



City of South St. Paul

AIRPORT ADVISORY COMMISSION



FLEMING FIELD AIRPORT

MEETING MINUTES TUESDAY, SEPTEMBER 11, 2018, 6:00 PM

1. CALL TO ORDER:

Commissioner Ludwigson called the Airport Advisory Commission Meeting to order at 6:012 PM on Tuesday, September 11, 2018.

2. ROLL CALL:

Present Ludwigson, Schoen (by phone), Gardner, Gesch, Hilger, Reckinger, and Sheridan.

Absent Adams

Also Present Andrew Wall, and Joseph Carney

3. CITIZEN'S COMMENTS & PRESENTATIONS

None

4. APPROVAL OF AGENDA:

Motion by Hilger, seconded by Reckinger to approve September 11, 2018, agenda as submitted.

Motion carried 7 ayes/0 nays

5. CONSENT AGENDA:

Motion by Sheridan seconded by Gardner to approve the Consent Agenda.

Motion carried 7 ayes/0 nays

6. ITEMS REMOVED FROM CONSENT AGENDA:

None

7. OLD BUSINESS:

A. Swift 94UL Fuel Update

Wall briefed the Commission on the current sales of the 947UL fuel. Staff has been running continuous comparison for sales 91UL (2017/2018) versus 94UL (2018/2019). At the current time 94UL is selling approximately 1000 gallons per month whereas 91UL sales were approximately 300 gallons per month. Staff will be monitoring sales for a year to compare sales.

B. South Gate Road Project

Wall briefed current status of the drainage project. At the current time all dry wells on the west side of the road are complete (set in the ground, graded, seeding and matting). Unfortunately, the east side of the road is on hold due to a 12" gas main that is in the proposed ditch. BMI redid the plan

and now there will be two ditches, one just off the east side of the road and one on the east side of the gas main, located at the top of the grade just before the tree row. The hold is for the new concrete castings to be completed. Expected delivery time is 2-3 weeks.

8. NEW BUSINESS:

A. Crew Car.

There was a spirited discussion with regards to a crew car. Ludwigson stated, and Gesch agreed, that the airport needs a new crew car. Other commission members voiced their agreement/approval. Ludwigson stated that it is a drawing point to have a crew car and advertise that we have one. He suggested that we purchase, lease, or arrange loan from a local dealership for a car. Wall advised that there wasn't any budget item for a crew car at the current time and that there were other higher priority items that need to be purchased. Another fact was the insurance question. Carney opined that the cities current insurance carrier would allow crew cars, but that the carrier wanted verification from the pilot/passenger that they had valid insurance. The question is how to verify this fact. Sheridan opined that we should contact the League of Minnesota Cities and get specific guidance on what verification meant.

Ludwigson requested staff to get costs for purchase or lease of a vehicle. He also advised that staff should get with Fury Motors to see what they might be willing to do. Gesch also advised that staff check with the Chamber of Commerce to see if they have any thoughts/ideas on this matter. Hilger advised staff to call around to other airports to see what problems, if any, they have had with their crew car.

B. Sign for Fuel Prices

Carney briefed the research on a new fuel pricing sign. He first looked at light signs. LED would be best, however each price panel with label would run approximately \$1,200.00 for a total cost of almost \$4,000 not counting delivery and installation. He then checked a flip sign similar to current sign. A three product sign with product labels will be approximately \$500 with airport staff being able to do installation.

A motion to recommend purchase of the three product flip sign was made by Sheridan and seconded by Gesch. 7 ayes/0 nays

9. COMMISSIONER AND STAFF COMMENTS:

A question was raised about repairing or replacing the fuel cabinets due to age and parts failure. The rollers that protect the hose are a continuous fail point. Another question was reference the bonding cable reel on the 100LL pump. Commission members would like to have resistance on it so that it does not spin out of control when pilots pull out cable to bond with the aircraft. Carney advised that resistance would, over time become less, and that there was a new reel in transit. Staff will be getting with Westmor Fluid Solutions to see what can be done about the fuel cabinets.

Ludwigson thanked Carney for the research on the signs, as he requested it be placed on the agenda as a talking point and Carney went ahead and completed the research.

10. ADJOURNMENT:

Motion made by Ludwigson, second by Hilger to adjourn the Airport Advisory Commission meeting at 7:01 PM.

Motion carried 7 ayes/0 nays