



125 3rd Avenue North
 South St Paul, MN 55075
 Office (651) 554-3220
 Fax (651) 554-3211
www.southstpaul.org

For Office Use Only		
	Issue Date:	Permit Number:

Electrical Permit Application

Homeowner Single Family Dwelling

**Fields marked with an asterisk * are required (as applicable).
 Incomplete, inaccurate, or illegible forms may be returned to the submitter.**

*** TODAY'S DATE**

* Check One Box: <input type="checkbox"/> New Bldg or <input type="checkbox"/> Existing Bldg			
* Project Location (number & street name)			* Project County Dakota
* Owner Name	* Owner Phone	Owner Cell	Owner E-mail
* Owner Address (if different than project location)	* City	* State	* Zip Code

* Project Description (Scope of work, service size, quantity of feeders and circuits, job numbers, or other vital information to help the electrical inspector make timely inspection service)	*Single Inspection Other than Rough-in? <input type="checkbox"/> Ready Now or <input type="checkbox"/> Will Schedule	*Rough-in Inspection Required? <input type="checkbox"/> Yes or <input type="checkbox"/> No
Directions to Project Site		
Project Site (Contact Person and Phone Number)		
Electrical Utility		

NOTE: Homeowners are only permitted by law to perform electrical work in the one-family dwelling that they occupy (or will occupy upon completion of construction). Homeowners are not allowed to perform electrical work in two-family dwellings, multifamily dwellings, non-dwellings or in any other type of occupancy.

By signing this document, I certify that I am the OWNER as defined by MN Statute 326.01 and will legally perform the electrical work at this property.

TOTAL INSPECTION FEE from REI fee worksheet, or \$40 multiplied by the number of required inspection trips, whichever is greater.	Enter Inspection Fee Here >>	*
A surcharge of \$1 is imposed on every permit effective 7/1/15 as per M.S. § 326B.148, in addition to the inspection fee.	Surcharge Fee >>	\$ 1.00
* Grand Total (Inspection Fee plus Surcharge Fee)		*

Requests for Electrical Inspection (REI) with a fee of \$250 or less expire 12 months from the filing date. The installer must have the work completed within the 12 month period or submit another REI that includes the inspection fee for the uncompleted work. Inspection fees do not carry over from an expired REI to a new REI.
 A service charge of \$35 will be added for all dishonored checks.

**Please submit REI forms together with the applicable fees to the City of South St Paul
 125 3rd Avenue North, South St. Paul, MN 55075**

City of South St. Paul
 125 3rd Avenue North
 South St Paul, MN 55075
 Office (651) 554-3220
 Fax (651) 554-3211
www.southstpaul.org

Request for Electrical Inspection (REI) (permit)

Inspection Fee Worksheet

Item Description	Quantity	Fee	Total***
Service/Power Supply 0 to 400 Amp		\$ 40 each	
Service/Power Supply 401 - 800 Amp		\$ 70 each	
Service/Power Supply Over 800 Amp		\$ 200 each	
Circuit/Feeder 0 to 200 Amp		\$ 8 each	
Circuit/Feeder Over 200 Amp		\$ 16each	
Reconnect circuits/feeders		\$ 6 each	
New or Existing One or Two-Family Dwelling (up to 30 circuits and feeders per unit)		\$ 140 per unit	
New or Existing One or Two-Family Dwelling (over 30 circuits/feeders per unit)		\$ 8 per unit	
Additional inspection(s)		\$ 40 each	
Investigative Fee		\$ 80 per inspection	
Technology circuits 0 – 50 volts		\$0.95 each	
Solar Panel (up to 5,000 Watts)		\$ 90 each	
Solar Panel (5,001 to 10,000 Watts)		\$150 each	
Solar Panel (10,001 to 20,000 Watts)		\$225 each	
Solar Panel (20,001 to 30,000 Watts)		\$300 each	
Solar Panel (30,001 to 40,000 Watts)		\$375 each	
TOTAL INSPECTION FEE is the fee calculated above, or \$40 multiplied by the number of required inspection trips, whichever is greater. Enter Inspection Fee Here & on REI >>			

Homeowner Affidavit

--- PLEASE READ COMPLETELY BEFORE SIGNING ---

Before the commencement of any new electrical wiring installation required by the Department of Labor and Industry to be inspected, the person responsible for making such installation shall submit to the department a Request for Electrical Inspection and the appropriate inspection fee.

Minnesota Statutes, section 326.01, subdivision 6e defines an "Owner" as "a natural person who physically performs electrical work on premises the person owns and currently occupies as a residence or owns and will occupy as a residence upon completion of construction."

An "owner" is exempt from electrical contracting license requirements and exemption only applies to electrical work performed by the owner on single family residence and associated structures. Both primary and secondary residences, such as lake homes are included, however the exemption does not apply to condominiums, rental properties or wiring not used for residential purposes. It is illegal for an owner to install electrical wiring on any property that is rented, leased or occupied by others.

I, the undersigned, certify that I own the residential property for which this application is being submitted. By signing this affidavit I certify that I qualify as defined by MN Statute §326.01, Subd. 6e to perform this work and will personally and physically perform the work indicated on the application form.

I further certify that no other person will be contracted for or will be paid to perform this work, including the layout of such work. I understand that any person other than myself performing electrical work on this residence is required to be a licensed, bonded and insured electrical contractor in the State of Minnesota and must submit a separate Request for Electrical Inspection for any work they perform.

I acknowledge that as the requesting homeowner I am personally responsible for any violation of the state electrical codes or other applicable laws or ordinances resulting from work performed on this property.

(Signature of Property Owner)

(Date)