

Library Board Meeting Minutes July 11, 2022

Members present: Finander, Gold, Romenesko, Rund, Thompson and Halgren (staff)

Absent: Draper (excused), Hart (excused), Styles Spooner (excused)

Meeting called to order at 7:05 p.m.

CONSENT AGENDA

- Minutes
- Bills

Approval of the consent agenda items moved by Rund, seconded by Finander, roll call vote, passed unanimously.

UNFINISHED BUSINESS

Repair and Maintenance

- The girls' bathroom sink upstairs was not draining properly and was fixed July 8.
- Our public printing software has not been working properly for about three weeks; DCL has been trying to figure out what the problem is. First, it was a licensing issue, but now it appears to be a network issue. Staff are hoping it has finally been sorted out today, but other network issues (cameras, VPN, etc.) over to the City's network are still in need of resolution. Earlier this month the State accidentally cut lines at Eagan, so there are a number of County reconnection problems occurring.

Joint Powers Agreement (JPA), EDA Conveyance of Property and New Library Updates

- The Joint Powers Agreement has gone through due process with the County Board initially voting unanimously in favor of the JPA on June 7, the Library Board voting unanimously on June 13, the City Council voting unanimously on June 20, and the County Board making its final vote of 5 to 2 on June 21. Commissioners Workman and Holberg voted against the measure.
- Recent discussions about the new library have focused on the children's area where a magnet wall and light brite wall will be on either side of the large window facing Marie Ave., and the space will also have an interactive table and general table with seating for adults and children. Burgeon panels will also be prominent in the space.
- Other meetings focused on basic seating throughout the building with most tables having a Kensington Maple top except for the Heritage/Quiet Room (Evolve Titanium) and the computer desks (white solid). For easy clean up, the chairs will have a vinyl seat that looks like fabric. Chairs in the adult section will be deep blue and chairs in the teen section will be teal. The community room will have stackable black chairs. The study room and conference chairs will be a neutral sand color. Soft seating will be discussed at a future meeting.
- Basic workstation features were also outlined.
- For the teen space, ideas include a bar-height table with stools, flexible, moveable soft seating, an art rail, a charging station, and a slat wall and magnet wall bookending the main window on the north side.
- Opening date of the new building is now tentatively March 1.

NEW BUSINESS

Circulation Stats

- The library circulated 7,353 items in June, which was a 23.7% increase over June 2021, but a 10.36% decrease from June 2019's pre-pandemic numbers.

Preliminary 2023 Budget

- After discussion with Finance Director Clara Hilger and City Administrator Ryan Garcia, Halgren presented the preliminary SSP Library budget to the board.
- Changes over 2022 include less revenue with no rental fees or children's material fines, a drop in the materials budget since DCL will start purchasing materials in June 2023, a rise of \$6500 for the increased cost of utilities, and severance/performance pay for employees.
- Halgren will email the board the official preliminary budget from Clara Hilger in the coming week.

Motion to approve the preliminary 2023 library budget with official budget from the Finance Dept. to be received within the week. So moved by Rund, seconded by Gold, roll call vote, passed unanimously.

June Block Party

- Halgren thanked the many board members who volunteered at the very successful party. Staff estimate that 450-500 people stopped by to celebrate and enjoy the fun and food with around 120 people watching Los Alegres Bailadores dancers inside on such a warm day. Everyone who participated in the soaking chair event appreciated the cold blast of water!
- When the library passed by parade crowds as Grand Marshals of the Kaposia Days Parade, people called out "Great party last night!"
- A spreadsheet of 100th Anniversary expenses to date was presented to the board.

Pandemic Programming Highlights

Adult Programs

- There was a solid core group for both basic and intermediate macramé classes in June.
Upcoming: Book Discussion of *Beartown* by Fredrik Backman (7/14); Art Journaling & Creative Memory Making with Artistry (7/25); Book Discussion of *No One is Coming to Save Us* by Stephanie Powell Watts (8/11).

Children's Programs

- Storytime and Summer Playhouse participation has been steadily rising from June to July; our top three unique Summer Discovery programs so far are Snake, Rattle & Roll (82 attendees), SSP Birthday Craft – Time Capsules (15 attendees) and Bees and Butterflies (11 attendees).
Upcoming: STEM Lab – Chair Design Challenge (7/11—rescheduled due to illness); Tap, Shake, Scrape – It's Only Natural with MacPhail Center for Music (7/12); Manga Hedgehogs (7/13); DIY Journals (7/14); Make a Zine Workshop (7/18); STEM Lab – Bubbles and Slime (7/25); Design a Library (7/28); Teen RPG Club (8/8); storytimes on Tuesday mornings; Toddlers Takeover on Friday mornings.

Book Sale

- The \$1-a-bag book sale started today and will go through July 15.

Other/Correspondence

- Email from Ruiz-Ponce family regarding the Pride display in the children's area. Halgren read her response to their email.
- Thank you from Max Radloff for the card from the Library Board and staff.

Motion to forego the August Library Board meeting, reconvening on September 12, 2022, by Finander, seconded by Rund, roll call vote, passed unanimously.

Motion to adjourn the July Library Board meeting by Romenesko, seconded by Gold, roll call vote, passed unanimously.

Meeting Adjourned at 8:18 p.m.

Next meeting – September 12, 2022

Respectfully submitted,
Kathy Halgren
Library Director

Programming Statistics

June and partial July 2022

Program name	Program Start Date	Format	Target age	Attendance: in-person programs	Attendance: live virtual programs	Views at 7 days: recorded programs	Participants: self-directed activities
Scavenger Hunt	06/01/22	Self-directed activity	ages 0-5				22
Tech Tutoring	06/01/22	In-person onsite program	adult(ages 19+)	1			
Storytime for 2's-6's	06/07/22	In-person onsite program	ages 0-5	11			
Book Club	06/09/22	In-person onsite program	adult(ages 19+)	6			
STEM Lab - Bridge-in-a-Bag	06/13/22	In-person onsite program	ages 6-11	6			
Storytime for 2's-6's	06/14/22	In-person onsite program	ages 0-5	9			

Summer Playhouse	06/15/22	In-person onsite program	ages 6-11	11			
Art in Nature	06/16/22	In-person onsite program	ages 6-11	10			
Basic Macramé Knotting Techniques	06/20/22	In-person onsite program	adult(ages 19+)	5			
Summer Playhouse	06/22/22	In-person onsite program	ages 6-11	6			
Los Alegres Bailadores	06/23/22	In-person onsite program	all ages	120			
100th Anniversary Block Party	06/23/22	In-person onsite program	all ages	450			
Intermediate Macramé Knotting Techniques	06/27/22	In-person onsite program	adult(ages 19+)	7			
Summer Playhouse	06/29/22	In-person onsite program	ages 6-11	11			
SSP Birthday Craft - Time Capsules	06/30/22	In-person onsite program	ages 6-11	15			
Scavenger Hunt	07/01/22	Self-directed activity	ages 0-5				31
We All Belong: Stories with Children's Author Laura Purdie Salas	07/01/22	In-person onsite program	ages 0-5	7			

Tech Tutoring	07/01/22	In-person onsite program	adult(ages 19+)	1			
Storytime for 2's-6's	07/05/22	In-person onsite program	ages 0-5	13			
STEM Lab - Ozobots	07/05/22	In-person onsite program	ages 6-11	4			
Summer Playhouse	07/06/22	In-person onsite program	ages 6-11	18			
Perler Beads	07/06/22	In-person onsite program	YA(ages 12-18)	3			
Bees and Butterflies	07/07/22	In-person onsite program	ages 6-11	11			
Snake, Rattle & Roll	07/08/22	In-person onsite program	all ages	82			