



2019 Action Plan

LIBRARY

Evaluate possibilities for the long-term operation and facility needs of the Library including the exploration of joint partnerships with the County and History Center at the current site as well as broader options involving the School District and other sites.

Tasks	Responsible Party	Target Date
<p>➤ Receive the following Information from Dakota County relative to becoming part of their system</p>	Dakota County	7/19/19 (Received 6/13/19)
<ul style="list-style-type: none">- County library standards for square footage, parking, accessibility, and any other site requirements- Application of those standards to existing Library site assuming remodel option from 2016 LSE study- Outline of a feasible process and timeline for design and construction of a library facility (remodeled or new) and would County operate existing facility in the interim?- Ability of SSP to “enhance” facility to meet local needs/expectations- Opportunities to create services unique to the SSP site versus other Libraries within the Dakota County system- Details relating to the integration of SSP Library employees into the Dakota County system (wages, benefits, hours of work, job descriptions, etc.)- Specifics regarding the transfer of assets to Dakota County- A commitment/statement to maintain a library in SSP for the long-term		

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| ➤ Prepare Financial Analysis of City vs. County Option | Staff | 8/30/19 |
| ➤ Develop Listing of Potential Library Options/Sites/Partners
- Pro & Con Analysis | Staff | 8/30/19 |
| ➤ Prepare Draft Citizen Engagement Process | Staff | 8/30/19 |
| ➤ Prepare Preliminary Report for Review by Council, Library Board & Public
- County versus City Option
- Site Options
- Partner Options
- Continued Operations Issues/Plan Associated with Construction
- Issues Associated with Re-use of Existing Building (should new site be chosen)
- Citizen Engagement Process
- Financial Considerations
- Financing Options
- Other? | Staff | 9/6/19 |
| ➤ Review/Comment on Preliminary Report | City Council/Library Board
Public | 9/9/19 |
| ➤ Determine Next Steps in Process | City Council/Library Board | 9/23/19 |