

**SOUTH ST. PAUL CITY COUNCIL  
MINUTES OF JUNE 5, 2023**

8-A

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1. Mayor Jimmy Francis called the regular meeting of the City Council to order at 7:00 PM on June 5, 2023.

2. **ROLL CALL:**

Present: Council Members, Bakken, Hansen, Kaliszewski, Podgorski, Seaberg, Thompson, Mayor Francis

Absent: None

Staff Present: City Administrator, Ryan Garcia  
City Attorney, Peter Mikhail  
Asst. City Attorney, Amanda Johnson  
City Clerk, Deanna Werner  
City Planner, Michael Healy  
City Engineer, Nick Guilliams

3. Deanna Werner gave the invocation.

4. Pledge of Allegiance

5. Presentations:

- A. Presentation: Kaposia Days
- B. Presentation: South St. Paul Juneteenth Event
- C. Presentation: Revealing the South St. Paul Lemonade Stand Name
- D. Introduce Kelsey Gelhar – Assistant City Engineer

6. Citizen Comments: None

7. **Agenda**

Moved by: Seaberg/Thompson  
Moved: To approve the agenda.  
Vote: 7 ayes / 0 nays, motion carried.

8. **Consent Agenda**

Resolved, the City Council of South St. Paul does hereby approve the following:

- A. City Council Meeting Minutes for the:
  - May 15, 2023, Regular Meeting
  - May 22, 2023, Special Meeting
- B. Accounts Payable
- C. Approve Joint Powers Agreement for Dakota County Electronics Crimes Task Force
- D. Approve Mutual Aid Agreement – City of St. Paul
- E. Declaring Property Surplus and Authorize the Sale of Such Property
- F. Approve Professional Services Agreement with WSB for the preparation of a feasibility report and final design for the Concord Exchange Improvements Project.

- G. South St. Paul Animal Hospital Conditional Use Permit Extension
- H. Approve Joint Powers Agreement with Dakota County for SHIP Worksite Wellness & Healthy Neighborhood Programs
- I. Approve Amendment #2 to Professional Services Agreement with WSB – 316 Malden Street
- J. Conditional Employment Offer – Community Service Officer
- K. Conditional Employment Offer – Police Officer
- L. Approve Resolution 2023-082 memorializing the revocation and denial of the rental license for 404 Orchard Lane.
- M. Approve Resolution 2023-083, Waiver of Fees - South St. Paul Lions
- N. Approve 1-4 Day Temporary Intoxicating On Sale Liquor License – South St. Paul Lions
- O. Approve Resolution 2023-081, Approving Amendment #2 to Concord Street Turnback Agreement with MnDOT
- P. Approve Agreement with SEH for Construction Admin Services for the Taxiway A Reconstruction Project
- Q. Approve Bid from Park Construction Company for the Taxiway A Reconstruction Project at Fleming Field
- R. Off Sale 3.2 Liquor License – Late Renewal for Family Dollar Store #23132
- S. Approval to retain HKGI for Park Master Plan
- T. Approve Grant Agreement Between the FAA and the City of South St. Paul for the Taxiway A Reconstruction Project
- U. Business Licenses
- V. Accept Donation from Kathryn G. Cremers

Moved by: Kaliszewski/Bakken

Vote: 7 ayes / 0 nays, motion carried.

#### **9. Public Hearing:**

- A. Public Hearing – ADA Reasonable Accommodation Request – number of unrelated adults living at 404 Orchard Lane.

Moved by: Seaberg/Bakken

Moved: Motion to deny a request for reasonable accommodation to allow 10 unrelated adults to reside at 404 Orchard Lane, South St. Paul.

Vote: 7 ayes / 0 nays, motion carried.

#### **10. General Business:**

- A. Second Reading- An Ordinance Updating Setback and Height Requirements and Establishing Design Criteria.

Moved by: Thompson/Hansen

Moved: Approval of Ordinance 1408 updating setback and height requirements and updating the C-1 Retail Business district to establish general design criteria and rules for mixed-use buildings.

Vote: 7 ayes / 0 nays, motion carried.

B. 2024 State Bonding Priorities – Resolution 2023-086

Moved by: Seaberg/Podgorski

Moved: Approval of Resolution 2023-086, requesting \$13,500,000 in State assistance to aid in construction of a new public works facility.

Vote: 7 ayes / 0 nays, motion carried.

C. Approve Resolution 2023-079, Disqualify Bid for the Doug Woog Arena Re-Roof Project and Award a Construction Contract to Berwald Roofing Co. Inc.

Moved by: Bakken/Kaliszewski

Moved: Approval of Resolution 2023-079, Disqualifying the Bid for the Doug Woog Arena re-roof project and award a construction contract to Berwald Roofing Co., Inc.

Vote: 7 ayes / 0 nays, motion carried.

**11. Mayor and Council Communication**

**12. Adjournment**

Moved by: Kaliszewski/Podgorski

Moved: Adjourn the meeting.

Vote: 7 ayes / 0 nays, motion carried.

The meeting was adjourned at 8:58 PM.

Approved: June 20, 2023



City Clerk