

**SOUTH ST. PAUL CITY COUNCIL
MINUTES OF MARCH 7, 2022**

1) Mayor James Francis called the regular meeting of the City Council to order at 7:00 p.m. on March 7, 2022

2) **ROLL CALL:**

Present: Mayor Francis
Councilmembers Bakken, Dewey, Hansen, Podgorski and Seaberg

Absent: Councilmember Kaliszewski

Staff Present: City Administrator, Joel Hanson
Attorney, Peter Mikhail
City Engineer, Sue Polka
Director of EDA, Ryan Garcia
City Planner, Michael Healy
City Clerk, Christy Wilcox

3) Christy Wilcox read the invocation.

4) Pledge of Allegiance

5) **Presentations**

- Zane from Boy Scout Troup 95 presented his Eagle Scout Project. Zane is leading his troop in making four (4) flag retirement boxes to place around the community. Once complete the boxes will be ready to be placed in a local business for residents to retire flags for proper disposal by the VFW.
- Terry Pieper of the VFW Post #295 presented South Metro Fire Chief Mark Juelfs with the Public Servant Award Citation.
- Terry Pieper of the VFW Post #295 presented the Voice of Democracy Award to South St. Paul High School Student Luces Heiss.

6) **Citizens' Comments**

There were no citizen comments.

7) **Agenda**

Moved by Seaberg/Hansen

MOVED: To approve the agenda.

Motion carried 6 ayes /0 nays

8) **Consent Agenda**

Moved by Dewey/Bakken

Resolved, that the South St. Paul City Council does hereby approve the following:

- A. City Council meeting minutes of February 22, 2022
- B. Resolution No. 2022-42, approving accounts payable
- C. Business licenses
- D. Resolution No. 2022-29, accepting bids and awarding the 2022 Sanitary Sewer Lining & Televising Project 2021-010 to Hydro-Klean
- E. Resolution No. 2022-30, authorizing participation in Metropolitan Council I/I Grant Program Concord Street Improvements Project 2016-11 & 2022 Sanitary Sewer Lining & Television Project 2021-010
- F. Accepts results of compensation study and authorize implementation of study through market rate adjustments
- G. Resolution No. 2022-31, approving bargaining unit contract for calendar years 2022 and 2023 between the City of South St. Paul and Local 2535, AFSCME Council 5
- H. Resolution No. 2022-32, approving bargaining unit contract for calendar years 2022 and 2023 between the City of South St. Paul and Local 95, LELS
- I. Resolution No. 2022-33, approving bargaining unit contract for calendar years 2022 and 2023 between the City of South St. Paul and Supervisory Association
- J. Approve wage adjustments for non-union staff members and authorize execution of terms effective January 1, 2022
- K. Approve appointment of Shannon Young as the Parks & Recreation Director for the City of South St. Paul as well as a revised position description for Park & Recreation Director
- L. Resolution No. 2022-36, declaring property surplus and authorize the sale of such property (Public Works Equipment)
- M. Resolution No. 2022-37, approving State of Minnesota Joint Powers Agreement with the City of South St. Paul on behalf of its Prosecuting Attorney – Campbell Knutson, P.A.
- N. Resolution No. 2022-38, accept donation from Twin City Hide, Inc. (Police Department)
- O. Resolution No. 2022-35, approving a Joint Powers Agreement for the Wetland Health Evaluation Program between Dakota County and the City of South St. Paul
- P. Renewal for the Pipeline Crossing Agreement with Union Pacific Railroad Company for the proposed storm sewer outfall to be constructed with the Concord Street Improvement Project
- Q. Resolution No. 2022-39, approval of Minnesota Department of Natural Resources Local Trail Connections Program Grant Application submittal for the Wakota Trailhead Project
- R. Resolution No. 2022-41, approving bargaining unit contract for calendar year 2022 between the City of South St. Paul and Local 120, Teamsters

- S. Authorize the creation of a new position entitled “Engineering Project Coordinator and authorize taking the appropriate steps to fill the position pursuant to Union contractual requirements

Motion carried 6 ayes/0 nays

10A) 2nd Reading – Ordinance Amending Sign Code Standards

Moved by Hansen/Bakken

MOVED: To adopt Ordinance No. 1390, *an ordinance updating the sign ordinances rules for residential and institutional use signage and clarifying the rules for awnings.*

Motion carried 6 ayes/0 nays

10B) Interim Use Permit for a Temporary Building for South Metro Fire Department

Moved by Seaberg/Hansen

MOVED: To adopt Resolution No. 2022-40, approving an Interim Use Permit for a Temporary Fire Station Building at 400 Richmond Street East.

Motion carried 6 ayes/0 nays

10C) Alley Reconstruction Project – Receive Feasibility Report and Call for Hearing

Moved by Seaberg/Bakken

MOVED: To adopt Resolution No. 2022-34, receiving feasibility report and calling for public hearing on 2022 Alley Reconstruction Project 2022-006.

Motion carried 6 ayes/0 nays

10D) Accept Letter of Retirement from City Clerk/Licensing-Code Enforcement Manager

Moved by Francis/Bakken

MOVED: To accept letter of retirement from Christy Wilcox, City Clerk and Licensing/Code Enforcement/Recycling Manager for the City of South St. Paul effective April 27, 2022.

Motion carried 6 ayes/0 nays

10E) Economic Development Authority Annual Report

Moved by Seaberg/Podgorski

MOVED: To accept the 2021 Economic Development Authority Annual Report.

Motion carried 6 ayes/0 nays

10F) 1st Reading – Ordinance Updating the Landscaping Ordinance and Establishing Landscaping Guarantee Requirements for Development Projects

Mayor Francis introduced the following proposed ordinance for its first reading:

AN ORDINANCE AMENDMENT UPDATING THE EROSION CONTROL ORDINANCE AND LANDSCAPING ORDINANCE AND ESTABLISHING LANDSCAPING GUARANTEE REQUIREMENTS

11) Mayor and Council Communication

12) Adjournment

Moved by Seaberg/Hansen

MOVED: That the meeting adjourn at 8:29 p.m.

Motion carried 6 ayes/0 nays

Approved: March 21, 2022

City Clerk