

City of South St. Paul Economic Development Authority Agenda

Monday, May 1, 2023

IMMEDIATELY FOLLOWING THE CONCLUSION OF THE 7:00 P.M. MEETING OF THE
City Council

1. CALL TO ORDER:

2. ROLL CALL:

3. AGENDA:

A. Approval of Agenda

Action – Motion to Approve

Action – Motion to Approve as Amended

4. CONSENT AGENDA:

All items listed on the Consent Agenda are items, which are considered to be routine by the Economic Development Authority and will be approved by one motion. There will be no separate discussion of these items unless a Commissioner or citizen so requests, in which event the item will be removed from the consent agenda and considered at the end of the Consent Agenda.

A. EDA Meeting Minutes of April 3, 2023

B. EDA Special Meeting Minutes of April 24, 2023

C. Mortgage Satisfaction, Resolution 2023 - 4

5. ITEMS FOR FUTURE FOLLOW-UP:

General communications of the President and Commissioners are provided and may be considered for inclusion on a future agenda. There will be no discussion or decisions made related to these items at this meeting.

6. ADJOURNMENT:

Respectfully Submitted,



Ryan Garcia, EDA Executive Director

This meeting is being taped by Town Square Television (NDC4).
Replays can be viewed on Government Channel 19.
Replay Times – Friday following Meeting at 1:00 p.m. & 7:00 p.m.
651-451-7834

MINUTES OF
THE ECONOMIC DEVELOPMENT AUTHORITY
CITY OF SOUTH ST. PAUL
DAKOTA COUNTY, MINNESOTA

Regular Meeting
April 3, 2023

City Hall Council Chambers, 125 3rd Avenue North, South St. Paul, MN 55075

1. CALL TO ORDER

The Regular Meeting of the South St. Paul Economic Development Authority was held on 4/3/2023 in the Council Chambers of City Hall, 125 3rd Avenue North, South St. Paul. President Francis called the meeting to order at 10:18 PM.

2. ROLL CALL

Members Present: President Francis, Commissioners Bakken, Hansen, Kaliszewski, Podgorski, Seaberg and Thompson.

Members Absent: None

Staff Present: EDA Executive Director Ryan Garcia, City Clerk Deanna Werner, City Attorney Pete Mikhail

3. AGENDA

Motion/Second: Commissioner moved, and Commissioner seconded approval of the agenda.

Vote: 7 ayes / 0 nays, motion carried.

4. CONSENT

A. EDA Special Meeting Minutes of March 6, 2023

Motion/Second: Commissioner Kaliszewski moved, and Commissioner Thompson seconded approval of the consent agenda.

Vote: 7 ayes / 0 nays, motion carried.

5. GENERAL BUSINESS:

- A. 2023 Spring Grant Round Applications – Cleanup and Redevelopment of former South St. Paul Wastewater Treatment Plant property
 - i. Authorizing an Application for the Minnesota Department of Employment and Economic Development’s Contamination Cleanup Program, Resolution 2023 – 001
 - ii. Authorizing an Application for the Metropolitan Council’s Tax Base Revitalization Account, Resolution 2023 – 002

Motion/Second: Commissioner Seaberg moved and Commissioner Podgorski seconded approval of Resolution 2023-001, authorizing an application for the Minnesota Department of Employment and Economic Development’s Contamination Cleanup Program.

Vote: 7 ayes / 0 nays

Motion/Second: Commissioner Kaliszewski moved and Commissioner Bakken seconded approval of Resolution 2023-002, authorizing an application for the Metropolitan Council’s Tax Base Revitalization Account.

Vote: 7 ayes / 0 nays

- B. Approving a Short Term Property Lease (Q3 Contracting, Inc.)

Motion/Second: Commissioner Hansen moved, and Commissioner Kaliszewski seconded approval a short term property leaser (Q3 contracting, Inc.).

Vote: 7 ayes / 0 nays, motion carried.

5. ITEMS FOR FUTURE FOLLOW-UP:

General communications of the President and Commissioners are provided and may be considered for inclusion on a future agenda. There will be no discussion or decisions made related to these items at this meeting.

6. ADJOURNMENT:

Motion/Second: Commissioner Seaberg moved, and Commissioner Bakken seconded the motion to adjourn the meeting at 10:33 PM.

Vote: 7 ayes / 0 nays, motion carried.

Approved:

Deanna Werner, City Clerk

MINUTES OF
THE ECONOMIC DEVELOPMENT AUTHORITY
CITY OF SOUTH ST. PAUL
DAKOTA COUNTY, MINNESOTA

Special Meeting
April 24, 2023
City Hall Training Room, 125 3rd Avenue North, South St. Paul, MN 55075

1. CALL TO ORDER

The Special Meeting of the South St. Paul Economic Development Authority was held on 4/24/2023 in the Training Room of City Hall, 125 3rd Avenue North, South St. Paul. President Francis called the meeting to order at 6:55 PM.

2. ROLL CALL

Members Present: President Francis, Commissioners Bakken, Hansen, Kaliszewski, Podgorski, Seaberg and Thompson.

Members Absent:

Staff Present: EDA Executive Director Ryan Garcia, Assistant City Administrator Shelly Anderson, Parks and Recreation Director Shannon Young, City Engineer Nick Guilliams, and City Planning/Zoning Manager Michael Healy.

3. AGENDA

Motion/Second: Commissioner Thompson moved, and Commissioner Hansen seconded approval of the agenda.

Vote: 7 ayes / 0 nays, motion carried.

4. CONSENT

A. Amendment #2 to a Purchase Agreement with DRS Investment VIII, LLC

Motion/Second: Commissioner Seaberg moved, and Commissioner Bakken seconded approval of the consent agenda.

Vote: 7 ayes / 0 nays, motion carried.

5. GENERAL BUSINESS:

A. Watson Trading Development – RIG Application, Resolution 2023 – 3

Motion/Second: Commissioner Seaberg moved and Commissioner Kaliszewski seconded approval of Resolution 2023 - 3.

Vote: 7 ayes / 0 nays

5. ITEMS FOR FUTURE FOLLOW-UP:

General communications of the President and Commissioners are provided and may be considered for inclusion on a future agenda. There will be no discussion or decisions made related to these items at this meeting.

6. ADJOURNMENT:

Motion/Second: Commissioner Bakken moved, and Commissioner Thompson seconded the motion to adjourn the meeting at 7:05 PM.

Vote: 7 ayes / 0 nays, motion carried.


Approved:

Deanna Werner, City Clerk



EDA Agenda Item Report

Date: May 1, 2023

EDA Executive Director: 

4-C

Agenda Item: Approval of Subordination of Mortgage – Applicant #868

Action to be considered:

Motion to approve Resolution No. 2023-4

Overview:

Applicant #868 received an HRA rehabilitation loan of \$25,000.00 in 2008, with a mortgage recorded at that time. Therefore, the EDA is advised to approve Resolution No. 2023-4, which will authorize the designated officers of the City's Housing and Redevelopment Authority to execute all necessary documentation required to record the Satisfaction of Mortgage.

Funding Sources and other fiscal considerations: N/A

South St. Paul Economic Development Authority
Dakota County, Minnesota

RESOLUTION NO. 2023-4

WHEREAS, the City Council transferred all administration of the South St. Paul Housing and Redevelopment Authority (HRA) programs to the South St. Paul Economic Development Authority (“EDA”) by City Council Resolution 2015-197; and

WHEREAS, one of those programs was a rehabilitation loan program, for which there are several outstanding loans; and

WHEREAS, the South St. Paul Housing and Redevelopment Authority of the City of South St. Paul, Minnesota issued a mortgage to Applicant #868 in the amount of \$25,000.00;

WHEREAS, such mortgage recorded on May 3, 2008 in Dakota County has been satisfied in full by the applicant;

NOW, THEREFORE, BE IT RESOLVED by the Economic Development Authority of the City of South St. Paul that:

1. The EDA shall secure the signatures of the appropriate representatives of the HRA to execute the required documents to satisfy the loan and mortgage.

Adopted this 1st day of May 2023

President, James P. Francis

Executive Director, Ryan Garcia