



City of South St. Paul

AIRPORT ADVISORY COMMISSION

FLEMING FIELD AIRPORT



MEETING MINUTES TUESDAY, MARCH 13, 2018, 6:00 PM

1. CALL TO ORDER:

Commissioner Adams called the Airport Advisory Commission Meeting to order at 6:00 PM on Tuesday, March 13, 2018.

2. ROLL CALL:

Present Ludwigson (by phone), Schoen, Gardner, Gesch, Hilger, Reckinger, and Sheridan.

Absent Francis

Also Present Joseph Carney, Interim Airport Manager, Mike Bergeson & Ray Hurdt for presentation

3. CITIZEN'S COMMENTS & PRESENTATIONS

Mike Bergeson and Ray Hurdt had a presentation concerning the north side of the south city T-Hangars on Charlie Lane. They are concerned about the lack of drainage during the winter. This leads to ice dams building up in front of the Hangars, which in turn causes water to flow into the hangars. The presentation had several photos, which graphically depicts the lack of slope on the ramp in front of the hangar. There were several suggestions and possible avenues of approach to fix the problem:

1. Redo the slope of the ramp,
2. Have the airport consultant survey the ramp and present possible solutions,
3. Sweep the water on to the taxilane,
4. Extend the eaves of the roof so that the water falls to the ground further from the hangar,
5. Make the drainage plan a part of the Master Plan, use drain tile,
6. Remove asphalt and install new ramps with grass between the ramps, similar to the hangars on the north side of Charlie Lane
7. Disclose to prospective tenants the winter issue.

4. APPROVAL OF AGENDA:

Motion by Sheridan, seconded by Hilger to approve March 13, 2018, agenda as submitted.

Motion carried 8 ayes/0 nays

5. CONSENT AGENDA:

Motion by Reckinger seconded by Gardner to approve the Consent Agenda.
Motion carried 8 ayes/0 nays

6. ITEMS REMOVED FROM CONSENT AGENDA:

None

7. OLD BUSINESS:

A. Super Bowl LII

Carney covered the wrap-up of the Super Bowl Event. He covered the pending final numbers for the cost absorbed by the airport. Adams spoke of the participation of the CAP.

B. Hangar roof Repair & Replacement

Carney briefed an updated status – waiting on weather to start emplacing product and what areas need to be cleaned on each side of each building for access.

C. Consultant Selection

Carney discussed the current status of selection. The fact that there was a lack of participation from the commission members and that TKDA brought this up. Carney explained that a new selection committee will have to be empaneled and the process started again. The new panel will include the City Administrator, the City Engineer, the City Finance Director and the Interim Airport Manager.

8. NEW BUSINESS:

- A. A motion was presented by Mike Schoen to elect Joel Ludwigson as the Chair of the Airport Advisory Commission. Seconded by Sheridan. 8 ayes/0 nays

9. COMMISSIONER AND STAFF COMMENTS:

- A. Gesch brought up a request from Wipaire employees about the parking lot. The complaint is that during the winter there is a loss of about eight slots due to snow piles. Another factor is that on Wednesdays there is a group that comes into the airport to use the conference room and they have between 20 – 30 personnel and vehicles. Questions were raised about what is to be considered Wipaire parking and Airport (municipal) parking. A solution was put forward to pave in front of 1680 and 1690 Henry Ave. Another issue was how to move the large piles of snow after all plowing is complete. Currently, the airport has to call on the city to provide a truck and driver at a cost of \$126.00/hour. Schoen asked if it would be easier to move the snow by loader only. Carney explained that a truck could move three buckets faster than the loader could. Another option was presented as the parking lot is a municipal lot the city should be plowing it. Carney explained that the city would only push the snow to the sides, not clear the lot. Ludwigson made a motion that this item placed on new business for the next meeting. Seconded by Sheridan. 8 ayes/0 nays

- B. Gardner asked about the new manager. Ludwigson commented that the last he heard was that there was an issue with family member insurance.

- C. Hilger wanted it mentioned in the minutes that the airport staff has done an outstanding job in snow removal this year, especially now that they are at 2/3 the staffing. The commission gave an ovation to the staff.

10. ADJOURNMENT:

Motion made by Hilger, second by Schoen to adjourn the Airport Advisory Commission meeting at 7:10 PM.

Motion carried 8 ayes/0 nays