

Library Board Meeting Minutes

November 13, 2023

Members present: Finander, Gold, Romanesko, Rund, Tetrick, Thompson, Rodriguez (staff)

Absent: (excused) Hart, (excused) Styles Spooner

Meeting called to order 7:01pm

CONSENT AGENDA

- Minutes
- Bills

Approval of the consent agenda items moved by Rund, seconded by Tetrick, roll call vote, passed unanimously.

UNFINISHED BUSINESS

- Repair and Maintenance
 - A. Boiler – The boiler is on its way out. Hopefully it will make it through December. The city has plans for repairs in the near future.
 - B. The leak in the entryway returned during a heavy downpour and was reported to the Public Works Department.

NEW BUSINESS

- Circulation Stats – September: 5,996 (6,739 in 2022), October 6,522 (6,314 in 2022). Up 3.3%!
- Merger Updates – Offer letters were presented to the staff on 10/30/23. Some staff members are waiting for more information before making final decisions.
- SSP Library Closure – The Library will be closing on December 1, 2023 at 6 pm. A satellite location for holds pick up and returns will be available at Central Square until Kaposia Library opens. SSP staff will spend December cleaning out the building, maintaining the satellite location and wrapping up SSP Library business.
- Kaposia Library Updates – Most of the staff were able to tour the new library in October. The progress is astounding with paint on the walls, carpet on the floors and lights installed. The outside is finished aside from landscaping. The excitement has helped balance out some of the stress of the merger.
- Programming Highlights
 - A. Adult Programs – Sarah Connolly has reestablished the connection with Walker Methodist that was building pre-pandemic. She has brought over materials and is working with their activities coordinator on future partnership possibilities. Adult Book Club has gained some new members in recent months and we are barely fitting in the new meeting room. The club will

continue through the closure at Wentworth Library. Sarah Connolly offered an intergenerational Zombie Barbies program that was very well attended and enjoyed by all.

- B. Children's Programs - Carlos Espitia has hit the ground running as a first time Youth Services Librarian. He is connecting with the youth through storytimes and outreach, offering Spanish storytimes at ECFE and working with Deb Griffith on Read Across South St. Paul. We are thrilled he is a member of our team.

ACTION ITEMS

- Dissolution – After communication with City Administrator Ryan Garcia, we developed a plan for dissolution of the Library Board. He spoke with the City Attorney and stated the Board could vote to dissolve in advance of the dissolution date of December 31, 2023. In December, the City Council will then vote on a resolution to dissolve the library board. The City Attorney and Ryan Garcia will draft that resolution.

Motion to dissolve the Library Board on December 31, 2023 moved by Gold, seconded by Thompson, roll call vote, passed unanimously.

- Meeting in December – Since the Board will be voting to dissolve at this meeting, Rodriguez recommends not meeting in December unless an emergency meeting needs to be called. The city Financial Director stated the City Council could then approve any future bills.

Approval for the Library Board to not have a regular meeting in December moved by Finander, seconded by Tetrick, roll call vote, passed unanimously.

Motion to adjourn by Finander, seconded by Thompson, roll call vote, passed unanimously.

Meeting Adjourned 7:31 p.m.

No future regular meetings.

Program name	Date	Format	Target age	Attendance
Storytime for 2's-6's	10/10/23	In-person onsite program	ages 0-5	18
Storytime for Babies	10/11/23	In-person onsite program	ages 0-5	12
Walker Methodist	10/12/23	In-person offsite program	adult(ages 19+)	5
Adult Book Club	10/12/23	In-person onsite program	adult(ages 19+)	12
ECFE Baby Shower	10/13/23	In-person offsite program	all ages	23
Costume Exchange	10/14/23	In-person onsite program	all ages	10
Sand Painting & Rangoli	10/16/23	In-person onsite program	adult(ages 19+)	11
Maple Tree	10/16/23	In-person offsite program	ages 0-5	32
Storytime for 2's-6's	10/17/23	In-person onsite program	ages 0-5	16
Storytime for Babies	10/18/23	In-person onsite program	ages 0-5	10
Sew Your Own Animie Plushie	10/19/23	In-person onsite program	YA(ages 12-18)	2
Toddlers Takeover	10/20/23	In-person onsite program	ages 0-5	9
Zombie Barbies	10/23/23	In-person onsite program	all ages	17
Storytime for 2's-6's	10/24/23	In-person onsite program	ages 0-5	16
Storytime for Babies	10/25/23	In-person onsite program	ages 0-5	10
Storytime for 2's-6's	10/31/23	In-person onsite program	ages 0-5	6
Storytime for Babies	11/01/23	In-person onsite program	ages 0-5	20
Toddlers Takeover	11/03/23	In-person onsite program	ages 0-5	0
Bath Bombs	11/06/23	In-person onsite program	all ages	13
Storytime for 2's-6's	11/07/23	In-person onsite program	ages 0-5	7
Storytime for Babies	11/08/23	In-person onsite program	ages 0-5	10
Walker Methodist	11/09/23	In-person offsite program	adult(ages 19+)	10
Adult Book Club	11/09/23	In-person onsite program	adult(ages 19+)	12
Storytime for 2's-6's	11/14/23	In-person onsite program	ages 0-5	10
Storytime for Babies	11/15/23	In-person onsite program	ages 0-5	11
Toddlers Takeover	11/17/23	In-person onsite program	ages 0-5	12
Storytime for 2's-6's	11/21/23	In-person onsite program	ages 0-5	25
Storytime for 2's-6's	11/28/23	In-person onsite program	ages 0-5	30

Storytime for Babies	11/29/23	In-person onsite program	ages 0-5	13
Goodbye Storytime	12/01/23	In-person onsite program	all ages	58