

# Library Board Meeting Minutes

## October 9, 2023

Members present: Finander, Gold, Hart, Romanesko, Rund, Styles Spooner, Tetrick, Thompson, Rodriguez (staff)

Absent: (excused)

Meeting called to order 7:03p.m.

### **CONSENT AGENDA**

- Minutes
- Bills

*Approval of the consent agenda items moved by Rund, seconded by Tetrick, roll call vote, passed unanimously.*

### **UNFINISHED BUSINESS**

- Repair and Maintenance
  - A. Another AC repair in late September.
  - B. Leak in entryway while Rodriguez was at MLA. Public Works helped with the water and is aware of the issue.
- New Youth Services Librarian
  - A. Carlos started on October 2 and did his first solo storytime on October 4 when Rodriguez and Connolly were at MLA. He reported it went very well.

### **NEW BUSINESS**

- Circulation Stats for September not yet available.
- Merger Updates – Rodriguez is firming up the staffing plan with Margaret Stone in anticipation of offers from county ER. Rodriguez is also working with a transition team from DCL to make decisions about the time we are closed to the public December through February regarding both the public and SSP staff. The county wants to continue to provide hold pick up service as well as return service for the public, which SSP will work to facilitate.
- Kaposia Library Updates – The new library is coming along! Rodriguez will tour again on October 23 with Margaret Stone, Mike Wiese and Russ Cogar (DCL Collections Manager). Requests for technology in the program room are being collected. Workroom configurations are also being fine-tuned.
- Remaining 2023 Library Funds – Rodriguez has been talking to staff about spending down our 2023 budget while thinking about the future.

- Dissolution Requirements – Rodriguez asked City Administrator Ryan Garcia how to proceed with the dissolution of the board. He will be talking with the city attorney about putting this through the City Council and what the board will need to do.
- Mental Health First Aid Training Report from Hansen – Read
- Programming Highlights
  - A. Adult Programs – The Sip & Spell was a total success. It raised \$515 for Neighbors, Inc. A giant check was presented to them at the October 2 City Council meeting. 76 people attended and the winning word was “astrobleme.” All Landscapes in Acrylic brought in an impressive 19 participants. There was a full house for September’s Adult Book Club with 12 members present. The group discussed *Chicken Sisters* by K. J. Dell’Antonia.
  - B. Children’s Programs – 19 also attended Latin Dance for Kids on October 9. On September 26, award winning MN author, Laura Purdie Salas offered a program called Fabulous Fall that brought in 23 participants.

**ACTION ITEMS**

- Dissolution Date – It was decided to table this until the November meeting when more information could be gathered.
- Selling of Library Property (Furniture, book ends, DIY Kits, etc.)- Rodriguez discussed the selling of non-traditional Library property in anticipation of our closing, in addition to gifting leftover supplies to local organizations (daycares, school groups, etc.). The Board discussed Rodriguez using discretion in the selling and gifting of Library property.

*Motion to approve the selling and gifting of library property made by Rund, seconded by Styles Spooner, roll call vote, passed unanimously.*

*Motion to adjourn with the board's next meeting in November made by Styles Spooner, seconded by Tetrickr, roll call vote, passed unanimously*

Meeting Adjourned 7:36 p.m.  
Next meeting – Dec. 11, 2023?

## Programming Statistics

9/7/2023-11/11/2023

Program name	Date	Format	Target age	#
<b>Storytime for 2s-6s</b>	09/12/23	In-person onsite program	ages 0-5	26
<b>Storytime for Babies</b>	09/13/23	In-person onsite program	ages 0-5	4
<b>Adult Book Club</b>	09/14/23	In-person onsite program	adult(ages 19+)	12
<b>Toddlers Takeover</b>	09/15/23	In-person onsite program	ages 0-5	15
<b>Sip &amp; Spell</b>	09/16/23	In-person offsite program	adult(ages 19+)	76
<b>Storytime for 2s-6s</b>	09/19/23	In-person onsite program	ages 0-5	27
<b>Tech Tutor</b>	09/19/23	In-person onsite program	adult(ages 19+)	1
<b>Storytime for Babies</b>	09/20/23	In-person onsite program	ages 0-5	9
<b>ECFE Open House</b>	09/21/23	In-person onsite program	ages 0-5	27
<b>Fall Landscapes in Acrylic</b>	09/25/23	In-person onsite program	adult(ages 19+)	19
<b>Fabulous Fall</b>	09/26/23	In-person onsite program	ages 0-5	23
<b>Storytime for Babies</b>	09/27/23	In-person onsite program	ages 0-5	6
<b>Storytime for 2's-6's</b>	10/03/23	In-person onsite program	ages 0-5	18
<b>Tech Tutor</b>	10/03/23	In-person onsite program	adult(ages 19+)	1
<b>Storytime for Babies</b>	10/04/23	In-person onsite program	ages 0-5	12
<b>Toddlers Takeover</b>	10/06/23	In-person onsite program	ages 0-5	8
<b>Latin Dance for Kids</b>	10/09/23	In-person onsite program	ages 0-5	20
<b>Storytime for 2's-6's</b>	10/10/23	In-person onsite program	ages 0-5	18