

# Permits - Do I Need A Permit?

*City of South St. Paul*



Permit & Inspections Department  
125 3<sup>rd</sup> Avenue North  
South St. Paul, MN 55075

Phone: 651-554-3220  
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[www.southstpaul.org](http://www.southstpaul.org)

## Permits and Inspections

### Department

This department is responsible for administering and enforcing the provisions of the various state and city codes regulating construction.

The building inspections staff is responsible for plan review, permitting and inspection of all building and remodeling projects. This department also handles code enforcement issues pertaining to compliance with certain City Zoning Ordinances.

### What type of work can be completed without a permit?

A few examples of work that does **not** require a permit are listed below:

- ❑ Accessory Sheds (less than 200 sq. ft.)
- ❑ Retaining Walls (less than 4 feet in height)
- ❑ Replacement of carpet or other type of flooring
- ❑ Replacement of kitchen cabinets
- ❑ Painting and general maintenance

### When is a permit required?

Permits are required for any building or structure that is erected, constructed, enlarged, altered, repaired, moved, improved, removed, converted or demolished. This includes, but is not limited to:

- ❑ New construction
- ❑ Garages
- ❑ Decks
- ❑ Dumpster Enclosures
- ❑ Sheds (over 200 sq. ft.)
- ❑ Shed Placement (if under 200 sq. ft.)
- ❑ Roof Replacement
- ❑ Siding
- ❑ Window/Door Replacement
- ❑ Interior Remodel
- ❑ Fences
- ❑ Concrete work, including sidewalks, patios, driveways or parking pads
- ❑ Asphalt
- ❑ Retaining Walls over 4 feet in height
- ❑ Stucco work
- ❑ Sheetrock/Drywall
- ❑ Swimming Pools
- ❑ Temporary Signs
- ❑ Permanent Signs
- ❑ Storage PODS
- ❑ Dumpsters in the street

### Other Permits Required:

Separate permits for plumbing, electrical and mechanical work may also be required. This includes, but is not limited to:

- ❑ Plumbing Fixtures
- ❑ Hot Water Heater
- ❑ Boiler
- ❑ Furnace
- ❑ Air Conditioner
- ❑ Gas Piping
- ❑ Ventilation

### Where do I obtain a permit?

Building Inspections Department  
City of South St. Paul  
125 3<sup>rd</sup> Avenue North  
South St. Paul, MN 55075

### Questions?

Please contact our office between the hours of 8:00 a.m. and 4:30 p.m. at 651-554-3220.

### **CALL BEFORE YOU DIG**

Verify underground utility locations at least 2 days before you dig. Call Gopher State One at (651) 454-0002.

