

**SOUTH ST. PAUL CITY COUNCIL
MINUTES OF OCTOBER 16, 2023**

1. Mayor Francis called the regular meeting of the City Council to order at 7:00 PM on October 16, 2023.

2. **ROLL CALL:**

Present: Council Members, Bakken, Hansen, Kaliszewski, Podgorski,
Seaberg, Thompson, Mayor Francis

Absent: None

Staff Present: City Administrator, Ryan Garcia
City Attorney, Amanda Johnson
City Clerk, Deanna Werner
City Engineer, Nick Guilliams
City Planner, Michael Healy

3. Deanna Werner gave the invocation.

4. Pledge of Allegiance

5. Presentations: None

6. Citizen Comments: None

7. **Agenda**

Moved by: Thompson/Kaliszewski

Moved: To approve the amended agenda.

Vote: 7 ayes / 0 nays, motion carried.

8. **Consent Agenda**

Resolved, the City Council of South St. Paul does hereby approve the following:

- A. City Council Meeting Minutes of October 2, 2023
- B. Accounts Payable
- C. Asian Mart Variance Extension
- D. Business Licenses
- E. Approve Proposal from Bolton and Menk to Prepare Funding Applications
- F. Approve Contracts with Derau Construction for the Perimeter Fence Replacement Project at the Fleming Field Airport.
- G. Accept the 2023 2nd Quarter Financial Report
- H. Conditional Employment Offer – Police Sergeant
- I. Conditional Employment Offer – Community Service Officer
- J. Approve Quote from Bauer Services for Replacement of Lorraine Park Volleyball Court.
- K. Accept Proposal from American Engineering Testing for Environmental Due Diligence Services at 110 Bridgepoint Court

Moved by: Kaliszewski/Bakken
Vote: 7 ayes / 0 nays, motion carried.

9. Public Hearings: None

10. General Business:

- A. 151 Richmond Street East Home Addition Variances
Moved by: Podgorski/Hansen
Moved: Approval of Resolution 2023-157, for a variance at 151 Richmond Street East for a home addition.
Vote: 7 ayes / 0 nays, motion carried.
- B. 1959 Butler Avenue Home Addition Variance
Moved by: Seaberg/Podgorski
Moved: Approval of Resolution 2023-158, approving a setback variance for a covered porch addition at 1959 Butler Avenue.
Vote: 7 ayes / 0 nays, motion carried.
- C. Resolution 2023-160 – Individually Recording Write-In Votes for Local Elective Office.
Moved by: Bakken/Hansen
Moved: Approval of Resolution 2023-160 requiring the write-in candidates for City Offices to register with the City Clerk to have write-in votes recorded.
Vote: 7 ayes / 0 nays, motion carried.
- D. JPA Dakota County – Absentee Voting Administration 2024-2025
Moved by: Kaliszewski/Podgorski
Moved: Approval of 2023-161, approval of a Joint Powers Agreement with Dakota County to administrate mail-in absentee voting for the 2024-2025 election cycle.
Vote: 4 ayes / 3 nays, motion carried. Council Members Hansen, Kaliszewski, Podgorski and Thompson voted in favor, Mayor Francis, Council Members Seaberg and Bakken voted against.
- E. 1st Reading of Ordinance No. 1396 - Sidewalks
Introduced for 1st Reading by Council Member Seaberg.

11. Mayor and Council Communication

12. Adjournment

Moved by: Bakken/Seaberg
Moved: Adjourn the meeting.
Vote: 7 ayes / 0 nays, motion carried.

The meeting adjourned at 8:06 PM.

Approved: November 6, 2023



City Clerk