,576	9,986	31,576	<b>23,660</b>	(7,916)	-25.07%
40135	Retiree Paid Insurance Charge	-	7,704	-	-	-	-	-	0.00%
40150	Workers Comp Ins. Premium	5,040	7,505	7,965	3,869	7,965	<b>8,189</b>	224	2.81%
40170	Employer Contr to HCSP	-	204	204	78	204	<b>204</b>	-	0.00%
40200	Office Supplies	6	-	-	-	-	-	-	0.00%
40210	Operating Supplies	485	-	-	-	-	-	-	0.00%
40220	Repair & Maintenance Supplies	46,228	67,125	37,500	16,558	37,500	<b>37,500</b>	-	0.00%
40230	Books, Materials & Periodicals	29	-	-	-	-	-	-	0.00%
40240	Minor Equipment & Furnishings	9,310	13,552	3,300	-	3,300	<b>3,300</b>	-	0.00%
40320	Postage and Telephone	793	835	1,000	322	1,000	<b>1,000</b>	-	0.00%
40330	Conferences, Training, Travel	-	12	-	-	-	-	-	0.00%
40340	Advertising	242	-	-	-	-	-	-	0.00%
40360	Property & Liability Insurance	16,361	19,816	20,887	-	20,887	<b>21,007</b>	120	0.57%
40380	Utility Service	16,585	18,213	12,000	3,031	12,000	<b>18,000</b>	6,000	50.00%
40400	Repairs & Maint. (Contractual)	36,694	33,368	24,000	3,864	24,000	<b>24,000</b>	-	0.00%
40409	Cont. Serv/Refuse & Sanitation	19,793	19,112	18,000	1,711	18,000	<b>19,000</b>	1,000	5.56%
40410	Central garage Rental Charge	58,781	61,181	64,267	16,067	64,267	<b>69,461</b>	5,194	8.08%
40411	Other Rentals	4,051	4,457	4,000	2,218	4,000	<b>4,000</b>	-	0.00%
40433	Dues & Subscriptions	-	212	120	35	120	-	(120)	-100.00%
40438	Clothing Allowance	1,006	1,046	1,000	172	1,000	<b>1,000</b>	-	0.00%
40439	Ins Claims within Deductible	-	-	-	548	-	-	-	0.00%
40800	Interest/Finance Charge	-	<b>7</b>	-	43	-	-	-	0.00%
<b>Total</b>		<b>477,337</b>	<b>515,651</b>	<b>462,233</b>	<b>129,144</b>	<b>462,233</b>	<b>463,388</b>	<b>1,155</b>	<b>0.25%</b>

CITY OF SOUTH ST PAUL  
**2010 BUDGET**  
EXPENDITURE LINE ITEM DETAIL

DEPARTMENT: <b>PARKS MAINTENANCE</b>	DIVISION: <b>PARK &amp; RECREATION</b>	DEPT. CODE: <b>5214</b>
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ACCT NO.	ACCOUNT DESCRIPTION	ACTUAL 2007	ACTUAL 2008	CURRENT YEAR			2010 BUDGET	BUDGET CHANGE 09 REVISED TO 10	
				2009 BUDGET	ACTUAL 5/31/2009	2009 REVISED		\$	%
SUMMARY BY CATEGORY									
	Personal Services	266,973	276,715	276,159	84,575	276,159	<b>265,120</b>	(11,039)	-4.00%
	Materials & Supplies	56,058	80,881	41,004	16,558	40,800	<b>40,800</b>	-	0.00%
	Services & Other Charges	154,306	158,259	145,274	28,011	145,274	<b>157,468</b>	12,194	8.39%
	Capital Outlay	-	-	-	-	-	-	-	0.00%
	Debt Service	-	-	-	-	-	-	-	0.00%
	Transfers	-	-	-	-	-	-	-	0.00%
	Total	477,337	515,855	462,437	129,144	462,233	<b>463,388</b>	1,155	0.25%

**2010 BUDGET**

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CITY OF SOUTH ST PAUL  
**2010 BUDGET**  
 REVENUE LINE ITEM DETAIL

DEPARTMENT: <b>LIBRARY</b>				DIVISION: <b>LIBRARY</b>					
ACCT NO.	ACCOUNT DESCRIPTION	ACTUAL 2007	ACTUAL 2008	CURRENT YEAR			<b>2010 BUDGET</b>	BUDGET CHANGE	
				2009 BUDGET	ACTUAL 5/31/2009	2009 REVISED		\$	%
5500 31010	Current Ad Valorem Taxes	604,102	591,825	624,973	-	624,973	<b>600,363</b>	(24,610)	-3.9%
5500 31020	Delinquent Ad Valorem Taxes	10,580	15,406	-	4,243	-	-	-	0.0%
5500 31030	Mobile Home Tax	90	92	-	8	-	-	-	0.0%
5500 31910	Penalties & Int On Ad Val Tax	545	921	-	286	-	-	-	0.0%
5500 35103	Library Fines	8,459	6,668	6,500	4,816	6,500	<b>6,500</b>	-	0.0%
5500 35150	Library Rental Fees	4,467	4,011	4,000	2,267	4,000	<b>4,000</b>	-	0.0%
5500 35230	Cont. & Don. Fr Private Source	300	200	500	40	500	<b>2,450</b>	1,950	390.0%
5500 36240	Other	1,541	1,593	1,500	608	1,500	<b>1,500</b>	-	0.0%
	Total Revenues	<u>630,084</u>	<u>620,716</u>	<u>637,473</u>	<u>12,268</u>	<u>637,473</u>	<u>614,813</u>	<u>(22,660)</u>	<u>-3.6%</u>
	Total Expenditures	<u>596,077</u>	<u>614,754</u>	<u>637,473</u>	<u>205,730</u>	<u>637,473</u>	<u>614,813</u>	<u>(22,660)</u>	<u>-3.6%</u>
	Surplus (deficit)	<u>34,007</u>	<u>5,962</u>	<u>-</u>	<u>(193,462)</u>	<u>-</u>	<u>-</u>	<u>-</u>	
5500 39200	Interfund Operating Transfers In/(Out)	1,220		-	(193,462)	-	-		

Dept. Code 213-5500

**Library**  
**2010 BUDGET**  
 Operational Fact Sheet

**SERVICES PROVIDED**

- <> Circulate materials in variety of formats to registered & reciprocal borrowers
- <> Provide access to information, reader's advisory and reference service via traditional & new technologies
- <> Present programs and classes for all ages (in-house and outreach) to encourage reading and use of library
- <>
- <>
- <>

**2009 ACCOMPLISHMENTS**

- <> Completed inventory and weeding in non-fiction collections
- <> Worked with South Suburban Literacy to promote library collections and services to their clients
- <> Trained two new part-time employees
- <> Applied for and received donation of Spanish Language Materials from the Mexican Consulate
- <> Revised job description to reflect changes in staffing and responsibilities
- <> Replaced aging furniture in periodical reading area
- <> Applied for and received Gates Foundation Online Hardware Grant

**2010 OBJECTIVES**

- <> Offer new Internet classes based on community needs ie. Job Seeking
- <> Continue to explore new ways of using volunteers in the library
- <> Introduce public to new online public access catalog interface (Aquabrowser)
- <>
- <>

	<b>ACTUAL 2006</b>	<b>ACTUAL 2007</b>	<b>ESTIMATE 2008</b>	<b>PROPOSED 2009</b>	<b>PROJECTED 2010</b>
<b>STAFFING</b>					
Dept. Heads	1.00	1.00	1.00	1.00	1.00
Supervisors	2.00	2.00	2.00	2.00	2.00
Technicians	4.00	4.00	4.00	1.00	1.00
Line staff				2.00	2.00
Clerical/support	1.00	1.00	1.00	2.00	2.00
<b>Total Staffing</b>	<b>8.00</b>	<b>8.00</b>	<b>8.00</b>	<b>8.00</b>	<b>8.00</b>
<b>WORK LOAD DATA</b>					
Charged circulation (usage)	123,723	132,800	140,493	135,000	135,000
Interlibrary loans to other libraries	36,025	37,091	45,584	44,000	45,000
Inventory of (books, periodicals, etc)	91,000	90,000	90,000	90,000	90,000
Children enrolled in the summer reading program	595	659	594	625	625
Public internet use (hrs)	7,334	8,273	9,714	9,700	9,700

CITY OF SOUTH ST PAUL  
**2010 BUDGET**  
EXPENDITURE LINE ITEM DETAIL

DEPARTMENT: <b>LIBRARY</b>		DIVISION: <b>LIBRARY</b>					DEPT. CODE: <b>213-5500</b>		
ACCT NO.	ACCOUNT DESCRIPTION	ACTUAL 2007	ACTUAL 2008	CURRENT YEAR			2010 BUDGET	BUDGET CHANGE 09 REVISED TO 10	
				2009 BUDGET	ACTUAL 5/31/2009	2009 REVISED		\$	%
40101	Salaries of Regular Employees	343,726	348,947	327,896	119,578	331,807	<b>325,261</b>	(6,546)	-1.97%
40102	Full-Time Employees Overtime	-	-	-	-	-	-	-	0.00%
40104	Temporary Employees Regular	8,293	7,306	8,100	2,873	8,100	<b>7,500</b>	(600)	-7.41%
40108	Accumulated Vacation	-	1,399	-	-	-	-	-	0.00%
40111	Severance	3,150	4,800	-	-	-	-	-	0.00%
40120	Employers Cont. for Pensions	47,709	49,558	48,383	16,867	48,936	<b>48,730</b>	(206)	-0.42%
40130	Employer Paid Insurance	52,113	50,113	61,955	21,123	61,955	<b>45,977</b>	(15,978)	-25.79%
40135	Retiree Paid Insurance Charge	-	-	-	-	-	<b>7,697</b>	7,697	100.00%
40150	Workers Comp Ins. Premium	1,532	1,814	1,901	923	1,901	<b>1,954</b>	53	2.79%
40151	Workers Comp Deductible	-	-	-	-	-	-	-	0.00%
40200	Office Supplies	3,705	4,658	3,800	1,821	3,800	<b>4,000</b>	200	5.26%
40210	Operating Supplies	703	1,233	1,200	237	1,200	<b>1,200</b>	-	0.00%
40220	Repair & Maintenance Supplies	397	540	600	210	600	<b>600</b>	-	0.00%
40230	Books, Materials & Periodicals	74,712	75,890	78,000	20,469	78,000	<b>78,000</b>	-	0.00%
40240	Minor Equipment & Furnishings	6,165	4,408	6,500	509	6,500	<b>6,000</b>	(500)	-7.69%
40320	Postage and Telephone	167	404	300	40	300	<b>400</b>	100	33.33%
40330	Conferences, Training, Travel	551	647	1,000	46	1,000	<b>775</b>	(225)	-22.50%
40350	Printing and Binding	2,325	1,728	7,100	2,694	7,100	<b>2,000</b>	(5,100)	-71.83%
40360	Property & Liability Insurance	7,436	9,006	9,493	-	9,493	<b>9,547</b>	54	0.57%
40380	Utility Service	16,395	17,536	22,000	7,441	22,000	<b>22,000</b>	-	0.00%
40400	Repairs & Maint. (Contractual)	4,602	2,932	9,186	711	9,186	<b>9,024</b>	(162)	-1.76%
40405	Other Contractual Services	21,792	23,981	26,000	6,241	26,000	<b>26,500</b>	500	1.92%
40408	Copier Maintenance Agreement	1,343	1,682	2,000	647	2,000	<b>2,000</b>	-	0.00%
40409	Cont. Serv/Refus & Sanitation	629	418	600	126	600	<b>600</b>	-	0.00%
40430	Miscellaneous	2,750	2,885	3,500	1,142	3,500	<b>3,500</b>	-	0.00%
40433	Dues & Subscriptions	10	10	200	-	200	-	(200)	-100.00%
40472	Honeywell Contract Maint.	3,869	3,995	-	2,032	-	-	-	0.00%
40475	Honeywell Guaranteed Savings	-	-	-	-	-	-	-	0.00%
40485	Emergencies & Contingencies	-	-	17,759	-	13,295	<b>11,548</b>	(1,747)	-13.14%
40612	Interest Expense	10,680	-	-	-	-	-	-	0.00%
40720	Operating Transfer	-	29,418	-	-	-	-	-	0.00%
Total		614,754	645,308	637,473	205,730	637,473	<b>614,813</b>	(22,660)	-3.55%

CITY OF SOUTH ST PAUL  
**2010 BUDGET**  
EXPENDITURE LINE ITEM DETAIL

DEPARTMENT: <b>LIBRARY</b>		DIVISION: <b>LIBRARY</b>				DEPT. CODE: <b>213-5500</b>			
ACCT NO.	ACCOUNT DESCRIPTION	ACTUAL 2007	ACTUAL 2008	CURRENT YEAR			<b>2010 BUDGET</b>	BUDGET CHANGE 09 REVISED TO 10	
				2009 BUDGET	ACTUAL 5/31/2009	2009 REVISED		\$	%
<b>SUMMARY BY CATEGORY</b>									
	Personal Services	456,523	463,937	448,235	161,364	452,699	<b>437,119</b>	(15,580)	-3.44%
	Materials & Supplies	85,682	86,729	90,100	23,246	90,100	<b>89,800</b>	(300)	-0.33%
	Services & Other Charges	61,869	65,224	99,138	21,120	94,674	<b>87,894</b>	(6,780)	-7.16%
	Capital Outlay	-	-	-	-	-	-	-	0.00%
	Debt Service	10,680	-	-	-	-	-	-	0.00%
	Transfers	-	29,418	-	-	-	-	-	0.00%
	Total	614,754	645,308	637,473	205,730	637,473	<b>614,813</b>	(22,660)	-3.55%

CITY OF SOUTH ST PAUL  
**2010 BUDGET**  
SPECIAL LEVY: BONDED INDEBTEDNESS

ACCT NO.	ACCOUNT DESCRIPTION	FINAL MATURITY DATE	2007 BUDGET	2008 BUDGET	CURRENT YEAR		2010 BUDGET	BUDGET CHANGE 09 REVISED TO 10	
					2009 BUDGET	2009 REVISED		\$	%
<b><u>REVENUES</u></b>									
31010	Current Ad Valorem Taxes		<u>370,600</u>	<u>720,198</u>	<u>725,464</u>	725,464	<u>565,739</u>	<u>(159,725)</u>	-22.02%
<b><u>EXPENDITURES</u></b>									
340	G.O. Improvement Bonds, Series 1994A	8/1/2009	67,400	64,300	<b>66,500</b>	66,500	<b>61,620</b>	(4,880)	-7.34%
316	G.O. Refunding Park Bonds, Series 1995B	2/1/2010	96,500	92,600	<b>99,000</b>	99,000	<b>92,408</b>	(6,593)	-6.66%
327/356	G. O. Bonds, Series 2000/G.O. Refund Series 2007B	2/1/2021	197,840	193,142	<b>193,772</b>	193,772	<b>194,402</b>	630	0.33%
353	G.O. Capital Improvement Bonds, Series 2006A	2/1/2027	294,949	294,949	<b>294,739</b>	294,739	<b>293,689</b>	(1,050)	-0.36%
355	G.O. Public Safety Revenue Bonds, Series 2007	2/1/2014	72,791	75,207	<b>71,453</b>	71,453	<b>77,648</b>	6,195	8.67%
	Total		<u>729,480</u>	<u>720,198</u>	<u>725,464</u>	725,464	<u>719,767</u>	<u>(5,698)</u>	-0.79%

**2010 BUDGET**

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CITY OF SOUTH ST PAUL  
2010 BUDGET

**CENTRAL SQUARE COMMUNITY CENTER  
SUMMARY**

	ACTUAL 2007	ACTUAL 2008	2009 BUDGET	REVISED 2009	<b>2010 BUDGET</b>	BUDGET CHANGE 09 REVISED TO 10	
						\$	%
<b>Revenues</b>	\$ 211,356	\$ 222,648	\$ 205,100	\$ 205,100	<b>\$ 210,500</b>	\$ 5,400	2.6%
<b>Expenditures</b>	183,783	184,624	183,363	186,363	<b>199,802</b>		
<b>Capital Outlay</b>	-	-	9,000	9,000	<b>41,000</b>	32,000	355.6%
<b>Total</b>	<u>183,783</u>	<u>184,624</u>	<u>192,363</u>	<u>195,363</u>	<u>240,802</u>		
<b>Surplus / (Deficit)</b>	<u>27,573</u>	<u>38,024</u>	<u>12,737</u>	<u>9,737</u>	<u>(30,302)</u>	<u>5,400</u>	55.5%
<b>Year End Fund Balance**</b>	<u>82,004</u>	<u>120,028</u>	<u>132,765</u>	<u>129,765</u>	<u>99,463</u>		

\*\* Per management agreement - fund balance is considered "Capital Funds"

CITY OF SOUTH ST PAUL  
**2010 BUDGET**  
REVENUE LINE ITEM DETAIL

DEPARTMENT: <b>CENTRAL SQUARE</b>				DIVISION: <b>PARK &amp; RECREATION</b>					
ACCT NO.	ACCOUNT DESCRIPTION	ACTUAL 2007	ACTUAL 2008	CURRENT YEAR			2010 BUDGET	BUDGET CHANGE 09 REVISED TO 10	
				2009 BUDGET	ACTUAL 5/31/2009	2009 REVISED		\$	%
5250 34600	Memberships	118,936	126,220	118,000	60,358	118,000	<b>122,000</b>	4,000	3.39%
5250 34605	Daily Admissions	-	-	-	-	-	-	-	0.00%
5250 34610	Programming	72,472	76,124	73,000	37,097	73,000	<b>76,000</b>	3,000	4.11%
5250 34620	Open Swim	5,406	5,760	7,000	1,932	7,000	<b>6,000</b>	(1,000)	-14.29%
5250 34630	Room Rental	3,597	6,724	6,000	481	6,000	<b>6,000</b>	-	0.00%
5250 34690	Miscellaneous	1,055	430	500	-	500	<b>500</b>	-	0.00%
5250 34720	Miscellaneous	-	-	-	-	-	-	-	0.00%
5250 34813	Vending	593	53	600	-	600	-	(600)	-100.00%
5250 35230	Cont. & Don. Fr Private Source	-	-	-	-	-	-	-	0.00%
5250 36210	Interest Earnings	9,297	7,337	-	-	-	-	-	0.00%
		<u>211,356</u>	<u>222,648</u>	<u>205,100</u>	<u>99,868</u>	<u>205,100</u>	<u><b>210,500</b></u>	<u>5,400</u>	<u>2.63%</u>

Dept. Code 250-5250

**Central Square**  
**2010 BUDGET**  
 Operational Fact Sheet

**SERVICES PROVIDED**

- <> Administration and Operation of membership and community based community center
- <> Member services related to fitness room, indoor pool and fitness classes
- <> Public meeting room scheduling and coordination
- <> Operation of programs and activities for the Senior Center in cooperation with SSD #6 Community Education
- <> Youth Activity Programming including gymnastics, swim lessons and karate

**2009 ACCOMPLISHMENTS**

- <> Entered into new cardio equipment lease for 2009-2011
- <> Updated CSCC Management Agreement in collaboration with Special School District 6
- <> Improved showers in locker room area
- <> Offered Customer Appreciation Days
- <> Purchased new Leg Press

**2010 OBJECTIVES**

- <> Exterior signage improvements
- <> Continue replacement of worn fitness class equipment
- <> Expand teen programming and offers
- <> Explore building-wide Wi-Fi offering

	ACTUAL 2007	ACTUAL 2008	ACTUAL 2009	PROPOSED 2010	PROJECTED 2011
<b>STAFFING</b>					
Dept. Heads					
Technicians					
Clerical/support					
Temporary	6	6	6	6	6
<b>Total Staffing</b>	<b>6</b>	<b>6</b>	<b>6</b>	<b>6</b>	<b>6</b>
<b>WORK LOAD DATA</b>					
Memberships	744	733	750	750	750
Activites and Classes offered	393	489	500	500	500
Meeting Room users	293	569	500	500	500

CITY OF SOUTH ST PAUL  
**2010 BUDGET**  
EXPENDITURE LINE ITEM DETAIL

DEPARTMENT: <b>CENTRAL SQUARE</b>	DIVISION: <b>CENTRAL SQUARE</b>	DEPT. CODE: <b>250-5250</b>
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ACCT NO.	ACCOUNT DESCRIPTION	ACTUAL 2007	ACTUAL 2008	CURRENT YEAR			2010 BUDGET	BUDGET CHANGE 09 REVISED TO 10	
				2009 BUDGET	ACTUAL 5/31/2009	2009 REVISED		\$	%
40101	Salaries of Regular Employees	-	-	-	-	-	<b>26,000</b>	26,000	100.00%
40104	Temporary Employees Regular	92,115	86,024	93,733	25,252	93,733	<b>103,937</b>	10,204	10.89%
40106	Independent Contractor	32,401	27,898	38,544	15,970	38,544	-	(38,544)	-100.00%
40120	Employers Cont. for Pensions	9,345	9,906	9,400	4,653	9,400	<b>11,695</b>	2,295	24.41%
40140	Unemployment Comp. Ins. Prem.	-	-	-	379	-	-	-	0.00%
40150	Workers Comp Ins. Premium	1,608	1,908	2,000	972	2,000	<b>2,056</b>	56	2.80%
40151	Workers Comp Deductible	-	-	-	-	-	-	-	0.00%
40200	Office Supplies	-	-	-	-	-	-	-	0.00%
40210	Operating Supplies	5,945	4,806	6,600	2,292	6,600	<b>15,000</b>	8,400	127.27%
40240	Minor Equipment & Furnishings	10,553	31,395	3,900	4,213	3,900	<b>2,300</b>	(1,600)	-41.03%
40250	Merchandise for Resale	-	-	300	-	300	-	(300)	-100.00%
40320	Postage and Telephone	17	126	800	164	800	<b>800</b>	-	0.00%
40340	Advertising	5,308	2,856	3,900	402	3,900	<b>3,900</b>	-	0.00%
40350	Printing and Binding	55	-	250	-	250	<b>200</b>	(50)	-20.00%
40351	Quarterly Brochure Publication	-	-	-	-	-	<b>9,250</b>	9,250	100.00%
40400	Repairs & Maint. (Contractual)	100	183	2,000	263	2,000	<b>2,000</b>	-	0.00%
40411	Other Rentals	25,379	19,522	23,436	10,477	23,436	<b>20,964</b>	(2,472)	-10.55%
40412	Credit Card/ACH Fees	957	-	1,500	-	1,500	<b>1,700</b>	200	13.33%
40433	Dues & Subscriptions	-	-	-	-	-	-	-	0.00%
40560	Building Fixtures & Improvement	-	-	9,000	-	9,000	<b>41,000</b>	32,000	355.56%
Total		183,783	184,624	195,363	65,037	195,363	<b>240,802</b>	45,439	23.26%

SUMMARY BY CATEGORY
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Personal Services	135,469	125,736	143,677	47,226	143,677	<b>143,688</b>	11	0.01%
Materials & Supplies	16,498	36,201	10,800	6,505	10,800	<b>17,300</b>	6,500	60.19%
Services & Other Charges	31,816	22,687	31,886	11,306	31,886	<b>38,814</b>	6,928	21.73%
Capital Outlay	0	0	9,000	0	9,000	<b>41,000</b>	32,000	355.56%
Debt Service	0	0	0	0	0	<b>0</b>	0	0.00%
Transfers	0	0	0	0	0	<b>0</b>	0	0.00%
Total	183,783	184,624	195,363	65,037	195,363	<b>240,802</b>	45,439	23.26%

CITY OF SOUTH ST PAUL  
2010 BUDGET

**WAKOTA ARENA SPECIAL REVENUE FUND**

ACCOUNT DESCRIPTION	ACTUAL 2007	ACTUAL 2008	BUDGET 2009	REVISED 2009	BUDGET 2010	BUDGET CHANGE 09 REVISED TO 10	
						\$	%
<b>REVENUES:</b>							
Charges for Arena Ice Services	743,458	730,146	753,045	797,233	<b>796,320</b>	(913)	-0.1%
Other (Annex Rent, Donations)	66,217	68,204	82,750	70,250	<b>72,358</b>	2,108	3.0%
Operating Transfer	113,000	421,260	175,000	175,000	<b>175,000</b>	0	0.0%
	<u>922,675</u>	<u>1,219,610</u>	<u>1,010,795</u>	<u>1,042,483</u>	<b><u>1,043,678</u></b>	<u>1,195</u>	<u>0.1%</u>
Total Revenues	922,675	1,219,610	1,010,795	1,042,483	<b>1,043,678</b>	1,195	0.1%
<b>EXPENDITURES:</b>							
Operations	843,277	778,054	759,785	687,798	<b>725,022</b>	37,224	5.4%
Capital Outlay	0	221,260	0	0	<b>180,000</b>	180,000	0.0%
Interest Expense (Debt Service)	43,957	30,007	23,000	23,000	<b>23,000</b>	0	0.0%
Bond Payments (transfer out)	163,203	160,453	164,078	164,078	<b>165,628</b>	1,550	0.9%
Operating Transfer	0	0	0	0	<b>0</b>	0	0.0%
	<u>1,050,437</u>	<u>1,189,774</u>	<u>946,863</u>	<u>874,876</u>	<b><u>1,093,650</u></b>	<u>218,774</u>	<u>25.0%</u>
Total Expenditures	1,050,437	1,189,774	946,863	874,876	<b>1,093,650</b>	218,774	25.0%
Net Change in Fund Balance	<u>(127,762)</u>	<u>29,836</u>	<u>63,932</u>	<u>167,607</u>	<b><u>(49,972)</u></b>		
<b>Fund Balance (Internal Loan)</b>	(390,780)	(360,944)	(297,012)	(193,337)	<b>(243,309)</b>		

CITY OF SOUTH ST PAUL  
**2010 BUDGET**  
REVENUE LINE ITEM DETAIL

DEPARTMENT: <b>WAKOTA ARENA</b>				DIVISION: <b>WAKOTA ARENA</b>					
ACCT NO.	ACCOUNT DESCRIPTION	ACTUAL 2007	ACTUAL 2008	CURRENT YEAR			<b>2010 BUDGET</b>	BUDGET CHANGE 09 REVISED TO 10	
				2009 BUDGET	ACTUAL 8/31/2009	2009 REVISED		\$	%
5127 34101	Rent	66,217	68,204	70,250	70,250	70,250	<b>72,358</b>	2,108	3.0%
5127 34801	Ice Rentals-Fall & Winter	401,224	390,195	410,670	228,606	450,200	<b>444,870</b>	(5,330)	-1.2%
5127 34802	Ice Rentals-Summer	163,910	148,605	167,475	92,708	172,575	<b>178,250</b>	5,675	3.3%
5127 34803	Ice Rentals-Other (Identify)	2,541	-	3,000	-	3,000	<b>3,000</b>	-	0.0%
5127 34804	Ticket Sales For Games	29,887	54,146	34,500	35,840	44,240	<b>38,000</b>	(6,240)	-14.1%
5127 34805	Public Skating	14,446	15,659	12,000	8,855	14,055	<b>14,000</b>	(55)	-0.4%
5127 34806	Figure Skating	9,419	12,067	7,000	5,057	8,257	<b>8,000</b>	(257)	-3.1%
5127 34807	Concession Sales	98,878	94,477	100,000	51,667	89,667	<b>94,000</b>	4,333	4.8%
5127 34809	Skate Shop-Rental-Lease	7,200	7,200	8,200	4,800	7,200	<b>7,200</b>	-	0.0%
5127 34810	Dry Floor	4,212	-	-	-	-	-	-	0.0%
5127 34811	Sign Rental	1,785	(479)	3,000	239	1,439	<b>3,000</b>	1,561	108.5%
5127 34813	Vending	7,756	7,076	7,200	3,204	6,400	<b>6,000</b>	(400)	-6.3%
5127 34814	Other	2,200	1,200	-	200	200	-	(200)	-100.0%
5127 35230	Cont. & Don. Fr Private Source	-	-	12,500	-	-	-	-	0.0%
5127 39200	Interfund Operating Transfers	113,000	421,260	175,000	87,500	175,000	<b>175,000</b>	-	0.0%
	<b>Total Revenues</b>	<u>922,675</u>	<u>1,219,610</u>	<u>1,010,795</u>	<u>588,926</u>	<u>1,042,483</u>	<u><b>1,043,678</b></u>	<u>1,195</u>	0.1%

Dept. Code 243-5127

**Wakota Arena**  
**2010 BUDGET**  
 Operational Fact Sheet

**SERVICES PROVIDED**

- <> Rent the Building for Figure Skating and Hockey
- <> Provide Concession Sales to Public
- <> Host Youth, High School and Independent League Tournaments

**2009 ACCOMPLISHMENTS**

- <> Painted Exterior of Rink #2 and the Alternative Learning Center
- <> Sold over 3,700 hours of Ice
- <> Held 6 Special Events ( Halloween Skate, Silver Skate Races.....)
- <> Plan for the Retirement of Long Term Rink Manager and full Staffing Plan of Arena

**2010 OBJECTIVES**

- <> Increase Sign Sales in Partnership with SSP Youth, Red Line or Blue Line Clubs
- <> Continue Exterior Painting Program
- <> Increase Ice sale though aggressive marketing to Summer Hockey Schools

	<b>ACTUAL 2007</b>	<b>ACTUAL 2008</b>	<b>PROPOSED 2009</b>	<b>PROJECTED 2010</b>	<b>PROJECTED 2011</b>
<b>STAFFING</b>					
Dept. Heads					
Supervisors	1.00	1.00	1.00	1.00	1.00
Technicians					
Line staff	0.50	0.50	0.50	0.50	0.50
Clerical/support					
<b>Total Staffing</b>	<b>1.50</b>	<b>1.50</b>	<b>1.50</b>	<b>1.50</b>	<b>1.50</b>
<b>WORK LOAD DATA</b>					
Hours of ice rented	3,724	3,723	3,717	3,685	3,700
Varsity and JV Games	104	116	104	110	108

CITY OF SOUTH ST PAUL  
**2010 BUDGET**  
EXPENDITURE LINE ITEM DETAIL

DEPARTMENT: <b>WAKOTA ARENA</b>		DIVISION: <b>WAKOTA ARENA</b>					DEPT. CODE: <b>243-5127</b>		
ACCT NO.	ACCOUNT DESCRIPTION	ACTUAL 2007	ACTUAL 2008	CURRENT YEAR			2010 BUDGET	BUDGET CHANGE	
				2009 BUDGET	ACTUAL 8/31/2009	2009 REVISED		\$	%
40101	Salaries of Regular Employees	82,792	74,356	130,476	52,864	78,623	<b>80,890</b>	2,267	2.9%
40102	Full-Time Employees Overtime	274	-	600	-	400	<b>600</b>	200	50.0%
40104	Temporary Employees Regular	161,344	156,114	100,000	80,795	143,518	<b>100,000</b>	(43,518)	-30.3%
40106	Independent Contractor	12,286	14,342	14,000	5,563	8,725	<b>5,500</b>	(3,225)	-37.0%
40108	Accumulated Vacation	-	6,509	6,175	-	8,692	<b>1,702</b>	(6,990)	-80.4%
40111	Severance	-	-	-	-	-	-	-	0.0%
40112	Service Recognition	-	-	-	-	1,151	-	(1,151)	-100.0%
40120	Employers Cont. for Pensions	26,693	27,118	30,235	15,667	23,924	<b>19,749</b>	(4,175)	-17.5%
40130	Employer Paid Insurance	19,246	16,735	24,844	9,022	15,903	<b>15,878</b>	(25)	-0.2%
40135	Retiree Paid Insurance Charge	-	-	-	-	-	<b>10,119</b>	10,119	100.0%
40140	Unemployment Comp. Ins Prem.	-	815	-	1,168	1,752	<b>1,800</b>	48	2.7%
40150	Workers Comp Ins. Premium	3,648	4,269	4,473	3,259	4,473	<b>4,598</b>	125	2.8%
40151	Workers Comp Deductible	2,043	59	2,000	-	2,000	<b>2,000</b>	-	0.0%
40170	Employer Contr to HCSP	-	600	600	392	600	<b>600</b>	-	0.0%
40200	Office Supplies	961	895	1,100	711	1,100	<b>1,100</b>	-	0.0%
40210	Operating Supplies	-	34	-	-	-	-	-	0.0%
40220	Repair & Maintenance Supplies	81,877	74,022	55,000	30,113	46,000	<b>48,000</b>	2,000	4.3%
40240	Minor Equipment & Furnishings	780	-	2,000	-	2,000	<b>4,305</b>	2,305	115.3%
40250	Merchandise for Resale	56,181	55,371	48,500	25,098	45,500	<b>48,000</b>	2,500	5.5%
40300	Professional Services	7,095	4,295	2,500	1,886	2,500	<b>2,500</b>	-	0.0%
40320	Postage and Telephone	115	25	250	29	50	<b>150</b>	100	200.0%
40330	Conferences, Training, Travel	385	714	900	285	785	<b>900</b>	115	14.6%
40340	Advertising	200	547	200	64	264	<b>275</b>	11	4.2%
40360	Property & Liability Insurance	8,950	10,840	11,427	8,296	11,427	<b>11,492</b>	65	0.6%
40380	Utility Service	193,318	195,248	210,000	115,448	174,700	<b>186,930</b>	12,230	7.0%
40400	Repairs & Maint. (Contractual)	132,891	83,472	60,000	50,299	60,000	<b>62,500</b>	2,500	4.2%
40404	2% Administration Fee	15,000	15,000	15,000	7,500	15,000	<b>16,300</b>	1,300	8.7%
40408	Copier Maintenance Agreement	-	719	1,200	326	940	<b>940</b>	1,200	127.7%
40409	Cont. Serv/Refus & Sanitation	1,943	1,513	1,900	1,002	1,900	<b>2,000</b>	100	5.3%
40410	Central Garage Rental Charge	9,237	9,699	10,136	5,068	10,136	<b>10,136</b>	-	0.0%
40433	Dues & Subscriptions	780	690	600	160	600	<b>600</b>	-	0.0%
40438	Clothing Allowance	250	-	400	-	400	<b>400</b>	-	0.0%
40439	Ins Claims within Deductible	-	-	-	1,106	1,106	-	(1,106)	-100.0%

CITY OF SOUTH ST PAUL  
**2010 BUDGET**  
 EXPENDITURE LINE ITEM DETAIL

DEPARTMENT: <b>WAKOTA ARENA</b>	DIVISION: <b>WAKOTA ARENA</b>	DEPT. CODE: <b>243-5127</b>
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ACCT NO.	ACCOUNT DESCRIPTION	ACTUAL 2007	ACTUAL 2008	CURRENT YEAR			2010 BUDGET	BUDGET CHANGE 09 REVISED TO 10	
				2009 BUDGET	ACTUAL 8/31/2009	2009 REVISED		\$	%
40451	Refund & Reimbursements	614	1,416	1,300	1,909	1,909	<b>2,000</b>	91	4.8%
40453	Remittance of Rev/Other Agency	-	-	-	-	-	-	-	0.0%
40472	Honeywell Contract Maint.	24,374	22,637	23,969	17,443	23,720	<b>24,435</b>	715	3.0%
40485	Emergencies and Contingency	-	-	-	-	-	<b>58,623</b>	58,623	100.0%
40520	Buildings and Structures	-	221,260	-	-	-	-	-	0.0%
40530	Improvements other than Bldgs	-	-	-	-	-	<b>180,000</b>	180,000	100.0%
40580	Other Equipment	-	-	-	-	-	-	-	0.0%
40612	Interest Expense	43,957	30,007	23,000	-	23,000	<b>23,000</b>	-	0.0%
40720	Operating Transfer (Debt Service)	163,203	160,453	164,078	-	164,078	<b>165,628</b>	1,550	0.9%
Total		1,050,437	1,189,774	946,863	435,473	876,876	<b>1,093,650</b>	217,974	24.9%

SUMMARY BY CATEGORY
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Personal Services	308,326	300,917	313,403	168,730	289,761	<b>243,436</b>	(46,325)	-16.0%
Materials & Supplies	139,799	130,322	106,600	55,922	94,600	<b>101,405</b>	6,805	7.2%
Services & Other Charges	395,152	346,815	339,782	210,821	305,437	<b>380,181</b>	75,944	24.9%
Capital Outlay	-	221,260	-	-	-	<b>180,000</b>	180,000	100.0%
Debt Service (Interest expense)	43,957	30,007	23,000	-	23,000	<b>23,000</b>	-	0.0%
Transfers (Debt Service)	163,203	160,453	164,078	-	164,078	<b>165,628</b>	1,550	0.9%
Total	1,050,437	1,189,774	946,863	435,473	876,876	<b>1,093,650</b>	217,974	24.9%

**2010 BUDGET**

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CITY OF SOUTH ST PAUL  
2010 BUDGET

**AIRPORT SPECIAL REVENUE FUND**

ACCOUNT DESCRIPTION	2007 ACTUAL	2008 ACTUAL	2009 BUDGET	2009 REVISED	<b>2010 BUDGET</b>	BUDGET CHANGE 09 REVISED TO 10	
						\$	%
<b>REVENUES:</b>							
State Grants and Aids	29,269	118,635	29,259	29,259	<b>29,259</b>	0	0.0%
Charges for Services	817,751	996,234	1,373,804	856,563	<b>1,056,551</b>	199,988	14.6%
Other	9,727	1,736	1,500	2,563	<b>2,620</b>	57	3.8%
Operating Transfers	0	0	0	0	<b>0</b>	0	0.0%
Total Revenues	<u>856,747</u>	<u>1,116,605</u>	<u>1,404,563</u>	<u>888,385</u>	<b><u>1,088,430</u></b>	<u>200,045</u>	14.2%
<b>EXPENDITURES:</b>							
Personal Services	127,437	140,924	208,326	155,321	<b>162,949</b>	7,628	3.7%
Materials & Supplies	527,748	673,814	799,494	465,857	<b>554,855</b>	88,998	11.1%
Services & Other Charges	143,746	142,755	144,978	144,414	<b>156,868</b>	12,454	8.6%
Capital Outlay	134,573	11,275	3,000	0	<b>8,700</b>	8,700	290.0%
Debt Service	151,457	109,508	128,696	128,696	<b>128,696</b>	0	0.0%
Operating Transfers	0	0	38,500	7,500	<b>28,500</b>	21,000	54.5%
Total Expenditures	<u>1,084,961</u>	<u>1,078,276</u>	<u>1,322,994</u>	<u>901,788</u>	<b><u>1,040,568</u></b>	<u>138,780</u>	10.5%
Net Change in Fund Balance	<u>(228,214)</u>	<u>38,329</u>	<u>81,569</u>	<u>(13,403)</u>	<b><u>47,862</u></b>	<u>61,265</u>	
<b>Fund Balance (Internal Loan)</b>	(1,181,491)	(1,143,162)	(1,061,593)	(1,156,565)	(1,108,703)		

CITY OF SOUTH ST PAUL  
**2010 BUDGET**  
 REVENUE LINE ITEM DETAIL

DEPARTMENT: <b>AIRPORT</b>				DIVISION: <b>AIRPORT</b>					
ACCT NO.	ACCOUNT DESCRIPTION	ACTUAL 2007	ACTUAL 2008	CURRENT YEAR			2010 BUDGET	BUDGET CHANGE 09 REVISED TO 10	
				2009 BUDGET	ACTUAL 8/31/2009	2009 REVISED		\$	%
9020 33400	State Grants And Aids	29,269	118,635	29,259	29,269	29,259	<b>29,259</b>	-	0.0%
9020 34807	Concession Sales	116	145	-	-	-	-	-	0.0%
9020 34921	Rent Of Hangars	299,345	296,729	523,961	303,077	361,000	<b>468,375</b>	107,375	29.7%
9020 34924	Airport Fuel Receipts	517,796	698,631	847,543	295,085	495,563	<b>588,176</b>	92,613	18.7%
9020 34925	Airport Gate Card	610	874	1,500	220	800	<b>720</b>	(80)	-10.0%
9020 34926	Airport Vending Sales	1,611	1,712	2,300	1,306	1,759	<b>1,900</b>	141	8.0%
9020 34113	Xerox Copies	-	4	-	4	4	-	(4)	-100.0%
9020 34952	Bad Check Charge	-	20	-	-	-	-	-	0.0%
9020 36210	Interest Earnings	-	-	-	-	-	-	-	0.0%
9020 39103	Sale of Capital Asset	8,000	-	-	-	-	-	-	0.0%
9020 39200	Interfund Operating Transfers	-	-	-	-	-	-	-	0.0%
9020 36240	Other	-	-	-	-	-	-	-	0.0%
9020 37560	Penalty	-	-	-	-	-	-	-	0.0%
	<b>Total Revenues</b>	<u>856,747</u>	<u>1,116,750</u>	<u>1,404,563</u>	<u>628,961</u>	<u>888,385</u>	<u><b>1,088,430</b></u>	<u>200,045</u>	<u>22.5%</u>

Dept. Code 245-9020

**Airport**  
**2010 BUDGET**  
 Operational Fact Sheet

**SERVICES PROVIDED**

- <> Maintain the buildings, grounds, and airfield in a safe, efficient manner
- <> Provide high quality aviation fuels, 24 hrs a day, to the flying public
- <> Provide courteous and timely information to pilots, businesses and tenants using Fleming Field
- <>
- <>
- <>

**2009 ACCOMPLISHMENTS**

- <> Completed 1st Phase of Obstruction Removal Program
- <> Begin Administrative Phase 2 of Obstruction Program
- <> Received Approved Transportation Security Administration Security Plan for Fleming Field
- <> Assist City Planner to Develop Exterior Building Standards for the Airport
- <>
- <>

**2010 OBJECTIVES**

- <> Develop Long Term Capital Improvement Plan in Conjunction with Finance Department
- <> Complete Phase 2 and begin and complete Phase 3 Obstruction Removal Program
- <>
- <>

	<b>ACTUAL 2007</b>	<b>ACTUAL 2008</b>	<b>ACTUAL 2009</b>	<b>PROPOSED 2010</b>	<b>PROJECTED 2011</b>
<b>STAFFING</b>					
Dept. Heads	1.00	1.00	1.00	1.00	1.00
Supervisors					
Technicians					
Line staff	1.00	1.00	1.00	2.00	2.00
Clerical/support					
<b>Total Staffing</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>3.00</b>	<b>3.00</b>
<b>WORK LOAD DATA</b>					
Gallons of fuel sold	165,488	171,385	165,000	172,000	176,500
aircraft operations	51,076	52,865	54,980	57,200	57,200
# of based aircraft at SSP	232	239	249	252	255

CITY OF SOUTH ST PAUL  
**2010 BUDGET**  
EXPENDITURE LINE ITEM DETAIL

DEPARTMENT: <b>AIRPORT</b>		DIVISION: <b>AIRPORT</b>					DEPT. CODE: <b>245-9020</b>		
ACCT NO.	ACCOUNT DESCRIPTION	ACTUAL 2007	ACTUAL 2008	CURRENT YEAR			<b>2010 BUDGET</b>	BUDGET CHANGE 09 REVISED TO 10	
				2009 BUDGET	ACTUAL 8/31/2009	2009 REVISED		\$	%
40101	Salaries of Regular Employees	72,969	82,764	123,334	49,810	78,472	<b>82,283</b>	3,811	4.9%
40102	Full-Time Employees Overtime	-	93	1,313	26	26	<b>1,313</b>	1,287	4950.0%
40104	Temporary Employees Regular	24,967	26,100	33,440	30,749	38,000	<b>41,755</b>	3,755	9.9%
40108	Accumulated Vacation/Comp	-	2,431	6,155	-	6,155	<b>6,448</b>	293	4.8%
40112	Service Recognition	-	-	-	4,001	4,001	-	(4,001)	-100.0%
40120	Employers Cont. for Pensions	11,844	12,737	21,304	9,599	14,844	<b>16,294</b>	1,450	9.8%
40130	Employer Paid Insurance	15,698	13,889	19,760	6,745	10,215	<b>11,768</b>	1,553	15.2%
40150	Workers Comp Ins. Premium	1,959	2,310	2,420	1,176	2,420	<b>2,488</b>	68	2.8%
40151	Workers Comp Deductible	-	-	-	588	588	-	(588)	-100.0%
40170	Employer Contr to HCSP	-	600	600	873	600	<b>600</b>	-	0.0%
40200	Office Supplies	1,579	2,045	1,400	831	1,200	<b>1,200</b>	-	0.0%
40210	Operating Supplies	90	81	-	-	-	-	-	0.0%
40220	Repair & Maintenance Supplies	27,716	44,115	36,000	29,971	36,000	<b>38,000</b>	2,000	5.6%
40230	Books, Materials & Periodicals	-	18	100	-	100	<b>48</b>	(52)	-52.0%
40240	Minor Equipment & Furnishings	8,562	1,104	3,000	1,981	3,000	<b>1,150</b>	(1,850)	-61.7%
40250	Merchandise for Resale	489,801	626,451	758,994	134,504	425,557	<b>514,457</b>	88,900	20.9%
40300	Professional Services	17,210	8,979	7,500	-	7,500	<b>6,900</b>	(600)	-8.0%
40320	Postage and Telephone	4,003	4,028	2,750	1,849	3,550	<b>4,000</b>	450	12.7%
40330	Conferences, Training, Travel	890	651	2,120	9	760	<b>1,880</b>	1,120	147.4%
40340	Advertising	1,193	5,088	4,200	206	4,200	<b>4,520</b>	320	7.6%
40360	Property & Liability Insurance	38,345	46,442	48,953	35,539	48,953	<b>49,233</b>	280	0.6%
40380	Utility Service	15,982	18,853	19,735	13,123	19,735	<b>16,550</b>	(3,185)	-16.1%
40400	Repairs & Maint. (Contractual)	51,138	42,571	44,500	11,853	44,500	<b>45,000</b>	500	1.1%
40404	2% Administration Fee	6,000	6,000	6,000	1,500	6,000	<b>19,100</b>	13,100	218.3%
40409	Cont. Serv/Refus & Sanitation	468	1,030	400	67	396	<b>528</b>	132	33.3%
40410	Central garage Rental Charge	7,641	7,988	8,110	2,087	8,110	<b>8,347</b>	237	2.9%
40430	Miscellaneous	591	-	-	103	-	-	-	0.0%
40433	Dues & Subscriptions	285	370	360	1,003	360	<b>360</b>	-	0.0%
40439	Ins Claims Within Deductible	-	-	-	-	-	-	-	0.0%
40453	Remittance of Rev/Other Agency	-	755	350	-	350	<b>450</b>	100	28.6%
40484	Non-Recurring Cost	-	-	-	25	-	-	-	0.0%
40487	Bad debt expense	-	-	-	-	-	-	-	0.0%
40510	Land	-	-	-	-	-	-	-	0.0%

CITY OF SOUTH ST PAUL  
**2010 BUDGET**  
EXPENDITURE LINE ITEM DETAIL

DEPARTMENT: <b>AIRPORT</b>		DIVISION: <b>AIRPORT</b>					DEPT. CODE: <b>245-9020</b>		
ACCT NO.	ACCOUNT DESCRIPTION	ACTUAL 2007	ACTUAL 2008	CURRENT YEAR			<b>2010 BUDGET</b>	BUDGET CHANGE 09 REVISED TO 10	
				2009 BUDGET	ACTUAL 8/31/2009	2009 REVISED		\$	%
40520	Building and Structures	-	-	-	-	-	-	-	0.0%
40530	Impr. Other Than Buildings	-	11,275	-	-	-	-	-	0.0%
40570	Office Equipment & Furnishings	-	-	-	-	-	-	-	0.0%
40580	Other Equipment	134,573	-	3,000	-	-	<b>8,700</b>	8,700	100.0%
40602	Other Long-Term Debt-Principal	34,420	37,549	38,696	12,516	38,696	<b>38,696</b>	-	0.0%
40612	Interest Expense	117,037	71,959	90,000	-	90,000	<b>90,000</b>	-	0.0%
40719	Transfer Out	-	-	38,500	-	7,500	<b>28,500</b>	21,000	280.0%
	Total	<u>1,084,961</u>	<u>1,078,276</u>	<u>1,322,994</u>	<u>350,734</u>	<u>901,788</u>	<b><u>1,040,568</u></b>	<u>138,780</u>	<u>15.4%</u>

<b>SUMMARY BY CATEGORY</b>
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Personal Services	127,437	140,924	208,326	103,567	155,321	<b>162,949</b>	7,628	4.9%
Materials & Supplies	527,748	673,814	799,494	167,287	465,857	<b>554,855</b>	88,998	19.1%
Services & Other Charges	143,746	142,755	144,978	67,364	144,414	<b>156,868</b>	12,454	8.6%
Capital Outlay	134,573	11,275	3,000	-	-	<b>8,700</b>	8,700	100.0%
Debt Service	151,457	109,508	128,696	12,516	128,696	<b>128,696</b>	-	0.0%
Transfers	-	-	38,500	-	7,500	<b>28,500</b>	21,000	280.0%
Total	<u>1,084,961</u>	<u>1,078,276</u>	<u>1,322,994</u>	<u>350,734</u>	<u>901,788</u>	<b><u>1,040,568</u></b>	<u>138,780</u>	<u>15.4%</u>

**2010 BUDGET**

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CITY OF SOUTH ST PAUL  
2010 BUDGET

**AIRPORT CAPITAL IMPROVEMENT FUND**

ACCT NO.	ACCOUNT DESCRIPTION	ACTUAL 2007	ACTUAL 2008	2009 BUDGET	2009 REVISED	ACTUAL 9/31/09	2010 BUDGET	BUDGET CHANGE 09 TO 10	
								\$	%
<b>REVENUES:</b>									
33160	Federal Grants	124,725	199,111	213,750	213,750	28,560	<b>150,000</b>	(63,750)	-29.8%
334xx	State Grants	1,028	108,956	60,500	60,500	7,672	<b>49,000</b>	(11,500)	-19.0%
33630	Local Government Grants & Aid	0	0	0	0	0	<b>0</b>	0	0.0%
39101	User Improvement Fees	0	0	178,450	120,000	0	<b>180,000</b>	1,550	0.9%
	Other Revenue	0	0	0	0	0	<b>0</b>	0	0.0%
	Hangar Loan from State (0%)	375,490	0	0	0	0	<b>0</b>	0	0.0%
	Transfer In (Airport operating fund)	0	0	38,500	38,500	0	<b>28,500</b>	(10,000)	
	Total Revenues	<u>501,243</u>	<u>308,067</u>	<u>491,200</u>	<u>432,750</u>	<u>36,232</u>	<u><b>407,500</b></u>	<u>(83,700)</u>	
<b>EXPENDITURES:</b>									
402xx	Materials & Supplies	0	0	0	0	0	<b>0</b>	0	0.0%
403xx	Services & Other Charges	0	54,677	0	0	54,677	<b>227,500</b>	227,500	0.0%
40510	Land	0	0	225,000	225,000	0	<b>0</b>	(225,000)	-100.0%
40520	Buildings & Structures	0	0	44,000	44,000	0	<b>0</b>	(44,000)	-100.0%
40530	Improvement Other than Bldgs.	42,183	447,397	55,000	55,000	2,909	<b>0</b>	(55,000)	-100.0%
40550	Motor Vehicles	0	0	0	0	0	<b>0</b>	0	#DIV/0!
405xx	Other Equipment	0	0	0	0	0	<b>0</b>	0	0.0%
40602	Other Long Term Debt - Principle	0	0	0	0	0	<b>0</b>	0	0.0%
40612	Interest Expense	79,466	43,333	55,000	55,000	0	<b>35,000</b>	(20,000)	0.0%
40720	Operating Transfer	0	0	0	0	0	<b>0</b>	0	0.0%
	Total Expenditures	<u>121,649</u>	<u>545,407</u>	<u>379,000</u>	<u>379,000</u>	<u>57,586</u>	<u><b>262,500</b></u>	<u>(116,500)</u>	
	Net Change in Fund Balance	<u>379,594</u>	<u>(237,340)</u>	<u>112,200</u>	<u>53,750</u>	<u>(21,354)</u>	<u><b>145,000</b></u>	<u>32,800</u>	
	Fund Balance (Internal Loan)	(876,407)	(1,113,747)	(1,001,547)	(1,059,997)	(1,135,101)	(914,997)		

## Airport Capital Improvement Grants 2010

Project	Cost of Project	State Grant	FAA Grant	Net Cost to City	
				Improvement fees	Operating Fund (Transfer In)
Obstruction Removal (Phase 2) Phase 3 in 2011	\$ 157,500		\$ 150,000		\$ 7,500
Asphalt Maintenance Crack Seal & Slurry Seal	\$ 70,000	\$ 49,000			\$ 21,000
400 Airport Road (Hangar #6-8) Roof and Façade (only if new lease is signed)	\$ 250,000	\$ 125,000	Only if Required by Lease - Conditional		\$ -
Hangar #5 - Replace 1940 Hangar Door with new bi-fold door (only if new lease is signed)	\$ 45,000		Only if Required by Lease - Conditional		\$ -
Reconstruct Parking Lot Between Hangars 4 & 5, Lysdale Flying Service and Wipaire (only if new lease is signed)	\$ 55,000		Only If Required by Lease - Conditional		\$ -
<b>Total</b>	<b>\$ 577,500</b>	<b>\$ 174,000</b>	<b>\$ 150,000</b>	<b>\$ -</b>	<b>\$ 28,500</b>

CITY OF SOUTH ST PAUL  
2010 FINANCIAL PLAN

**Storm Water Enterprise Fund**

ACTIVITY DESCRIPTION	ACTUAL 2007	ACTUAL 2008	CURRENT YEAR		2010 FINANCIAL PLAN	FIN. PLAN CHANGE 09 TO 10	
			2009 FIN. PLAN	2009 REVISED		\$	%
<b>Revenue:</b>							
Revenue	649,874	382,512	360,100	485,100	<b>363,700</b>	3,600	1.0%
Total Revenues	<u>649,874</u>	<u>382,512</u>	<u>360,100</u>	<u>485,100</u>	<b><u>363,700</u></b>	<u>3,600</u>	1.0%
<b>Expenditures:</b>							
Operating	14,257	89,566	39,950	231,950	<b>87,950</b>	48,000	120.2%
Capital	446,318	-	500,000	320,000	<b>400,000</b>	(100,000)	-20.0%
Total Expenditures	<u>460,575</u>	<u>89,566</u>	<u>539,950</u>	<u>551,950</u>	<b><u>487,950</u></b>	<u>(52,000)</u>	-9.6%
<b>Other Financing Sources/(Uses)</b>							
Operating transfer	(55,000)	-	(40,000)	(40,000)	<b>(40,000)</b>	0	0.0%
Fund balance transfer to Capital Improvement Program	(18,353)	(19,599)	(50,000)	-	<b>(170,000)</b>	(-120,000)	0.0%
Total Other Financing Sources/(Uses)	<u>(73,353)</u>	<u>(19,599)</u>	<u>(90,000)</u>	<u>(40,000)</u>	<b><u>(210,000)</u></b>	<u>120,000</u>	0.0%
Net Surplus (Deficit)	<u>115,946</u>	<u>273,347</u>	<u>(269,850)</u>	<u>(106,850)</u>	<b><u>(334,250)</u></b>	<u>(64,400)</u>	
END OF YEAR CASH & INVESTMENTS BALANCE	<u>202,779</u>	<u>476,126</u>	<u>206,276</u>	<u>369,276</u>	<b><u>35,026</u></b>		

CITY OF SOUTH ST PAUL  
**2010 BUDGET**  
 REVENUE LINE ITEM DETAIL

DIVISION: **STORM WATER UTILITY**

ACCT NO.	ACCOUNT DESCRIPTION	ACTUAL 2007	ACTUAL 2008	CURRENT YEAR			2010 BUDGET	BUDGET CHANGE	
				2009 Budget	Actual 9/30/2009	2009 REVISED		09 REVISED TO 10 \$	%
0000 33630	State Grants and Aids	263,977	77	-	-	-	-	-	0.0%
0000 34814	Other - (Southview Pond) reimb	-	-	-	-	125,000	-	(125,000)	-100.0%
0000 36210	Interest Earnings	42,616	39,009	25,000	-	25,000	<b>25,000</b>	-	0.0%
0000 37501	Single Family Residential	190,396	191,261	190,000	97,122	190,000	<b>190,000</b>	-	0.0%
0000 37502	Multi-Family Residential	14,650	15,278	14,500	8,022	14,500	<b>15,000</b>	500	3.4%
0000 37503	Commercial	40,102	41,040	40,000	19,956	40,000	<b>40,000</b>	-	0.0%
0000 37504	Industrial	79,435	75,694	72,400	33,788	72,400	<b>75,000</b>	2,600	3.6%
0000 37505	Churches, Private School, Cmtry	3,929	3,935	3,900	2,140	3,900	<b>3,900</b>	-	0.0%
0000 37506	Airport Hangars	3,880	3,821	3,800	1,979	3,800	<b>3,800</b>	-	0.0%
0000 37507	Vacant Developable Land	5,570	6,734	5,500	3,671	5,500	<b>6,000</b>	500	9.1%
0000 37560	Penalties	5,319	5,663	5,000	4,642	5,000	<b>5,000</b>	-	0.0%
		649,874	382,512	360,100	171,320	485,100	<b>363,700</b>	(121,400)	-25.0%

SUMMARY BY CATEGORY

Interest Earnings	42,616	39,009	25,000	-	25,000	<b>25,000</b>	-	0.0%
Miscellaneous Revenue	263,977	77	-	-	125,000	-	(125,000)	-100.0%
Water Revenue	337,962	337,763	330,100	166,678	330,100	<b>333,700</b>	3,600	1.1%
Sewer Revenue	5,319	5,663	5,000	4,642	5,000	<b>5,000</b>	-	0.0%
Total	649,874	382,512	360,100	171,320	485,100	<b>363,700</b>	(121,400)	-25.0%
Operating	385,897	382,435	360,100	171,320	485,100	363,700	(121,400)	-25.0%
Capital - State Grants and Aids	263,977	77	-	0	-	-	-	0.0%
Total	649,874	382,512	360,100	171,320	485,100	363,700	(121,400)	-25.0%

Dept. Code 610-9500

**Storm Water Sewer  
2010 BUDGET  
Operational Fact Sheet**

**SERVICES PROVIDED**

- <> Maintenance of City's storm water system including sewers, ponds, flood wall and levee systems
- <> Street sweeping, catch basin cleaning and all other NPDES activities as prescribed by the City's MPCA storm water permit
- <> Review of all development plans and storm sewer projects
- <> Participation in WMO including annual dues payment
- <>
- <>

**2009 ACCOMPLISHMENTS**

- <> Performed all activities related to NPDES permit from MPCA, including preparation of annual report to MPCA
- <> Installed storm sewer upgrades as part of annual street rehabilitation program and CSAH 56 project
- <> Rehabilitated Poplar Street storm sewer system in advance of South Concord Street project
- <> Implemented Anderson Pond/Southview Pond improvements with WSP as per feasibility report
- <> Began Floodwall/levee recertification
- <> Continue participation in WMO
- <>
- <>

**2010 OBJECTIVES**

- <> Continue all activities related to NPDES permit from MPCA and annual report
- <> Continue storm sewer upgrades as part of annual street rehabilitation program
- <> Continue storm sewer upgrades as part of annual street rehabilitation program and CSAH 56 project
- <> Implement Floodwall/levee recertification
- <> Continue participation in WMO
- <>

	ACTUAL 2006	ACTUAL 2007	ESTIMATE 2008	PROPOSED 2009	PROJECTED 2010
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**STAFFING**

Dept. Heads  
Supervisors  
Line Staff  
Clerical/support  
**Total Staffing**

**WORK LOAD DATA**

CITY OF SOUTH ST PAUL  
**2010 BUDGET**  
EXPENDITURE LINE ITEM DETAIL

DEPARTMENT: <b>STORM WATER</b>		DIVISION: <b>STORM WATER UTILITY</b>					DEPT. CODE: <b>610-9500</b>		
ACCT NO.	ACCOUNT DESCRIPTION	ACTUAL 2007	ACTUAL 2008	CURRENT YEAR			<b>2010 BUDGET</b>	BUDGET CHANGE 09 REVISED TO 10	
				2009 BUDGET	ACTUAL 5/31/2009	2009 REVISED		\$	%
40220	Repair & Maintenance Supplies	-	-	-	-	-	-	-	0.0%
40240	Minor Equipment & Furnishings	-	-	-	-	-	-	-	0.0%
40300	Professional Services	-	89,301	10,000	2,507	10,000	<b>10,000</b>	-	0.0%
40340	Advertising	7	-	-	-	-	-	-	0.0%
40380	Utility Services	-	-	-	1,142	2,000	<b>2,000</b>	-	-
40400	Repairs & Maint. (Contractual)	14,250	255	21,600	6,930	211,600	<b>27,600</b>	(184,000)	-87.0%
40433	Dues and Subscriptions	-	-	8,350	8,318	8,350	<b>8,350</b>	-	0.0%
40491	Disposal of Fixed Assets	-	10	-	-	-	-	-	0.0%
40530	Improvements Other than Bldgs	446,318	-	500,000	107,314	320,000	<b>400,000</b>	80,000	25.0%
40719	Transfer To Capital Project Fund	18,353	19,599	50,000	-	-	<b>170,000</b>	170,000	100.0%
40720	Operating Transfers	55,000	-	40,000	10,000	40,000	<b>40,000</b>	-	0.0%
Total		<u>533,928</u>	<u>109,165</u>	<u>629,950</u>	<u>136,211</u>	<u>591,950</u>	<b>657,950</b>	<u>66,000</u>	11.1%
<b>SUMMARY BY CATEGORY</b>									
Materials & Supplies		-	-	-	-	-	-	-	0.0%
Services & Other Charges		14,257	89,566	39,950	18,897	231,950	47,950	(184,000)	-79.3%
Capital Outlay		446,318	-	500,000	107,314	320,000	400,000	80,000	25.0%
Transfers		73,353	19,599	90,000	10,000	40,000	210,000	170,000	425.0%
Total		<u>533,928</u>	<u>109,165</u>	<u>629,950</u>	<u>136,211</u>	<u>591,950</u>	<u>657,950</u>	<u>66,000</u>	11.1%
Operating		69,257	89,556	79,950	28,897	271,950	87,950	(184,000)	-67.7%
Capital		464,671	19,599	550,000	107,314	320,000	570,000	250,000	78.1%
Total		<u>533,928</u>	<u>109,155</u>	<u>629,950</u>	<u>136,211</u>	<u>591,950</u>	<u>657,950</u>	<u>66,000</u>	11.1%

CITY OF SOUTH ST PAUL  
2010 FINANCIAL PLAN

Street Light Enterprise Fund

ACTIVITY DESCRIPTION	ACTUAL 2007	ACTUAL 2008	CURRENT YEAR		BUDGET 2010	BUDGET CHANGE 09 TO 10	
			2009 FIN. PLAN	2009 REVISED		\$	%
<b>Revenue:</b>							
Revenue	-	-	210,000	210,000	<b>213,700</b>	3,700	1.8%
Total Revenues	-	-	210,000	210,000	<b>213,700</b>	3,700	
<b>Expenditures:</b>							
Operating	-	-	164,000	164,000	<b>184,000</b>	20,000	
Capital	-	-	-	-	-	0	0.0%
Total Expenditures	-	-	164,000	164,000	<b>184,000</b>	20,000	
<b>Other Financing Sources/(Uses)</b>							
Operating transfer	-	-	(20,000)	(20,000)	<b>(20,000)</b>	0	0.0%
Fund balance transfer to Capital Improvement Program	-	-	-	-	-	0	0.0%
Total Other Financing Sources/(Uses)	-	-	(20,000)	(20,000)	<b>(20,000)</b>	0	
Net Surplus (Deficit)	0	0	26,000	26,000	9,700	(16,300)	
END OF YEAR CASH & INVESTMENTS BALANCE	0	0	26,000	26,000	<b>35,700</b>		

CITY OF SOUTH ST PAUL  
**2010 BUDGET**  
 REVENUE LINE ITEM DETAIL

DIVISION: <b>STREET LIGHT UTILITY</b>									
ACCT NO.	ACCOUNT DESCRIPTION	ACTUAL 2007	ACTUAL 2008	CURRENT YEAR			2010 BUDGET	BUDGET CHANGE 08 REVISED TO 09	
				2009 Budget	Actual 9/30/2009	2009 REVISED		\$	%
0000 33400	State Grants and Aids	-	-	-	-	-	-	-	0.0%
0000 36210	Interest Earnings	-	-	-	-	6,000	<b>10,000</b>	4,000	66.7%
0000 37501	Single Family Residential	-	-	136,000	70,452	144,000	<b>144,000</b>	-	0.0%
0000 37502	Multi-Family Residential	-	-	10,000	9,689	19,200	<b>19,200</b>	-	0.0%
0000 37503	Commercial	-	-	20,000	16,787	29,400	<b>29,000</b>	(400)	-1.4%
0000 37504	Industrial	-	-	35,000	923	1,600	<b>1,600</b>	-	0.0%
0000 37505	Churches, Private School	-	-	2,000	1,007	1,900	<b>1,900</b>	-	0.0%
0000 37506	Airport Hangars	-	-	2,000	-	2,000	<b>2,000</b>	-	0.0%
0000 37507	Vacant Developable Land	-	-	-	-	-	-	-	0.0%
0000 37508	Duplexes	-	-	4,000	2,062	4,400	<b>4,500</b>	100	2.3%
0000 37560	Penalties	-	-	1,000	1,206	1,500	<b>1,500</b>	-	0.0%
		-	-	210,000	102,126	210,000	<b>213,700</b>	3,700	1.8%
<b>SUMMARY BY CATEGORY</b>									
Intergovernmental revenue		-	-	-	-	-	-	-	0.0%
Interest Earnings		-	-	-	-	6,000	<b>10,000</b>	4,000	66.7%
Street Light Revenue		-	-	210,000	102,126	204,000	<b>203,700</b>	(300)	-0.1%
Total		-	-	210,000	102,126	210,000	<b>213,700</b>	3,700	1.8%
Operating		-	-	210,000	102,126	210,000	<b>213,700</b>	3,700	1.8%
Capital - State Grants and Aids		-	-	-	-	-	-	-	0.0%
Total		-	-	210,000	102,126	210,000	<b>213,700</b>	3,700	1.8%

Dept. Code 615-9600

**Street Light**  
**2010 BUDGET**  
 Operational Fact Sheet

**SERVICES PROVIDED**

- <> Utility energy costs are funded by this Fund
- <> Contractual Electric/Pole repairs
- <> Purchases of Street light Poles
- <>
- <>
- <>

**2009 ACCOMPLISHMENTS**

- <> Implemented Street Light Utility Fund
- <> Upgraded signal system on TH 156
- <> Added signal and lights at 7th Avenue & I-494
- <> Added lights at roundabouts on Wentworth
- <> Added signal and lights at Thompson Ave & TH 52
- <>
- <>
- <>

**2010 OBJECTIVES**

- <> Install new lighting system on South Concord Street
- <> Study replacement lighting on Concord Exchange
- <> Upgrade signal system on TH 156
- <> Replace electrical system on Grand Gateway
- <>
- <>



	ACTUAL 2006	ACTUAL 2007	ESTIMATE 2008	PROPOSED 2009	PROJECTED 2010
<b>STAFFING</b>					
Dept. Heads					
Supervisors					
Line Staff					
Clerical/support					
<b>Total Staffing</b>					

**WORK LOAD DATA**

CITY OF SOUTH ST PAUL  
**2010 BUDGET**  
EXPENDITURE LINE ITEM DETAIL

DEPARTMENT: <b>STREET LIGHT</b>		DIVISION: <b>STREET LIGHT UTILITY</b>					DEPT. CODE: <b>615-9600</b>		
ACCT NO.	ACCOUNT DESCRIPTION	ACTUAL 2007	ACTUAL 2008	CURRENT YEAR			2010 BUDGET	BUDGET CHANGE	
				2009 BUDGET	ACTUAL 5/31/2009	2009 REVISED		\$	%
40220	Repair & Maintenance Supplies	-	-	-	-	-	-	-	0.0%
40240	Minor Equipment & Furnishings	-	-	5,000	-	5,000	<b>5,000</b>	-	0.0%
40300	Professional Services	-	-	-	55	-	-	-	0.0%
40380	Utility Service	-	-	155,000	57,171	155,000	<b>165,000</b>	10,000	6.5%
40340	Advertising	-	-	-	-	-	-	-	0.0%
40400	Repairs & Maint. (Contractual)	-	-	4,000	-	4,000	<b>4,000</b>	-	0.0%
40433	Dues and Subscriptions	-	-	-	-	-	-	-	0.0%
40800	Interest/Finance Charge	-	-	-	6	-	-	-	0.0%
40530	Improvements Other than Bldgs	-	-	-	-	-	<b>10,000</b>	10,000	100.0%
40719	Transfer To Capital Project Fund	-	-	-	-	-	-	-	0.0%
40720	Operating Transfers	-	-	20,000	5,000	20,000	<b>20,000</b>	-	0.0%
	Total	-	-	184,000	62,232	184,000	<b>204,000</b>	20,000	10.9%
<b>SUMMARY BY CATEGORY</b>									
	Materials & Supplies	-	-	5,000	-	5,000	5,000	-	0.0%
	Services & Other Charges	-	-	159,000	57,232	159,000	169,000	10,000	6.3%
	Capital Outlay	-	-	-	-	-	10,000	10,000	100.0%
	Transfers	-	-	20,000	5,000	20,000	20,000	-	0.0%
	Total	-	-	184,000	62,232	184,000	204,000	20,000	10.9%
	Operating	-	-	184,000	62,232	184,000	194,000	10,000	5.4%
	Capital	-	-	-	-	-	10,000	10,000	100.0%
	Total	-	-	184,000	62,232	184,000	204,000	20,000	10.9%

**DETAIL OF OTHER OPERATING COSTS  
2010 BUDGET**

DEPARTMENT:	DIVISION: <b>STREET LIGHT UTILITY</b>	DEPARTMENT CODE: <b>610-9500</b>
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ACCOUNT NUMBER AND ACCOUNT TITLE	ITEM DESCRIPTION AND EXPLANATION OF 2010 REQUEST	2009 CURRENT FINANCIAL PLAN	2010 FINANCIAL PLAN REQUEST
40220 Repair & Maintenance Supplies		\$0	\$0
40240 Minor Equipment & Furnishings	Pole purchases and Other Equipment/Parts	\$5,000	\$5,000
40300 Professional Services		\$0	\$0
40380 Utility Costs	Energy Costs (Xcel Energy)	\$155,000	\$165,000
40400 Repairs & Maintenance (Contractual)	Contractual Electric/Pole repairs	\$4,000	\$4,000
40433 Dues and Subscriptions		\$0	\$0
40530 Improvements Other than Buildings	Implement Concord Exchange upgrades	\$0	\$10,000
40719 Transfer to Capital Project Fund		\$0	\$0
40720 Operating Transfer	Transfer for general operations (staff time and equipment costs) in the General Fund attributable to street light activities	\$20,000	\$20,000

**2010 BUDGET**

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CITY OF SOUTH ST PAUL  
2010 FINANCIAL PLAN

**Water and Sewer Enterprise Fund**

ACTIVITY DESCRIPTION	ACTUAL 2007	ACTUAL 2008	CURRENT YEAR		BUDGET 2010	FIN. PLAN CHANGE 09 TO 10	
			2009 Budget	2009 Revised		\$	%
<b>WATER:</b>							
Revenue (includes 1/2 Interest & Misc Revenue)	1,433,953	1,383,093	1,276,450	1,286,450	<b>1,286,450</b>	10,000	0.8%
Expense (includes 1/2 of Utility Admin)	<u>1,030,881</u>	<u>890,684</u>	<u>1,165,126</u>	<u>1,205,508</u>	<b>1,313,451</b>	<u>148,325</u>	12.7%
Water Income (Loss)	<u>403,072</u>	<u>492,409</u>	<u>111,324</u>	<u>80,942</u>	<b>(27,001)</b>	<u>(138,325)</u>	
<b>SEWER:</b>							
Revenue (includes 1/2 Interest & Misc Revenue)	3,365,449	3,502,747	3,121,900	4,581,900	<b>3,228,900</b>	107,000	3.4%
Expense (includes 1/2 of Utility Admin)	<u>2,517,939</u>	<u>2,844,852</u>	<u>2,958,623</u>	<u>2,947,202</u>	<b>3,101,211</b>	<u>142,588</u>	4.8%
Sewer Income (Loss)	<u>847,510</u>	<u>657,895</u>	<u>163,277</u>	<u>1,634,698</u>	<b>127,689</b>	<u>(35,588)</u>	
<b>OTHER:</b>							
Operating transfer	(150,000)	(100,000)	(100,000)	(100,000)	<b>(100,000)</b>	0	0.0%
Transfer of SAC proceeds	0	0	0	(1,500,000)	<b>0</b>	0	0.0%
Fund balance transfer to Capital Improvement Program	<u>(326,909)</u>	<u>(25,454)</u>	<u>(100,000)</u>	<u>(65,000)</u>	<b>(715,000)</b>	<u>(615,000)</u>	0.0%
TOTAL SURPLUS (DEFICIT)	<u>773,673</u>	<u>1,024,850</u>	<u>74,601</u>	<u>1,550,640</u>	<b>(714,312)</b>	<u>(788,913)</u>	
END OF YEAR CASH & INVESTMENTS BALANCE	<u>1,680,772</u>	<u>2,705,622</u>	<u>2,780,223</u>	<u>4,256,262</u>	<b>3,541,950</b>		

CITY OF SOUTH ST PAUL  
**2010 BUDGET**  
 REVENUE LINE ITEM DETAIL

DIVISION: **WATER & SEWER**

ACCT NO.	ACCOUNT DESCRIPTION	ACTUAL 2007	ACTUAL 2008	CURRENT YEAR			2010 BUDGET	BUDGET CHANGE 09 REVISED TO 10	
				2009 Budget	Actual 9/30/2009	2009 REVISED		\$	%
9320 34952	Bad Check Charge	420	435	300	300	300	<b>300</b>	-	0.0%
9320 36102	Prepayments At County	-	-	-	-	-	-	-	0.0%
9320 36103	Current Installments	-	-	-	-	-	-	-	0.0%
9320 36104	Delinquent Installments	-	-	-	-	-	-	-	0.0%
9320 36106	Penalties And Interest	5,682	5,720	8,000	3,042	8,000	<b>8,000</b>	-	0.0%
9320 36210	Interest Earnings	222,025	149,148	35,000	15,854	35,000	<b>35,000</b>	-	0.0%
9320 36240	Other	518	4,632	500	20	500	<b>500</b>	-	0.0%
9320 36241	Cash Over/Short	-	-	-	-	-	-	-	0.0%
9400 37110	General Customer-Water	560,454	515,814	535,500	262,581	535,500	<b>535,500</b>	-	0.0%
9400 37120	Heavy Industries-Water	239,406	245,216	200,000	115,834	200,000	<b>200,000</b>	-	0.0%
9400 37130	Commercial Customer Water	125,741	134,541	125,000	49,856	125,000	<b>125,000</b>	-	0.0%
9400 37131	Commercial Water No Tax	72,283	92,926	99,800	45,021	99,800	<b>99,800</b>	-	0.0%
9400 37150	Water Meter & Conn Permit	7,367	12,278	8,000	150	8,000	<b>8,000</b>	-	0.0%
9400 37151	Water Service Charges	218,633	202,712	201,000	102,142	201,000	<b>201,000</b>	-	0.0%
9400 37155	Water Surcharge	43,388	43,535	42,000	22,009	42,000	<b>42,000</b>	-	0.0%
9400 37160	Penalties-Water	43,734	48,763	35,000	23,524	45,000	<b>45,000</b>	-	0.0%
9400 37170	Other-Water	4,160	526	4,000	-	4,000	<b>4,000</b>	-	0.0%
9400 37171	Hydrant Rent	300	1,200	750	900	750	<b>750</b>	-	0.0%
9400 37172	Miscellaneous Charges-Water	4,164	5,614	3,500	6,376	3,500	<b>3,500</b>	-	0.0%
9450 37210	General Customer-Sewer	1,840,075	1,900,057	1,900,000	914,446	1,850,000	<b>1,850,000</b>	-	0.0%
9450 37220	Heavy Industries-Sewer	1,201,989	1,308,636	1,140,000	623,909	1,140,000	<b>1,140,000</b>	-	0.0%
9450 37270	Sac Charges	165,288	165,288	25,000	1,500,000	1,525,000	<b>172,000</b>	(1,353,000)	-88.7%
9450 37272	Miscellaneous Charges-Sewer	-	-	-	-	-	-	-	0.0%
9450 37360	Penalties-Sewer	43,775	48,799	35,000	23,550	45,000	<b>45,000</b>	-	0.0%
		4,799,402	4,885,840	4,398,350	3,709,514	5,868,350	<b>4,515,350</b>	(1,353,000)	-23.1%

SUMMARY BY CATEGORY

Interest Earnings	222,025	149,148	35,000	15,854	35,000	<b>35,000</b>	-	0.0%
Miscellaneous Revenue	6,620	10,787	8,800	3,362	8,800	<b>8,800</b>	-	0.0%
Water Revenue	1,319,630	1,303,125	1,254,550	628,393	1,264,550	<b>1,264,550</b>	-	0.0%
Sewer Revenue	3,251,127	3,422,780	3,100,000	3,061,905	4,560,000	<b>3,207,000</b>	(1,353,000)	-29.7%
Total	4,799,402	4,885,840	4,398,350	3,709,514	5,868,350	<b>4,515,350</b>	(1,353,000)	-23.1%

**Utility Billing Administration**  
**2010 BUDGET**  
 Operational Fact Sheet

Dept. Code 605-9320

**SERVICES PROVIDED**

- <> Billing and collection of water and sanitary sewer accounts
- <> Financial planning, accounting, reporting and management
- <> Professional and friendly customer service
- <> Billing and collection of storm water accounts
- <> Billing and collection of street light accounts
- <>

**2009 ACCOMPLISHMENTS**

- <> Implement sewer rate increase for 2008
- <> Upgrade meter reading software
- <> Implement Street Light Utility fund
- <>
- <>
- <>

**2010 OBJECTIVES**

- <> Continue converting to radio meter reads
- <> Evaluate/Implement a new Utility Billing System
- <>
- <>

	<b>ACTUAL 2007</b>	<b>ACTUAL 2008</b>	<b>ACTUAL 2009</b>	<b>PROPOSED 2010</b>	<b>PROJECTED 2011</b>
<b>STAFFING</b>					
Dept. Heads	0.30	0.30	0.30	0.30	0.30
Supervisors	0.00	0.00	0.00	0.05	0.10
Technicians					
Line staff					
Clerical/support	1.40	1.40	1.10	1.10	1.10
<b>Total Staffing</b>	<b>1.70</b>	<b>1.70</b>	<b>1.40</b>	<b>1.45</b>	<b>1.50</b>
<b>WORK LOAD DATA</b>					
Penalty Revenue Water	\$43,734	\$48,763	\$48,000	\$105,000	\$105,000
Penalty Revenue Sewer	\$43,775	\$48,799	\$48,000	\$48,000	\$48,000
Penalty Revenue Storm Sewer	\$5,319	\$5,663	\$5,500	\$5,500	\$5,500
Penalty Revenue Street Light	\$0	\$0	\$1,800	\$1,800	\$1,800
Delinquent certifications	650	679	700	750	700
Utility bills issued	28,575	28,702	28,690	29,000	29,000

CITY OF SOUTH ST PAUL  
**2010 BUDGET**  
EXPENDITURE LINE ITEM DETAIL

DEPARTMENT: <b>UTILITY ADMIN/BILLING</b>	DIVISION: <b>WATER AND SEWER</b>	DEPT. CODE: <b>605-9320</b>
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ACCT NO.	ACCOUNT DESCRIPTION	ACTUAL 2007	ACTUAL 2008	CURRENT YEAR			2010 BUDGET	BUDGET CHANGE 09 REVISED TO 10	
				2009 BUDGET	ACTUAL 9/30/2009	2009 REVISED		\$	%
40101	Full -Time Employees - Regular	82,572	86,587	80,850	64,691	83,644	<b>85,458</b>	1,814	2.2%
40102	Full -Time Employees - Overtime	368	210	-	24	-	-	-	0.0%
40108	Accumulated Vacation/Comp	1,013	1,312	1,520	-	1,520	<b>1,567</b>	47	3.1%
40111	Severance	-	-	-	-	-	-	-	0.0%
40120	Employers Cont. for Pensions	11,466	12,297	12,080	9,209	12,080	<b>12,749</b>	669	5.5%
40130	Employer Paid Insurance	10,218	13,934	13,391	10,545	13,391	<b>12,608</b>	(783)	-5.8%
40150	Workers Comp Ins. Premium	288	384	402	303	402	<b>413</b>	11	2.7%
40170	Employer Contr to HCSP	-	816	616	969	616	<b>1,223</b>	607	98.5%
40200	Office Supplies	3,913	6,119	4,000	2,678	4,000	<b>4,500</b>	500	12.5%
40220	Repair & Maintenance Supplies	-	-	-	-	-	-	-	0.0%
40240	Minor Equipment & Furnishings	776	104	100	7	100	<b>100</b>	-	0.0%
40300	Professional Services	8,509	7,206	9,500	7,302	9,500	<b>9,500</b>	-	0.0%
40320	Postage and Telephone	11,953	12,667	14,000	9,299	14,000	<b>14,000</b>	-	0.0%
40330	Conferences, Training, Travel	4,440	4,108	4,970	351	4,970	<b>1,650</b>	(3,320)	-66.8%
40400	Repairs & Maint. (Contractual)	-	-	5,300	1,650	5,300	<b>5,300</b>	-	0.0%
40404	2% Administration Fee	67,000	67,000	67,000	50,250	67,000	<b>89,600</b>	22,600	33.7%
40405	Other Contractual Services	2,780	2,762	3,250	2,273	3,250	<b>3,250</b>	-	0.0%
40412	Credit Card/ACH Fees	-	-	-	-	-	-	-	0.0%
40719	Transfer to Capital Project	-	-	-	-	-	-	-	0.0%
Total		205,296	215,506	216,979	159,551	219,773	<b>241,918</b>	22,145	10.1%

SUMMARY BY CATEGORY
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Personal Services	105,925	115,540	108,859	85,741	111,653	<b>114,018</b>	2,365	2.1%
Materials & Supplies	4,689	6,223	4,100	2,685	4,100	<b>4,600</b>	500	12.2%
Services & Other Charges	94,682	93,743	104,020	71,125	104,020	<b>123,300</b>	19,280	18.5%
Capital Outlay	-	-	-	-	-	-	-	0.0%
Debt Service	-	-	-	-	-	-	-	0.0%
Transfers	-	-	-	-	-	-	-	0.0%
Total	205,296	215,506	216,979	159,551	219,773	<b>241,918</b>	22,145	10.1%

Dept. Code 605-9400

**Water**  
**2010 BUDGET**  
 Operational Fact Sheet

**SERVICES PROVIDED**

- <> Pumping, distribution and maintenance of water supply system: meters, watermains, pumps, wells
- <> Reading of water meters
- <>
- <>

**2009 ACCOMPLISHMENTS**

- <> Re-build water system where necessary in conjunction with street reconstruction program
- <> Various gate valve & hydrant replacements
- <> Inspected & Upgraded Well #3 and #8, installed VFD in Well #8
- <> Began construction of replacement of 1 MG concrete reservoir
- <> Completed rehab of SCADA system and its components
- <>
- <>

**2010 OBJECTIVES**

- <> Re-build water system where necessary in conjunction with street rehabilitation program
- <> Various gate valve & hydrant replacement
- <> Rebuilt sanitary sewer and water system in Phase 2 of South Concord Street
- <> Began comprehensive radio read installations
- <> Install emergency generator for well #1
- <> Complete construction on 1MG concrete reservoir & pumphouse #5
- <> Painting of the 19th Ave Water Tower

	<b>ACTUAL</b>	<b>ACTUAL</b>	<b>ESTIMATE</b>	<b>PROPOSED</b>	<b>PROJECTED</b>
	<b>2007</b>	<b>2008</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>
<b>STAFFING</b>					
Dept. Heads	0.15	0.15	0.15	0.15	0.15
Supervisors	0.33	0.33	0.33	0.33	0.33
Line Staff	2.00	2.00	2.00	2.00	2.00
Clerical/support	0.38	0.38	0.38	0.38	0.38
<b>Total Staffing</b>	<b>2.86</b>	<b>2.86</b>	<b>2.86</b>	<b>2.86</b>	<b>2.86</b>
<b>WORK LOAD DATA</b>					
Water pumped ( million gallons)	1,239	1,180	1,200	1,200	1,200
Customers served	6,900	6,900	6,900	6,900	6,900
Watermain Breaks	10	12	25	15	15

CITY OF SOUTH ST PAUL  
**2010 BUDGET**  
EXPENDITURE LINE ITEM DETAIL

DEPARTMENT: <b>WATER</b>		DIVISION: <b>WATER &amp; SEWER</b>					DEPT. CODE: <b>605-9400</b>		
ACCT NO.	ACCOUNT DESCRIPTION	ACTUAL 2007	ACTUAL 2008	CURRENT YEAR			2010 BUDGET	BUDGET CHANGE 09 REVISED TO 10	
				2009 BUDGET	ACTUAL 5/31/2009	2009 REVISED		\$	%
40101	Salaries of Regular Employees	158,895	181,848	152,202	64,943	144,498	<b>152,293</b>	7,795	5.4%
40102	Full-Time Employees Overtime	13,754	11,134	10,000	7,197	12,000	<b>12,000</b>	-	0.0%
40104	Temporary Employees Regular	7,347	8,481	6,000	5,194	15,000	<b>15,000</b>	-	0.0%
40108	Accumulated Vacation/Compensatory	4,016	1,758	3,010	-	7,796	<b>3,010</b>	(4,786)	-61.4%
40111	Severance	-	-	-	-	4,060	-	(4,060)	-100.0%
40120	Employers Cont. for Pensions	25,258	27,489	24,681	10,586	26,823	<b>26,062</b>	(761)	-2.8%
40130	Employer Paid Insurance	24,292	25,830	23,477	11,035	23,536	<b>21,429</b>	(2,107)	-9.0%
40135	Retiree Paid Insurance Charge	-	-	-	-	642	<b>7,704</b>	7,062	1100.0%
40150	Workers Comp Ins. Premium	3,435	4,329	4,522	2,197	4,522	<b>4,649</b>	127	2.8%
40170	Employer Contr to HCSP	-	929	288	486	288	<b>725</b>	437	151.7%
40200	Office Supplies	20	-	100	-	100	<b>100</b>	-	0.0%
40210	Operating Supplies	35	72	-	-	-	-	-	0.0%
40220	Repair & Maintenance Supplies	78,514	88,963	80,000	19,530	85,000	<b>90,000</b>	5,000	5.9%
40230	Books, Materials & Periodicals	43	-	-	-	-	-	-	0.0%
40300	Professional Services	20,975	18,600	20,000	1,385	20,000	<b>25,000</b>	5,000	25.0%
40320	Postage and Telephone	11,641	11,396	10,000	4,318	12,000	<b>12,000</b>	-	0.0%
40330	Conferences, Training, Travel	1,264	3,145	1,960	1,202	1,960	<b>1,990</b>	30	1.5%
40360	Property & Liability Insurance	21,597	26,157	27,572	-	27,572	<b>27,730</b>	158	0.6%
40380	Utility Service	149,897	191,369	170,000	51,523	170,000	<b>180,000</b>	10,000	5.9%
40400	Repairs & Maint. (Contractual)	291,353	59,173	60,000	36,101	100,000	<b>75,000</b>	(25,000)	-25.0%
40407	City of St. Paul Water Charges	5,243	6,023	5,400	804	5,400	<b>5,400</b>	-	0.0%
40410	Central garage Rental Charge	29,231	29,761	36,424	7,825	36,424	<b>31,300</b>	(5,124)	-14.1%
40411	Other Rentals	25,000	25,000	25,000	6,250	25,000	<b>25,000</b>	-	0.0%
40433	Dues & Subscriptions	1,789	2,386	2,000	1,759	2,000	<b>2,000</b>	-	0.0%
40438	Clothing Allowance	880	1,189	1,000	191	1,000	<b>1,200</b>	200	20.0%
40439	Ins Claims Within Deductible	-	2,631	-	-	-	-	-	0.0%
40450	Payment to State Water Surcharge	42,132	42,973	45,000	10,813	45,000	<b>45,000</b>	-	0.0%
40453	Remittance of Rev/Other Agency	11,622	12,295	13,000	10,261	13,000	<b>13,000</b>	-	0.0%
40530	Impr. Other Than Buildings	-	-	310,000	5,123	310,000	<b>409,900</b>	99,900	32.2%
40580	Other Equipment	-	-	25,000	-	2,000	<b>5,000</b>	3,000	150.0%
40719	Transfer to Capital Project Fund	99,997	8,329	50,000	-	30,000	<b>505,000</b>	475,000	1583.3%
40720	Operating Transfers	150,000	100,000	100,000	25,000	100,000	<b>100,000</b>	-	0.0%
	Total	<u>1,178,230</u>	<u>891,260</u>	<u>1,206,636</u>	<u>283,723</u>	<u>1,225,621</u>	<b><u>1,797,492</u></b>	<u>571,871</u>	<u>46.7%</u>

CITY OF SOUTH ST PAUL  
**2010 BUDGET**  
EXPENDITURE LINE ITEM DETAIL

DEPARTMENT: <b>WATER</b>	DIVISION: <b>WATER &amp; SEWER</b>	DEPT. CODE: <b>605-9400</b>
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ACCT NO.	ACCOUNT DESCRIPTION	ACTUAL 2007	ACTUAL 2008	CURRENT YEAR			2010 BUDGET	BUDGET CHANGE 09 REVISED TO 10	
				2009 BUDGET	ACTUAL 5/31/2009	2009 REVISED		\$	%

SUMMARY BY CATEGORY
---------------------

Personal Services	236,997	261,798	224,180	101,638	239,165	<b>242,872</b>	3,707	1.5%
Materials & Supplies	78,612	89,035	80,388	19,530	85,100	<b>90,100</b>	5,000	5.9%
Services & Other Charges	612,624	432,098	417,356	132,432	459,356	<b>444,620</b>	(14,736)	-3.2%
Capital Outlay	0	0	335,000	5,123	312,000	<b>414,900</b>	102,900	33.0%
Transfers	249,997	108,329	150,000	25,000	130,000	<b>605,000</b>	475,000	365.4%
Total	1,178,230	891,260	1,206,924	283,723	1,225,621	<b>1,797,492</b>	571,871	46.7%
Operating	1,078,233	882,931	821,636	278,600	883,621	<b>877,592</b>	(6,029)	-0.7%
Capital	99,997	8,329	385,000	5,123	342,000	<b>919,900</b>	577,900	169.0%
Total	1,178,230	891,260	1,206,636	283,723	1,225,621	<b>1,797,492</b>	571,871	46.7%

Dept. Code 605-9450

**Sanitary Sewer  
2010 BUDGET**  
Operational Fact Sheet

**SERVICES PROVIDED**

- <> Operation & maintenance of sewer utility
- <> Periodic cleaning and televising of sanitary sewer lines
- <> Monitor and maintain two sanitary sewer lift stations
- <>
- <>
- <>

**2009 ACCOMPLISHMENTS**

- <> Continue to isolate infiltration areas to remedy inflow
- <> Continue to contractually televise and analyze a portion of the city sanitary sewer system and recommend repair/maintenance plan, if needed
- <> Initiate sewer separation project in Hardman triangle area
- <> Completed Schumacher Road sewer relining
- <> Completed separation at Stockyards
- <>
- <>

**2010 OBJECTIVES**

- <> Continue to isolate infiltration areas to remedy inflow
- <> Continue to contractually televise and analyze a portion of the city sanitary sewer system and recommend repair/maintenance plan, if needed
- <> Continue sewer separation project in Hardman triangle area
- <> Install emergency generator at Waterous Lift Station
- <>

	<b>ACTUAL 2007</b>	<b>ACTUAL 2008</b>	<b>ESTIMATE 2009</b>	<b>PROPOSED 2010</b>	<b>PROJECTED 2011</b>
<b>STAFFING</b>					
Dept. Heads	0.15	0.15	0.15	0.15	0.15
Supervisors	0.33	0.33	0.33	0.33	0.33
Line Staff	2.00	2.00	2.00	2.00	2.00
Clerical/support	0.38	0.38	0.38	0.38	0.38
<b>Total Staffing</b>	<b>2.86</b>	<b>2.86</b>	<b>2.86</b>	<b>2.86</b>	<b>2.86</b>
<b>WORK LOAD DATA</b>					
Customers served:	6,934	6,870	6,950	6,950	6,950
Gallons (000's) of wastewater treated:	1,200	1,250	1,150	1,100	1,100

CITY OF SOUTH ST PAUL  
**2010 BUDGET**  
EXPENDITURE LINE ITEM DETAIL

DEPARTMENT: <b>SANITARY SEWER</b>		DIVISION: <b>WATER AND SEWER</b>					DEPT. CODE: <b>605-9450</b>		
ACCT NO.	ACCOUNT DESCRIPTION	ACTUAL 2007	ACTUAL 2008	CURRENT YEAR			2010 BUDGET	BUDGET CHANGE 09 REVISED TO 10	
				2009 BUDGET	ACTUAL 5/31/2009	2009 REVISED		\$	%
40101	Salaries of Regular Employees	154,085	126,027	149,893	45,153	148,738	<b>149,984</b>	1,246	0.8%
40102	Full-Time Employees Overtime	10,577	8,853	9,000	5,761	9,000	<b>9,000</b>	-	0.0%
40104	Temporary Employees Regular	-	-	4,000	-	-	<b>4,000</b>	4,000	100.0%
40108	Accumulated Vac/Compensation	4,016	1,758	3,010	-	3,010	<b>3,010</b>	-	0.0%
40111	Severance	-	3,780	-	-	-	-	-	0.0%
40120	Employers Cont. for Pensions	22,762	19,822	24,051	7,255	23,888	<b>22,415</b>	(1,473)	-6.2%
40130	Employer Paid Insurance	21,676	17,415	22,833	7,279	22,833	<b>21,414</b>	(1,419)	-6.2%
40150	Workers Comp Ins. Premium	5,988	6,467	6,721	3,265	6,721	<b>6,909</b>	188	2.8%
40170	Employer Contr to HCSP	-	929	288	486	288	<b>725</b>	437	151.7%
40220	Repair & Maintenance Supplies	4,327	8,802	2,500	226	2,000	<b>2,000</b>	-	0.0%
40240	Minor Equipment & Furnishings	-	-	1,000	-	1,000	<b>1,000</b>	-	0.0%
40300	Professional Services	27,207	31,038 *	12,000	3,045	5,000	<b>12,000</b>	7,000	140.0%
40320	Postage and Telephone	210	180	300	33	300	<b>300</b>	-	0.0%
40330	Conferences, Training, Travel	336	693	1,960	352	1,960	<b>1,990</b>	30	1.5%
40360	Property & Liability Insurance	5,199	6,297	6,637	-	6,637	<b>6,676</b>	39	0.6%
40380	Utility Service	10,870	11,066	15,000	4,820	15,000	<b>15,000</b>	-	0.0%
40400	Repairs & Maint. (Contractual)	5,448	10,051 *	15,000	3,100	15,000	<b>15,000</b>	-	0.0%
40406	Metro Waste Control Comm.	2,080,695	2,152,910	2,263,567	1,131,783	2,263,567	<b>2,421,055</b>	157,488	7.0%
40407	Other City Water/Sewer Charges	1,925	2,479	-	-	-	-	-	0.0%
40409	Cont. Serv/Refus & Sanitation	378	597	450	263	450	<b>650</b>	200	44.4%
40410	Central Garage Rental Charge	33,962	34,728	36,424	9,106	36,424	<b>36,424</b>	-	0.0%
40411	Other Rentals	25,000	25,000	25,000	6,250	25,000	<b>25,000</b>	-	0.0%
40438	Clothing Allowance	630	689	500	191	500	<b>700</b>	200	40.0%
40439	Ins Claims within Deductible	-	-	-	-	-	-	-	0.0%
40530	Improvements Other than Bldgs	-	267,518 *	250,000	30,879	250,000	<b>225,000</b>	(25,000)	-10.0%
40719	Transfer To Capital Project Fund	-	17,125	50,000	-	35,000	<b>210,000</b>	175,000	500.0%
40720	Transfer of SAC Proceeds	-	-	-	-	1,500,000	-	(1,500,000)	-100.0%
40720	Operating Transfers	-	-	-	-	-	-	-	0.0%
<b>Total</b>		<b>2,415,291</b>	<b>2,754,224</b>	<b>2,900,134</b>	<b>1,259,247</b>	<b>4,372,316</b>	<b>3,190,252</b>	<b>(1,182,064)</b>	<b>-27.0%</b>

\* - 2008 restatement due to prior period accounting adjustment

CITY OF SOUTH ST PAUL  
**2010 BUDGET**  
EXPENDITURE LINE ITEM DETAIL

DEPARTMENT: <b>SANITARY SEWER</b>		DIVISION: <b>WATER AND SEWER</b>				DEPT. CODE: <b>605-9450</b>			
ACCT NO.	ACCOUNT DESCRIPTION	ACTUAL 2007	ACTUAL 2008	CURRENT YEAR			<b>2010 BUDGET</b>	BUDGET CHANGE 09 REVISED TO 10	
				2009 BUDGET	ACTUAL 5/31/2009	2009 REVISED		\$	%
<b>SUMMARY BY CATEGORY</b>									
	Personal Services	219,104	185,051	219,796	69,199	214,478	217,457	2,979	1.4%
	Materials & Supplies	4,327	8,802	3,500	226	3,000	3,000	-	0.0%
	Services & Other Charges	2,191,860	2,275,728	2,376,838	1,158,943	2,369,838	2,534,795	164,957	7.0%
	Capital Outlay	-	267,518	250,000	30,879	250,000	225,000	(25,000)	-10.0%
	Transfers	-	17,125	50,000	-	1,535,000	210,000	(1,325,000)	-86.3%
	Total	2,415,291	2,754,224	2,900,134	1,259,247	4,372,316	<b>3,190,252</b>	(1,182,064)	-27.0%
	Operating	2,415,291	2,469,581	2,600,134	1,228,368	4,087,316	2,755,252	(1,332,064)	-32.6%
	Capital	0	284,643	300,000	30,879	285,000	435,000	150,000	52.6%
	Total	2,415,291	2,754,224	2,900,134	1,259,247	4,372,316	3,190,252	(1,182,064)	-27.0%

CITY OF SOUTH ST PAUL  
2010 FINANCIAL PLAN

**CENTRAL GARAGE INTERNAL SERVICE FUND**

ACCT NO.	ACCOUNT DESCRIPTION	ACTUAL 2007	ACTUAL 2008	BUDGET 2009	REVISED 2009	2010 BUDGET	BUDGET CHANGE 09 TO 10	
							\$	%
<b>REVENUES:</b>								
36210	Interest on Investments	76,082	27,091	35,000	35,000	25,000	(10,000)	-28.6%
36240	Other	773	2,751	-	-	-	-	0.0%
38401	Equipment Use & Repair - City Depts.	663,767	621,414	643,398	643,398	645,771	2,373	0.4%
39101	Sale of Fixed Assets	12,523	27,580	35,000	35,000	35,000	-	0.0%
	Total Revenues	<u>753,145</u>	<u>678,836</u>	<u>713,398</u>	<u>713,398</u>	<u>705,771</u>	<u>(7,627)</u>	-1.1%
<b>EXPENDITURES:</b>								
	Operations	524,998	610,249	539,061	491,241	515,732	(23,329)	-4.3%
	Capital Outlay/Disposals	275,082	193,763	159,450	105,250	193,763	34,313	21.5%
	Total Expenditures	<u>800,080</u>	<u>804,012</u>	<u>698,511</u>	<u>596,491</u>	<u>709,495</u>	<u>10,984</u>	n/a
<b>Other Financing Sources/(Uses)</b>								
	Transfers Out	<u>304,361</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	
	Net Surplus (Deficit)	<u>(351,296)</u>	<u>(125,176)</u>	<u>14,887</u>	<u>116,907</u>	<u>(3,724)</u>	<u>(18,611)</u>	
	Year End Cash and Investment Balance	<u>1,680,772</u>	<u>1,555,596</u>	<u>1,570,483</u>	<u>1,672,503</u>	<u>1,668,779</u>		

Dept. Code 703-9951

**Central Garage**  
**2010 BUDGET**  
 Operational Fact Sheet

**SERVICES PROVIDED**

- <> Maintenance of all vehicles & equipment for Public Works, Engineering, Code Enforcement, Parks & Police Dept.
- <> Accounting of all Fuel Sales and vehicle/equipment replacement
- <>
- <>
- <>
- <>

**2009 ACCOMPLISHMENTS**

- <> Continue maintenance on all equipment and vehicles
- <> Purchased 3 new police vehicles
- <> Provide in-house care of fire department vehicle equipment
- <> Delayed purchase on some capital purchases until 2010
- <>
- <>
- <>

**2010 OBJECTIVES**

- <> Continue maintenance on all equipment and vehicles
- <> Purchase 3 new police vehicles and changeovers
- <> Provide in-house maintenance on all Fire Department vehicles
- <> Purchase Dodge Dakota Pickup extended cab truck
- <> Purchase 18" High Flow Planer for Bobcat Skid Steer Loader (milling attachment)
- <> Purchase Asphalt Roller
- <>

	ACTUAL 2006	ACTUAL 2007	ACTUAL 2008	PROPOSED 2009	PROJECTED 2010
<b>STAFFING</b>					
Dept. Heads					
Supervisors					
Line Staff	2.00	2.00	2.00	2.00	2.00
Clerical/support					
<b>Total Staffing</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>

**WORK LOAD DATA**

- Maintain all equipment/vehicles  
(78 pieces)
- Coordinate all fuel purchases

CITY OF SOUTH ST PAUL  
**2010 BUDGET**  
EXPENDITURE LINE ITEM DETAIL

DEPARTMENT: <b>CENTRAL GARAGE</b>		DIVISION: <b>PUBLIC WORKS</b>					DEPT. CODE: <b>703-9951</b>		
ACCT NO.	ACCOUNT DESCRIPTION	ACTUAL 2007	ACTUAL 2008	CURRENT YEAR			2010 BUDGET	BUDGET CHANGE 09 REVISED TO 10	
				2009 BUDGET	ACTUAL 5/31/2009	2009 REVISED		\$	%
40101	Salaries of Regular Employees	104,509	105,176	104,790	39,540	104,790	<b>104,790</b>	-	0.0%
40102	Full-Time Employees Overtime	6,033	3,748	2,000	151	500	<b>1,000</b>	500	100.0%
40120	Employers Cont. for Pensions	14,928	15,348	15,378	5,702	15,378	<b>15,352</b>	(26)	-0.2%
40130	Employer Paid Insurance	14,887	15,677	17,940	7,099	17,940	<b>16,800</b>	(1,140)	-6.4%
40150	Workers Comp Ins. Premium	3,393	3,772	3,939	1,913	3,939	<b>4,049</b>	110	2.8%
40200	Office Supplies	29	12	-	-	-	-	-	0.0%
40210	Operating Supplies	150,098	161,854	160,000	32,046	140,000	<b>160,000</b>	20,000	14.3%
40220	Repair & Maintenance Supplies	164,820	167,257	165,000	44,278	140,000	<b>150,000</b>	10,000	7.1%
40240	Minor Equipment & Furnishings	14,742	2,521	2,780	-	1,460	<b>2,780</b>	1,320	90.4%
40300	Professional Services	7,215	4,408	6,000	1,528	6,000	<b>6,000</b>	-	0.0%
40330	Conferences, Training, Travel	2,198	150	3,500	-	3,500	<b>3,500</b>	-	0.0%
40340	Advertising	-	154	-	-	-	-	-	0.0%
40360	Property & Liability Insurance	17,181	20,811	21,934	-	21,934	<b>22,061</b>	127	0.6%
40400	Repairs & Maint. (Contractual)	10,100	6,606	15,000	4,994	15,000	<b>15,000</b>	-	0.0%
40404	2% Administration Fee	13,300	13,300	13,300	3,325	13,300	<b>12,900</b>	(400)	-3.0%
40420	Depreciation	-	-	-	-	-	-	-	0.0%
40438	Clothing Allowance	1,505	1,131	1,500	454	1,500	<b>1,500</b>	-	0.0%
40484	Non-Recurring Cost	31	-	6,000	-	6,000	-	(6,000)	-100.0%
40491	Disposal of Fixed Asset	-	88,324	-	-	-	-	-	0.0%
40550	Motor Vehicles	252,738	279,778	110,250	-	83,250	<b>121,350</b>	38,100	45.8%
40580	Other Equipment	22,344	22,344	49,200	23,444	22,000	<b>72,413</b>	50,413	229.2%
40720	Operating Transfer	304,361	-	-	-	-	-	-	0.0%
<b>Total</b>		<b>1,104,412</b>	<b>912,371</b>	<b>698,511</b>	<b>164,474</b>	<b>596,491</b>	<b>709,495</b>	<b>113,004</b>	<b>18.9%</b>

**SUMMARY BY CATEGORY**

Personal Services	143,750	143,721	144,047	54,405	142,547	<b>141,991</b>	(556)	-0.4%	
Materials & Supplies	329,689	331,644	327,780	76,324	281,460	<b>312,780</b>	31,320	11.1%	
Services & Other Charges	51,530	134,884	67,234	10,301	67,234	<b>60,961</b>	(6,273)	-9.3%	
Capital Outlay	275,082	302,122	159,450	23,444	105,250	<b>193,763</b>	88,513	84.1%	
Debt Service	-	-	-	-	-	-	-	0.0%	
Transfers	304,361	-	-	-	-	-	-	0.0%	
<b>Total</b>		<b>1,104,412</b>	<b>912,371</b>	<b>698,511</b>	<b>164,474</b>	<b>596,491</b>	<b>709,495</b>	<b>113,004</b>	<b>18.9%</b>

2010 Budget

Central Garage Departmental Charges

Account # 40410

Account	Department	2010 Financial Plan
2100	Police	\$193,712
2200	Fire	0
2401	Code Enforcement	10,742
3115	Engineering	10,145
3120	Public Works	269,724
5209	Parks & Recreation	5,780
5214	Parks Maintenance	69,461
5127	Arena	10,136
9020	Airport	8,347
9400	Water	31,300
9450	Sewer	36,424
	<b>TOTAL</b>	<b>\$645,771</b>

Capital Improvement Program Listing

					2010 - FUNDING SOURCES															
Expenses	Function	Project Year	Total Dollar Cost	2010	Airport				General Tax Levy	(CIP) Closed Bond Funds	County Share	Park Dedication Fees	Park Bond	Enterprise Funds				MSA Funds	Assmts	
					Federal	State	State Loan Local Payback	Local						Sanitary Fund	Water Fund	Storm Sewer	Street Lighting			
	Inflation Assumptions	0.00%																		
Obstruction Removal - Phase II	Airport	2010	224,000	224,000	212,800		11,200											224,000		
Hangar #5 - Hangar Door	Airport	2010	45,000	45,000			22,500											45,000		
Parking Lot (between Hangar #4 and #5)	Airport	2010	35,000	35,000			24,500											35,000		
Obstruction Removal - Phase III	Airport	2010	157,500	157,500			150,000											157,500		
Asphalt Maintenance Slurry Seal (Runway)	Airport	2010	70,000	70,000			49,000											70,000		
Airport Road (Hangar #6-8) Roof and Façade	Airport	2010	250,000	250,000			125,000											250,000		
HVAC upgrades at MSC	Buildings	2010	15,000	15,000				15,000										15,000		
City Hall Noise issues in HVAC	Buildings	2010	10,000	10,000				10,000										10,000		
Veterans Field building - construction	Parks	2010	250,000	250,000					242,500		7,500							250,000		
Kaposia Pavilion Interior	Parks	2010	15,000	15,000				15,000										15,000		
Lorraine Park Picnic Shelter #2	Parks	2010	35,000	35,000				35,000										35,000		
Veterans Field Shelter Installation	Parks	2010	10,000	10,000				10,000										10,000		
Northview Pool Concession and Mechanical Improvements	Parks	2010	10,000	10,000				10,000										10,000		
Splash Pool Concession and Mechanical Improvements	Parks	2010	10,000	10,000				10,000										10,000		
Weapons replacement	Public Safety	2010	10,250	10,250				10,250										10,250		
Study of relinings needed-consultant	Sanitary Sewer	2010	10,000	10,000									10,000					10,000		
Sewer separation at Hardman Triangle area-sanitary portion	Sanitary Sewer	2010	100,000	100,000									100,000					100,000		
Emergency Generator at Waterous sanitary sewer lift station	Sanitary Sewer	2010	125,000	125,000									125,000					125,000		
Sewer separation at Hardman Triangle area-storm sewer portic	Storm Sewer	2010	330,000	330,000											230,000		100,000	330,000		
Wakota Arena Parking Lot	Wakota	2010	180,000	180,000				180,000										180,000		
Well house roof Evaluations-consultant	Water	2010	15,000	15,000									15,000					15,000		
Well #1 upgrade-emergency generator and system modification	Water	2010	150,000	150,000									150,000					150,000		
South Concord Street reconstruction (phase II)	Streets	2010,11	941,000	750,000									160,000	205,000	120,000		265,000	750,000		
New sidewalk on CSAH 14	Sidewalks	2010,11	140,000	15,000													15,000	15,000		
Levander Pond study and implementation	Storm Sewer	2010,11	270,000	20,000											20,000			20,000		
Upgraded signal systems on TH 156	Street Lighting	2010,11,13	400,000	100,000													100,000	100,000		
Watermain relining in specific areas w/o road recons	Water	2010,12,14,16,18	400,000	50,000									50,000					50,000		
City Hall Security Issues	Buildings	2010-11	50,000	25,000				25,000										25,000		
Water meter reading system and meter replacement	Water	2010-2013	850,000	200,000									200,000					200,000		
Levee Improvements as part of recertification-complete CIP for the levee and its certification to be part of Mead and Hunt report due before end of year, these are estimates at this point	Storm Sewer	2010-2019	1,900,000	150,000													150,000	150,000		
Sewer rehabs as part of street recon program	Sanitary Sewer	Annual	1,500,000	50,000									50,000					50,000		
Annual sidewalk repair and replacement program	Sidewalks	Annual	750,000	50,000				10,000									40,000	50,000		
Storm sewer rehabs as part of street recon program	Storm Sewer	Annual	1,125,000	50,000											50,000			50,000		
Pavement Mgmt program - reconstructions	Streets	Annual	7,000,000															-		
Pavement Mgmt program - mill and overlays/BRR	Streets	Annual	7,500,000	500,000													500,000	500,000		
Pavement Mgmt program - rehabilitate concrete alleys	Streets	Annual	1,400,000															-		
Watermain rehabs as part of street recon program	Water	Annual	1,450,000	50,000									50,000					50,000		
																		-		
																		-		
																		-		
																		-		
																		-		
<b>Total Expenses</b>			<b>50,258,083</b>	<b>4,066,750</b>	<b>212,800</b>	<b>371,000</b>	<b>-</b>	<b>197,700</b>	<b>330,250</b>	<b>242,500</b>	<b>-</b>	<b>7,500</b>	<b>-</b>	<b>445,000</b>	<b>670,000</b>	<b>570,000</b>	<b>-</b>	<b>380,000</b>	<b>640,000</b>	<b>4,066,750</b>